



Country Solution Poland

IFSCLOUD24R2



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1 Company Set-up

1.1 Overview

In order to utilize the Polish functionality, the company must be set up as using the Poland localization. This is defined in the page *Company*.

1.2 **Define localization**

- Open the page, *Company*.
- Search for the company.
- Select "Poland" in the drop-down list in the Localization field and save. Note that this cannot be changed once transactions are created for the company.

• > Application Base Setup > Enterprise > Con	npany > Company > 🛛 🕄			
Search Advanced				
Company : AMKA-PLN 🔻 🕲 Creation	Date Created By Name More	♡ Favorites Clear Q : Settings		ή
Sort by 👻		• 1 of 1		
AMKA-PLN Name: AMKA-PLN	≪ ₱ ₽ ₽ ∨ Update Company	Update Company Translation New Company	У	Ø
Address				
Communication Method	Company	Name	Association No	Created By
Message Setup	AMKA-PLN	AMKA-PLN	-	AMKALK
Employees	General Information		Miscellaneous Information	
Accounting Rules	Default Language	Country	Document Logobine	Dorument Perinient Address Positioning
Tax Control	English	POLAND -	botanien cogotype	Right
Invoice		Form of Business	Print Document Conders Address	Authorization ID
Payment	Poland			Addion2800110
Fixed Assets	Classification of Dusiness	Granting Date		
Periodical Cost Allocation	Classification of Business	4/8/2021	Authorization ID Expiration Date	Identifier Reference
Supply Chain Information		4,0,2021	(78)	
Localization Control Center	Activity Start Date	Source Company	ID Reference Validation	
Show less			None	
	Source Template ID	Template Company		
	STD-PL	No		



1.3 Select Localization functionality.

Specify which functionality to use.

- Open Localization Control Center sub menu under Company.
- The localization selected in previous step is displayed in the Localization Control Center field and cannot be changed.
- All functionality available for Poland is presented in the list. Enable/Disable the functionality based on the requirements for the company by enabling the radio buttons. Note that some functionality is mandatory and cannot be disabled.

Loca	lization Control	Center MABE-POLAND	- Polish Company 🔻 3 of 6						
» 8	₽ 4 ~								
Company	4		Name	Association No		Created By			
MABE-P	OLAND		Polish Company			MABEPL			
Localizat Poland	ion								
-							~		
Y							@ ~	ピ × 24	×
~	Functionality	Description	Manda	to Enabled					
•	Access Control for Inventory Rese	Enables a more specific access co	ontrol for making inventory reservation, instead	d of using the user-allowed-sites control as in core.	No	No			
	Access Control for Inventory Tran	Enables a more specific user acce	ess control for performing inventory transaction	ns instead of using the user-allowed-sites control as in core.	No	No			
	Cash Account Currency Rate Meth	Enables to use FIFO or AVG meth	od in mixed payment and cash box		No	Yes			
	Currency Rate Date and Voucher	Enables to use delivery date as vo	oucher date and tax currency rate date in custor	omer order invoice, instant invoice and project invoice. Enhancement of outgoing in	voice currency rate date No	No			
	Discounted Price Rounded	Enables the rounding of the sales	s price after applying the discounts on the custo	omer order lines and customer order invoice lines.	No	Yes			
	Polish E-Invoice	Enables the generation of the e-ir	nvoice XML file, including Polish legally required	d data, used for sending invoices to tax authorities.	No	Yes			
•	Polish Split Payment	Enables handling of split paymen	nt transactions when using payment formats. Sp	plit payment transactions are created according to Polish specific regulations.	No	Yes			
•	Reposting of Currency Difference	fference Enables to handle currency difference related to tax separately from currency difference related to net amount by introduction of additional postings. The additional postings make it							
•	Round Tax Amount for Supplier Ir	Jier Ir Enables rounding of tax amount to 0 decimals for supplier invoices in accounting currency when tax code is of type Calculated Tax. In Poland this is used in order to register customs of							
	Specific Data for Customer Invoice	Enables to include specific additional data in Polish customer invoices, including tax amount and gross amount on the invoice lines, 0% tax rate printed in characters and Company Tax							
	Standard Audit File-Tax for Polanc	Enables to generate reports in XM	ML format for VAT declaration and records of VA	AT on sales/purchase, customer invoices, inventory, mixed payments and accounting	ng books. Yes	Yes			
	Tax Reliability Control on Supplier	Enables the control of the supplie	er's tax reliability status when entering purchase	se orders, manual supplier invoices and payment proposals.	No	No			

2 Cash Account Currency Rate Method

2.1 Overview Legal Requirement

This requirement covers the different currency rate methods for bank and cash account movements in Poland. In Poland, at the outgoing payment moment it is not needed to account for the differences between the invoice currency rate and payment currency rate.

The rate for the outgoing transaction is calculated based on the incoming transactions.

The different methods for calculating currency rates are weighted average (AVG) and FIFO.



2.2 Process Overview



Postings are created for the currency difference when the outgoing payment is approved.

2.3 Solution Overview

Cash Account

Short Name	Currency Rate Calculation Method	Handling of Negative Balance	Two-step Currency Profit/Loss
AVG-GBP	Weighted Average	Currency Profit/Loss after each Inflow	No
AVG-USD	Weighted Average	Currency Profit/Loss after each Inflow	Yes

The column Currency Rate Calculation Method in the *Cash Accounts* page defines the method of currency rate calculation for outflow. It can have following values:

- Weighted average
- First in First Out

The column Handling of Negative Balance in the *Cash Accounts* page defines how the calculation is carried out in case the cash account has a negative balance. It can have following values:

- Currency Profit/Loss after each inflow
- Aggregate Currency Profit/Loss

The Two-steps Currency Profit/Loss check box in the *Cash Account* page is enabled for editing. It controls how currency differences are posted. The details are explained below.

If Two-steps Currency Profit/Loss check box is checked -

• Currency rate which is in the cash account queue will not be fetched to postings, instead the currency rate which is given when approving the outgoing payment is fetched to the postings.



If Two-steps Currency Profit/Loss check box is Unchecked -

• Currency rate which is in the cash account queue is fetched to the postings when the outgoing payment is approved.

New currency rate calculation methods are introduced when approving,

- Mixed Payments
- Cash Box Payments

2.4 **Prerequisites**

- 1. The company must be set-up to use Poland localization, see the Company Set-up chapter and the "Cash Account Currency Rate Method" parameter must be enabled.
- 2. Cash accounts should be created.
 - In the *Cash Accounts* page, you can define the calculation method of currency rate for cash account in foreign currency.
 - These columns are editable only when Cash Account is not in accounting currency.
- 3. Cash Accounts should be linked to posting control PP1.
- 4. Posting controls PP80 (currency Gain) and PP79 (Currency loss) should be created. (This is only needed when Two-steps Currency Profit/Loss check box is checked.
- 5. Customers and Suppliers should be created.

2.5 Weighted Average Method

In the AVG method the average currency rate is calculated for the cash account using incoming transactions. The current balance of the cash account in transaction currency and accounting currency is calculated after each incoming transaction. It is used when calculating currency rate for outgoing transactions.

Balance in accounting currency divided by balance in transactions currency calculates currency rate for outgoing transaction. The currency rate of an outflow is updated with the historical average currency rate in the mixed payment line after the mixed payment is approved.

EXAMPLE:

Currency Rate Calculation Method	_	Weighted Average
Handling of Negative balances	_	Currency Profit/loss
Two step	_	Checked



Inflow Amount In Transaction Currency	Inflow Currency Rate	Amount in Accounting Currency	Average Currency Rate
150	4.3	645	
100	4.2	420	
200	4	800	
450		1865	4.14

1. Create 3 manual customer invoices as below,

Ma	Manual Customer Invoices											
	V	🗈 🖂 New Mar	nual Custome	er Invoice							≡ ~	
							Invoice		Gross		_	
~ :	Ø	Customer	Series ID	Invoice No	Status	Invoice Type	Date	Currency	Amount	Net Amount	Tax Amount	
0:	Ø	PL_CUS - PL_CUS	FS	AJ1	PostedAuth	FS	5/12/2021	USD	150.00	150.00	0.00	
□ :	Ø	PL_CUS - PL_CUS	FS	AJ2	PostedAuth	FS	5/12/2021	USD	200.00	200.00	0.00	
0:	Ø	PL_CUS - PL_CUS	FS	AJ3	PostedAuth	FS	5/12/2021	USD	100.00	100.00	0.00	

2. Create a mixed payment, connect the previously created invoices with respective currency rates and approve.

Del 45(Cre	oit).00 dit An	nount in Acc Curr		Credit 0.00		Debit An 1865.00	nount in Acc Curr)	
0.0	0	dia Batalla						
Tra	insac	tion Details	© ∽ Vie	w Transactions N	otes Cance	Matching		■ ~
(1) ~	:	Amount	Currency Rate	Inv/Prepaym No	Lump Sum Trans Number	Payment Transaction Type	Cash Account User Group	Bank Transactio
	:	200.00	4	AJ2	3	Enter Customer Paymen	*	*
	:	100.00	4.2	AJ3	2	Enter Customer Paymen	*	*
	:	150.00	4.3	AJ1	1	Enter Customer Paymen	*	*



3. Cash account should be updated.

С	ash	Accou	nt Queu	e - PL_WA
:=	∇			
~	1	Currency Amount	Amount in Acc Curr	Currency Rate
	450.00		1865.00	4.1444

4. Create a manual supplier invoice for 200.

Manual Su	pplier Invoi	ice _{FZ-AJ1} ▼	#1 of 1					Post	ed
« Ø / Q v	New Manual Suppl	ier Invoice Mo	ore Info	rmation Pre F	Posting			1	C
PO Reference	Receipt Reference	Sub Contract Refer	ence			Invoice Advice Referen	nce I	Project ID	•
Supplier		Invoice Type		Series ID		Invoice No			
PL_SUP - PL_SUP		FZ		FZ		AJ1			
Currency	Currency Rate	Invoice Date		Arrival Date		Pay Term Base Date			
USD	5	5/12/2021		5/12/2021	İ	5/12/2021	ŧ		
Payment Terms		Due Date		Plan Pay Date		Payment Reference		Voucher Type Reference	2
0 - Due Immediately		5/12/2021	İ	5/12/2021	İ		L		
Voucher No Reference	Authorizer ID	Notes		Advance Invoice		Period Allocation	1	Pre-posting	
2021000001	*	No		No		No		No	
Received Attachments	On Hold Installment	Posting Proposal		Gross Amount		Net Amount	7	Tax Amount	
No	No	No		200.00		200.00	0	.00	
Line Information									
Gross Amount	Net Amount	Tax Amount		Non-deductible Tax	Am	Cost Amount			
200.00	200.00	0.00		0.00		200.00			

5. Create a mixed payment with the currency rate 5 and connect the previously created invoice and approve.

ount nount in Acc Curr	Statement 3	No	2	Tredit 00.00	Remain 200.01	ning Amount) Debit A	mount in Acc Curr					
nount in Acc Curr	3		2	Tredit 00.00	200.0) Debit A	mount in Acc Curr					
nount in Acc Curr			2	Tredit 00.00		Debit A	mount in Acc Curr					
nount in Acc Curr			2	00.00								
nount in Acc Curr						0.00						
tion Details												
cion Decails												
V E ~	+ /	Û	₽ ∨	Edit Trans	actions	Open Supplier Bills	Open Issued Checks	• •				
Amour	t Currenc	y Rate	Inv/Prepay	ym No	Lump Sum Trans Number	Payment Transaction Type	Cash Account User Group	Bank Transact				
-200.0	0	5	AJ1		1	Enter Supplier Payment	*	*				
1	rion Details 7 한 ~ Amour -200.00	tion Details	tion Details 7 E V + M E Amount Currency Rate -200.00 5	tion Details 7 Et v + r III & v Amount Currency Rate Inv/Prepay -200.00 5 AJ1	tion Details 7 Lt v + Amount Currency Rate Inv/Prepaym No -200.00 5 AJ1	tion Details 7 Et v + r Edit Transactions Amount Currency Rate Inv/Prepaym No Trans Number -200.00 5 AJ1 1	tion Details 7 12 12 Edit Transactions Open Supplier Bills Amount Currency Rate Inv/Prepaym No Lump Sum -200.00 5 AJ1 1 Enter Supplier Payment	tion Details 7 Et ~ + / II IV Edit Transactions Open Supplier Bills Open Issued Checks IV Amount Currency Rate Inv/Prepaym No Lump Sum Trans Number Payment Transaction Type Cash Account User Group -200.00 5 AJ1 1 Enter Supplier Payment *				



6. View the postings for the mixed payment,

N	1i>	ed Payment Vouch	ners PLN-	COM - 202100000	3 - 5/12/2021 🔻	1 of 1			
«	\$	~							c
Con	npan	y Voucher Type	Voucher No	1		Voucher	Date		
PLN-COM		DM N	20210000	03					
Acc	ount	ing Year Accounting Period							
202	1	5							
(1)			Debit Amount in Transaction	Credit Amount in Transaction	Amount in Transaction	Debit Amount in Accounting	Credit Amount in Accounting	Amount in Accounting	Debit An in Pi
(I) ~	:	Account	Currency	Currency	Currency	Currency	Currency	Currency	Cur
	÷	13010 - Current banking account		200.00	-200.00		1000.00	-1000.00	
	÷	21015 Chort term demost payable	200.00		200.00	1000.00		1000.00	20
		13010 - Current banking account	0.00		0.00	171.12		171.12	20
		3960 - Exch gain on receivables and		0.00	0.00		171.12	-171.12	20
\bigcirc	:	75030 - Positive currency differences		0.00	0.00		0.00	0.00	

Calculation for the exchange gain is calculated as below,

Amount in Transaction Currency			Amount in Accounting Currency
200	*	4.14	828.8
200	*	5	1000
			171.12

Note - This is a positive currency difference (Currency Gain), posted with PP80. If in case there is a currency loss, then postings are posted with PP79 (Currency Loss)

In this scenario Two-steps Currency Profit/Loss check box is checked -

• Currency rate which is in the cash account queue will not be fetched to postings, instead the currency rate which is given when approving the outgoing payment is fetched to the postings.

Cancelling mixed payment

- For AVG method, cancelling the mixed payment is allowed.
- The warning message "There is an existing approved mixed payment with later payment date. The wrong order of approval creates wrong average currency rate. Do you want to proceed" will be presented to the user when there is any approved mixed payment which has later payment date.



2.6 Weighted Average Method – Handling of Negative Balance using Currency Profit/Loss after each inflow

Currency Profit/Loss after each inflow is one of the calculation methods of Handling of Negative Balance in the *Cash Accounts* page, it defines how the calculation is carried out in case the cash account has a negative balance.

This is when the cash account has a negative balance instead of a positive balance.

How the functionality works - when there is a negative amount in the cash account – Creating an outflow

1. Make the balance of cash account negative.

Cash Account Queue - PL_WA - P						
∑ ≣	₽ ~					
J I	Currency Am Amount	iount in Acc Curr	Currency Rate			
0:	-290.00	-1450.00	5			

2. Create a Manual supplier invoice for an amount of 200, create a mixed payment and connect the created manual supplier invoice with the currency rate 3 and approve.

Mix	ed Payn	nent PL_W	A - 525 - 5/17/2021 💌	3 of 3				App	orov	ed
« 🤊 -	+ & ~	Cancel	Print Mixed Payment	View Vouchers	Notes	Che	ck Collection Level			Ø
GENERAL	TRANSACTIO	NS							•	•
Transac	tion Balances									
Cash Acc	ount	Statement No		Remain	ing Amount					
PL_WA		525		0.00						
Debit			Credit			Debit An	nount in Acc Curr			
0.00			200.00			0.00				
Credit An	nount in Acc Curr									
600.00										
Transac	tion Details									
									~	
				Lump Sum						
~ :	Amount	Currency Rate	Inv/Prepaym No	Trans Number	Payment Transac	tion Type	Cash Account User Grou	ip Bank Tr	ansa	actio
	-200.00	3	59	1	Enter Supplier P	ayment	*	*		



3. Cash account will get updated as below,

e - PL_WA	nt Queu	Accour	ash	Ca
			∇	iΞ
Currency Rate	Amount in Acc Curr	Currency Amount	:	~
4.18	-2050.00	-490.00	:	

Calculation is done as below,

Currency Amount	Amout in Accounting Currency	Currency Rate
-290	-1450	5
-200	-600	3
-490	-2050	4.18

Postings are as below,

N	lix	ed Pay	ment Voud	chers PLN-CO	DM - 202100001	13 - 5/17/2021 🔻	1 of 1		
«	ß	~							
Cor	mpan	у	Voucher Type	Voucher No			Voucher Da	te	
PLN	I-CO	Μ	Ν	202100001	3		5/17/2021		
Acc	ounti	ng Year	Accounting Period						
202	1		5						
Vo	uche	er Rows							
		V E ~							E
~	:	Transaction Code	Account		Currency	Currency Rate	Conversion Factor	Debit Amount in Transaction Currency	Credit Amount in Transaction Currency
	:	PP1	13010 - Current ba	nking account	USD	3	1		200.00
	:	IP1	21015 - Short-term	domest.payabl.c	USD	3	1	200.00	

Note – Even though cash account shows a currency rate of 4.18 this will not be fetched to postings as the cash account balance is negative. Here currency rates are posted based on the currency rate entered in the mixed payment.



How the functionality works - When there is a negative amount in the cash account – Creating an inflow

1. Cash account is already negative.

С	ash	Accou	nt Queu	e - PL_WA
E	\ \ \ \	Currency	Amount in Acc	
~	:	Amount	Curr	Currency Rate
\Box	:	-490.00	-2050.00	4.18

2. Create a manual customer invoice for an amount of 100, Create a mixed payment and connect the same invoice with the currency rate 3.5 and approve.

Tra	insac	tion Balances						
Cas	h Acc	ount	Statement No		Remain	ing Amount		
PL_	WA		526		0.00			
Del	bit			Credit		Debit An	nount in Acc Curr	
100	0.00			0.00		350.00		
Cre	dit An	nount in Acc Curr						
0.0	0							
Tra	insac	tion Details						
12								
~	:	Amount	Currency Rate	Inv/Prepaym No	Lump Sum Trans Number	Payment Transaction Type	Cash Account User Group	Bank Transactic
\bigcirc	:	100.00	3.5	9874	1	Enter Customer Paymen	*	*

3. View the cash account.

C	ash	Accoun	it Queu	e - PL_WA
:=	∇			
~	:	Currency Amount	Amount in Acc Curr	Currency Rate
	:	-390.00	-1632.00	4.18

Note – Cash account currency rate will not get updated, instead it will remain the same currency rate. This is because the cash account has a negative balance. when this balance is changed to positive, currency rates will be used proportionally.



2.7 Weighted Average Method – Handling of Negative Balance using Aggregate Currency Profit/Loss

Aggregate Currency Profit/Loss is one of the calculation methods of Handling of Negative Balance in the *Cash Accounts* page, it defines how the calculation is carried out in case the cash account has a negative balance.

This is when the cash account has a negative balance instead of a positive balance.

How the functionality works - When there is a negative amount in the cash account – Making an outflow.

1. Make the balance of cash account negative.



2. Create a Manual supplier invoice for an amount of 3000, create a mixed payment and connect the created manual supplier invoice with the currency rate 3 and approve.

Tra	nsac	tion Balances										
Cast	n Acco	ount	Statement No			Re	main	ing Amount				
PL_A	AGGF	REGRATE	3			30	00.0	0				
Deb	it				Credit			De	bit Amoun	t in Acc Curr		
0.00)			1	3000.00			0.0	00			
Crea	dit Am	ount in Acc Curr										
900	0.00											
Tra	nsaci	tion Details										
	-	7 5	1 0	- -	n dia mara		č,	0	0	James d. Charden	•	
:=			+ /		Edit Iran	isactions		Open Supplier Bills	Open	Issued Checks		
(1) ~	:	Amount	Currency Ra	te Inv/Prepa	aym No	Lump : Trans Nun	Sum nber	Payment Transaction	Туре	Cash Account Use	er <mark>Gro</mark> up	Bank Tran
	:	-3000.00		3 6220213			1	Enter Supplier Paym	ent	*		*



3. Cash account will get updated as below.

C	ash	Accoui	nt Queu	e - PL_A
:=	∇			
~	1	Currency Amount	Amount in Acc Curr	Currency Rate
	:	-4000.00	-14000.00	3.5

Calculation for currency rate is as below.

Inflow amount in Trans curr	Amount in Acc curr	Inflow curr rate
-1000	-5000	5
-3000	-9000	3
-4000	-14000	3.5

4. View vouchers.

N	/lix	ed F	ayment Vouchers	S PLN-COM -	2021000042 -	6/2/2021 🔻	1 of 1		
«	<u>p</u>	~							
Co	mpan	у	Voucher Type V	oucher No			Voucher Da	te	
PLN	N-CO	M	N 20	21000042			6/2/2021		
Acc	ounti	ng Year	Accounting Period						
202	21	0	6						
		Tran	~		Curre	Conversion	Debit Amount in Transaction	Credit Amount in Transaction	Amount in Transaction
~	:	Code	Account	Currency	Rate	Factor	Currency	Currency	Currency
	÷	PP12	75140 - Negative currency differe	USD	3	1	0.00		0.00
	÷	PP13	75030 - Positive currency differen	USD	3	1		0.00	0.00
	:	IP1	21015 - Short-term domest.payab	USD	3	1	3000.00		3000.00
	:	IP1	21015 - Short-term domest.payab	USD	3	1		0.00	0.00
	:	PP1	13010 - Current banking account	USD	3	1		3000.00	-3000.00

Note – Even though cash account shows a currency rate of 3.5 this will not be fetched to postings as the cash account balance is negative. Here currency rates are posted based on the currency rate entered in the mixed payment.



How the functionality works - When there is a negative amount in the cash account – Making an inflow.

1. Make the balance of cash account negative.

C	Cash Account Queue - PL_A											
:=		∇										
~	:		Currency Amount	Amount in Acc Curr	Currency Rate							
0	:		-4000.00	- <mark>1</mark> 4000.00	3.5							

2. Create a Manual customer invoice for an amount of 1500, create a mixed payment and connect the created manual supplier invoice with the currency rate 3 and approve.

Trans	actio	on Balances									
Cash A	Accou	nt	Statement No			Rer	maini	ng Amount			
PL_AG	GGRE	GRATE	4			0.0	0				
Debit				Credit					Debit Amour	t in Acc Curr	
1500.	00			0.00					4500.00		
Credit	Amo	unt in Acc Curr									
0.00											
Trans	actio	on Details									
E	∇		₽ ∨ Vie	w Transactions	No	tes Ca	incel	Matching			•
(1) ×		Amount	Currency Rate	Inv/Prepaym No		Lump S Trans Num	Sum 1ber	Payment Trans	action Type	Cash Account User Group	Bank Trans
		1500.00	3	6220213			1	Enter Custome	er Payment	*	*

3. View cash account.

С	ash	Accoui	nt Queu	e - PL_A
:=	∇			
~	:	Currency Amount	Amount in Acc	Currency Rate
\bigcirc	:	-2500.00	-9500.00	3.8



Calculation is as below.

Inflow amount in Trans curr	Amount in Acc curr	Inflow curr rate
-4000	-14000	3.5
1500	4500	3
-2500	-9500	3.8

4. View vouchers.

N	/lix	ced F	ayment Vouchers	PLN-COM - 2	2021000042 - 6	/2/2021 🔻	1 of 1		
«	<u>\$</u>	~							
Cor	mpan	у	Voucher Type Vo	oucher No			Voucher Dat	e	
PLN	PLN-COM N			21000042			6/2/2021		
Acc	ounti	ing Year	Accounting Period						
202	21	0	6						
Vo	uche	er Rows	~						I
~	:	Tran Code	Account	Currency	Curre Rate	Conversion Factor	Debit Amount in Transaction Currency	Credit Amount in Transaction Currency	Amount in Transaction Currency
\Box	:	PP12	75140 - Negative currency differe	USD	3	1	0.00		0.00
	:	PP13	75030 - Positive currency differen	USD	3	1		0.00	0.00
\bigcirc	:	IP1	21015 - Short-term domest.payab	USD	3	1	3000.00		3000.00
	IP1 21015 - Short-term domest.payab USD		3	1		0.00	0.00		
	:	PP1	13010 - Current banking account	USD	3	1		3000.00	-3000.00



2.8 **FIFO Method**

A FIFO queue is used to keep track of incoming transactions. When cash account balance is greater than zero, then each incoming transaction is added to the FIFO queue. For outgoing transactions, the rows in the FIFO queue are consumed to compensate the outflow amounts.

EXAMPLE:

Currency Rate Calculation Method – Handling of Negative balances – Two step – FIFO Currency Profit/loss Unchecked

Inflow amount in trans curr	Inflow curr rate	Amount in acc curr
100	4.3	430
150	4	600
200	4.2	840
450		1870

1. Create 3 manual customer invoices as below using 3 different voucher dates, (Example – 18th, 20th, 24th)

M	Manual Customer Invoices											
:=		7		New Manual Custom	ner Invoice							
	Cus	tome	er 🔻 Series	s ID 👻 Invoice No	o : AJ1PLN;AJ2PI	N * 8	More 👻 🗢 Favorites	Clear Q : Settin	ngs			
~	:	Ø	Voucher Date	Customer	Series ID	Invoice No	Status	Invoice Type	Invoice Date	Currency	Gross Amount	Net Amount
	:	Ø	5/24/2021	P PL_CUS - PL_CU	JS FS	AJ1PLN	PostedAuth	FS	5/24/2021	USD	100.00	100.00
\Box	:	0	5/20/2021	PL_CUS - PL_CU	JS FS	AJ2PLN	PostedAuth	FS	5/24/2021	USD	150.00	150.00
	:	Ø	5/18/2021	P PL_CUS - PL_CU	JS FS	AJ4PLN	PostedAuth	FS	5/24/2021	USD	200.00	200.00

2. Create a mixed payment for each transaction separately, connect the created invoice with respective voucher date and currency rate and approve.

Note - Order of voucher dates are important when approving mixed payments. According to the functionality which ever transaction is approved in the mixed payment will be fetched to the cash account as the "first in" irrespective of the payment date.

Therefore, according to above example approve mixed payment according to the order 18th, 20th and 24th.



3. View cash account.

Note – Unlike in Weighted average method where an average currency rate was calculated, FIFO method will keep transactions separately with the respective currency rates in the cash account.

С	ash	Accour	nt Queue	- AJFIF	O - AJFI	FO		
13	∇	≥ ~						
~	I.	Currency Amount	Amount in Acc Curr	Original Amount	Original Amount in Acc Curr	Status	Currency Rate	Payment Date
0	:	200.00	840.00	200.00	840.00	NotCleared	4.2	5/20/2021
	:	150.00	600.00	150.00	600.00	NotCleared	4	5/18/2021
C.	1	100.00	430.00	100.00	430.00	NotCleared	4.3	5/24/2021

If a payment was made through mixed payment, the currency rate should be picked according to the FIFO method. The first transactions entered should be picked first as the outflow.

4. Create a manual supplier invoice for an amount of 280. Create a mixed payment and connect the created manual supplier invoice with the currency rate 4.3 and approve.

Tra	insactio	n Balances									
Cas	n Accoun	¢	Statement No			Remain	ng Amount				
PL_	FIFO		3			0.00					
Det	H.			Credit				Debit An	nount ir	h Acc Curr	
0.0	0			280.00				0.00			
Cre	dit Amou	nt In Acc Curr									
116	0.00										
Tra	nsactio	n Details									
	Ţ	E ~	8 × Vi	ew Transactions	Notes	Cancel	Matching				m ~
(1)						Lump Sum		and a second		Account lines Conum	
5	1	Amount	Currency Rate	inwPrepaym No	Trat	is Number	Payment Tran	vacoou i/be	Case	TACCOUNT OVER GROUP	Bank Transact



5. View the postings of the mixed payment.

	lix	ced F	Payment Vou	chers P	LN-COM - 2021	000036 - 5/24/2	2021 🔻 1 of	1		
«	4	×.								(
Con	npan	īy	Voucher Type	Vouche	er No			Voucher Date		
PLN	I-CC	M	N	20210	00036		5	/24/2021		
Acc	ount	ing Year	Accounting Period							
202	4		5							
Vo	uche	er Rows								
		V B	~							
111	E.	Tran Code	Account	Currency	Curre Rate	Conversion Factor	Debit Amount in Transaction Currency	Credit Amount in Transaction Currency	Amount in Transaction Currency	Debit Amount in Accounting Currency
-	1	Tran Code PP13	Account 75030 - Positive curren	Currency USD	Curre Rate 4.13	Conversion Factor	Debit Amount in Transaction Currency	Credit Amount in Transaction Currency 0.00	Amount in Transaction Currency 0.00	Debit Amount in Accounting Currency
		Tran Code PP13 PP13	Account 75030 - Positive curren 75030 - Positive curren	Currency USD USD	Curre Rate 4.13 4.13	Conversion Factor 1	Debit Amount in Transaction Currency	Credit Amount in Transaction Currency 0.00 0.00	Amount in Transaction Currency 0.00 0.00	Debit Amount in Accounting Currency
		Tran Code PP13 PP13 IP1	 Account 75030 - Positive curren 75030 - Positive curren 21015 - Short-term do 	Currency USD USD USD	Curre. Rate 4.13 4.13 4.13	Conversion Fector 1 1	Debit Amount in Transaction Currency 0.00	Credit Amount in Transaction Currency 0.00 0.00	Amount in Transaction Currency 0.00 0.00	Debit Amount in Accounting Currency 243,60
		Tran Code PP13 PP13 IP1 PP1	 Account 75030 - Positive curren 75030 - Positive curren 21015 - Short-term do 13010 - Current bankin 	Currency USD USD USD USD	Curre. Rate 4.13 4.13 4.13 4.13	Conversion Factor 1 1 1 1	Debit Amount in Transaction Currency 0.00	Credit Amount in Transaction Currency 0.00 0.00 280.00	Amount in Transaction Currency 0.00 0.00 0.00	Debit Amount in Accounting Currency 243.60

Currency rate is calculated as below,

Currency Amount	Currency Rate	Amount in Accounting Currency
100	4.3	430
150	4	600
30	4.2	126
280		4.13

Cancelling mixed payment

- When FIFO method is used, only last mixed payment can be cancelled.
- When trying to cancel other mixed payments the user will be presented with an error message which says, "Only last mixed payment can be cancelled when First In First Out method is used for foreign currency cash account!"



2.9 **FIFO Method – Handling of Negative Balance using Currency Profit/Loss** after each inflow

Currency Profit/Loss after each inflow is one of the calculation methods of Handling of Negative Balance in the *Cash Accounts* page, it defines how the calculation is carried out in case the cash account has a negative balance.

This is when the cash account has a negative balance instead of a positive balance.

How the functionality works - When there is a negative amount in the cash account – Making an outflow.

1. Cash account is already negative.

Cash Account Queue - FIFO_PL - 123456											
i	V	E ~									
~	:	Currency Amount	Amount in Acc Curr	Original Amount	Original Amount in Acc Curr	Status	Currency Rate	Payment Date			
0	:	-200.00	-1000.00	-200.00	-1000.00	NotCleared	5	6/9/2021			

2. Create a manual supplier invoice for an amount of 500, Create a mixed payment and connect the created supplier invoice with the currency rate 8.

Mix	ed Payn	nent FIFO_	PL - 11 - 6/9/202	1 🔻			
« Ø ·	+ / 🗈	<i>₽</i> ∨ №	New Transaction	Ap	oprove P	rint Mixed Payment	Note
GENERAL	TRANSACTIO	NS					
Transac	tion Balances						
Cash Acc	ount	Statement No			R	emaining Amount	
FIFO_PL		11			5	00.00	
Credit			De	bit Amount	in Acc Curr		Credit A
500.00			0.0	0			4000.0
Transac	tion Details						
E		+ / 1	@ ~	Edit Trans	actions	Open Supplier Bills	Open Is
(1)	Amount	Currency Rate	inv/Prepaym No		Lump Sum Trans Number	Payment Transaction	Гуре
∅ :	-500.00	8	89		1	Enter Supplier Paym	ent



3. Cash account will get updated as below,

Cash Account Queue - FIFO_PL - 123456											
4	:	Currency Amount	Amount in Acc Curr	Original Amount	Original Amount in Acc Curr	Status	Currency Rate	Payment Date			
	:	-500.00	-4000.00	-500.00	-4000.00	NotCleared	8	6/9/2021			
	:	-200.00	-1000.00	-200.00	-1000.00	NotCleared	5	6/9/2021			

- Cash account will get updated with the new transaction which will be shown in minus.

How the functionality works - When there is a negative amount in the cash account – Creating an inflow

1. Cash account is already negative.

Cash Account Queue - FIFO_PL - 123456											
i≡	∇										
	1	Currency Amount	Amount in Acc Curr	Original Amount	Original Amount in Acc Curr	Status	Currency Rate	Payment Date			
D	:	-500.00	-4000.00	-500.00	-4000.00	NotCleared	8	6/9/2021			
Э	:	-200.00	-1000.00	-200.00	-1000.00	NotCleared	5	6/9/2021			

- 2. Create a customer payment for an amount of 1000 and connect the invoice using mixed payment and approve. Use currency rate 4.
- 3. Cash account is updated as below,

Cash Account Queue - FIFO_PL - 123456										
13		∇	e ~							
~	:		Currency Amount	Amount in Acc Curr	Original Amount	Original Amount in Acc Curr	Status	Currency Rate	Payment Date	
	:		300.00	1200.00	300.00	<mark>1</mark> 200.00	NotCleared	4	6/9/2021	
	:		0.00	0.00	-500.00	-4000.00	Cleared	8	6/9/2021	
	:		0.00	0.00	-200.00	-1000.00	Cleared	5	6/9/2021	



2.10 **Delimitations**

- Functionality is only supported in the accounting currency. When PP79/PP80 postings and corresponding PP1 postings are created as a result of differences calculated in the accounting currency in company with parallel currency enabled, amounts in parallel currency are set to 0.
- You can only select the value in the Currency Rate Calculation Method field if the cash account is not in accounting currency and there are no transactions for the cash account.
- Cash accounts with a currency rate calculation method defined cannot be used in other payment windows (i.e.: supplier payment, customer payment, netting, acknowledge automatic supplier payment, acknowledge direct debiting etc.)
- In case when FIFO method is used, only the last mixed payment can be cancelled.



3 Standard Audit File-Tax For Poland (JPK)

3.1 Overview Legal Requirement

Since 1st July 2016 all companies in Poland have to comply with an additional reporting requirement, i.e., to produce a file detailing specific information about the business of the taxpayer and to provide it electronically to the Polish tax authorities for audit purposes. In other words, this is an XML-based procedure for the transmission of companies' transactions to the tax authorities to enable efficient auditing of taxable transactions.

These files should be provided in specific formats defined by the Polish tax authorities and thus they are called Standard Audit File for Tax (SAF-T) or Jednolity Plik Kontrolny (JPK) in Polish.

Since 1st of October 2020 Polish Tax Declaration, VAT-7 Report, is also included in the JPK concept.

Accordingly, all companies in Poland are obliged to create reports in XML format according to the following rules:

Mandatory reports to be provided monthly.

- In case of reporting for periods starting from October 2020
 - Sales & Purchase VAT Registers and Tax Declaration JPK_V7M
 - JPK_V7M (1) from October 2020 to December 2021
 - JPK_V7M (2) from January 2022
- In case of reporting for periods until September 2020 (including corrections for these periods)
 Sales & Purchase VAT Registers JPK_VAT
 - Tax Declaration (VAT-7) reported outside JPK concept

Reports to be provided on demand:

- For Inventories JPK_MAG
- For Sales VAT Invoices JPK_FA
- For Mixed Payments JPK_WB
- For Accounting Books JPK_KR

In the standard functionality, customer/supplier group is not available in the Tax Ledger. In order to support TP indicator in JPK_V7M (connections between seller and buyer) it was requested to enable customer/supplier group in the Tax Ledger with similar functionality as tax code and delivery type in the standard system.

3.2 **Customer/Supplier Group Enhancement in Tax Ledger**

3.2.1 SOLUTION

In order to enhance the system with customer/supplier support in the Tax Ledger, the following has been done:

- 1. The Customer/Supplier Group and Original Customer/Supplier Group columns have been added to the *Tax Transactions* page.
- 2. The Customer/Supplier Group column have been added to the **Details** tab on the **Tax** *Proposal Details* page.
- 3. The Allow Change of Customer/Supplier Group radio button has been added to the *Tax Ledger Parameters* page.
- The Enable Change of Customer Group radio button, Customer Group field, Enable Change of Supplier Group radio button and Supplier Group field have been added to the Modify Tax Transactions page under the new Customer/Supplier Group section.



3.2.2 PREREQUISITIES

The company must be set-up to use Polish localization, see the Company Set up chapter. The "Standard Audit File-Tax for Poland (JPK)" localization functionality is mandatory and enabled by default.

3.2.3 ENABLE CHANGE OF CUSTOMER/SUPPLIER GROUP

Open the *Tax Ledger Parameters* page. In order to enable possibility to update customer/supplier group in the Tax Ledger, select the Allow Change of Customer/Supplier Group radio button. If the Allow Change of Customer/Supplier Group radio button is not selected, customer/supplier group will still be available in the Tax Ledger, but it will not be possible to update.

Financials > Tax Ledger > Basic Data > T	ax Ledger Parameters 🛛 🕄			Company AMKA-PLN
Tax Ledger Param	eters			
Tax Transactions		^	Tax Proposal	
Delete Tax Transactions with Status False	Tax Base Calculation for Non-deductible Transactions Original	•	Output File Directory	Allow Change of Customer/Supplier Group Allow Delete on Replacement Proposal
Modify Tax Transactions				
Allow Change of Tax Number	Allow Change of Tax Liability Date		Allow Change of Tax Code	Allow Change of Delivery Type
Allow Change of Tax Direction	Allow Change of Income Type		Allow Change of Income Amount	Allow Update of Legal Identity

3.2.4 ENTER INVOICES

Follow IFS Cloud standard processes to enter customer invoices and supplier invoices.

3.2.5 UPDATE VOUCHERS TO GL

Follow IFS Cloud standard process to update vouchers to General Ledger.

3.2.6 FETCH TAX LEDGER INFO

Follow IFS Cloud standard process to update tax transactions with additional information.

3.2.7 VIEW TAX TRANSACTIONS

Follow IFS Cloud standard process to view tax transactions.

The following new columns are added to the *Tax Transactions* page.

- Customer/Supplier Group Customer or supplier group of the party from the Identity column and the corresponding Description of the group.
- Original Customer/Supplier Group Customer or supplier group of the party from the Identity column. This original value remains unchanged when customer or supplier group is modified in Tax Ledger. This also includes the Description of the group from the Original Customer/Supplier Group column.



• >	ina	ncial	s > Tax Ledger > Tax	Transactions	C)											Company AMKA-PLN
Sear	ch	Ad	vanced													
Tax T	ans	s ID	 Tax ID Num 	nber 🔻 Ide	entity 🔻 Accour	nting Period 🔻	Tax Cod	e 🔻 Vol	icher Date	▼ Year	Period Key	 Accounting 	Year 🔻 More	▼ ♡ Favorit	tes Clear Q : Settin	дs
Ta	ax Transactions															
	E V M V Calculate Income Amount															
_	:	bn	Invoice Type	Branch	Supplier/Custo Branch	Tax Code	Fetched	ls Reported	Correcti	Is Part of Tax Ledger	Include in Tax Proposal	Tax Base Amount	Tax Base Curr Amount	Tax Amount	Customer/Supplier Group	Original Customer/Supplier Group
	:	1	FS			23	Yes	No	No	Yes	Yes	-813.01	-813.01	-186.99	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	:	1	FS			23	Yes	No	No	Yes	Yes	-406.50	-406.50	-93.50	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	PREPAYDEB			23	Yes	No	No	Yes	Yes	-500.00	-500.00	-115.00	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	PREPAYCRE			23	Yes	No	No	Yes	Yes	500.00	500.00	115.00	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	CUSTORDDEB			23	Yes	No	No	Yes	Yes	-450.00	-100.00	-103.50	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	CUSTORDCOR			23	Yes	No	No	Yes	Yes	-540.00	-120.00	-124.20	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	CUSTORDCOR			23	Yes	No	No	Yes	Yes	450.00	100.00	103.50	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	FZ			WNT23	Yes	No	No	Yes	Yes	100.00	100.00	23.00	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	÷	1	FZ			WNT23	Yes	No	No	Yes	Yes	-100.00	-100.00	-23.00	0 - Domestic Associated Unit	0 - Domestic Associated Unit
	:	1	FZ			WNT23	Yes	No	No	Yes	No	-200.00	-200.00	-46.00	SUPPLIERGROUP1 - Supplier	SUPPLIERGROUP1 - Supplier

3.2.8 MODIFY TAX TRANSACTIONS FROM TAX TRANSACTIONS

If customer or supplier group needs to be changed, update the value on the **Tax Transactions** page. If you want to update the value for multiple tax transactions, select the Modify Tax Transactions command to open the **Modify Tax Transactions** page. If you want to update customer group, enable the Enable Change of Customer Group radio button, and enter value in the Customer Group field. If you want to update supplier group, enable the Enable Change of Supplier Group radio button, and enter value in the **Supplier Group** field.

In case transaction is already reported, use the Modify Tax Transactions command to update customer or supplier group. Two new tax transactions will be created according to the same logic as if tax code or delivery types was changed in the standard system.

≡	ŵ	∷ Q				×	Modify Tax Transa	ctions
	Financi	als > Tax Ledger >	Tax Transactions C			Arrival Date		
Sear	ch /	Advanced				O Date of Final Posting		
Tax Ti	rans II	D 🔻 Tax ID N	umber 👻 Identity 👻 Accounting Period 👻 Tax Code 👻	Voucher Date 🔻	Year Period K	Payment Date		
					O User Delined Date	Add Number of Dave		
Ta	хT	ransact	ions	Linter Date	Add Number of Days			
	7	7 R V	B Voucher Details O Modify Tax Transaction	s Include Tax P	roposal Item			
					roposa recri	Delivery Type		
(1)	:	Tay Trans ID	Identity	Party Type	Voucher Type	Enable Change of Delivery Type	Delivery Type	
~		200500		Fully type	voucher type			
	:	200588	AC AMKA-C1 - AMKA Customer 1	Customer	F	Income Type		×
	:	200589	AC AMKA-C1 - AMKA Customer 1	Customer	F	income type		
	:	200708	AMKA-C1 - AMKA Customer 1	Customer	F	US Specific 1099 Reporting		\sim
	:	200709	AC AMKA-C1 - AMKA Customer 1	Customer	F	Tax Direction		~
	:	200728	DABE-UE - DABE-UE	Customer	F			
	:	200729	D DABE-UE - DABE-UE	Customer	F	Customer/Supplier Group		
	:	200730	D DABE-UE - DABE-UE	Customer	F	Enable Change of Supplier Group	Supplier Group	Enable Change of Customer Group
	:	200731	AN AMKA-S1 - AMKA-Supplier 1	Supplier	I.	Curtomer Group		
	:	200732	AT AMKA-S1 - AMKA-Supplier 1	Supplier	1	customer Group		
	÷	200733	A2 AMKA-S2 - AMKA-Supplier 2	Supplier	1			
	:	200734	AMKA-S2 - AMKA-Supplier 2	Supplier	1	OK Cancel		



3.2.9 CREATE TAX PROPOSAL AND VIEW TAX PROPOSAL DETAILS

Follow IFS Cloud standard process to create a new tax proposal in the *Automatic Tax Proposal* page. When proposal is created, follow IFS Cloud standard process to view tax proposal details, by selecting the Details command.

The following new column is added to the **Details** tab of the **Tax Proposal Details** page.

• Customer/Supplier Group – Customer or supplier group and description from tax transaction.

#Financials >	> #Tax Ledger > #Automa	tic Tax Proposal > #	Tax Proposal Details	C2							#Company AMKA-PLN	
#Tax Pr	oposal De	tails 32-50	021 🔻 #1 of 1								#Created	
» & ~											Q	
#Tax Proposal 32 - S021	File roposal #Creation Late #User ID 32 - 5021 7/2/2021 AX AMKALK											
#Tax Report	#Tax Report #Tax Template											
AK 5021 - Tax	AK S021 - Tax Sales S021 - #Tax Sales (Detailed)											
#DETAILS #	PARAMETER										< >	
:≡ ⊽	e ~										— ~	
									#Tax Transaction			
↓ : #Corr	#Tax I rection Reference	e #Trans Code	#Tax Book ID	#Subgroup		#Tax Number per Tax Code	#Tax ID Type	#Invoice Date	Liability Date	#Arrival Date	#Customer/Supplier Group	
Li 🗤 IP4 TB WNT - Sum for EU Purchase PL 7/1									7/1/2021		0 - Domestic Associated Unit	
- : #No		IP4	тв	WNT - Sum for EU Purchase			PL	7/1/2021	7/1/2021		0 - Domestic Associated Unit	
. : #No	1	IP4	тв	WNT - Sum for EU Purchase			PL	7/2/2021	7/2/2021		0 - Domestic Associated Unit	
. : #No	1	IP4	тв	WNT - Sum for EU Purchase			PL	7/2/2021	7/2/2021		0 - Domestic Associated Unit	

3.2.10 MODIFY TAX TRANSACTIONS FROM TAX PROPOSAL DETAILS

If customer or supplier group needs to be changed, select the Modify Tax Transactions command to open the *Modify Tax Transactions* page. If you want to update customer group, enable the Enable Change of Customer Group radio button and enter value in the **Customer Group** field. If you want to update supplier group, enable the Enable Change of Supplier Group radio button and enter value in the **Supplier Group** field.

≡ ଈ Ⅲ 🖑					×	Modify Tax Transactions
Financials > Tax Ledger > Automatic Tax Proposal > Tax Proposal Detail	C2				Arrival Date	
Tax Proposal Details 24 - 5022 2021/6 > \$\$ \$\$	1 of 1				 Date of Final Posting Payment Date User Defined Date 	
					Enter Date	Add Number of Days
Tax Proposal			Creatio			
24 - 5022 2021/6			6/11/	Delivery Type		
Tax Report AK-S022 - AK-S022			Tax Te S022	Enable Change of Delivery Type	Delivery Type	
DETAILS PARAMETER					Income Type	~
🗄 🛛 🖻 🗸 🗃 🖉 🗸 😌 Modify Tax Trans	tions				US Specific 1099 Reporting	~
(1) : Company Tax Trans ID Vouche	No Voucher Type	Voucher Date	Accounting Year	Acco	Tax Direction	~
C : AMKA-PLN 200735 2021000	02 1	6/3/2021	2021		Customer/Supplier Group	
C : AMKA-PLN 200744 2021000	D5 I	6/3/2021	2021		Enable Change of Supplier Group	Supplier Group Enable Change of Customer Group
C : AMKA-PLN 200745 2021000	D6 I	6/3/2021	2021			
C : AMKA-PLN 200746 2021000	D7 I	6/3/2021	2021		Customer Group	
C : AMKA-PLN 200828 2019000	01 M	6/9/2019	2019			
C : AMKA-PLN 200834 2021000	07 M	6/9/2021	2021		OK Cancel	



3.3 SAF-T For Poland – VAT Report from January 2022 (JPK_V7M (2))

3.3.1 SOLUTION – SAF-T PL V7M

The solution is based on IFS Cloud standard functionality of tax reporting including tax transactions and the corresponding tax proposal and audit interface functionality.

In order to support the requirement for the SAF-T PL V7M report, the following has been done:

- 1. New report type SAF-T added to the *Audit Formats* page.
- 2. In *Audit File Basic Data* page, a new tab, SAF-T Poland Setup with ten sections has been added to handle SAF-T Poland specific data.
- 3. In *Audit Interface Assistant* page 2/3, new Audit Type field has been added to select relevant SAF-T report. In page 3/3 additional Proposal ID field specific for the SAF-T V7M has been added.
- 4. New external file type and new external file template were added to support SAF-T V7M.
- 5. List of values is added for the Reference Number column for vouchers of function group M to have additional invoice information in tax transactions.



Process Overview:





3.3.2 PREREQUISITES

- The company must be set-up to use Polish localization, see the Company Set up chapter. The "Standard Audit File-Tax for Poland (JPK)" localization functionality is mandatory and enabled by default.
- It is recommended to create the company using Standard Polish Template (STD-PL).

3.3.3 DEFINE COMPANY BASIC DATA

3.3.3.1 Define Tax Office

Open the *Application Base Setup/Enterprise/Tax Office* page. On the **General** tab, define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...



On the Tax Report sub menu, enter the Company and Tax ID Number. Connect the VAT-7 report used as a base for SAF-T V7M report in the child table.



• > Application Base Setup > Enterprise > Tax	> Tax Office > Tax Report 🛛 🖯									
Sort by 👻	Tax Report VAT PL	L-VATPL 🔻 1 of 1								
VAT PL Name: VAT PL										
Address										
Communication Method	Tax Office		Name							
Tax Report #	VAT PL		VAT PL							
	Company: AMKA-PLN - AMKA-	PLN 🔻								
		٥								
	Company	Tax ID Number	Our Identity	Electronic Tax ID	State Code					
	AMKA-PLN	202001	vatpl01	vatpl01	WN 👻					
	State Name									
	warminsko-mazurskie									
	Tax Report Info									
	$\exists \nabla \lor +$	1								
	🗸 🕴 Tax Report									
	VAT7M - VAT7M									
	UAT-2020 - Vat 2020									

3.3.3.2 Define Person E-Mail and Phone Communication Methods

Open the *Application Base Setup/Enterprise/Person/Person* page General sub menu define Person ID of person responsible for JPK_V7M reporting. On the Communication Method sub menu enter E-Mail Communication Method and Phone Communication Method. Select the Default per Method check box for both methods.

Application Base Setup > Enterprise > Period	rson > Person > Communication Method 😥									
Sort by 👻	Communication Method AM	1KALK - Amaya Karun	aratne 🔻 1 of 1							
AR AMKALK « Z ~										
Full Name: Amaya Karunaratne User ID: AMKALK										
Address	Densee	Full Marra			User ID		Validia			
Communication Method #	AMKALK	Amaya Kar	runaratne		AMKALK		Active			
Documents		, and ja rad			/ unio (Ert		_			
						Default				
		_			Default	per Method				
	Comm ID Name Des	scription	Communication Method	Value	per Method Address	and D Address Validity Period				
		seription	E Mol	amawa@amkanin.com						
	: i amaya		C-IVIAII	amaya@amkapin.com	Yes	No				
	2 amaya		Phone	4445553535354	Yes	No				

3.3.3.3 Define Customer Groups

Using IFS Cloud standard functionality, define separate customer groups used in order to follow connections between seller and buyer ((V7M) TP field).



• >	Finan	cials > Customer Invoice > Basic Data	> Customer Groups $ \mathcal{C} $				
Cu	Customer Groups						
:		∀ ⊵ ∨ + ∥					
~	:	Customer Group	Description	Use Collective Voucher	Default No of Invoice Copies		
\Box	÷	0	Domestic Associated Unit	No	1		
0	:	1	Domestic Not Associated Unit	No	1		
\Box	÷	2	Foreign Associated Unit	No	1		
\Box	:	3	Foreign Not Associated Unit	No	1		
0	:	4	Internal Unit	No	1		

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.3.3.4 Define Voucher Types

Using IFS Cloud standard functionality, define separate voucher types used in order to follow:

- internal documents (**WEW** field)
- internal summary documents containing sales from cash registers (Sales/RO field).

Accounting Rules > User Related	Data > Voucher Type 🛛 🕄					Company	Dan Poland
Sort by	Voucher Type wew- « New Vo New Vo	Internal Document	s PL ▼ 1 of 1	Excluded Fr	rom IL Translation		Ö
	Voucher Type WEW Description Internal Documents PL Ledger Selection Ledger Type Ledger ID GL, Affect IL * Use Manual Internal Methods		Balance Mar Yes	ndatory	Parameter Selection wutomatic Allotment Yes simulation Voucher No Jse Voucher Approval Workflow No	Single Function Group Ver Separate User Approval	
	Function Group Information Image: I	Optional Auto Store Balance Original No No	Voucher Row Group Refere Validation Manda No No	Automatic nce Allotment tory Required	Single Function Group Required		= ~

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.3.3.5 Define Delivery Types

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

• invoices issued on the base of fiscal receipt (Sales/FP field)



• invoices from small suppliers who selected cash method for VAT (Purchase/MK field).

Financials > Customer Invoice > Basic	Data > Delivery Types 🛱		Company Dan Poland
Search Advanced			Т
Delivery Type : MK 🔻 🔕 🛛 Descrip	tion \checkmark Include in Invoice Enclosure \checkmark More \checkmark \bigcirc Favorites	Clear O	Settings
Delivery Types			
			≣ ~
		Include in Invoice	
 Delivery Type 	Description	Enclosure I	nvoice Enclosure Series ID
С : МК	Invoices from small suppliers who selected cash method for VAT	No	

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

- deliveries of alcoholic beverages (GTU_01 field)
- deliveries of petroleum products (GTU_02 field)
- deliveries of heating oil and other oil products (GTU_03 field)
- deliveries of tobacco products (GTU_04 field)
- deliveries of waste (GTU_05 field)
- deliveries of electronic devices (GTU_06 field)
- deliveries of vehicles and car parts (GTU_07 field)
- deliveries of precious metals and base metals (GTU_08 field)
- deliveries of medicines and medical devices (GTU_09 field)
- deliveries of buildings and lands (GTU_10 field)
- services in the scope of transferring the right to emit greenhouse gas (GTU_11 field)
- selected intangible services (GTU_12 field)
- transport and storage services (GTU_13 field).

Financials > Customer Invoice	> Basic Data > Delivery Types 🛛 🛱	Company Dan Poland
Search Advanced		Ŧ
Delivery Type : GTU% 🔻 🔕	Description ▼ Include in Invoice Enclosure ▼ More ▼ ♡ Favor	rites Clear Q : Settings
Delivery Types	;	
□ □ □ □ +	/	
		Include in
🗸 🕴 Delivery Type	Description	Enclosure Invoice Enclosure Series ID
□ : GTU_01	Deliveries of alcoholic beverages	No
□ : GTU_02	Deliveries of petroleum products	No
□ : GTU_03	Deliveries of heating oil and other oil products	No
□ : GTU_04	Deliveries of tobacco products	No
□ : GTU_05	Deliveries of waste	No

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

- distance EU delivery of goods and provision of telecommunication services, broadcasting and electronic services ((V7M) WSTO_EE field)
- delivery of goods to EU consumers where taxpayer enables electronic platform to non EU taxpayer and does not use OSS or IOSS procedures ((V7M) IED field)
- invoices for tourism services ((V7M) MR_T/(FA) P_106E_2 field)
- invoices for secondhand goods and work of art ((V7M) MR_UZ/(FA) P_106E_3 field)



- EU delivery after import based on import procedure 42 ((V7M) I_42 field)
- EU delivery after import based on import procedure 63 ((V7M) I_63 field)
- transfer of a single-purpose voucher made by a taxpayer acting in his own name ((V7M) B_SPV field)
- supply of goods and provision of services to which the single-purpose voucher relates to a taxable person who issued the voucher ((V7M) B_SPV_DOSTAWA field)
- provision of brokering services and other services related to the transfer of multi-purpose voucher ((V7M) B_MPV_PROWIZJA field).

Financials > Supplier invoice > Basic 0	Data > Delivery Types 🙄	Company Polish company
Search Advanced		д
Delivery Type : WSTO_EE;IED 🔻 😣	Description ▼ Include in Invoice Enclosure ▼ More ▼ ♡ Favorites Search Clear	:
Delivery Types		
)		24 ~ 📃
	Includ Invoic	e in e
Delivery Type	Description Enclos	ure Involce Enclosure Series ID
E WSTO_EE	Distance EU delivery of goods and provision of telecommunication services, broadcasting and electronic serv No	
E IED	Delivery of goods to EU consumers where the taxpayer enables electronic platform to non-EU taxpayer and c	

Using IFS Cloud standard functionality, define separate delivery types by which:

- transaction value is retrieved and reported in the <K_14> tag ((V7M) K_14/(VAT) K_14 field)
- transaction value is retrieved and reported in the <K_35> tag ((V7M) K_35/(VAT) K_38 field)
- transaction value is retrieved and reported in the <K_36> tag ((V7M) K_36/(VAT) K_39 field).

Financials > Customer Invoice > Basic	c Data > Delivery Types 🛛 🛱		Company Dan Poland
Search Advanced			Ŧ
Delivery Type : K% 🔻 🔕 Descrip	tion \checkmark Include in Invoice Enclosure \checkmark More \checkmark \bigcirc Favorites	Clear	Q : Settings
Delivery Types			
·= ∇ ≥ ·			
. Deliveration	Durativity	Include in Invoice	Investor Factorium Contex ID
S : Delivery Type	Description	Enclosure	Invoice Enclosure Series ID
□ : K_36	K_36 (Tax Template Field VAT_WNT_PAL_SIL)	Yes	FW
□ : K_14	K_14 (Tax Template field ART_129_UST)	No	
🗋 : К_35	K_35 (Tax Template field VAT_NALEZ_WNT_TRANSP)	Yes	FW

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.



3.3.3.6 Define Tax Sub Group Details

Using IFS Cloud standard functionality, connect new tax codes to existing tax sub groups in the *Tax Group/Sub Groups Details* page for sub groups used for Tax Sales (Details) and Tax Purchase (Details) reports (Tax groups "KRS" and "KRZ" according to STD-PL company template).

• > Financials > Tax Ledger > Basic Data > Tax	Group	Ø								
Sort by 👻	Та	x C	Group KR	5 - Classification of Items in Sales Register 🔻						
KOO Descri Classification of reversed charg										
KRS										
Descrip Classification of Items in Sale	Tax	Group	ID	Description	Tax Group S	election Base				
KD2	KR	>		Classification of items in sales Register	Delivery	ype 🔹				
Descri Classification of Items in Purch	Sub Groups									
	Sub	Grou	up Details							
KUE Descript Classification for VAT-UE Decl	:	\equiv ∇ (c) \sim + \prime								
		Curr	ency Code 🔻 🤮	Gub Group ▼ Tax Code : MPP;23% ▼ ⊗ More ▼	♡Favorites Clear Q	Settings				
	-									
	<u> </u>	1	Currency Code	Sub Group	Tax Code	Delivery Type	Delivery Type Exceptions			
		:	PLN	SPRZ-KRAJ-22 - Domestic Sales, VAT 22% and 23%	23 - VAT 23%, domesti	96	ZLE-DLUGI-VAT-MINUS, ZLE-DLUGI-VAT-PLUS			
		:	PLN	SPRZ-KRAJ-22-A89A-U1 - Domestic Sales, VAT 22% and 23	23 - VAT 23%, domesti	ZLE-DLUGI-VAT-MINUS				
	\Box	:	PLN	SPRZ-KRAJ-22-A89A-U4 - Domestic Sales, VAT 22% and 23	23 - VAT 23%, domesti	ZLE-DLUGI-VAT-PLUS				

If required, connect new delivery types in the same tab.

3.3.4 DEFINE AUDIT FILE BASIC DATA

3.3.4.1 Enter Audit Format for Poland

Go to *Accounting Rules/Audit Interface/Basic Data/Audit Formats* page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows:

- Country as "Poland"
- Report Type as "SAF-T"
- If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit Files** page.

3.3.4.2 Enter Audit File Basic Data

Click Audit File Basic Data command to open the Audit File Basic Data page.

•	> A(coui	nting Rules > Audit Interfa	ace > Basic Data >	Audit Formats 🛛 🖯	ļ							
A	u	lit	t Formats										
	E	٢	7 2 - +	/ 1	0 & ~	Audit File Basic	Data	Audit File 1	ax Information	Audit File Log			
(1)	:	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default
C	3	:	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes

Use IFS Cloud standard functionality to add a header record in the *Audit File Basic Data* page. If required, do modifications in the *Standard Audit Code Mappings*.



The new tab **SAF-T Poland Setup** includes ten sections. For SAF-T V7M report, following sections are applicable.

> Accountin	g Rules > Audit Interface > Basic Data > Audit Formats > Audit File Basic Data 🛛 Compan	y Polish company
Audit	File Basic Data	
/ 1		
HEADER	STANDARD AUDIT CODE MAPPINGS SAF-T POLAND SETUP	<)
/		
General In	0	
Tax Office ID	Address ID	
0202	✓ A1	
Misc Parar	eters	
Person ID	Invoice Series for SAD	
MABEPL	▼ SD ■	
Voucher/D	livery Types for Document Types (JPK_V7M)	~
Delivery Ty	pes for Specific Procedures (JPK_FA)	\sim
Delivery Ty	pe for Delivery Goods and Services	~
Delivery T	pes/Customer Groups for Specific Procedures	~
Tax Codes	or Specific Procedures	~
Invoice Typ	e Mappings	~
SAF-T PL In	ventory Transaction Report Types	~

General Info section

 Tax Office ID – Select from list of values; only values from legal list will be accepted by tax office.

Misc Parameters section

- Person ID Enter person ID; on list of values there are only persons connected to given company; The e-mail address and the phone number defined for specified person will be reported in SAF-T V7M XML file.
- Invoice Series for SAD Enter invoice series from list of values to be used for customs documents registration. When SAF-T V7M XML file is created and invoices with series entered in the Invoice Series for SAD field exist, it is validated if there are any references in the Ref Invoice No and Ref Supplier ID fields in the Supplier Invoice Details/General tab. If supplier is different from the one on the invoice, XML file will contain mixed data from two invoices. In particular supplier data will be fetched from the referred invoice. If supplier is the same or Ref Invoice No is empty only data from basic invoice will be reported in XML file.

Voucher/Delivery Types for Document Types (JPK_V7M) section

- WEW Enter voucher type used in order to follow internal documents.
- Sales/RO Enter voucher type used in order to follow internal summary documents containing sales from cash registers.
- Sales/FP Enter delivery type used in order to follow invoices issued on the base of fiscal receipt.
- Purchase/MK Enter delivery type used in order to follow invoices from small suppliers who selected cash method for VAT.



Delivery Types for Goods and Services (JPK_V7M) section

- GTU_01 Enter delivery type used in order to follow deliveries of alcoholic beverages.
- GTU_02 Enter delivery type used in order to follow deliveries of petroleum products.
- GTU_03 Enter delivery type used in order to follow deliveries of heating oil and other oil products.
- GTU_04 Enter delivery type used in order to follow deliveries of tobacco products.
- GTU_05 Enter delivery type used in order to follow deliveries of waste.
- GTU_06 Enter delivery type used in order to follow deliveries of electronic devices.
- GTU_07 Enter delivery type used in order to follow deliveries of vehicles and car parts.
- GTU_08 Enter delivery type used in order to follow deliveries of precious metals and base metals.
- GTU_09 Enter delivery type used in order to follow deliveries of medicines and medical devices.
- GTU_10 Enter delivery type used in order to follow deliveries of buildings and lands.
- GTU_11 Enter delivery type used in order to follow services in the scope of transferring the right to emit greenhouse gas.
- GTU_12 Enter delivery type used in order to follow selected intangible services.
- GTU_13 Enter delivery type used in order to follow transport and storage services.

Delivery Types/Customer Groups for Specific Procedures section

- (V7M) WSTO_EE Enter delivery type used in order to follow distance EU delivery of goods and provision of telecommunication services, broadcasting and electronic services.
- (V7M) IED Enter delivery type used in order to follow delivery of goods to EU consumers where taxpayer enables electronic platform to non EU taxpayer and does not use OSS or IOSS procedures.
- (V7M) TP Enter customer group used in order to follow connections between seller and buyer.
- (V7M) MR_T/(FA) P_106E_2 Enter delivery type used in order to follow invoices for tourism services.
- (V7M) MR_UZ/(FA) P_106E_3 Enter delivery type used in order to follow invoices for secondhand goods and work of art.
- (V7M) I_42 Enter delivery type used in order to follow EU delivery after import based on import procedure 42.
- (V7M) I_63 Enter delivery type used in order to follow EU delivery after import based on import procedure 63.
- (V7M) B_SPV Enter delivery type used in order to follow transfer of a single-purpose voucher made by a taxpayer acting in his own name.
- (V7M) B_SPV_DOSTAWA Enter delivery type used in order to follow supply of goods and provision of services to which the single-purpose voucher relates to a taxable person who issued the voucher.
- (V7M) B_MPV_PROWIZJA Enter delivery type used in order to follow provision of brokering services and other services related to the transfer of multi-purpose voucher.
- (V7M) K_14/(VAT) K_14 Enter delivery type by which a transaction value is retrieved and reported in the <K_14> tag in the SAF-T V7M XML file.
- (V7M) K_35/(VAT) K_38 Enter delivery type by which a transaction value is retrieved and reported in the <K_35> tag in the SAF-T V7M XML file.
- (V7M) K_36/(VAT) K_39 Enter delivery type by which a transaction value is retrieved and reported in the <K_36> tag in the SAF-T V7M XML file.

3.3.5 CHANGE TO MANUAL FIELDS IN JPK_V7M REPORT

Using IFS Cloud standard functionality, update values in the **Automatic Tax Proposal/Template Field Presentation/Modify Manual** *Fields* as presented below.


Einancials \ Tay Ledger \ Automati	CTay Proposal \ Tay Proposal - Tamplata Field Presentation			Deltab		
 Prinanciais 7 Tax Ledger 7 Automatin 	c rax Proposar 2 rax Proposar - remplate Pielo Presentation 22		Compar	y Polish company		
Sort by 👻	Tax Proposal - Template Field Pro	esentation 18 - 2022-01 JPK_V7M(2) 🔻 1 of 1	Cre	ated Simulated		
18 Description: 2022-01 JPK_V7M(2)	≪ ₽ ∨			Ø		
	Tax Properal	Crostian Data Hear ID				
	18 - 2022-01 IPK V7M(2)	1/27/2022 MB N	//ABEPL			
		Tay Tamplate				
	Tax Report Tax Template JPK_V7M2 - JPK_V7M2 \$106 - Tax Sum VAT-7/22 Poland (Data for JPK_V7M(2))					
			· = · · · ·			
	Field Presentation 1					
	Edit Manual Fields		24	~ I ~		
	- Template Field #1		Field #1 Visible in Report Field	Field #1 Value		
	VAT_ZWROT_BEZP - P_54 Wysokość nadwyżki podatku naliczo	nego nad należnym do zwrotu na rachunek wskazany przez poc	P_54	0.00		
	WYBOR_ZWROT_VAT_15 · P_540 Zwrot na rachunek rozliczeni	iowy podatnika w terminie 15 dni: 1 - tak	P_540	-1.00		
	WYBOR_ZWROT_NA_RACH_VAT - P_55 Zwrot na rachunek VAT	r podatnika w terminie 25 dni: 1 - tak	P_55	-1.00		
	WYBOR_ZWROT_VAT_25 - P_56 Zwrot na rachunek rozliczenio	wy podatnika w terminie 25 dni (art. 87 ust. 6 ustawy): 1 - tak	P_56	-1.00		
	WYBOR_ZWROT_VAT_40 - P_560 Zwrot na rachunek rozliczeni	iowy podatnika w terminie 40 dni: 1 - tak	P_560	-1.00		
	WYBOR_ZWROT_VAT_60 • P_57 Zwrot na rachunek rozliczenio	wy podatnika w terminie 60 dni: 1 - tak	P_57	-1.00		

For an example, P_63 and P_64 manual fields should be edited as "1" if any invoices for tourism services or secondhand goods and work of arts exist in the reporting period respectively.

3.3.6 CREATE SAF-T V7M XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant to create the SAF-T V7M XML file.

On Task Options in *Audit Interface Assistant* page, select one of the below options.

Start Now: This option enables user to instantly create an audit file.

Schedule: This option enables user to create an audit output file as a background job. (Refer IFS Cloud Documentation for more details).

Specify the following and Click Next:

- Company: The company you want to generate SAF-T V7M file.
- Country: "Poland"
- Report Type: "SAF-T" the value will be prompted per default Audit Formats settings for Poland.
- Audit Type: "JPK_V7M (2)"
- Period From and Period Until: The year and month range to be covered in SAF-T V7M report.
- File Type: Select JPK_V7M2 structure from list of values.
- File Template: Will show up automatically after File Type is specified.



Accounting Rules > Audit Interface > Audit I	nterface Assistant	Company Polish company								
Audit Interface Assistant										
Task Options — SAF-T PL Additional Parameters — Schedule — Schedule Options										
Start Option	Start Option									
Start now Schedule										
Parameters										
Company	Country	Report Type								
MABEPL-PL - Polish company	POLAND -	SAF-T 👻								
Audit Type	Audit Source	Ledger ID								
JPK_V7M(2)										
File Type	File Template									
JPK_V7M2	✓ JPK_V7M2_TEMPLATE ▼									
Selection										
Period/Date Range	From	Until								
◯ Date	2022 1	2022 1								
Period										
Previous Next Finish	Previous ▶ Next Finish Cancel									

On SAF-T PL Additional Parameters in *Audit Interface Assistant* page specify the Tax Proposal ID, the VAT-7 proposal ID that was created for the period. Use the list of values to search for the correct proposal. Click Finish button to generate the SAF-T V7M XML file. The file will be named as <Audit Types_<Time stamp(yyyymmddhhmmss)>.XML

e.g. JPK_V7M2_20220712162006.XML

> Accounting Rules > Audit Interface > Audit Interface Assistant							
Audit Interface Assistant							
Tark							
Task Options - SAF-T PL Additional Parameters - Schedule - Schedule Options							
ax Proposal ID							

3.3.6.1 Reporting of Bad Debt Corrections for Tax Disbursed

Use IFS Cloud standard functionality of manual voucher to register tax amount correction in connection to bad debts for domestic sales.

- If tax disbursed is to be decreased, use tax code and delivery type connected to subgroup SPRZ-KRAJ-22-A89A-U1, SPRZ-KRAJ-7-A89A-U1 or SPRZ-KRAJ-3-A89A-U1 in the *Tax Group/Subgroup Details* page (tax code 5, 8 or 23 and delivery type ZLE-DLUGI-VAT-MINUS, according to default setup).
- If tax disbursed is to be increased, use tax code and delivery type connected to subgroup SPRZ-KRAJ-22-A89A-U4, SPRZ-KRAJ-7-A89A-U4 or SPRZ-KRAJ-3-A89A-U4 in the *Tax Group/Subgroup Details* page (tax code 5, 8 or 23 and delivery type ZLE-DLUGI-VAT-PLUS, according to default setup).



In the *New Voucher* page, register manual voucher to correct tax amount. Enter series of
original invoice in the *Reference Series* field and use list of values to select number of
original invoices in the *Reference Number* field.

In case tax disbursed is decreased, <TerminPlatnosci> tag (due date) is automatically set to date from the **Current Due Date** field of the first invoice installment. If other date should be reported in the <TerminPlatnosci> tag, use the **Text** field in the *New Voucher/Voucher Postings* section to enter required date.

In case tax disbursed is increased, <DataZaplaty> tag (payment date) is automatically set to latest payment date (within the reported period) for the invoice. If other date should be reported in the <DataZaplaty> tag, use the **Text** field in the *New Voucher/Voucher Postings* section to enter required date.

The text can have the following format '<any text>: YYYY-MM-DD'. For example

- 'Korekta z tytułu faktury z terminem płatności: 2022-01-01'
- 'Korekta z tytułu faktury zapłaconej: 2022-01-01'

3.3.7 CREATE SAF-T V7M XML CORRECTION FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant to create the SAF-T V7M XML correction file.

On page 1/3 and 2/3, select the same information as when generating the ordinary file. On page 3/3 specify the proposal identity of VAT-7 correction report and continue in the same way as when generating the ordinary file. The new XML file will be created. The XML tag <CelZlozenia> will indicate a correction file with value 2 as follows,

<CelZlozenia poz="P_7">2</CelZlozenia>

If only information in manual fields of VAT-7 was changed comparing to the previous report

- <Deklaracja> block is created in the XML file.
- <Ewidencja> block is not created in the XML file.

If only transaction related information was changed/added comparing to the previous report with no impact on total amounts in VAT-7

- <Deklaracja> block is not created in the XML file.
- <Ewidencja> block is created in the XML file and contains final information from all documents.
- For each document changed comparing to the original report, <Ewidencja> block additionally contains.
 - Original information about the document
 - Reversal information about the document (with reversed signs in the amount fields)

If both transaction related information is changed and VAT-7 information is changed

- <Deklaracja> block is created in the XML file.
- <Ewidencja> block is created in the XML file and contains final information from all documents.
- For each document changed comparing to the original report, <Ewidencja> block additionally contains.
 - Original information about the document
 - Reversal information about the document (with reversed signs in the amount fields)



3.3.8 DELIMITATION

- JPK_V7K (quarterly variant of JPK_V7M for small companies) is not supported.
- Reporting of fiscal registers and invoices based on fiscal registers is not supported.
- In case of correction instant invoices for which debit lines are not required, standard functionality allows to set quantity to 0 (as for CO invoices) or remove the debit lines completely. Scenario in which debit lines are removed is not supported by JPK_V7M.

3.4 SAF-T For Poland – VAT Report from October 2020 until December 2021 (JPK_V7M (1))

3.4.1 SOLUTION – SAF-T PL V7M

The solution is based on IFS Cloud standard functionality of tax reporting including tax transactions and the corresponding tax proposal and audit interface functionality.

In order to support the requirement for the SAF-T PL V7M report, the following has been done:

- 6. New report type SAF-T added to the *Audit Formats* page.
- 7. In *Audit File Basic Data* page, a new tab, *SAF-T Poland Setup* with ten sections has been added to handle SAF-T Poland specific data.
- 8. In *Audit Interface Assistant* page 2/3, **new Audit Type** field has been added to select relevant SAF-T report. In page 3/3 **additional Proposal ID** field specific for the SAF-T V7M has been added.
- 9. New external file type and new external file template were added to support SAF-T V7M.
- 10. List of values is added for the Reference Number column for vouchers of function group M to have additional invoice information in tax transactions.



Process Overview:





3.4.2 PREREQUISITES

- The company must be set-up to use Polish localization, see the Company Set up chapter. The "Standard Audit File-Tax for Poland (JPK)" localization functionality is mandatory and enabled by default.
- It is recommended to create the company using Standard Polish Template (STD-PL).

3.4.3 DEFINE COMPANY BASIC DATA

3.4.3.1 Define Tax Office

Open the *Application Base* **Setup/Enterprise/Tax Office** page. On the **General** tab, define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...



On the Tax Report sub menu, enter the Company and Tax ID Number. Connect the VAT-7 report used as a base for SAF-T V7M report in the child table.



• > Application Base Setup > Enterprise > Tax	> Tax Office > Tax Report 🛛 🖯						
Sort by 👻	Tax Report VAT PL	L-VATPL 🔻 1 of 1					
VAT PL Name: VAT PL	« @ ~						
Address							
Communication Method	Tax Office		Name				
Tax Report #	VAT PL		VAT PL				
	Company: AMKA-PLN - AMKA-	PLN 🔻					
	Q + × m 10						
	Company	Tax ID Number	Our Identity	Electronic Tax ID	State Code		
	AMKA-PLN	202001	vatpl01	vatpl01	WN 👻		
	State Name						
	warminsko-mazurskie						
	Tax Report Info						
	$\exists \nabla \lor +$	1					
	🗸 🕴 Tax Report						
	VAT7M - VAT7M						
	UAT-2020 - Vat 2020						

3.4.3.2 Define Person E-Mail and Phone Communication Methods

Open the *Application Base Setup/Enterprise/Person/Person* page General sub menu define Person ID of person responsible for JPK_V7M reporting. On the Communication Method sub menu enter E-Mail Communication Method and Phone Communication Method. Select the Default per Method check box for both methods.

 Application Base Setup > Enterprise > Pe 	A Application case setup / time prise / reson / reson / reson / communication method.										
Sort by 🔻	Sort by 👻 Communication Method AMKALK - Amaya Karunaratne 🝷 1 of 1										
AN AMKALK Full Name: Amaya Karunaratne User ID: AMKALK	« 8 ×										
Address	Person	Full Name	User ID	Validity							
Communication Method #	AMKALK	Amaya Karunaratne	AMKALK	Active							
Documents	Image: state	on Communication Method Value E-Mail amaya@amkapIn.com Phone 444555353534	Default per and Method Address ID Add Vrs No Ves No	fault - thod 3 dress Validity Period 3							

3.4.3.3 Define Customer Groups

Using IFS Cloud standard functionality, define separate customer groups used in order to follow connections between seller and buyer ((V7M) TP field).



•>	Financials > Customer Invoice > Basic Data > Customer Groups											
Cu	Customer Groups											
::												
~	Image: Second system Use Image: Customer Group Description Use Default No of Voucher Invoice Copies											
\Box	÷	0	Domestic Associated Unit	No	1							
	÷	1	Domestic Not Associated Unit	No	1							
	÷	2	Foreign Associated Unit	No	1							
	Image: Born of the second s											
\Box	:	4	Internal Unit	No	1							

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.4.3.4 Define Tax Codes

Using IFS Cloud standard functionality, define separate tax code used in order to follow invoices which are a subject to the mandatory split payment mechanism ((V7M) MPP/(FA) P_18A field).

•	• > Accounting Rules > Tax > Tax Codes 🗧 Company Dan Polance										any Dan Poland		
Se	Search Advanced P												
Tax	Γax Code : MPP ▼ 🔞 Description ▼ Tax (%) ▼ More ▼ ♡ Favorites Clear Q 🗄 Settings												
Та	Tax Codes												
	E	∇	e v	+ /									•
~	Figure 1 are the second and the second area of t												
C	Image: MPP VAT 23%, Mandatory Spli Tax 23 100 1/1/2020 12/31/2049 Invoice Entry Invoice Entry Separate from Price												

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.4.3.5 Define Voucher Types

Using IFS Cloud standard functionality, define separate voucher types used in order to follow

- internal documents (WEW field)
- internal summary documents containing sales from cash registers (Sales/RO field).



• > Accounting Rules > User Related D	Data > Voucher Type 🛛 🕄						Company	Dan Poland
Sort by 👻	Voucher Type wew	- Internal Docum	ents PL 🔻	1 of 1				
WEW Descripti Internal Documents	« 🖉 🗊 🗷 🗸 New	Voucher Type	Voucher Se	ries E	cluded Fi	rom IL Translation		Q
					P	Parameter Selection		
	Voucher Type WEW				A	Automatic Allotment Yes	Single Function Group	
	Description Internal Documents PL				s	Simulation Voucher	Separate User Approval	
	Ledger Selection					Jse Voucher Approval Workflow		
	GL, Affect IL *		Bal Ye	ance Mandato s	У			
	Use Manual Internal Methods							
	Function Group Information							
								
		Optional Auto Store	Voucher Row Group	Reference	Automatic Allotment	Single c Function t Group		
	Function Group	Balance Origin	al Validation	Mandatory	Required	Required		
	M - Manual vouchers	No	No	No	No	No		

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.4.3.6 Define Delivery Types

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

- invoices issued on the base of fiscal receipt (Sales/FP field)
- invoices from small suppliers who selected cash method for VAT (Purchase/MK field).

Financials > Customer Invoice > Basic Data > Delivery Types Company Dan Poland									
Search Advanced		Ͳ							
Delivery Type : MK 🔻 🔕 Descrip	tion ▼ Include in Invoice Enclosure ▼ More ▼ ♡ Favorites	Clear Q : Settings							
Delivery Types									
		≡ ~							
		Include in Invoice							
🖉 🗄 Delivery Type	Description	Enclosure Invoice Enclosure Series ID							
П Е МК	Invoices from small suppliers who selected cash method for VAT	No							

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

- deliveries of alcoholic beverages (GTU_01 field)
- deliveries of petroleum products (GTU_02 field)
- deliveries of heating oil and other oil products (GTU_03 field)
- deliveries of tobacco products (GTU_04 field)
- deliveries of waste (GTU 05 field)
- deliveries of electronic devices (GTU_06 field)
- deliveries of vehicles and car parts (GTU_07 field)
- deliveries of precious metals and base metals (GTU_08 field)
- deliveries of medicines and medical devices (GTU_09 field)
- deliveries of buildings and lands (GTU_10 field)
- services in the scope of transferring the right to emit greenhouse gas (GTU_11 field)
- selected intangible services (GTU_12 field)



• transport and storage services (GTU_13 field).

• >	Finan	cials > Customer Invoice >	> Basic Data > Delivery Types 🛛 🖯		Company Dan Poland
Sear	ch	Advanced			Ф
Delive	ery T	ype : GTU% 🔻 🔕	Description ▼ Include in Invoice Enclosure ▼ More ▼ ♡ Favorite:	s Clear	Q : Settings
De	liv	very Types			
:=		V E - +	1		
				Include in	
~	÷	Delivery Type	Description	Enclosure	Invoice Enclosure Series ID
\Box	:	GTU_01	Deliveries of alcoholic beverages	No	
\Box	:	GTU_02	Deliveries of petroleum products	No	
\Box	:	GTU_03	Deliveries of heating oil and other oil products	No	
	:	GTU_04	Deliveries of tobacco products	No	
0	:	GTU_05	Deliveries of waste	No	

Using IFS Cloud standard functionality, define separate delivery types used in order to follow:

- mail orders ((V7M) SW field)
- telecommunication services, broadcasting and electronic services ((V7M) EE field)
- invoices for tourism services ((V7M) MR_T/(FA) P_106E_2 field)
- invoices for secondhand goods and work of art ((V7M) MR_UZ/(FA) P_106E_3 field)
- EU delivery after import based on import procedure 42 ((V7M) I_42 field)
- EU delivery after import based on import procedure 63 ((V7M) I_63 field)
- transfer of a single-purpose voucher made by a taxpayer acting in his own name ((V7M) B_SPV field)
- supply of goods and provision of services to which the single-purpose voucher relates to a taxable person who issued the voucher ((V7M) B_SPV_DOSTAWA field)
- provision of brokering services and other services related to the transfer of multi-purpose voucher ((V7M) B_MPV_PROWIZJA field).

Financials > Customer Invoice > Basic Data > Delivery Types C Company Dan Poland										
Search Advanced				꾸						
Delivery Type : %SW%;%EE% 🔻 ⊗	Description ▼ Include in Invoice Enclosure ▼ More ▼ ♡ Fa	avorites C	lear Q	Settings						
Delivery Types										
E 7 2 → 1										
		Include in Invoice								
🗸 : Delivery Type	Description	Enclosure	Invoice Enclos	ure Series ID						
□ : EE	Telecommunications services, broadcasting and electronic services No									
□ i sw	Mail Orders	No								

Using IFS Cloud standard functionality, define separate delivery types by which:

- transaction value is retrieved and reported in the <K_14> tag ((V7M) K_14/(VAT) K_14 field)
- transaction value is retrieved and reported in the <K_35> tag ((V7M) K_35/(VAT) K_38 field)
- transaction value is retrieved and reported in the <K_36> tag ((V7M) K_36/(VAT) K_39 field).



•	> F	inan	cials > Customer Inv	voice > Basic Data > De	elivery Types 📿					C	ompany D	an Poland
Se	ard	ch	Advanced									꾸
De	live	ry T	ype:K% 🔻 🔕	Description \bullet	Include in Invoice Enc	losure 🔻	More 🔻	♡ Favorites	Clear	Q :	Settings	i
D	e	liv	very Type	es								
	∷≡		V E ~	+ /								≣ ~
	,	:	Delivery Type	Descript	ion				Include in Invoice Enclosure	Invoic	e Enclosure	Series ID
			к 36	K 36 (T	av Template Field VAT V		ш у		Vac	EW		
		•	1(_00	1(_50(1	ax remplace field wrigh							
		÷	K_14	K_14 (T	ax Template field ART_1	29_UST)			No			
0		:	K_35	K_35 (T	ax Template field VAT_N	ALEZ_WN	_TRANSP)		Yes	FW		

Note: In brackets you can find the name of the field where the value should be connected in the *Audit File Basic Data/SAF-T Poland Setup* tab.

3.4.3.7 Define Tax Sub Group Details

Using IFS Cloud standard functionality, connect new tax codes to existing tax sub groups in the *Tax Group/Sub Groups Details* page for sub groups used for Tax Sales (Details) and Tax Purchase (Details) reports (Tax groups "KRS" and "KRZ" according to STD-PL company template).

> Financials > Tax Ledger > Basic Data > Tax Group									
Sort by 🔻	Tax Group KRS - Classification of Items in Sales Register 💌								
KOO Descri Classification of reversed charg	«								
KRS									
Descrip Classification of Items in Sale	Tax	Group	DID	Descripti	on		Tax Group Se	lection Base	
	KR:	S		Classif	cation of Items in Sales Register		Delivery T	ype 🔻	
KRZ Descri Classification of Items in Purch	Sub	Grou	ups						
	Sub	Grou	up Details						
KUE Descript Classification for VAT-UE Decl			7 E ~	+ 🖉					
		Curr	rency Code 🔻	Sub Group 🔻	Tax Code : MPP;23% 🔻 🔕 More 👻	♡ Favorites	Clear Q	Settings	
	~	:	Currency Code	Sub Group		Tax Code		Delivery Type	Delivery Type Exceptions
		÷	PLN	SPRZ-KRAJ-22	- Domestic Sales, VAT 22% and 23%	23 - VAT 23	%, domesti	96	ZLE-DLUGI-VAT-MINUS, ZLE-DLUGI-VAT-PLUS
		:	PLN	SPRZ-KRAJ-22	A89A-U1 - Domestic Sales, VAT 22% and 2	3 23 - VAT 23	%, domesti	ZLE-DLUGI-VAT-MINUS	
		÷	PLN	SPRZ-KRAJ-22	A89A-U4 - Domestic Sales, VAT 22% and 2	3 23 - VAT 23	%, domesti	ZLE-DLUGI-VAT-PLUS	

If required, connect new delivery types in the same tab.

3.4.4 DEFINE AUDIT FILE BASIC DATA

3.4.4.1 Enter Audit Format for Poland

Go to *Accounting Rules/Audit Interface/Basic Data/Audit Formats* page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows:

- Country as "Poland"
- Report Type as "SAF-T"
- If the audit file is run on batch mode, the XML can be downloaded from the *Batch Processed* **Audit Files** page.



3.4.4.2 Enter Audit File Basic Data

Click Audit File Basic Data command to open the *Audit File Basic Data* page.

> Accounting Rules > Audit Interface > Basic Data > Audit Formats 🛛 🖯								
Audit Formats								
	Audit File Basic Data	Audit File Tax Information	Audit File Log					
(1) : Country Report Type Decimal Syr	Thousands Negativ pol Seperator Format	e Leading Zeroes Time Format	Date Format	File Type	File Template ID	Default		
POLAND SAF-T . (point)	, (comma) -9	0.9 13:59	YY-MM-DD			Yes		

Use IFS Cloud standard functionality to add a header record in the **Audit File Basic Data** page. If required, do modifications in the *Standard Audit Code Mappings*.

The new tab **SAF-T Poland Setup** includes ten sections. For SAF-T V7M report, following sections are applicable.

> Accountir	ng Rules > Audit Interface > Basic Data > Audit Formats > Audit File Basic Data 🛛 Company	Polish compar
\udit	File Basic Data	
/		
HEADER	STANDARD AUDIT CODE MAPPINGS SAF-T POLAND SETUP	•
/ 1		
General In	fo	
Tax Office ID	Address ID	
0202	✓ A1	
Misc Parar	neters	
Person ID	Invoice Series for SAD	
MABEPL	▼ SD	
Voucher/D	elivery Types for Document Types (JPK_V7M)	~
Delivery Ty	pes for Specific Procedures (JPK_FA)	~
Delivery Ty	ype for Delivery Goods and Services	\sim
Delivery Ty	/pes/Customer Groups for Specific Procedures	\sim
Tax Codes	for Specific Procedures	\sim
Invoice Typ	pe Mappings	\sim
SAF-T PL In	ventory Transaction Report Types	\sim
Inventory	Transaction Report Type Mannings	~

General Info section

 Tax Office ID – Select from list of values; only values from legal list will be accepted by tax office.

Misc Parameters section

- Person ID Enter person ID; on list of values there are only persons connected to given company; The e-mail address and the phone number defined for specified person will be reported in SAF-T V7M XML file.
- Invoice Series for SAD Enter invoice series from list of values to be used for customs documents registration. When SAF-T V7M XML file is created and invoices with series



entered in the **Invoice Series for SAD** field exist, it is validated if there are any references in the **Ref Invoice No** and **Ref Supplier ID** fields in the Supplier Invoice **Details/General** tab. If supplier is different from the one on the invoice, XML file will contain mixed data from two invoices. In particular supplier data will be fetched from the referred invoice. If supplier is the same or Ref Invoice No is empty – only data from basic invoice will be reported in XML file.

Voucher/Delivery Types for Document Types (JPK_V7M) section

- WEW Enter voucher type used in order to follow internal documents.
- Sales/RO Enter voucher type used in order to follow internal summary documents containing sales from cash registers.
- Sales/FP Enter delivery type used in order to follow invoices issued on the base of fiscal receipt.
- Purchase/MK Enter delivery type used in order to follow invoices from small suppliers who selected cash method for VAT.

Delivery Types for Goods and Services (JPK_V7M) section

- GTU_01 Enter delivery type used in order to follow deliveries of alcoholic beverages.
- GTU_02 Enter delivery type used in order to follow deliveries of petroleum products.
- GTU_03 Enter delivery type used in order to follow deliveries of heating oil and other oil products.
- GTU_04 Enter delivery type used in order to follow deliveries of tobacco products.
- GTU_05 Enter delivery type used in order to follow deliveries of waste.
- GTU_06 Enter delivery type used in order to follow deliveries of electronic devices.
- GTU_07 Enter delivery type used in order to follow deliveries of vehicles and car parts.
- GTU_08 Enter delivery type used in order to follow deliveries of precious metals and base metals.
- GTU_09 Enter delivery type used in order to follow deliveries of medicines and medical devices.
- GTU_10 Enter delivery type used in order to follow deliveries of buildings and lands.
- GTU_11 Enter delivery type used in order to follow services in the scope of transferring the right to emit greenhouse gas.
- GTU_12 Enter delivery type used in order to follow selected intangible services.
- GTU_13 Enter delivery type used in order to follow transport and storage services.

Delivery Types/Customer Groups for Specific Procedures section

- (V7M) TP Enter customer group used in order to follow connections between seller and buyer.
- (V7M) MR_T/(FA) P_106E_2 Enter delivery type used in order to follow invoices for tourism services.
- (V7M) MR_UZ/(FA) P_106E_3 Enter delivery type used in order to follow invoices for secondhand goods and work of art.
- (V7M) I_42 Enter delivery type used in order to follow EU delivery after import based on import procedure 42.
- (V7M) I_63 Enter delivery type used in order to follow EU delivery after import based on import procedure 63.
- (V7M) B_SPV Enter delivery type used in order to follow transfer of a single-purpose voucher made by a taxpayer acting in his own name.
- (V7M) B_SPV_DOSTAWA Enter delivery type used in order to follow supply of goods and provision of services to which the single-purpose voucher relates to a taxable person who issued the voucher.
- (V7M) B_MPV_PROWIZJA Enter delivery type used in order to follow provision of brokering services and other services related to the transfer of multi-purpose voucher.



- (V7M) K_14/(VAT) K_14 Enter delivery type by which a transaction value is retrieved and reported in the <K_14> tag in the SAF-T V7M XML file.
- (V7M) K_35/(VAT) K_38 Enter delivery type by which a transaction value is retrieved and reported in the <K_35> tag in the SAF-T V7M XML file.
- (V7M) K_36/(VAT) K_39 Enter delivery type by which a transaction value is retrieved and reported in the <K_36> tag in the SAF-T V7M XML file.
- (V7M) SW Enter delivery type used in order to follow mail orders.
- (V7M) EE Enter delivery type used in order to follow telecommunication services, broadcasting and electronic services.

Tax Codes for Specific Procedures section

 (V7M) MPP/(FA) P_18A - Enter tax code used in order to follow invoices which are a subject to the mandatory split payment mechanism.

3.4.5 CHANGE TO MANUAL FIELDS IN JPK_V7M REPORT

Using IFS Cloud standard functionality, update values in the Automatic Tax Proposal/Template Field Presentation/Modify Manual Fields as presented below.

Financials > Tax Ledger > Automatic Tax	Proposal > Tax Proposal - Template Field Presentation $$	Company AMKA-PLN
Sort by 👻	Tax Proposal - Template Field Presentation 25-v7m 2021/6 👻 1 of 1	Created/Simulated
25 Description: v7m 2021/6		Ö
	Tax Proposal Creation Date User ID	
	25 - v7m 2021/6 6/29/2021	
	Tax Report Tax Template	
	VAT7M - VAT7M S098 - Tax Sum VAT-7/21 Poland (Data for JPK_V7M reporting)	
	Field Presentation 1	
	Edit Manual Fields	
	Field #1 Visible in Report Field Field #1 Visible in Report Field	
	VAT_ZWROT_BEZP - P_54 Wysokość nadwyżki podatku naliczoneg P_54 0.00	
	Image: WYBOR_ZWROT_NA_RACH_VAT - P_55 Zwrot na rachunek VAT, ol P_55 -1.00	
	Image: WYBOR_ZWROT_VAT_25 · P_56 Zwrot w terminie, o którym mowa P_56 -1.00	
	Image: WYBOR_ZWROT_VAT_60 - P_57 Zwrot w terminie, o którym mowa P_57 -1.00	
	Image: WYBOR_ZWROT_VAT_180 - P_58 Zwrot w terminie, o którym mow P_58 -1.00	
	WYBOR_ZWROT_PRZYSZ_ZOB_VAT - P_59 Zaliczenie zwrotu podat P_59 -1.00	
	Image: VAT_PRZENIES - P_62 Wysokość nadwyżki podatku naliczonego ni P_62 0.00	
	WYBOR_ART_119_USTAWY - P_63 Podatnik wykonywał w okresie I P_63 -1.00	
	WYBOR_ART_120_USTAWY_UST_4_5 - P_64 Podatnik wykonywał w P_64 -1.00	
	WYBOR_ART_122_USTAWY · P_65 Podatnik wykonywał w okresie i P_65 -1.00	

For an example, P_63 and P_64 manual fields should be edited as "1" if any invoices for tourism services or secondhand goods and work of arts exist in the reporting period respectively.

3.4.6 CREATE SAF-T V7M XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant to create the SAF-T V7M XML file.

On Task Options in *Audit Interface Assistant* page, select one of the below options:

Start Now: This option enables user to instantly create an audit file.

Schedule: This option enables user to create an audit output file as a background job. (Refer IFS Cloud Documentation for more details).



Specify the following and Click Next:

- Company: The company you want to generate SAF-T V7M file.
- Country: "Poland"
- Report Type: "SAF-T" the value will be prompted per default Audit Formats settings for Poland.
- Audit Type: "JPK_V7M (1)"
- Period From and Period Until: The year and month range to be covered in SAF-T V7M report.
- File Type: Select JPK_V7M structure from list of values.
- File Template: Will show up automatically after File Type is specified.

 Accounting Rules > Audit Interface	nterface Assistant	Company Polish company
Audit Interface Ass	istant	
Task Options - SAF-	T PL Additional Parameters - Sch	edule — Schedule Options
Start Option		
Start now Schedule		
Parameters		
Company	Country	Report Type
MABEPL-PL - Polish company 🔹	POLAND -	SAF-T 👻
Audit Type	Audit Source	Ledger ID
JPK_V7M(1) -		
File Type	File Template	
JPK_V7M -	JPK_V7M_TEMPLATE	
Selection		
Period/Date Range	From	Until
ODate	2021 1	2021 1
Period		
Previous Next Finish	Cancel	

On SAF-T PL Additional Parameters in *Audit Interface Assistant* page specify the Tax Proposal ID, the VAT-7 proposal ID that was created for the period. Use the list of values to search for the correct proposal. Click Finish button to generate the SAF-T V7M XML file. The file will be named as <Audit Type without brackets>_<Time stamp(yyyymmddhhmmss)>.XML

e.g., JPK_V7M1_20200712162006.XML

> Accounting P	Rules > Audit Interface > Audit Interface Assistant				
Audit Interface Assistant					
Task	Ontions				
ax Proposal ID					



3.4.7 CREATE SAF-T V7M XML CORRECTION FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant to create the SAF-T V7M XML correction file.

On page 1/3 and 2/3, select the same information as when generating the ordinary file. On page 3/3 specify the proposal identity of VAT-7 correction report and continue in the same way as when generating the ordinary file. The new XML file will be created. The XML tag <CelZlozenia> will indicate a correction file with value 2 as follows,

<CelZlozenia poz="P_7">2</CelZlozenia>

If only information in manual fields of VAT-7 was changed comparing to the previous report

- <Deklaracja> block is created in the XML file.
- <Ewidencja> block is not created in the XML file.

If only transaction related information was changed/added comparing to the previous report with no impact on total amounts in VAT-7

- <Deklaracja> block is not created in the XML file.
- <Ewidencja> block is created in the XML file and contains final information from all documents.
- For each document changed comparing to the original report, <Ewidencja> block additionally contains:
 - Original information about the document
 - Reversal information about the document (with reversed signs in the amount fields)

If both transaction related information is changed and VAT-7 information is changed

- <Deklaracja> block is created in the XML file.
- <Ewidencja> block is created in the XML file and contains final information from all documents.
- For each document changed comparing to the original report, <Ewidencja> block additionally contains:
 - Original information about the document
 - Reversal information about the document (with reversed signs in the amount fields)

3.4.8 DELIMITATIONS

- JPK_V7K (quarterly variant of JPK_V7M for small companies) is not supported.
- Reporting of fiscal registers and invoices based on fiscal registers is not supported.
- In case of correction instant invoices for which debit lines are not required, standard functionality allows to set quantity to 0 (as for CO invoices) or remove the debit lines completely. Scenario in which debit lines are removed is not supported by JPK_V7M.



3.5 SAF-T For Poland – VAT Report until September 2020 (JPK_VAT)

3.5.1 SOLUTION – SAF-T PL VAT

The solution is based on IFS Cloud standard functionality of tax reporting including tax transactions and the corresponding tax proposal and audit interface functionality.

Since 2018 a new schema for this report has been introduced, thus in this document the latest version, named JPK_VAT3, will be described.

In order to support the requirement for the SAF-T PL VAT report, the following has been done:

- 1. New report type SAF-T added to the *Audit Formats* page.
- 2. In *Audit File Basic Data* page, a new tab, *SAF-T Poland Setup* with ten sections has been added to handle SAF-T Poland specific data.
- On Task Options in *Audit Interface Assistant* page, new Audit Type field has been added to select relevant SAF-T report. And SAF-T PL Additional Parameters in *Audit Interface Assistant* page, Tax Proposal ID field add to specify the tax proposal ID.
- 4. In Audit File Log page, a new column Correction Number column has been added.
- 5. New external file templates were added to support specific SAF-T reports.
- 6. List of values is added for the Reference Number column in *New Voucher* page when using the function group M, this is to add additional invoice information for tax transactions.



Process Overview:





Note: VAT-7 report has no direct impact on the SAF-T VAT report. However, the SAF-T VAT report is used to verify the VAT-7 report content. An additional step to the creation of SAF-T Vat report is added to compare the results of the two reports. If the results do not match, user need to adjust the VAT-7 report content manually.

3.5.2 PREREQUISITES

- The company must be set-up to use Polish localization, see the Company Set up chapter. The "Standard Audit File-Tax for Poland (JPK)" localization functionality is mandatory and enabled by default.
- VAT-7 report should be created for the reporting period (standard functionality) before the SAF-T VAT XML is created.
- It is recommended to create the company using Standard Polish Template (STD-PL).

3.5.3 DEFINE COMPANY BASIC DATA

3.5.3.1 Define Tax Office

Open the *Application Base Setup/Enterprise/Tax Office* page. On the General sub menu, define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...



On the *Tax Report* sub menu, enter the Company, Tax ID Number and Our Identity. Our identity is company ID for the specific tax office. Connect the VAT-7 report that should be compared with the SAF-T VAT report in the child table.



Application Base Setup > Enterprise > Tax	> Tax Office > Tax Report 🛛 🖯					
Sort by 👻						
VAT PL Name: VAT PL	« @ ~					
Address						
Communication Method	Tax Office	Name				
Tax Report #	VAT PL	VAT PL				
	Company: AMKA-PLN - AMKA-PLN ▼					
	Company Tax ID Number	Our Identity	Electronic Tax ID	State Code		
	ANTRA-PLN PL 2337664746 T23436769 Vatpio 1 Win State Name warminsko-mazurskie					
	Tax Report Info					
	🗸 🗄 Tax Report	_				
	VAT-2020 - Vat 2020					
	C : VAT7M - VAT7M					

3.5.3.2 Define Person E-Mail Communication Method

On *Enterprise/Person/Person* page General sub menu define Person ID of person responsible for JPK_VAT3 reporting. On *Communication Method* tab enter E-Mail Communication Method and select Default per Method. Enter valid dates.

Application Base Setup > Enterprise > Per	rson > Person > Communication Method \widehat{C}							
Sort by DAALLK Full Name: Danushka Alwis User ID: DAALLK	Communication Met	thod daallk- c	Danushka Alwis 🔻	1 of 1				Ø
Address Communication Method #	Person DAALLK	^{Full Name} Danushka Alwis		User ID DAALLK		Validity Active		I
Documents	Image: Image	Description	Communication Method E-Mail	Value dan@ifs.com	Default per Method Address ID Yes	Default per Method and Address No	Validity Period 1/1/2020 - 9/1/2029	~
	2 Dan		Phone	+4800000000	No	No		

3.5.3.3 Define delivery types

Using IFS Cloud standard functionality, define separate delivery types to be reported under K_14, K_38, K_39 fields in SAF-T VAT XML file.



• >	Finar	icials > Customer Invoice > Basi	c Data > Delivery Types 🛛 🖯		Company Dan Poland				
De	Delivery Types								
	•	7 2 1			≡ ~				
~	:	Delivery Type	Description	Include in Invoice Enclosure	Invoice Enclosure Series ID				
	:	EE	Telecommunications services, broadcasting and electronic services	No					
0	÷	GTU_01	Deliveries of alcoholic beverages	No					
\Box	:	GTU_02	Deliveries of petroleum products	No					
\Box	÷	GTU_03	Deliveries of heating oil and other oil products	No					
\Box	:	GTU_04	Deliveries of tobacco products	No					
\Box	÷	GTU_05	Deliveries of waste	No					
\Box	÷	K_14	K_14 (Tax Template field ART_129_UST)	No					
	÷	K_35	K_35 (Tax Template field VAT_NALEZ_WNT_TRANSP)	Yes	FW				
	÷	K_36	K_36 (Tax Template Field VAT_WNT_PAL_SIL)	Yes	FW				
	:	MK	Invoices from small suppliers who selected cash method for VAT	No					

3.5.4 DEFINE AUDIT FILE BASIC DATA

3.5.4.1 Enter Audit Format for Poland

Go to *Accounting Rules/Audit Interface/Basic Data/Audit Formats* page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows:

- Country as "Poland"
- Report Type as "SAF-T"
- If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit** Files page.

3.5.4.2 Enter Audit File Basic Data

Select Audit File Basic Data command to open the *Audit File Basic Data* page.

•>	Accou	nting Rules > Audit Interfa	ice > Basic Data >	Audit Formats	4								Company	MKA-PLN
Aı	idi	t Formats												
		7 2 1	/ 1	B & ~	Audit File Basic	Data	Audit File T	ax Information	Audit File Log					•
(1) (1)	:	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default		
	:	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes		

Use IFS Cloud standard functionality to add a header record in the **Audit File Basic Data** page. If required, do modifications in the *Standard Audit Code Mappings*.

The new tab: **SAF-T Poland Setup** includes ten sections. For SAF-T VAT report, the following sections applicable.



> Accounting Rules > Au	udit Interface > Basic Data > Audit Formats > Audit File Basic Data 🛛 🕄	Company	Polish company
Audit File E	3asic Data		
/ 1			
General Info			
Tax Office ID	Address ID		
0202	✓ A1		
Misc Parameters			
Person ID	Invoice Series for SAD		
MABEPL	▼ SD		
Voucher/Delivery Typ	pes for Document Types (JPK_V7M)		~
Delivery Types for Sp	ecific Procedures (JPK_FA)		~
Delivery Type for Del	ivery Goods and Services		~
Delivery Types/Custo	mer Groups for Specific Procedures		~
Tax Codes for Specifi	c Procedures		~
Invoice Type Mapping	gs		~
SAF-T PL Inventory Tr	ansaction Report Types		~

Misc Parameters section

- Person ID specify person ID; on list of values there are only persons connected to given company; the e-mail address defined for specified person will be reported in SAF-T VAT XML file. This field is optional.
- Invoice Series for SAD enter invoice series from list of values to be used for customs documents registration.

When SAF-T VAT XML is created and invoices with series entered in Invoice Series for SAD exist, it is validated if there is any Ref Invoice No in *Supplier Invoice Details/General*. If the Supplier ID is different there – in XML file lines with supplier invoices with invoice series equal to Invoice Series for SAD, there will be mixed data from two invoices. If the Supplier ID is the same or Ref Invoice No is empty – only data from basic invoice will be reported in XML file.

Delivery Types/Customer Groups for Specific Procedures section

- (V7M) K_14/(VAT) K_14, (V7M) K_35/(VAT) K_38 and (V7M) K_36/(VAT) K_39 Enter the delivery types that should be reported under each field K_14, K_38 and K_39.
- If required, you can define more than one delivery type using semicolon as a separator.

3.5.5 CREATE VAT-7 REPORT

Use IFS Cloud standard functionality to generate VAT-7 report for the SAF-T reporting period in the company. More information on creating VAT-7 report is available in IFS Cloud documentation.

3.5.6 CREATE SAF-T VAT XML FILE

On Task Options in *Audit Interface Assistant* page, select one of the below options:

Start Now: This option enables user to instantly create an audit file.

Schedule: This option enables user to create an audit output file as a background job. (Refer IFS Cloud Documentation for more details).



Specify the following and click Next:

- Company: The company you want to generate SAF-T VAT file.
- Country: "Poland"
- Report Type: "SAF-T" the value will be prompted per default Audit Formats settings for Poland.
- Audit Type: "JPK_VAT"
- Period From and Period Until: The year and month range to be covered in SAF-T V7M report.
- File Type: Select JPK_VAT structure from list of values.
- File Template: Will show up automatically after File Type is specified.

Accounting Rules > Audit Interface >	Audit Interface Assistant	Company Dan Poland
Audit Interface As	sistant	
Task Options	$)\bigcirc$	
•	<u> </u>	
Start Option		
Start now		
() Schedule		
Parameters		
Company	Country	Report Type
DAN POLAND - Dan Poland	▼ POLAND	▼ SAF-T ▼
Audit Type	Audit Source	Ledger ID
JPK_VAT	•	
File Type	File Template	
JPK_VAT_3	▼ JPK_VAT_3_TEMPLATE	•
Selection		
Period/Date Range	From	Until
ODate	2020 8	2020 8
Period		
Previous Next Finish	Cancel	

On SAF-T PL Additional Parameters, specify the Tax Proposal ID, the VAT-7 proposal ID that was created for the period. Use the list of values to search for the correct proposal. Click Finish button to generate the SAF-T VAT XML file. The file will be named as <Audit Type without brackets>_<Time stamp(yyyymmddhhmmss>.XML

e.g., JPK_VAT_20170914150743.XML

Accounting Rules > Audit Interface > Audit Interface Assistant							
Audit Interface Assistant							
Task Options - SAF-T PL Additional Parameters - Schedule - Schedule Options							
Tax Proposal ID 4 - VAT							



3.5.7 COMPARE SAF-T VAT XML WITH VAT-7 REPORT

Both the SAF-T VAT and the VAT-7 reports are legal documents relating to the same business transactions of a company and hence both reports should produce identical data once the reports are generated.

Due to the current functionality of VAT-7 (Standard) report, it always requires some manual input from the user to generate the report with correct values. SAF-T VAT XML file is an automatically generated file which does not require any manual input. When generating the SAF-T VAT file, IFS Cloud will always crosscheck the values with the corresponding data fields in VAT-7 report. If there is a difference, IFS Cloud will trigger a warning message. These warning messages can be viewed in the *Audit File Log* page.

• >	Accounting F	tules > Audit I	nterface > Basio	: Data > Audit Fo	rmats > Audit File Log 🖌	3			Company AMKA-PLN	
Aι	Audit File Log									
:	V	e ~								
	File ID : 17	70 🕶 🕲	Audit Type	 From Da 	te 🕶 More 🕶 🗢 F	avorites Clear Q	Settings			
-	File ID	Audit Type	From Date	To Date	Timestamp	Correction Number	Warning Text			
:	1770	JPK_VAT	6/1/2019	6/30/2019	2021-08-16-00:02:22	0	Tax Proposal ID is not in Reported/Valid status;			

From the Audit Formats page, use the Audit File Log command to open the Audit File Log page.

• >	Accou	nting Rules > Audit Interfa	ice > Basic Data >	Audit Formats	;								 Company [AMKA-PLN
Aı	ıdi	t Formats												
		V E ~ +	/ 1	8 ~	Audit File Basic	Data	Audit File T	ax Information	Audit File Log]				•
(1)	;	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default		
	-	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes		

3.5.8 CHANGE VALUES IN VAT-7 REPORT

Check all the warning messages displayed on *Audit File Log*. If there are differences related to manual Fields in VAT-7 report, the values in VAT-7 should be manually updated with values reported in JPK_VAT3 XML (*Automatic Tax Proposal/Template Field Presentation/Modify Manual Fields*).

The current functionality of VAT-7 (Standard) report assumes that summarized tax amounts to be reported in the P_14 tag, P_35 tag and P_36 tag are specified manually by the user. On the other hand delivery types specified in the (V7M) K_14/(VAT) K_14 field, (V7M) K_35/(VAT) K_38 field and (V7M) K_36/(VAT) K_39 field in the **SAF-T PL Parameters** tab are used to select detailed transactions to be reported with values in the corresponding K_14 tag, K_35 tag and K_36 tag.

In order to make sure that values have been correctly specified manually, IFS Cloud will always crosscheck the totals of K_14 tags, K_35 tags and K_36 tags with tax template fields from VAT-7 report used to fill P_14 tag, P_35 tag and P_36 tag. If there is a difference, IFS Cloud will trigger a warning message. These warning messages can be viewed in the *Audit File Log* page.



3.5.9 RECREATE SAF-T VAT XML FILE

Once all the manual modifications are done in VAT-7 report, generate SAF-T VAT XML file again using *Audit Interface Assistant*. On *Audit File Log* page, the Correction Number will beset to 0 for created original SAF-T VAT XML.

> A	counting Rules >	Audit Interfac	e > Basic Data	> Audit Formats	> Audit File Log 🛛 🖯					
Audit File Log										
:=	\7 [r} \									
	, ,						C			
-	File ID	Audit Type	From Date	To Date	Output File Directory	Timestamp	Number	Warning Text		
:	63	JPK_VAT	1/1/2019	1/31/2019		2021-05-18-16:14:30	0	Tax Proposal ID is not in		
÷	175	JPK_VAT	3/1/2019	3/31/2019		2021-06-01-16:31:29	0	Tax Proposal ID is not in		
:	41	JPK_V7M	1/1/2019	1/31/2019		2021-05-14-15:37:13		Tax Proposal ID 2 is not i		
:	42	JPK_V7M	1/1/2019	1/31/2019		2021-05-14-15:49:39		Tax Proposal ID 2 is not i		
:	83	JPK_V7M	2/1/2019	2/28/2019		2021-05-19-14:53:05		Tax Proposal ID 7 is not i		
:	103	JPK_V7M	3/1/2019	3/31/2019		2021-05-20-17:43:08		Tax Proposal ID 9 is not i		

Note:

By default, the XML file generated using *Audit Interface Assistant* will be created as Original XML. The Correction Number will be hence set to 0 in Audit File Log.

Recreate XML File context menu option is available only for Correction Number is not 0. This value must be changed manually to create correction of SAF-T VAT3 XML. The value of XML tag <CelZlozenia> (i.e., the option to indicate whether the file is submitted for the first time or if it is an adjustment of a previously transmitted file) will be copied from Correction Number.

3.5.10 CREATE CORRECTION SAF-T VAT XML FILE

In case if there are errors or issues with SAF-T VAT XML that the company has already submitted to Polish Tax Office, the company must correct the errors in the file and send the corrected XML back. It is possible to create multiple corrections - changing the Correction Number to next number, save and select the Recreate XML File context menu option in Audit File Log. Value of Correction Number will be copied to <CelZlozenia> tag in SAF-T VAT XML file. Value of this tag cannot be repeated in one period.

3.5.11 DELIMITATIONS

None.

3.6 SAF-T For Poland – Inventory Report (JPK_MAG)

3.6.1 SOLUTION - SAF-T PL INVENTORY

The solution is based on Audit Interface functionality in standard IFS Cloud.

In order to support the requirement for the SAF-T PL Inventory report, the following has been done:

- 1. New report type SAF-T added to the *Audit Formats* page.
- 2. In *Audit File Basic Data* page, a new tab *SAF-T Poland Setup* with ten sections has been added to handle SAF-T Poland specific data.
- 3. Task Options in *Audit Interface Assistant* page, new field Audit Type has been added to select relevant SAF-T report. In SAF-T PL Additional Parameters, additional fields specific for the SAF-T MAG have been added.
- 4. New external file templates were added to support specific SAF-T reports.



Process Overview



3.6.2 PREREQUISITES

Following prerequisites should be satisfied in order to generate SAF-T PL Inventory xml file for auditing purposes.

- The company must be set-up to use Polish localization, see the Company Set up chapter.
- The functionality "Standard Audit File-Tax for Poland (JPK)" is mandatory and enabled by default.
- It is recommended to create the company using Standard Polish Template (STD-PL).

3.6.3 DEFINE BASIC DATA

3.6.3.1 Define Company Address Details

Open the *Application Base Setup/Enterprise/Company* page. On the Address sub menu use Edit Detailed Address command button. The following fields must have values:

- Street
- House: Number1/Number2 format, where Number1 is house number and Number2 is apartment number
- Community
- District



≡ ⋒ ::: 🦿			×	Edit Detail	ed Address
Application Base Setup > Enterprise > Cor	mpany > Company > Address 🛛 🕄				
Sort by 🔹	Address AMKA-PLN - AMK	A-PLN 🔻 1 of 1	Street Lopuszanksa	House No 123	Community Okecie
AMKA-PLN Name: AMKA-PLN	« 9 Z ~		District Wlochy		
Address # Communication Method Message Setup Employees Show more	Company AMKA-PLN Address ID: 1 Q + 2 Company's Own Address ID	Name AMKA-PLN	OK Cance	el	
	GENERAL ADDRESS INFORMATION TA Country POLAND Address	X INFORMATION SUPPLY CHAIN INFORMATION Validity Period 1/1/2020 - 12/31/2025			

3.6.3.2 Define Tax Office

Open the *Application Base Setup/Enterprise/Tax Office* page. On *General* tab define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...

Application Base Setup > Er	nterprise > Tax > Tax Office > 🛛 🖯	
Search Advanced		Ͳ
Tax Office 🔻 Name : PL%	▼ 🔕 Creation Date ▼ More ▼ ♡ Favorite:	s Clear Q : Settings
Sort by 👻	Tax Office 0202 - PL Tax Office Dan 🔻	1 of 1
0202 Name: PL Tax Office Dan	« + / II I & ~	0
Address	Tax Office	Default Language
Communication Method	0202	English •
Tax Report	Name	Country
	PL Tax Office Dan	POLAND
		Creation Date
		8/4/2020



On the Tax Report sub menu connect the company, relevant tax ID number and specify our identity. Our identity is company ID for the specific tax office.

• > Application Base Setup > Enterprise > Tax	> Tax Office > Tax Report 🛛 🛱
Sort by 👻	
VAT PL Name: VAT PL	
Address	
Communication Method	Tax Office Name
Tax Report #	VAT PL VAT PL
	Company: AMKA-PLN - AMKA-PLN COMPANY: AMKA-PLN CO
	Company Tax ID Number Our Identity Electronic Tax ID State Code
	State Name warminsko-mazurskie
	Tax Report Info
	J I Tax Report
	U VAT-2020 - Vat 2020
	C : VAT7M - VAT7M

3.6.3.3 Define Inventory Transaction Report Types

Go to the *Inventory/Transaction History/Report/Inventory Transaction Report Basic Data* page. On the *Report Types* tab define report types used for inventory transactions.

	ransaction History > Report > I	Inventory Ti	ansaction Report Basic Data	
Search Advanced				꾸
Company 🔻 More 👻 🛇 Favori	tes Clear Q :	Settings		
Inventory Transa	ction Report	t Bas	ic Data dan polan	⊃ ▼
» 🖉 🖉 🗸 Copy To Com	ipany			\bigcirc
Company				
REPORT TYPES REPORT GROUPS RE	PORT TYPE FOR TRANSACTIC	N CODES	REPORT TYPE NUMBER SERIES	< >
	Translation			
🗸 🚦 Report Type	Report Type Description	Report Type Directior	1	
□ : cs	Consignment Stock	-		
PZ	External Receipt	+		
RTINVM-COIN	RTINVM-COIN	+		



On *Report Type For Transaction Codes* tab, connect the defined report types to the transaction codes. All inventory transactions to be considered in JPK_MAG report should be assigned to one of defined report types. Note: internal transfer must be reported in one type "MM" in JPK_MAG XML, while in IFS Cloud it is handled with two transactions (issue and receipt) – so only issue transaction should be mapped (to report type "MM-").

Search Advanced	푸
Company ▼ More ▼ ♡ Favorites Clear Q : Settings	
Inventory Transaction Report Basic Data DAN POLAND -	
※ ノ タ 、 Copy To Company	Ö
Company DAN POLAND	
REPORT TYPES REPORT GROUPS REPORT TYPE FOR TRANSACTION CODES REPORT TYPE NUMBER SERIES	• •
🗸 🚦 Transaction Code Direction Report Type	
INVM-IN - Internal Transf + RTINVM-IN - RTINVM-II	
INVM-ISS - Internal Trans - RTINVM-ISS - RTINVM-I	
INVM-COIN - Inter Site Tr + RTINVM-COIN - RTINV	
INVM-OUT - Inter Site Tra - RTINVM-OUT - RTINVV	

3.6.4 DEFINE AUDIT FORMAT BASIC DATA

Go to *Accounting Rules/Audit Interface/Basic Data /Audit Formats* page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows:

- Select the Country as "Poland",
- Report Type as "SAF-T"
- If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit Files** page.

Select the Audit File Basic Data command to open the Audit File Basic Data page.

• >	Accounting Rules > Audit Interface > Basic Data > Audit Formats Company AMKA-PL Company											Company AMKA-PLN	
Au	Audit Formats												
		- 10 v 1	/ 1	B & v	Audit File Basic	Data	Audit File T	ax Information	Audit File Log				I ~
(1)	:	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default	
	:	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes	

Use IFS Cloud standard functionality to add a header record in the *Audit File Basic Data* page. The new tab: *SAF-T Poland Setup* includes ten sections.

For SAF-T Inventory report below sections are applicable:

- General Info
- SAF-T PL Inventory Transaction Report Types



• Inventory Transaction Report Type Mappings

General Info

On SAF-T Poland Setup tab General Info section applicable to all SAF-T report types are entered.

To generate JPK_MAG xml file, General Info group fields must have values:

- Tax Office ID Select from list of values; only values from legal list will be accepted by tax office.
- Address ID Specify company address ID. The address should be defined with all details.

> Accountin	g Rules > Audit Interface > Basic Data > Audit Formats > Audit File Basic Data 😂 Company	Polish company
Audit	File Basic Data	
/		
HEADER	STANDARD AUDIT CODE MAPPINGS SAF-T POLAND SETUP	٠ +
/ 1		
General Inf	0	
Tax Office ID	Address ID	
0202	✓ A1	
Misc Param	eters	
Person ID	Invoice Series for SAD	
MABEPL	▼ SD ■	
Voucher/De	livery Types for Document Types (JPK_V7M)	~
Delivery Ty	pes for Specific Procedures (JPK_FA)	~
Delivery Ty	pe for Delivery Goods and Services	\sim
Delivery Ty	pes/Customer Groups for Specific Procedures	~
Tax Codes f	or Specific Procedures	\sim
Invoice Typ	e Mappings	\sim
SAF-T PL Inv	ventory Transaction Report Types	\sim
Inventory T		1000



SAF-T PL Inventory Transaction Report Types Section

SAF-T PL Inventory Transaction Report Types section contains a list of inventory transaction report types required by JPK_MAG to be reported in xml file in relevant blocks with their English description.

Accounting Rules > Audit Interface	e > Basic Data > Audit Formats > Audit File Basic Data 🖉	Company Polish company
Audit File Basic	Data	
HEADER STANDARD AUDIT CO	ODE MAPPINGS	• •
/ 1		
General Info		~
Misc Parameters		\sim
Voucher/Delivery Types for Do	ocument Types (JPK_V7M)	\checkmark
Delivery Types for Specific Pro	cedures (JPK_FA)	\checkmark
Delivery Type for Delivery Goo	ds and Services	\checkmark
Delivery Types/Customer Grou	ups for Specific Procedures	~
Tax Codes for Specific Procedu	ires	~
Invoice Type Mappings		~
SAF-T PL Inventory Transaction	n Report Types	
		24 ~ 🔳 ~
✓ JPK Inventory Report Type	Description	
. : мм	Inventory Movement	
🗌 : PZ	External Reciept	
C : RW	Internal Issue	
🗌 : wz	External Issue	
Inventory Transaction Report	Type Mappings	\checkmark

Inventory Transaction Report Type Mappings Section

On the Inventory Transaction Report Type Mappings section, all inventory transaction report types to be reported in JPK_MAG, should be connected to one of SAF-T PL report types. SAF-T report types are listed on the SAF-T PL Inventory Transaction Report Types section. The mapping should be done for required inventory transaction report types, defined in IFS Cloud in the Inventory Transaction Report Basic Data page. Hence IFS Cloud inventory transaction report types should be mapped against the SAF-T inventory transaction report types with correct direction.



 > Accounting 	g Rules > Audit Interface > Ba	sic Data >	Audit Formats > Audit	File Basic Data	Ø	Company	Polish company
Audit	File Basic Da	ata					
2 1				_			
HEADER	STANDARD AUDIT CODE N	APPINGS	SAF-T POLAND SE	тир			< >
1							
General Inf	o						~
Misc Param	neters						~
Voucher/De	elivery Types for Docum	ent Types	(JPK_V7M)				~
Delivery Ty	pes for Specific Procedu	res (JPK_F	A)				~
Delivery Ty	pe for Delivery Goods ar	nd Service	s				\sim
Delivery Ty	pes/Customer Groups fo	or Specific	Procedures				\sim
Tax Codes f	or Specific Procedures						\sim
Invoice Typ	e Mappings						\sim
SAF-T PL Inv	ventory Transaction Rep	ort Types					\sim
Inventory T	ransaction Report Type	Mapping	5				
[∷≣ ⊽	E ~ +					24 、	∕ ≣ ~
S/ V R	AF-T PL Inventory Transaction eport Type	Inventory T Type	ransaction Report	Direction			
□ : I	MM	CS					
0:	PZ	ΡZ		+			
	PZ	RTINVM	1-COIN	+			
0: 1	MM	RTINVM	/I-IN	0			
□ : I	мм	RTINVM	1-ISS	0			

With this mapping, the user can specify which inventory transaction reports with assigned transactions will be reported in JPK_MAG xml file and in which block PZ, WZ, RW or MM.

The data from mapped transactions, quantity and value, will be reported with specified sign assigned to SAF-T PL Inventory Transaction Report Type in Direction.

"0" direction should be assigned to "MM" SAF-T PL Inventory Transaction Report Type, so that "MM" report type will show both the source and destination.

3.6.5 CREATE SAF-T INVENTORY (JPK_MAG) XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant. On Start Option section select Online or Schedule.

And specify following:

- Report Type: "SAF-T" the value will be prompted according to Audit Formats settings for Poland
- Audit Type: "JPK_MAG"
- Date From and Date Until: The start and end dates of the period to be covered in SAF-T MAG report or:
- Period From and Period Until: The year and month range to be covered in SAF-T MAG report.
- File Type: select the file type for JPK_MAG xml structure from List Of Values. To have Inventory transactions correctly reported in xml file, "JPK_MAG" file type must be selected.
- File Template will show up automatically after File Type is specified.



• > Accounting Rules > Audit Interface > Audit Interface A	ssistant	Company Dan Poland				
Audit Interface Assistant						
Task Options - SAF-T PL Addi	tional Parameters — Schedule — —	Schedule Options				
Start Option						
Start now						
Parameters						
Company	Country	Report Type				
DAN POLAND - Dan Poland 🗸	POLAND -	SAF-T 🗸				
Audit Type	Audit Source	Ledger ID				
JPK_MAG 🗸						
File Type	File Template					
JPK_MAG •	JPK_MAG_TEMPLATE					
Selection						
Period/Date Range	From	Until				
◯ Date	2020 8	2020 8				
Period						
Previous Next Finish Cancel						

On SAF-T PL Additional Parameters specify:

- Site enter one of the sites connected to the company use list of values.
- Warehouse enter a warehouse connected to the selected site use list of values. Enter % to include all warehouses connected to site in the report.

Click Finish button to generate the SAF-T Inventory XML file. The file will be named as: <Audit Type without brackets>_<Time stamp(yyyymmddhhmmss>.XML

e.g., JPK_MAG_20170914154614.XML

The generated XML file must be submitted to Polish Tax Office.

Accounting Rules > Audit Interface > Audit Interface Assistant	Company Dan Poland					
Audit Interface Assistant						
Task Options - SAF-T PL Additional Parameters - Schedule - Schedule Options						
Site Warehouse						
PL • PL •						
Previous Next Finish Cancel						
Circles Prese Finish Caree						

3.6.6 DELIMITATION

None.



3.7 SAF-T For Poland – VAT Invoices Report (JPK_FA)

3.7.1 SOLUTION - SAF-T PL VAT INVOICES

The solution is based on Audit Interface functionality in IFS Cloud core.

In order to support the requirement for the SAF-T PL VAT Invoices report, the following has been done:

- 1. New report type SAF-T added to the *Audit Formats* page.
- 2. On the *Audit File Basic Data* page, a new tab, *SAF-T Poland Setup* with ten sections has been added to handle SAF-T Poland specific data.
- Task Options in *Audit Interface Assistant* page, new field, Audit Type, has been added to select relevant SAF-T report. In SAF-T Additional Parameters, additional fields specific for the SAF-T VAT Invoices report (JPK_FA) have been added.
- 4. New external file template is added.

Process Overview



3.7.2 PREREQUISITES

 The company must be set-up to use Polish localization, see the <u>Company Setup</u> chapter. The "Standard Audit File-Tax for Poland (JPK)" localization parameter is mandatory and enabled by default.



- It is recommended to create the company using Standard Polish Template (STD-PL).
- It is recommended to use "Prepayment Based Invoice" as Method For Invoicing Prepayment in company setup.

3.7.3 DEFINE BASIC DATA

3.7.3.1 Define Company Address Details

Open the *Application Base Setup/Enterprise/Company* page. On the Address sub menu click the View Detailed Address. The following fields must have values:

- Street
- House: Number1/Number2 format, where Number1 is house number and Number2 is apartment number
- Community
- District

≡ @ ₩ 🤻			× Edit Detailed Address		
Application Base Setup > Enterprise > Company > Address					
Sort by			Street	House No	Community
	Address AMKA-PLN - AMKA-PLN ▼ 1 of 1		Lopuszanksa	123	Okecie
AMKA-PLN			District		
Name: AMKA-PEN			Wlochy		
Address ₽					
Communication Method	Company	Name	OK Cancel		
Message Setup	AMKA-PLN	AMKA-PLN			
Employees	Address ID: 1 💌				
Show more	Address ID. 1				
	Q + 🖊 🗊 🔞 🍪 Edit De	tailed Address			
	Company's Own Address ID				
	GENERAL ADDRESS INFORMATION TAX INFORMAT	ION SUPPLY CHAIN INFORMATION			
	Country	Validity Period			
	POLAND	1/1/2020 - 12/31/2025			
	Address				

3.7.3.2 Define Tax Office

Open the *Application Base Setup/Enterprise/Tax Office* page. On the General section define Tax Office for Poland – one from the list published on tax authority website. For example "0202", "1010", "3030"



● > Application Base Setup > Enterprise > Tax > Tax Office > ⊖ ⊖						
Search Advanced		Ψ				
Tax Office 🔻 Name : PL%	o ▼ 🔕 Creation Date ▼ More ▼ ♡ Favorite	is Clear Q : Settings				
Sort by 👻	Tax Office 0202 - PL Tax Office Dan ▼	1 of 1				
0202 Name: PL Tax Office Dan	« + / m C & ·	Ø				
Address	Tax Office	Default Language				
Communication Method	0202	English				
Tax Report	Name	Country				
	PL Tax Office Dan	POLAND -				
		Creation Date				
		8/4/2020				

On the Tax Report sub menu connect the company, relevant tax ID number and specify our identity. Our identity is company ID for the specific tax office.

Application Base Setup > Enterprise > Tax >	> Tax Office > Tax Report	2				
Sort by VAT PL Name: VAT PL	Tax Report vat PL - VAT PL ▼ 1 of 1 ≪ 𝔅 ∨					
Address						
Communication Method	Tax Office		Name			
Tax Report 부	VAT PL		VAT PL			
	Company: AMKA-PLN	Tax ID Number PL 2337684748	Our Identity 123456789	Electronic Tax ID vatpl01	State Code WN 🗸	
	State Name warminsko-mazurskie					
Tax Report Info						
	• • Tax Report • • VAT-2020 - Vat 2020					
C : VAT7M - VAT7M						

3.7.3.3 Define Delivery Types

Go to the *Financials/Customer Invoice/Basic Data/Delivery types* page. Define Delivery Types to be used as selection criteria in P_20, P_21, P_22, P_106E_2 and P_106E_3 fields of XML JPK_FA report – according to XSD schema provided by tax authorities.


• > F	inan	cials > Customer Invoice	> Basic Data > Delivery Types	2		Company	Dan Poland			
De	Delivery Types									
i≡		V F ~ +	1				≣ ~			
~	:	Delivery Type	Description		Include in Invoice Enclosure	Invoice Encl Series ID	losure			
	:	P_106E_3	P_106E_3		No					
	÷	P_106E_2	P_106E_2		No					
	:	P_22	P_22		No					
	:	P_21	P_21		No					
	÷	P_20	P_20		No					
	:	EE	Telecommunications serv	vices, broadcasting a	No					
	:	GTU_01	Deliveries of alcoholic be	verages	No					

3.7.3.4 Define Invoice Texts

Go to the *Financials/Customer Invoice/Basic Data/Invoice Texts* page. Define Texts to be used on invoices with corresponding delivery types specified on Delivery Types for Specific Procedures section P_20, P_21 or P_22 fields. The invoice texts should be defined as follows.

Delivery Type	Invoice Text Format
P_20	<text1>:<collector's name="">, <text2>:<collector's address=""></collector's></text2></collector's></text1>
P_21	<text1>:< representative's name>, <text2>:<representative's address="">, <text3>:<representative's id=""></representative's></text3></representative's></text2></text1>
P_22	<text1>:< registration date>, <text2>:<mileage>, <text3>:<working hours=""></working></text3></mileage></text2></text1>

If the invoice is created with one of the above delivery types, additional information is required and must be entered in invoice text. The required information must be defined with relevant Tax ID to be reported correctly in corresponding XML tag. For invoices with tax code meeting specific criteria, tags P_19A, P_19B and P_19C contain the texts defined with the same Tax Ids.

For P_20A, P_20B, P_21A, P_21B, P_21C, P_22A, P_22B and P_22C fields text defined in basic data can be used – as well as can be entered using the Invoice Text command. To be reported correctly in XML, the text must be defied in specified format with colons and commas as delimiters.

• > F	inan	cials > Customer Inv	voice > Basic Data > Invoice Texts	Ĉ	Company	Dan Poland				
Inv	Invoice Texts									
E		7 E ~	+ 🖉			■ ~				
~	:	Text ID	Text			Ending Text				
\Box	:	P_19C	ZwohienÉ na p•odstawie: Ar	t 43 Ustawy Ordynacja podatkowa		No				
	:	P_19B	Zwohiene na podstawie: Arti	r_ 100 dyreRywy 2006/112AVE		No				
	:	P_19A	Zwohiene na podstawie: Arti	r.34 uSt. 1-9 Ustawy o podatku Od	towar6w	i No				
	:	P_22	<text1>:< registration date></text1>	, <text2>:<mileage>,<text3>:<work< td=""><td>ing hours</td><td>5> No</td></work<></text3></mileage></text2>	ing hours	5> No				
	:	P_21	Przedstawicél podatkowy: F	DKUS, adres: 2S-908 Reszöw uLZÉn	uwt 12,	No				
	:	P_20A	<text1>:<collector's name="">,-</collector's></text1>	<text2>:<collector's address=""></collector's></text2>		No				



3.7.3.5 Define Correction Reasons

Go to the *Financials/Customer Invoice/Basic Data/Invoice Correction Reason* page. Define correction reasons to be used on correction invoices.

If the correction invoice is created, information about reason of the correction is required and must be entered in **Correction Reason** field on *invoice details* tab. Correction reasons defined in basic data can be used – as well as can be entered in the field on *invoice details* tab.

• > Fi	inar	ncials > Customer Ir	nvoice > Basic Data > Invoice Correction Reasons	72	Company Dan Poland			
Inv	Invoice Correction Reasons							
:=		V 13 V	+ /					
~	:	Correction Reason ID	Correction Reason		Validity			
	:	INVTAX	Invalid Tax		Active			
	:	ERR	Error		Active			

3.7.4 DEFINE AUDIT FORMAT BASIC DATA

Go to **Accounting Rules/Audit Interface/Basic Data/Audit** Formats page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows. Click New, select the Country as "Poland", Report Type as "SAF-T" and save. If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit Files** page.

Click the Audit File Basic Data command to open *Audit File Basic Data* page.

Accounting Rules > Audit Interface > Basic Data > Audit Formats Comp										Company AMKA-PLN				
Aι	Audit Formats													
		Y e - +	/ 1	B & v	Audit File Basic	Data	Audit File T	ax Information	Audit File Log					• ~
(1) (1)	:	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default		
	:	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes		



This opens *Audit File Basic Data* page. The new tab, *SAF-T Poland Setup* is added with ten sections. For JPK_FA below sections are applicable:

> Accounti	ng Rules > Audit Interface > Basic Data > Audit Formats > Audit File Basic Data 🛛 Company	Polish compan			
Audit	File Basic Data				
/ 1					
HEADER	STANDARD AUDIT CODE MAPPINGS SAF-T POLAND SETUP	• •			
/ 1					
General In	fo				
Tax Office ID	Address ID				
0202	✓ A1				
Misc Parar	neters				
Person ID	Invoice Series for SAD				
MABEPL	▼ SD				
Voucher/D	elivery Types for Document Types (JPK_V7M)	~			
Delivery Ty	/pes for Specific Procedures (JPK_FA)	~			
Delivery Ty	ype for Delivery Goods and Services	\sim			
Delivery Types/Customer Groups for Specific Procedures					
Tax Codes for Specific Procedures					
Invoice Ty	oe Mappings	~			
SAF-T PL Inventory Transaction Report Types					
Inventory	Transaction Report Type Mannings	~			

General Info section

- Tax Office ID select from list of values; only values from legal list will be accepted by tax office.
- Address ID specify company address ID. The address should be defined with all details.

Delivery Types for Specific Procedures (JPK_FA) section

- P_20, P_21, P_22 enter delivery types to be used as selection criteria for the invoices to be reported in corresponding XML file fields; use list of values; multiple values can be entered for each field.
- VAT on Cash enable this radio button, if there are invoices with cash basis method used in tax operations.

Delivery Types/Customer Groups for Specific Procedures section

 (V7M) MR_T/(FA) P_106E_2 and (V7M) MR_UZ/(FA) P_106E_3 – enter delivery types to be used as selection criteria for the invoices to be reported in the corresponding <P_106E_2> tag and <P_106E_3> tag of the XML file; use list of values; multiple values can be entered for each field.

Invoice Type Mappings section

In the *Invoice Type Mappings* section, connect the invoice types and series. Only the invoice types connected are reported in JPK_FA.



> Accounting	gRules > Audit Interface > Ba	asic Data > Audit Formats> Audit File Basic Data 🧲	Company	Polish compa
Audit	File Basic D	ata		
/ 1				
HEADER				
/	STANDARD ADDIT CODE N	INFERINGS SAFETYOLING SETOP		, ,
General Info	0			
Tax Office ID	A	ddress ID		
0202	▼ A	• 1		
Misc Param	eters			~
Voucher/De	livery Types for Docum	ent Types (JPK_V7M)		\sim
Delivery Typ	oes for Specific Procedu	res (JPK_FA)		\sim
Delivery Typ	pe for Delivery Goods a	nd Services		\sim
Delivery Typ	pes/Customer Groups fo	or Specific Procedures		\sim
Tax Codes fo	or Specific Procedures			\sim
Invoice Type	e Mappings			
:= V	E ~ +		24 ~	≣ ~
y In	voice Type	Involce Series		
0 : C	CUSTCOLCOR - Customer	KF - Customer Order Corr		
0 : C	USTORDDEB - Customei	ZK - Customer Order Invc		
🗆 : F	P - Instant Customer Inv	FP - Instant Customer Inv		
□ : K	(P - Correction Instant Cu	KP - Correction Instant CL		
0 : F	PREPAYDEB - Prepaymen	ZK - Customer Order Invc		
🗆 : P	RJINV - Project Invoice	PJ - Project Invoice		
0 : F	RJINVCOR - Project Corre	PJ - Project Invoice		

3.7.5 CREATE SAF-T VAT INVOICES (JPK_FA) XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant. On Start Option section select Online or Schedule.

And specify following:

- Report Type: "SAF-T" the value will be prompted according to Audit Formats settings for Poland.
- Audit Type: "JPK_FA".
- Date From and Date Until: The start and end dates of the period to be covered in SAF-T VAT Invoices report or:
- Period From and Period Until: The year and month range to be covered in SAF-T VAT Invoices report.
- File Type: select the file type as "JPK_FA"
- File Template will show up automatically after File Type is specified.



• > Accounting Rules > Audit Interface > Audit Interface A	ssistant		Company Dan Poland					
Audit Interface Assistant								
Task Options — SAF-T PL Addit	tional Parameters — Schedule — Schedule	Schedule Options						
Start Option								
Start now Schedule								
Parameters								
Company	Country	Report Type						
DAN POLAND - Dan Poland 🗸	POLAND -	SAF-T	-					
Audit Type	Audit Source	Ledger ID						
JPK_FA 🗸								
File Type	File Template							
JPK_FA 🗸	JPK_FA_TEMPLATE							
Selection								
Period/Date Range	From	Until						
ODate	2020 8	2020	3					
Period								
Previous Next Finish Cancel								

Click Next.

On SAF-T PL Additional Parameters specify:

- Selection Date enter a criteria date to select invoices to be reported. Possible values are: "Voucher Date"," Invoice Date", "Tax Liability Date" and Delivery Date". "Voucher date" will be prompted as default.
- Customer ID enter a customer id to select invoices to be reported. Possible customer ids will be listed in the List of Values.
- Customer Group enter a customer group to select invoices to be reported. Possible customer groups will be listed in the List of Values.

• > Accounting Rules > Audit Interface > A	udit Interface Assistant	C	ompany Dan Poland						
Audit Interface Assistant									
Task Options	Task Options - SAF-T PL Additional Parameters - Schedule - Schedule Options								
	\smile								
Date Type	Customer Id	Customer Group							
Tax Liability Date	▼ %	← %	•						
	Cancel								

Click Finish to generate the SAF-T VAT Invoice (JPK_FA) XML file. The file will be named as: <Audit Type without brackets>_<Time stamp(yyyymmddhhmmss>.XML e.g. JPK_FA_20170906124804.XML

The generated XML file is submitted to Polish Tax Office.



3.7.6 INVOICE REPORTING IN XML

The transactions are classified in the XML using the *Tax Group* functionality in IFS Cloud. Tax Group "KRS" is used for this purpose. The net amount and tax amount in invoice header (faktura) are shown in below tags as per the classification.

Transaction	Tax Rate		Tax Sub Group	Net Amount	Tax Amount	Value in <p 12=""></p>
Domestic Sales	23% 22%	or	SPRZ-KRAJ-22	P_13_1	P_14_1	23
Domestic Sales	8% 7%	or	SPRZ-KRAJ-7	P_13_2	P_14_2	8
Domestic Sales	5% 3%	or	SPRZ-KRAJ-3	P_13_3	P_14_3	5
Domestic Reverse Charge	0%		NABPOD- DOST	P_13_4	P_14_4	00
Sales of Goods and Services - Taxable Outside Country	0%		ZAG ZAG-UE ZAGB ZAGB-UE	P_13_5	P_14_5	np
Domestic Sales 0% Export EU Delivery of Goods	0%		SPRZ-KRAJ-0 EKSP-TOW WDT	P_13_6	N/A	0
Tax Free Sales – Exempted	0%		SPRZ-KRAJ- ZW	P_13_7	N/A	Zw
Tourism Services, Second Hand Goods and Work of Art	0%		SPN	N/A	N/A	N/A

Following transactions are specifically handled in XML.

3.7.6.1 Correction invoices

Following customer invoice types are considered as correction invoice in JPK_FA and identified by "KOREKTA" value in <RodzajFaktury> tag.

- Customer Order Correction Invoice
- Customer Order Collective Correction Invoice
- Correction Instant Invoice
- Customer Order Rebate Credit Invoice

3.7.6.2 Prepayment invoices

Following customer invoice types are considered as prepayment invoice in JPK_FA and identified by "ZAL" value in <RodzajFaktury> tag.

- Prepayment Based Debit Invoice
- Prepayment Based Credit Invoice

Additionally, delivery invoices matched with a prepayment-based invoices are considered as prepayment invoices (ZAL) in JPK_FA.

Following amounts in invoice header (faktura), are fetched from customer order for prepayment invoices.

- Net Amount (P_13_1, P_13_2, P_13_3, P_13_4, P_13_5, P_13_6, P_13_7)
- Tax Amount (P_14_1, P_14_2, P_14_3, P_14_4, P_14_5)



Foreign currency transactions are recalculated to accounting currency using tax currency rate in relevant invoice.

For all other invoices, the information is fetched from invoice.

3.7.6.3 Invoices with tax exempt transactions

For invoices with tax exempt transactions (belonging to tax sub group SPRZ-KRAJ-ZW) the information in P_19A, P_19B and P_19C XML tags, is fetched from Invoice Texts with corresponding Tax ID defined in basic data.

3.7.6.4 Invoices issued by Tax Collectors

Invoices issued by Tax Collectors are identified by delivery type specified in P_20 field in Delivery Types for Specific Procedures (JPK_FA) section. The Invoice Text entered in invoice header will be shown in P_20A and P_20B tags.

3.7.6.5 Invoices issued by Tax Representatives

Invoices issued by tax representatives are identified by delivery type specified in P_21 field Delivery Types for Specific Procedures (JPK_FA) section. The Invoice text entered in invoice header, is show as below in the XML.

P_21A: Tax Representative

P_21B: Address of the Tax Representative

P_21C: Tax ID number of Tax Representative

3.7.6.6 Invoices related to delivery of new means of transport

Invoices related to delivery of new means of transport in EU are identified by delivery type specified in P_22 field in Delivery Types for Specific Procedures (JPK_FA) section.

Invoice text entered in invoice header, is show as below in the XML.

- P_22A: Date of Registration
- P_22B: Course of transport
- P_22C: No of hours spent

3.7.6.7 Invoices related to secondhand goods or work of art

Invoices related to secondhand goods or work of art are identified by delivery type specified in the (V7M) MR_UZ/(FA) P_106E_3 field in the Delivery Types/Customer Groups for Specific Procedures section. The additional information is required in P_106E_3A XML tag. This information is fetched from specified Delivery Type Description.

3.7.6.8 Invoices related to tourism services

Invoices related to tourism services are identified by delivery type specified in the (V7M) MR_T/(FA) P_106E_2 field of the **SAF-T PL Parameters** tab.

3.7.7 DELIMITATIONS

None



3.8 SAF-T For Poland – Mixed Payment Report (JPK_WB)

3.8.1 SOLUTION - SAF-T PL MIXED PAYMENTS

The solution is based on IFS Cloud standard functionality of Mixed Payments and the Audit Interface functionality.

In order to support the requirement for the SAF-T PL Mixed Payment report, the following has been done:

- New report type SAF-T added to the *Audit Formats* page.
- In *Audit File Basic Data* page, a new tab, *SAF-T Poland Setup* with ten sections has been added to handle SAF-T Poland specific data.
- In Task Options on Audit Interface Assistant page, new Audit Type field has been added to select relevant SAF-T report. In SAF-T PL Additional Parameters in Audit Interface Assistant page Short Name field specific for the SAF-T WB has been added.
- New external file template JPK_WB_TEMPLATE has been added to support specific SAF-T reports.

Process Overview



3.8.2 PREREQUISITES

Following prerequisites should be satisfied in order to generate SAF-T PL Mixed Payments xml file for auditing purposes.

• The company must be set-up to use Polish localization, see chapter <u>Company Set Up</u>. The functionality "Standard Audit File-Tax for Poland (JPK)" is mandatory and enabled by default.

• It is recommended to create the company using Standard Polish Template (STD-PL).



• Mixed Payments with status Approved must exist in company.

3.8.3 DEFINE COMPANY BASIC DATA

3.8.3.1 Define Company Address Details (Standard functionality)

Open the *Application Base Setup/Enterprise/Company* page. On the Address sub menu click the View Detailed Address command. The following fields must have values:

- Street
- House: Number1/Number2 format, where Number1 is house number and Number2 is apartment number
- Community
- District

≡ ଈ ⊯ ⊄			× Edit Detailed Address		
Application Base Setup > Enterprise > Cor	mpany > Company > Address 🛛 🕄				
Sort by 👻	Address		Street	House No	Community
	Address AMKA-PLN	AMKA-PLN 🔻 1 of 1	Lopuszanksa	123	Okecie
AMKA-PLN	« 🥐 😃 ~		District		
NUTL. AMONTEN			Wlochy		
Address #			0K (200	col	
Communication Method	Company	Name	Canc		
Message Setup	AMKA-PLN	AMKA-PLN			
Employees	Address ID: 1 🔻				
Show more					
		Edit Detailed Address			
	Company's Own Address ID				
	GENERAL ADDRESS INFORMATION	TAX INFORMATION SUPPLY CHAIN INFORMATION			
	Country	Validity Period			
	POLAND	1/1/2020 - 12/31/2025			
	Address				

3.8.3.2 Define Tax Office (Standard functionality)

Open the *Application Base Setup/Enterprise/Tax Office* page. On the General sub menu, define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...

Application Base Setup > Er	nterprise > Tax > Tax Office > 🛛 🖯	
Search Advanced		Ŧ
Tax Office 🔻 Name : PL%	▼ 🗞 Creation Date ▼ More ▼ ♡ Favorites	s Clear Q : Settings
Sort by 👻	Tax Office 0202 - PL Tax Office Dan 🔻	1 of 1
0202 Name: PL Tax Office Dan	« + / m D 2 ~	Ø
Address	Tax Office	Default Language
Communication Method	0202	English
Tax Report	Name	Country
	PL Tax Office Dan	POLAND -
		Creation Date
		8/4/2020
		L



On the *Tax Report* sub menu, enter the Company, Tax ID Number and Our Identity. Our identity is a National Business Registry Number of company and will be copied in tag <REGON> in XML file.

> Application Base Setup > Enterprise > Tax > Tax Office > Tax Report 🛛 🛱				
Sort by 👻				
VAT PL Name: VAT PL				
Address				
Communication Method	Tax Office Name			
Tax Report #	VAT PL VAT PL			
	Company: AMKA-PLN - AMKA-PLN ▼ Q + < ■ ■			

Other parameters from General Info (Journal ID and Person ID) will not be used in JPK_WB file.

3.8.4 ENTER AUDIT FILE BASIC DATA

Click the command Audit File Basic Data to open *Audit File Basic Data* page.

Accounting Rules > Audit Interface > Basic Data > Audit Formats Company A						Company AMKA-PLN							
Aι	Audit Formats												
		F ~ +	/ 1	B & v	Audit File Basic	Data	Audit File 1	Tax Information	Audit File Log				
<u>(1)</u>	:	Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default	
	÷	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD			Yes	

Use IFS Cloud standard functionality to add a header record in the **Audit File Basic Data** page. If required, do modifications in the *Standard Audit Code Mappings*.

The new tab, **SAF-T Poland Setup** contains ten sections. For SAF-T_WB report only data from General Info should be defined.

- Tax Office ID
- Address ID

Data from the rest of group boxes are not used in creation of JPK_WB file.



> Accounting Rules > Au	udit Interface > Basic Data > Audit Formats > Audit File Basic Data 😂	Company Polish company		
Audit File E	3asic Data			
/ 1				
HEADER STANDAR	D AUDIT CODE MAPPINGS SAF-T POLAND SETUP	< >		
/ 1				
General Info				
Tax Office ID	Address ID			
0202	✓ A1			
Misc Parameters				
Person ID	Invoice Series for SAD			
MABEPL	▼ SD I			
Voucher/Delivery Typ	pes for Document Types (JPK_V7M)	~		
Delivery Types for Sp	ecific Procedures (JPK_FA)	~		
Delivery Type for Del	ivery Goods and Services	~		
Delivery Types/Customer Groups for Specific Procedures				
Tax Codes for Specific Procedures				
Invoice Type Mappings				
SAF-T PL Inventory Transaction Report Types				
Inventory Transaction Report Type Mappings				

3.8.5 CREATE SAF-T MIXED PAYMENTS (JPK_WB) XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant. On Start Option section select Online or Schedule.

And specify following:

- Report Type: "SAF-T" the value will be prompted according to Audit Formats settings for Poland.
- Audit Type: "JPK_WB" selected from List of Values.
- Date From and Date Until: The start and end dates of the period to be covered in
- SAF-T WB report (XML can be created for one period or more or even for one day) or:
- Period From and Period Until: The year and month range to be covered in SAF-T WB report.
- File Type: select the file type for JPK_WB from List of Values.
- File Template will show up automatically after File Type is specified.

After entering all needed data select button Next.



• > Accounting Rules > Audit Interface > Audit Interface A	ssistant	Company Dan Poland				
Audit Interface Assistan	it					
Task Options - SAF-T PL Addi	Task Options – SAF-T PL Additional Parameters – Schedule – Schedule Options					
Start Option						
Start now Schedule	Start now Schedule					
Parameters						
Company	Country	Report Type				
DAN POLAND - Dan Poland 🗸	POLAND -	SAF-T 👻				
Audit Type	Audit Source	Ledger ID				
JPK_WB ▼						
File Type	File Template	_				
JPK_WB 👻	JPK_WB					
Selection						
Period/Date Range	From	Until				
ODate	2020 9	2020 9				
Period						
Previous Next Finish Cancel]					

On SAF-T PL Additional Parameters specify:

- Short Name: select Cash Account Short Name from List of Values
- Currency will be changed automatically for Cash Account Currency (default value is accounting currency)

> Accounting Rules > Audit Interface > Audit Interface Assistant Company Dan Poland						
Audit Interface Assistant						
- Task Options - SAF-T PL Additional Parameters - Schedule - Schedule Options						
Currency	Currency Short Name					
PLN	▼ BRE-PLN ▼					

Press the button Finish and file will be saved.

If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit Files** page.

In created XML file values in tags like Opening Balance or Transaction Amount are fetched from approved Mixed Payments created for Cash Account selected in *Audit Interface Assistant*.

3.8.6 DELIMITATIONS

None



3.9 SAF-T For Poland – Accounting Books (JPK_KR)

3.9.1 SOLUTION - SAF-T PL ACCOUNTING BOOKS

The solution is based on IFS Cloud standard functionality of Accounting Journal, Turnover and Balance Report, GL Voucher Rows Analysis, and the Audit Interface functionality.

In order to support the requirement for the SAF-T PL KR report, the following has been done:

- New report type SAF-T added to the *Audit Formats* page.
- In Audit File Basic Data page, a new tab, SAF-T Poland Setup with ten sections has been added to handle SAF-T Poland specific data. For generation of JPK_KR only values from group box General Info will be used.
- Task Options in Audit Interface Assistant page, new Audit Type field has been added to select relevant SAF-T report.



3.9.2 PREREQUISITES

Following prerequisites should be satisfied in order to generate SAF-T PL Accounting Books xml file for auditing purposes.

- The company must be set-up to use Polish localization, see chapter <u>Company Set Up</u>. The functionality "Standard Audit File-Tax for Poland (JPK)" is mandatory and enabled by default.
- It is recommended to create the company using Standard Polish Template (STD-PL).
- All transactions from period being of subject of XML file must be updated into General Ledger and Accounting Journal for the same period must be defined and created.
- In XML file there are tags <TypKonta>, <KodZespolu> and <OpisZespolu> which can be filled only with manually added two new attributes in *Accounting Rules/Code Part Attributes* (ID-s of attributes are hard coded):



- ZESPOL connected with Account.
- TYP_KONTA connected with Account.

C	• ;	Accounting Rules > Code Strir	ng > Code Part Attributes	Company	Dan Poland	
Сос	Code Part Attributes					
:=		7 2 - 1				
~	:	Attribute ~	Description	Code Part Name		
0	:	ZESPOL	ZESPOL	Account		
\bigcirc	:	TYP_KONTA	TYP_KONTA	Account		
\Box	:	RZIS1	Rachunek zysków i strat -	Account		
0	:	BILANS	Bilans	Account		

There are recommendations to use the following values for above attributes. 1. ZESPOL





2. TYP_KONTA



The Attribute ZESPOL must be created because the tag <KodZespolu> is obligatory in XML. If such Attribute does not exist or some Account used in transactions is not connected with this Attribute – the XML is created with errors.

If Attribute TYP_KONTA is not created, or some used Account is not connected with Attribute in tag <TypKonta> - in XML values from *Accounting Rules/Code String/Account Types* connected with used account will be selected. So, the user can choose to use an Attribute or Account Type.

3.9.3 DEFINE COMPANY BASIC DATA

3.9.3.1 Define Company Address Details (Standard functionality)

Open the *Application Base Setup/Enterprise/Company* page. On the Address submenu, click the command View Detailed Address. The following fields must have values:

- Street
- House: Number1/Number2 format, where Number1 is house number and Number2 is apartment number
- Community
- District



≡ ⋒ ::: ⊄		×	Edit Detai	iled Address
• > Application Base Setup > Enterprise > Co	ompany>Company>Address 🔁			
Sort by 👻	Address AMKA-PLN - AMKA-PLN - 1 of 1	Street Lopuszanksa	House No 123	Okecie
AMKA-PLN Name: AMKA-PLN	« # \$ ~	District Wlochy		
Address # Communication Method	Company Name	OK Cance	el	
Message Setup	AMKA-PLN AMKA-PLN			
Show more	Address ID: 1			
	Company's Own Address ID			
	GENERAL ADDRESS INFORMATION TAX INFORMATION SUPPLY CHAIN INFORMATION			
	Country Validity Period			
	POLAND 1/1/2020 - 12/31/2025			
	Address			

3.9.3.2 Define Tax Office (Standard functionality)

Open *the* **Application Base Setup/Enterprise/Tax Office** page. On the **General** tab, define Tax Office for Poland – one from the list published on tax authority's website. For example "0202", "1010", "3030" ...

> Application Base Setup > Enterprise > Tax > Tax Office > Tax Report 🗧				
Sort by 👻				
VAT PL Name: VAT PL	\ll \square \sim			
Address				
Communication Method	Tax Office Name			
Tax Report ₽	VAT PL VAT PL			
	Company: AMKA-PLN - AMKA-PLN Q + Company AMKA-PLN PL 2337684748 123456789 Vatpl01 WN State Code Vatpl01 WN WN WN WN WN WN WN WN WN WN WN WN WN WN State Code Vatpl01 WN State Code Vatpl01 WN State Code Vatpl01 Vatpl			
	Tax Report Info Image: Image			

On the Tax Report sub menu, enter the Company, Tax ID Number and Our Identity. Our identity is a National Business Registry Number of company and will be copied in tag <REGON> in XML file.



3.9.3.3 Define Journal ID (Standard functionality)

In order to create XML file JPK_KR at least one Accounting Journal (*General Ledger/Accounting Journal*) must be defined and created.

In the case when more than one Accounting Journal are defined all of them must be created (*Accounting Journal/Create Accounting Journals*) and all of them will be included in created JPK_KR file.

3.9.4 CREATE SAF-T MIXED PAYMENTS (JPK_KR) XML FILE

Open the Accounting Rules/Audit Interface/Audit Interface Assistant. On Start Option section select Online or Schedule.

And specify following:

- Report Type: "SAF-T" the value will be prompted according to Audit Formats settings for Poland.
- Audit Type: "JPK_KR" selected from List of Values.
- Date From and Date Until: The start and end dates of the period to be covered in
- SAF-T KR report (XML can be created for one period or more but only from one year) or:
- Period From and Period Until: The year and month range to be covered in SAF-T KR report.

Accounting Rules > Audit Interface > Audit Interface Assistant						
Audit Interface Ass	Audit Interface Assistant					
Task Options — Sche	edule — Schedule Options					
Start Option						
● Start now ○ Schedule	 Start now Schedule 					
Parameters						
Company	Country	Report Type				
POLCOM - POLCOM	POLAND -	SAF-T 🔹				
Audit Type	Audit Source	Ledger ID				
JPK_KR						
Selection						
Period/Date Range	From	Until				
ODate	2023 8	2023 8				
Period						
Previous Next Finish Cancel						

Press the button Finish and file will be saved.

If the audit file is run on batch mode, the XML can be downloaded from the **Batch Processed Audit Files** page.



In order to check if values in XML tags are correct a Turnover and Balance Report should be created for the same period and values from this report should be compared with values in block ZOiS. Values from block Dziennik should be compared with values in Journal Report created for the same period. Values in block KontoZapis can be compared with values in General Ledger Report.

3.9.5 DELIMITATIONS

None



4 Reposting of Currency Difference on Tax

4.1 **Overview Legal Requirement**

According to Polish Income Tax Law there are two ways for handling currency rate differences:

- Directly according to Income Tax Law (art. 15a)
- Following the Accounting Law (art. 9b ust. 1 pkt 2)

First method is the default and most of companies use this method. When using this method, currency differences at payment are considered as revenue/cost for income tax only in part related to net amount and non-deductible tax amount. Currency differences related to deductible VAT are not considered as revenue/cost.

4.2 **Solution**

Standard solution is used in order to create currency differences postings (PP12 and PP13), that is, differences related to gross amount.

In addition, the following new postings are added for differences related to deductible vat amount:

- PP81 Currency Loss, Tax Related Difference
- PP82 Contra Account, Currency Loss, Tax Related Difference
- PP83 Currency Profit, Tax Related Difference
- PP84 Contra Account, Currency Profit, Tax Related Difference

4.2.1 OVERVIEW PROCESS



4.3 **Prerequisites**

The company must be set-up to use Polish localization, see the <u>Company Set Up</u> chapter. The parameter "Reposting of Currency Difference on Tax" should be enabled.

4.4 **Define Basic Data**

Follow the IFS Cloud standard process to define basic data:

- In the *Payment Terms* page, define payment terms. Note that the value selected in the **Tax Distribution** field affects the calculation logic.
- In the *Posting Control* page, make sure to have standard posting types PP12 and PP13 defined.

4.4.1 NEW POSTING TYPES

New posting types PP81, PP82, PP83 and PP84 are available in the *Posting Control* page.

- PP81 Currency Loss, Tax Related Difference
- PP82 Contra Account, Currency Loss, Tax Related Difference
- PP83 Currency Profit, Tax Related Difference
- PP84 Contra Account, Currency Profit, Tax Related Difference



The new posting types are used according to the following rules:

In case of PP12 Currency Loss (debit)

- PP81 is used to repost currency difference related to deductible tax amount (debit)
- PP82 is used to clear currency difference related to deductible tax amount from PP12 account (credit)

In case of PP13, Currency Profit (credit)

- PP83 is used to repost currency difference related to deductible tax amount (credit)
- PP84 is used to clear currency difference related to deductible tax amount from PP13 account (debit)

Follow the IFS Cloud standard process to define new posting types in the **Posting Control** page.

4.5 Enter Supplier Invoice/Create and Print Customer Invoice

Follow the IFS Cloud standard process to enter foreign currency supplier invoices. Follow the IFS Cloud standard process to create and print foreign currency customer invoices.

4.6 Enter and Approve Payment

Follow the IFS Cloud standard process to enter and approve payment in the *Mixed Payment* page or **other payment** page.

Amounts to be reposted with the new posting types depend on the tax distribution.

Tax Distribution	Installment ID	Reposting Logic
Even	All	Amount to be reposted considers deductible tax as evenly distributed on all installments.
First Installment only Tax	1	Amount to be reposted considers deductible tax as fully included in the first installment.
First Installment only Tax	Other than 1	No amount is reposted.
All Tax on First Installment	1	Amount to be reposted considers deductible tax as fully included in the vat portion of the first installment.
All Tax on First Installment	Other than 1	No amount is reposted.



Example 1: Tax distribution "Even" and currency loss calculated

Invoice type	customer invoice
Net amount	100
Deductible tax amount	23
Currency rate at invoice entry	4
Currency rate at payment	3.5
Payment Posting Method field on the	Gross
Company/Payment/General tab	
Currency difference	(123 * 4) - (123 * 3.5) = 492 - 430.50 =
	61.50
Currency difference related to net	61.50 * (100/123) = 61.50 * 0.81300813 =
	50
Currency difference related to tax	61.50 - 50 = 11.50

Purple color: New posting types.

Green color: Net balance on the currency different account.



Example 2: Tax distribution "Even" and currency profit calculated

Invoice type	customer invoice
Currency rate at invoice entry	4
Currency rate at payment	4.5
Payment Posting Method field on	Gross
the Company/Payment/General	
tab	
Currency difference	(123 * 4) - (123 * 4.5) = 492 - 553.50 = -61.50
Currency difference related to net	-61.50 * (100/123) = -61.50 * 0.81300813 = -50
Currency difference related to tax	-61.50 - (-50) = -11.50

Purple color: New posting types.

Green color: Net balance on the currency different account.



	P2, Custome	er Claims		M28, Taxa	ble Sales		
123,00 USD (4)	492,00	123,00 USD (4,5)	553,50 (2) Payment		100,00 USD(4)	400,00	(1) Invoice
							Entry
0,00 USD (4,5)	61,50			I			
	PP13, Currer	ncy Profit		IP4, Tax Disbu	rsed, Invoice		
		0,00 USD (4,5)	61,50 (2) Payment		23,00 USD(4)	92,00	(1) Invoice
							Entry
PP84, Contra Accoun	t, Currency F	Profit, Tax Related Diff	ference	PP83, Currency Profit, T	ax Related Difference		
0,00 USD (4,5)	11,50				0,00 USD (4,5)	11,50	(2)
							Additional
-	123,00 USD (4) 0,00 USD (4,5) PP84, Contra Accoun 0,00 USD (4,5)	123,00 USD (4) 492,00 0,00 USD (4,5) 61,50 PP13, Currer PP84, Contra Account, Currency 0,00 USD (4,5) 11,50	123,00 USD (4) 492,00 123,00 USD (4,5) 0,00 USD (4,5) 61,50 PP13, Currency Profit PP13, Currency Profit 0,00 USD (4,5) 0,00 USD (4,5) PP84, Contra Account, Currency Profit, Tax Related Diff 0,00 USD (4,5) 11,50	123,00 USD (4) 492,00 123,00 USD (4,5) 553,50 (2) Payment 0,00 USD (4,5) 61,50 0,00 USD (4,5) 61,50 (2) Payment PP13, Currency Profit 0,00 USD (4,5) 61,50 (2) Payment PP84, Contra Account, Currency Profit, Tax Related Difference 0,00 USD (4,5) 11,50	123,00 USD (4) 492,00 123,00 USD (4,5) 553,50 (2) Payment 0,00 USD (4,5) 61,50 IP4, Tax Disbu 0,00 USD (4,5) 61,50 (2) Payment 0,00 USD (4,5) 61,50 (2) Payment PP84, Contra Account, Currency Profit, Tax Related Difference PP83, Currency Profit, Tax Related Difference 0,00 USD (4,5) 11,50 IP4, Tax Related Difference	123,00 USD (4) 492,00 123,00 USD (4,5) 553,50 (2) Payment 100,00 USD (4) 0,00 USD (4,5) 61,50 IP4, Tax Disbursed, Invoice 23,00 USD (4) 0,00 USD (4,5) 61,50 (2) Payment 23,00 USD (4) PP84, Contra Account, Currency Profit, Tax Related Difference PP83, Currency Profit, Tax Related Difference 0,00 USD (4,5) 0,00 USD (4,5) 11,50 0,00 USD (4,5) 0,00 USD (4,5)	123,00 USD (4) 492,00 123,00 USD (4,5) 553,50 (2) Payment 100,00 USD (4) 400,00 0,00 USD (4,5) 61,50 IP4, Tax Disbursed, Invoice 23,00 USD (4) 92,00 PP84, Contra Account, Currency Profit, Tax Related Difference 0,00 USD (4,5) 11,50 0,00 USD (4,5) 11,50

4.7 **Delimitations**

When specific tax currency rates are enabled for the company, and the tax code used for the transaction has tax method as payment entry, the tax currency difference is handled through PP61 (Tax Currency Loss) /PP62 (Tax Currency Profit) postings in core application. In that case, if any duplication of entries arises with the above functionality, those have not been specifically handled.



5 Currency Rate Date and Voucher Date Extended Capabilities for Outgoing Invoices

5.1 **Overview Legal Requirements**

According to legal regulations in countries like Hungary, Czech Republic, Slovakia or Poland, date of posting of debit sales invoices, as well as currency rates used for posting, should be based either on invoice date or on delivery date, depending on type of transaction.

Also, according to legal regulations in Poland, prepayment based invoices should be posted with the date of the payment which is the base for the invoice.

5.2 Solution Overview

Process Overview

Standard invoicing flow is used in the solution:



Solution Summary

New field **Delivery Date** is added to handle delivery dates on project invoices.

Handling of default value of the **Latest Ship Date** field on prepayment based invoices is modified, so that payment date could be the base for posting of the invoice.

New fields **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** are added to define base for voucher date, currency rate and tax currency rate for invoices. The fields are added on customer order invoices, instant invoices and project invoices. Either invoice date or delivery date can be the base for voucher date and currency rates.

New fields are added on company and customer level as sources of default values for new fields on invoices mentioned above.

5.3 **Prerequisites**

The company must be set-up to use Polish localization, see the <u>Company Set up</u> chapter and the "Currency Rate Date and Voucher Date Extended Capabilities for Outgoing Invoices" parameter must be enabled on the **Company/Localization Control Center** tab.

5.4 Set up Basic Data

Settings on Company level

New field **Outgoing Invoice Voucher Date Base** is added on the **Company/Invoice/General** tab. Available values are: "Invoice Date" and "Delivery Date".



Invoice SW-PL - SW-PL - 1 of 1			
« P 2 ~			Q
Company SW- DI	Name SW. DI	Association No	Created By
SWIE	SWIL		
GENERAL DEFAULT INVOICE TYPES PO MATCHING DOCU	UMENT MANAGEMENT		
Posting Parameters			
Create Posting at Invoice Entry	Same No Preliminary and Final Supplier Invoice	Same Date Preliminary and Final Supplier Invoice	Use Posting Proposal
Accepted Invoice Voucher Difference in Accounting Currency	Accepted Invoice Rounding Difference in Invoice Currency		
Miscellaneous Parameters			
Planned Payment Date Calculation Base Pay Term Base Date	Unique Supplier Invoice No Per	Incoming Invoice Currency Rate Base	Outgoing Invoice Currency Rate Base
Outgoing Invoice Voucher Date Base Delivery Date	Supplier Invoice Authorization Only by Separate Function	Cash Discount Based on Gross Amount	Set Invoice Date to Current Date When Printing Outgoing Invoices
Invoice Date Delivery Date	Jrique Payment Reference Validation		
Invoice Payment Reference No		Credit	
Customer Invoice Creation Method Supplier Invoice Valid Not Used - Not Used	dation Method	Company Credit Limit	
Attachments			~

New field **Tax Sell Currency Rate Base** is added in the *Company/Accounting Rules/Currency Rate Type Information* tab. The field is enabled when the **Allow Specific Currency Rates for Tax Transactions** option is enabled. Available values are "Invoice Date" and "Delivery Date".

Accounting Rules SW-PL-SW-PL 🕶 1 of 1							
« Ø B ~							
Company	Name	Association No	Created By				
SW-PL	SW-PL		SASGLK				
GENERAL DATA CURRENCY RATE TYPE INFO	RMATION						
Default Buy Currency Rate Type		Default Sell Currency Rate Type					
1 - Normal		 1 - Normal 					
Default Currency Rate Types for TAX							
Allow Specific Currency Rates for Tax Transacti	ons						
Buying Currency Rate for Tax		Selling Currency Rate for Tax					
1 - Normal		 1 - Normal 					
Tax Sell Currency Rate Base							
Delivery Date	•						
Invoice Date							
Delivery Date							

Note: Apart from new fields mentioned above, the standard **Outgoing Invoice Currency Rate Base** field on the **Company/Invoice/General** tab is used in this solution and it has to be set according to the needs.



Settings on Customer level

Following fields are added on *Customer/Address/Delivery Tax Information* tab: Voucher Date Base, Currency Rate Base, Tax Currency Rate Base. Available values for these fields are "Invoice Date", "Delivery Date" and "Specified on Company".

Address customer swpl - customer swple	▼ 1 of 1		Ø
Customer CUSTOMER SWPL	Name CUSTOMER SWPLe	Association No	
Address ID: CUSPL V Q + / II B			
Customer's Own Address ID Customer Name		End Customer	Address Identity
			The contract full for the second seco
GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATIC	DN DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATIC	N	
Company: SW-PL - SW-PL ▼ Q + / III IC IPD Tax Information	n		
Tax Withholding Blocked	Tax Rounding Method Round to the Nearest 🔹	Tax Rounding Level Specified on company -	Voucher Date Base Specified on Company
Currency Rate Base Delivery Date 🗸	Tax Currency Rate Base Invoice Date		Invoice Date Delivery Date
Supply Country: POLAND 🔻		-	Specified on Company
Tau Lindia	Tou Back Och	Teu Calculation Concerna	

5.5 New Fields on Invoices

Customer Order Invoice

New fields: Voucher Date Base, Currency Rate Base and Tax Currency Rate Base are added on *Customer Invoice/General* tab. Available values for these fields are "Invoice Date" and "Delivery Date".

Note: In customer order invoice the **Latest Ship Date** field plays role of delivery date. "Delivery Date" setting means that value of the **Latest Ship Date** field will be taken as a base for voucher date or currency rate.

The Currency Rate and Tax Currency Rate fields are based on value of either the Invoice Date or Latest Ship Date fields, depending on setting of the Currency Rate Base and Tax Currency Rate Base fields.



ustomer	Invoice custo	OMER SWPL - CUSTOM	R SWPLe - 20070000	4 - CUSTORDDEB - D55	0344 🔻 5 of 24+	Pos	ted Aut
/ <u>\$</u> ~	Share \checkmark Credit	/Correction Invoice $$	Posting ~	Installment Plan and D	iscounts Notes		
ustomer No	Customer Address Na CUSTOMER SWPLe	Series ID ZK	Invoice No 200700004	Company SW-PL	Site SWPL	Invoice Created Order Created 17/07/2021 17/07/2021	
urrency JSD	Gross Amt 293.30	Net Amt 279.33	Tax Amt 13.97	Currency Rate 7.16	Tax Currency Rate 7.16		
INES GENERAL	HISTORY						• 1
nvoice Type CUSTORDDEB - Cus	stomer Order Invoice	e. Debit		Price Adjustment		Advance/Prepayment Invoice	
voice Address	[Invoice Date 17/07/2021		Use Price Incl Tax		Notes	
rinted Date 7/07/2021		Preliminary Invoice No 204701		Correction Exist		Correction Invoice	
NICOLAS LECL	ERCQ	Customer Reference	-	Correction Reason II	D	Correction Reason	
ustomer Reference Nar	me	Branch					
ustomer Branch		Jinsui Status Non Jinsui					
ayment				Delivery			
y Term Base Date 7/07/2021		Due Date 27/07/2021		Delivery Address		Latest Ship Date 01/09/2021	
yment Terms) - 10 Days		Payment Reference		Wanted Delivery Dat 02/09/2021, 02: Delivery Terms Desc IFS APPLICATIO	te 00 tription NS	Ship Via IFS APPLICATIONS Delivery Terms Location	
				Forwarder ID		Label Note	
eferences				✓ Invoice Text			~
urrency Rate and Vo	oucher Base Date						
ucher Date Base		Currency Rate Base		Tax Currency Rate Ba	ase		
Delivery Date		Invoice Date		Invoice Date			

Instant Invoice

New fields **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** are added on the *Instant Invoice/General* tab. Available values for these fields are "Invoice Date" and "Delivery Date".

The Currency Rate and Tax Currency Rate fields are based on value of either the Invoice Date or Delivery Date fields, depending on setting of the Currency Rate Base and Tax Currency Rate Base fields.



Instant In	VOICE FP - 2007	00009 🔻						PostedAu	th
« Ø + Ø	1 & v	ore Information	Installment Plan and Dis	scounts	Pre Posting	Reprint Original	Reprint Modified	:	C
Customer		Invoice Type	Series ID	Invoice	No		Project ID	Invoice Date	
CS CUSTOMER S	WPL - CUSTOMER	FP	FP	20070	0009			01/08/2021	
Delivery Date	Invoice Address	Delivery Address	Notes	Advance	Invoice	Invoice Fee	Correction Invoice	Correction Exists	
01/09/2021	CUSPL	CUSPL	No	No		No	No	No	
Preposting	Currency	Currency Rate	Voucher Date Base			Currency Rate Base			
Νο	USD	9.1	Delivery Date			Delivery Date			
Tax Currency Rate Base	2	Gross Amount		Net Am	ount		Tax Amount		
Delivery Date		3622.50		3450.0	00		172.50		
Payment and Tax In	formation								
Pay Term Base Date	Payment Terms		Due Date	Paymen	t Method		Payment Address ID		
01/08/2021	10 - 10 Days		11/08/2021]		-			
Supply Country		Tax Liability							
POLAND		TAX							
Lines									

More Information						
Payment Reference	Payer CS CUSTOMER SWPL - CUSTOMER	English -				
Transfer Status	Tax Currency Rate 70.3	Our Reference				
Customer Reference	Creator Reference	Signature				
		SASGLK				
Order Date	Order No	Ref Invoice Series ID				
Ref Invoice No	Correction Reason ID	Correction Reason				
Branch	Customer Branch	Deduction Group				
Deduction Amount	Invoice Text ID	Invoice Text				
Additional Reference]					
Cancel						

Project Invoice

New field **Delivery Date** is added on *Project Invoice/General* tab. When invoice is created the field gets the same value as Invoice Date. It can be modified when invoice is in state "Preliminary".

New fields: **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** are added on *Project Invoice/General* tab. Available values for these fields are "Invoice Date" and "Delivery Date".



The Currency Rate and Tax Currency Rate fields are based on value of either the Invoice Date or Delivery Date fields, depending on setting of the Currency Rate Base and Tax Currency Rate Base fields.

Project Inv	voice PJ - 200	0700032 🔻					Posted Au
<	Notes Printo	ut Credit Entire Invoice	Create Correction Invoid	e Customer Insta	llment Plan		
Customer		Customer Name		Droject		Invoice Carlos	
CUSTOMER SWPL		CUSTOMER SWPLe		Project		PJ	
Invoice No		Invoice Period Start		Invoice Period End		Notes	Invoice Text
200700032		01/07/2021		01/07/2021		No	No
Amounts							
Currency	Gross Amount		Net Amount		Tax Amount		
USD	2160.00		2000.00		160.00		
LINES GENERAL	PRE POSTING	ACCOUNTING					4
Invoice Information							
Invoice Date		Voucher Date Base		Currency Rate Base		Tax Currency Rate Base	
01/08/2021		Delivery Date		Invoice Date		Delivery Date	
Invoice Type		Series Reference		Invoice Number Reference	e	Currency Rate	
PRJINV						8.1	
Our Reference		Customer Ref		Order No		Tax Currency Rate	
						80.1	
Voucher Type		Voucher No		Correction Invoice		Correction Reason ID	
F		2021000106		No			
Correction Reason		Correction Exist		Div Factor		Currency	
		No		1		USD	
Customer Informatio	on						
Invoice Address		Delivery Address		Payment Address		Media Code	
CUSPL		CUSPL			_		
Pay Term Base Date		Due Date	Г	Delivery Date		Payment Terms	
01/08/2021		11/08/2021	L	19/08/2021		<u>10 - 10 Days</u>	
Branch	Site	Payment Method			Customer Branch		
Tax ID Number							
214234234							

5.6 Process Invoices

General

New functionality to define the base for voucher date and currency rates is added for following types on invoices:

- Customer order invoices normal debit invoices (invoice type CUSTORDDEB), collective debit invoices (invoice type CUSTCOLDEB) and prepayment based debit invoices.
- Instant invoices normal instant debit invoices (invoice type INSTINV).
- Project invoices debit invoices (invoice type PRJINV).



For all other invoices currency rates and voucher date are handled in a standard way. In particular for correction invoices, as well as for credit customer order and project invoices, the **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** fields are always set to hidden.

Create Invoice

When debit customer invoice (customer order invoice, instant invoice, and project invoice) is created then the **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** fields get default values based on settings on customer level. Fields which are set to "Specified on Company" on customer level get values based on settings on company level.

Note: When the **Currency Rate Base** field on customer level is set to "Specified on Company" then the **Currency Rate Base** field on invoices for this customer will get default value based on setting of the standard **Outgoing Invoice Currency Rate Base** field for company.

When prepayment based invoice is created then the **Latest Ship Date** field gets default value equal to date of payment. In standard solution this field is empty when invoice is created.

Modify Invoice

Values of the **Voucher Date Base**, **Currency Rate Base** and **Tax Currency Rate Base** fields can be modified when debit invoice is in the "Preliminary" state with following exceptions:

- The Tax Currency Rate Base field can be modified only when the Allow Specific Currency Rates for Tax Transactions option for company is enabled.
- On instant invoice the **Currency Rate Base** and the **Tax Currency Rate Base** fields can be modified only before invoice line is entered.

Whenever the **Currency Rate Base** or the **Tax Currency Rate Base** fields get modified, values in the **Currency Rate** or the **Tax Currency Rate** fields are updated accordingly.

Print and Post Invoice

When invoice gets printed then it will be posted with voucher date based on value in the **Voucher Date Base** field. If the **Voucher Date Base** field is set to "Invoice Date" then voucher date will be equal to value of the **Invoice Date** field. If the **Voucher Date Base** field is set to "Delivery Date" then voucher date will be equal to value of the **Delivery Date** field (or the **Latest Ship Date** field in customer order invoice).

Note: Value of the **Voucher Date Base** field has no impact on voucher date of invoices in following cases:

- When invoice is printed from the *Print Invoice* page with the **Use Voucher Date** option enabled.
- When invoice is processed from the *Customer Invoices with Errors* page with the Use Voucher Date option enabled.
- When invoices are processed from the *Create Collective Vouchers* page.

5.7 **Delimitations**

- Manual customer invoices are not handled.
- Outgoing supplier invoices are not handled.



6 Discounted Price Rounding

6.1 Overview Legal Requirement

According to Polish VAT regulations, the invoices have to include price discounts. The discounted price must be rounded to two decimals and net amount must be calculated as discounted price multiplied by quantity. Currently, in IFS Cloud standard version, the net amount is calculated as price * quantity, then discounts are applied, and the discounted price is rounded. The difference in calculations in Standard and the Polish localization result in slightly different values.

6.2 Solution

In order to comply with the Polish VAT regulations, and business practice, the calculation has been changed accordingly to fit Polish requirements.

- The percentage (%) is recalculated in such a way, so that the standard algorithm for net amount calculation becomes usable for Polish customers.
- The calculation on the net amount is not changed.

The rounded discounts are presented on sales quotation line, customer order line and customer invoice line in as follows:

- Discount
- Group Discount
- Additional Discount

New discount calculation is used on customer invoice report and when invoice postings are created.

6.3 **Prerequisites**

The company must be set-up to use Polish localization, see the <u>Company Set up</u> chapter and the 'Discounted Price Rounded' parameter must be enabled.

6.4 **Comparison**

In IFS Cloud standard version, the net amount is calculated as price * discount * quantity and the result is rounded to two decimals: round (price * (1-discount %) * quantity, 2).

According to the Polish requirements the net amount should be calculated as rounded discounted price multiplied by quantity, according to the following formula: round(**round(**price * (1-discount %),2) * quantity, 2).



Net amount calculation									
STANDARD way		Polish way							
round(1,2*0,99*1000; 2)		round(round(1,2*0,99; 2) *1000; 2)							
Net Amount 1188		Net Amount	1190						
Discounted Price	1,188	Discounted Price	1,19						

Detailed Standard Algorithm Example

•	1 [.]	Apply	Order	Line	Discount
	Discounted Price	: 2,77 * (1 - 0,10)	= 2,493		
•	2.a	Apply		Group	Discount
	Discounted Price	: 2,493 * (1 - 0,10	D) = 2,2437		
•	2.b	Apply		Additional	Discount

- Discounted Price: **2,493** * (1 0,05) = **2,36835**
- Final Discounted Price: 2,77 0,28 0,2493 0,12465 = 2,11905
- Expected Net Amount: round(2,11905 * 1000; 2) = 2119,05

Net amount rounding in standard:

Customer Order 03030 - 2 of 2										
≫ 🖉 + 🖉 📴 🗷 ∨ Statu	s 🗸 Share 🗸	Operations	∽ Freig	ht v I	nvoice 🗸	Related Pages	~ Copy	Order Oi		
Order No Customer		Sit	e	0	rder Type	Want	ed Delivery Date/	Time		
O3030 CH HP-SEK-ECU	IST1 - Customer HP-SE	K-ECU HI	PS1	Н	IP1	202	1-06-08 00:00			
Order Amounts										
Total Net Amount/Base Total Contribution Ma	argin Contribution Margi	n(%) To	tal Net Amount/	Curr To	otal Tax Amount	/Curr Total	Gross Amount/Cu	ırr		
■ 2119,05000 SEK 1119,05000 SEK	52,81		2119,0500	0 SEK	529,7600	0 SEK 🔳	2648,81000 S	EK		
LINES RENTAL LINES ORDER DETAILS	CHARGES INVOLVED PA	RTIES								
→ E & Sales Part No Descr	Part iption Sales Qty	Price/Base	Discount (%)	Group Discount (%)	Additional Discount (%)	Total Order Line Discount (%)	Discount Amount/Curr	Net Amount/Base		
□ : PHP-SEK-NONTRACKED Non to the second	tracked 1000	<mark>2,77</mark> 000	10	<mark>10</mark>	5	23,5	277,00000	2119,05000		



Detailed Polish Algorithm Example

•	1 [.]	Apply	Order	Line	Discount
	Discounted Price	e: round(2,77 * (1 - 0	,10); 2) = 2,49		
•	2.a	Apply		Group	Discount
	Discounted Price	e: round(2,49 * (1 - 0	,10); 2) = 2,24		
•	2.b	Apply	Α	dditional	Discount
	Discounted Price	e: round(2,49 * (1 - 0	,05); 2) = 2,37		
•	Final Discounted	d Price: 2,77 - 0,28 -	0,25 - 0,12 = 2 ,	12	
•	Exported Not A	mount round (2 12 *	1000.0) 212	0	

• Expected Net Amount: round(2,12 * 1000; 2) = 2120

Net amount rounding in the Polish localization:

Customer Order 03031 - 1 of 2										
» / + / B ß	Share 🗸	Operations	∽ Freigh	lt v Inv	oice 🗸 🛛 R	elated Pages 🗸	Copy Ord	er Order		
Order No Cust	omer				Orde	Order Type W		nted Delivery Date/Time		
O3031	O3031 H HP-PLCUST - HP-PLCUS			HPPL1			NO 2021-0		6-07 00:00	
Order Amounts										
Total Net Amount/Base Total Contribution Margin Contribution Margin(%) Total Net Amount/Curr Total Tax Amount/Curr Total Gross Amount/Curr										
■ 2120,00000 EUR 1120,00000 EUR 52,83 ■ 2120,00000 EUR ■ 530,00000 EUR ■ 2650,00000 EUR										
LINES RENTAL LINES ORDER DETAILS CHARGES INVOLVED PARTIES										
🗸 🚦 🥒 Sales Part No	Sales Part Description	Sales Qty	Price/Base	Discount (%)	Group Discount (%)	Additional Discount (%)	Total Order Line Discount (%)	Discount Amount/Curr	Net Amount/Base	
🗆 🗄 🖉 HP-POLISHPAR	T HP Polish part	1000	<mark>2,77</mark> 000	<mark>.10</mark>	<mark>10</mark>	5	23,5	280,00000	2120,0000	

6.5 Group Discount & Additional Discount

Group Discount and Additional Discount are added together but are compound (not simply added percent) with Order Line Discount. This is standard functionality and is not changed by the Polish functionality. See standard calculation below:

Price * (1-discount%) * (1 - (group_discount% + additional_discount%)) * quantity

The functionality is adding rounding at every discount type calculation. The discounted price (technically discount amount) is rounded after each discount type is applied. The rounded value after Order Line Discount is used as a calculation basis both for Group Discount and Additional Discount.

Example

Assume that Line Discount, Group Discount and Additional Discount are set to 1 %; the calculation basis (sales price) equals 1,20. The net amount and discounted price is calculated as follows:

1. ApplyingOrderLineDiscountDiscounted Price: round(1,20 * 0,99, 2) = 1,19
(discount amount = 0,01)0,01 = 0,010,01 = 0,01

1:



0	A much vier m			0				1
Ζ.	Discounted P (discount am	rice: roun ount = 0,0	d(1,19 * 0,99, 1)	2) = 1,18			Dis	scount
3.	Applying "Discounted I (discount am	Price": rou ount = 0,0	nd(1,19 * 0,99 1).	Additional 9, 2) = 1,18 (final	price is 1,17	⁽)	Dis	scount
	Note: Base c	alculation	for both Grou	p Discount and A	dditional Dis	count is the	same.	
4. 5.	Final Discour Expected Ne Net Ai If each disco properly by u	et Amour mount: bunt is rec sing the e	1,20 - 0,01 - nt should be round(1,1 calculated in xisting algorit	0,01 - 0,01 = 1,1 calculated as I7 * the described wa hm.	7 "final" disco 1000, ay then the	ount price t 2) net amount	imes q = : is calo	uantity 1170 culated
Examp Assum Line D Group Additic Sales Quanti	ble 2: the that iscount = 10% Discount = 10 onal Discount = price = 2,77 ity = 1000	% = 5%						
The ne	et amount and	discounte	d price is cald	culated as follows	:			
1.	Applying Discounted P (discount am	rice: roun ount 2,77	Order d(2,77 * 0,90, - 2,49 = 0,28)	2) = 2,49	Line		Dis	scount
2.	Applying Discounted P (discount am	rice: roun ount 2,49	d(2,49 * 0,90, - 2,24 = 0,25)	Group 2) = 2,24			Dis	scount
3.	Applying "Discounted I (discount am	Price": rou ount 2,49	nd(2,49 * 0,99 - 2,37 = 0,12)	Additional 5, 2) = 2,37			Dis	scount
4.	Final Discour	ted Price:	2,77 - 0,28 -	0,25 - 0,12 = 2,1 2	2			0400
5.	Expected	Net	Amount:	round(2,12	^ 1000), 2)	=	2120
The di	scount entere	d by the u	ser in Custo	mer Order Line	Discount as	sistant, in t	he Add	itional

The discount entered by the user in **Customer Order Line Discount** assistant, in the **Additional Discount** field or fetched from **Discount Group** settings are stored in the three new columns which have been added to *Sales Quotation, Customer Order* and *Customer Invoice*: **Original Discount**, **Original Additional Discount** and **Original Group Discount** and displayed in existing columns: **Discount, Additional discount and Group Discount**.

6.6 **Delimitations**

When **Price Including Tax** is selected then standard method of discount calculation is used on sales quotation, customer order and invoice.



7 Specific Data for Customer Invoice Reports

7.1 Overview Legal Requirement

The invoice layouts released with IFS Cloud standard version meet all the legal requirements for Poland. There are some additional data which are typically printed on the invoices generated by Polish companies that does not exist in the standard layouts.

7.2 Solution

The additional data fields are added to customer invoice report definition files (.RDF). This allows to define new invoice report layouts according to requirements from Poland. Example data added are company addresses, company tax id, information regarding VAT and gross amount. Also, some changes in the existing functionality, e.g., presenting delivery address on collective invoices. New Tax Character field is added to the **Tax Codes** page to group the tax types. The following invoices reports are affected:

- Customer Order Invoice
- Customer Order Collective Invoice
- Prepayment Based Invoice
- Instant Invoice

<u>Note</u>

Generated xml file can be extracted from the *Print Manager* page. Select the relevant report *RMB, "save xml Data"* will facilitate you to download xml to the local machine.

The major changes are:

- Company payment and document addresses are added to the report header
- Tax amount and gross amount are added to the report lines

• Company Tax ID is presented differently depending on whether the goods are delivered to a domestic or a foreign customer

• Translatable texts TF or NT are added to invoice line depending on tax character attribute of tax code (in Polish ZW, NP).

• Customer delivery address is added to the header of the collective invoice report when the address is the same on all the invoiced orders. Otherwise, it will be presented in each invoice line separately

7.3 **Prerequisites**

The company must be set-up to use Polish localization, see the <u>Company Set up</u> chapter and the "Specific Data for Customer Invoice Reports – Poland" parameter must be enabled.



7.4 Set Up Basic Data Accounting Rules

The new column Tax Character is added to the *Tax Codes* page. The allowed values are "Normal", "Tax Free", "No Tax" and "Export". The value is set to "Normal" by default.

Tax Codes											
Image: Image				Copy to Compa	nies Translation						
(1) ~	:	(%)	Deductible (%)	Valid From	Valid To	Tax Method Tax Received	Tax Method Tax Disbursed	Tax Amount at Invoice Printout	Tax Amount Limit in Accounting Currency	Tax Reporting Category	Tax Character
	:	0	100	1/1/2020	12/31/2049	No Tax	No Tax	Separate from Price		None	No Tax
	:	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	:	23	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	÷	23	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	÷	23	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	÷	5	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	÷	5	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal
	÷	5	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Normal

The 'No Tax' value is allowed only for tax codes with Tax Type set to 'No Tax' or 'Calculated Tax'.

The 'Tax Free' and 'Export' values are allowed for tax codes with 0% tax rate and with Tax Type different than 'No Tax'.

This function is used when printing customer invoices. When the value is either 'Tax Free' or 'No Tax', a report text 'TF' or 'NT' can be printed instead of the tax rate (in Polish ZW, NP).

7.5 Print Customer Orderdebit Invoice

New fields have been added to the standard report data, and existing ones have been changed to comply with the requirement. Specific changes for other invoice types are described in the next chapters of the document.

File modified: ORDER/CustomerOrderlvc.rdf

Report Fields Added

• Company Addresses - Company payment address is included in the report header.

XML tags: COMPANY_PAY_ADDR_1 until COMPANY_PAY_ADDR_7 is used for company payment address.

Here is a company payment address:



- Company Tax Identity Number Company Tax Identity Number (NIP) is added to invoice header. The value is fetched from the Tax ID Number column on the *Company/Tax Control/Invoice* tab. The tax identity number consists of ten digits separated with dashes, e.g., 123-456-78-90. It should always be registered in the system with 'PL' prefix, e.g., PL123-456-78-90. The prefix or the dashes are removed from entered value depending on the country defined in a customer delivery address settings.
- If the country is Poland or the country is not marked as EU member, then the 'PL' prefix is removed from registered tax identity, e.g., 123-456-78-90
- If the country is different than Poland and is marked as EU member, then the dashes are removed from registered tax identity, e.g., PL1234567890

XML tag: COMP_TAX_ID_NUMBER <COMP_TAX_ID_NUMBER>1112223344</COMP_TAX_ID_NUMBER>

• Tax Amount and Gross Amount - New columns – Tax Amount and Gross Amount – have been added to the invoice line. The values are retrieved from an invoice item.

XML tags: LINE_VAT_AMOUNT, LINE_GROSS_AMOUNT <LINE_VAT_AMOUNT>354.2</LINE_VAT_AMOUNT> <LINE_GROSS_AMOUNT>1894.2</LINE_GROSS_AMOUNT>

Tax Character – New column has been added to invoice line and tax totals. Value from this column can be used to print tax free or no tax information ("ZW" or "NP" in Polish) instead of tax rate 0%.

o **Tax Character** *Tax Free*: a translatable report text '*TF* is presented o **Tax Character** *No Tax*: a translatable report text '*NT* is presented

XML tag: TAX_CHARACTER

• Signatures - Two new fields for the signatures of seller and buyer are added at the end of the report.

New report text PURCHSIGN and SELLSIGN are defined. <PURCHSIGN>Purch Sign</PURCHSIGN>

<SELLSIGN>Sell Sign</SELLSIGN>

Report Fields Changed

 Totals and Tax Totals sections - The sections which present the information total invoice amount and total amount per tax code have been redesigned. The column labels have been removed from the tax totals sections and the required data (Price – Tax Base Amount, Tax Rate, Net Amount and Gross Amount) are presented in the proper report line columns.

XML tag: TAX_AMOUNT, SHOW_SUB_TOTAL_ITEMS


```
- <SUB_TOTAL_ITEMS>
        - <SUB_TOTAL_ITEM>
        <FEE_AMOUNT>0</FEE_AMOUNT>
        <SUB_TOTAL_AMOUNT>1000</SUB_TOTAL_AMOUNT>
        <SUB_TOTAL_INCL_TAX>1230</SUB_TOTAL_INCL_TAX>
        <TAX_AMOUNT>230</TAX_AMOUNT>
        <SHOW_SUB_TOTAL_ITEMS>FALSE</SHOW_SUB_TOTAL_ITEMS>
        </SUB_TOTAL_ITEM>
        </SUB_TOTAL_ITEMS>
```

7.6 **Print Customer Order correction Invoice**

According to legal requirements, the correction invoice contain information based on the original invoice lines (retrieved for the corresponding debit invoice).

The Tax Totals section should not be shown in the Invoice before Correction section anymore. Only one Tax Totals section presenting the information about the final correction amount per tax code is shown at the end of the report.

File modified: ORDER/CustomerOrderIvc.rdf

7.7 Print Customer Order collective invoice

In IFS Cloud standard version, customer delivery addresses are always printed for each invoice line separately. The Polish requirement states that the delivery address should be printed in the report header when the goods have been delivered with the same delivery address. When printing collection invoices, the system checks if a delivery address registered on all the invoiced customer order headers is the same. If it is, then the address is presented in the header part of the report in the same way like on debit invoices. Otherwise, it is handled as in standard: no information will be presented in the header; the corresponding delivery addresses is present in the report data for each invoice line.

Note: If the delivery address is specific for customer order lines (which are not marked as Default) it is handled as an exception and is always presented under invoice line regardless of the mentioned validation.

File modified: ORDER\CustomerOrderColllvc.rdf

7.8 Print Prepayment Based Debit/Credit Invoice

New fields have been added to the standard report layout and existing fields have been changed, very similar to the customer order debit invoice:

- Company addresses and company tax id are added to the report header.
- Value printed in Tax Rate column depend on the Tax Character settings.

Also, the **Prepayment Invoice Lines** and **Order Information** sections which are shown in the report details are redesigned. The existing logic for fetching the required data is not affected. File modified: ORDER\CustOrderPrepaymInvoice.rdf



	Xml_Record_Writer_SYS.Add_Element(xml_,'COMPANY_PAY_ADDR_1',
comppayaddr1_);	Xml Record Writer SYS.Add Element(xml ,'COMPANY PAY ADDR 2',
comppayaddr2_);	
composuaddr3);	Xml_Record_Writer_SYS.Add_Element(xml_,'COMPANY_PAY_ADDR_3',
comppayaddi3_),	Xml_Record_Writer_SYS.Add_Element(xml_,'COMPANY_PAY_ADDR_4',
comppayaddr4_);	Xml Record Writer SYS.Add Element(xml .'COMPANY PAY ADDR 5'.
comppayaddr5_);	·····_································
	Xml_Record_Writer_SYS.Add_Element(xml_,'COMPANY_PAY_ADDR_6',
comppayaddr6_);	Xml Record Writer SYS.Add Element(xml .'COMPANY PAY ADDR 7'.
comppayaddr7_);	· · · · · · · · · · · · · · · · · · ·
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_1', compaddr1_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_2', compaddr2_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_3', compaddr3_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_4', compaddr4_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_5', compaddr5_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_6', compaddr6_);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_ADDR_7', compaddr7_);
Xml_Record_V	Writer_SYS.Add_Element(xml_,'OUR_REF', header_recauthorize_name);
Xml_Record_	Writer_SYS.Add_Element(xml_,'COMPANY_VAT_NO', company_tax_no_);
	Xml_Record_Writer_SYS.Add_Element(xml_,'CUSTOMER_VAT_NO',
customer_tax_no_);	
Xm	I_Record_Writer_SYS.Add_Element(xml_, 'TAX_CHARACTER',
Statutory_Fee_API.Get	_Tax_Character_db(company_, inv_line_recvat_code));

7.9 Print Instant invoice

The changes are similar as for customer order debit invoice. The only exception is the customer order information since they do not exist on the instant invoices (Delivery Term, Ship Via, CO Number, Customer's PO No, Delivery Note Number etc.).

File modified: INVOIC\InstantInvoice.rdf

TAX_CHARACTER CUSTOMER_VAT_NO_PL

COMP_PAY_ADDR_1 COMP_PAY_ADDR_2 COMP_PAY_ADDR_3



COMP_PAY_ADDR_4 COMP_PAY_ADDR_5 COMP_PAY_ADDR_6 CURRENCY_CODE

7.10 **Delimitations**

No invoice print layouts are modified. It is only the RDF files that are changed. The RDL files (Report layout) are modified in each implementation project.

8 Round VAT Amount for Supplier Invoices in Accounting Currency

8.1 OVERVIEW LEGAL REQUIREMENT

In Poland VAT is rounded to 0 decimals in customs documents. Due to art. 33a of Tax law, when using simplified procedure for importing goods, tax disbursed is reported in VAT Declaration. Therefore, when customs document is registered as supplier invoice, Calculated Tax functionality is used in order to have both tax disbursed and tax received. It is not possible in that case to adjust tax amount manually.



8.2 SOLUTION

The following is added to support this requirement:

• Possibility to set up rounding to 0 decimals for a specific tax code of type "Calculated Tax".

• Rounding of tax amount is performed in the Preliminary Supplier Invoice and Manual Supplier Invoice pages.

PROCESS OVERVIEW



8.3 **PREREQUISITES**

The company must be set-up to use Polish localization, see the <u>Company Set up</u> chapter and the "Round VAT Amount for Supplier Invoices in Accounting Currency" parameter must be enabled.

8.4 **DEFINE BASIC DATA**

Open the *Tax Codes* page and select the **Round to 0 Decimals check box** for tax codes which are used when customs documents are registered as supplier invoices.

Та	X (Codes					
		V E ~	+ 🖉 🛍 🖻 🖉 ~ Tax Te	xts per Tax Co	ode Copy to Com	panies Tra	nslation
	Tax (Code 🔻 Descri	iption ▼ Tax Type ▼ More ▼ ♡ Favo	rites Clear	Q : Settings		
~	:	Tax Code	Description	Round to 0 Decimals	Tax Type	Tax (%)	Deductible (%)
	:	IM-PU0	Import of goods, simplified procedure, 0%	No	Calculated Tax	0	100
	:	IM-PU23	Import of goods, simplified procedure, 23%,	Yes	Calculated Tax	23	100
	:	IM-PU23B	Import of goods, simplified procedure, 23%,	No	Calculated Tax	23	100
	:	IM-PU23S	Import of goods, simplified procedure, 23%,	No	Calculated Tax	23	100
	:	IM-PU5	Import of goods, simplified procedure, 5%, v	No	Calculated Tax	5	100
	:	IM-PU5B	Import of goods, simplified procedure, 5%, v	No	Calculated Tax	5	100
	:	IM-PU5S	Import of goods, simplified procedure, 5%, c	No	Calculated Tax	5	100
	:	IM-PU8	Import of goods, simplified procedure, 8%, v	No	Calculated Tax	8	100

Note that it is only possible to select this check box for tax code of type "Calculated Tax" with tax received method "Invoice Entry" or "Final Posting" and deductible percentage set to 100. As customs documents are always registered in PLN, only supplier invoices in accounting currency are affected by this functionality.

8.5 ENTERSUPPLIER INVOICE

Follow the IFS Cloud standard process to register supplier invoice via the Preliminary Supplier Invoice or Manual Supplier Invoice pages. Use tax code with the **Round to 0 Decimals** check box selected.



8.6 **POST INVOICE**

Follow the IFS Cloud standard process to post the invoice.

8.7 VIEW VOUCHERS

Follow the IFS Cloud standard process.

Follow the IFS Cloud standard process to view voucher. Tax amount posted on IP9 and IP10 posting types is rounded to 0 decimals.

Vou	cher	Rows	;							
:=		7	12 V							
~	:	Ø	ection	Trans Code	Currency Debit Amount	Currency Credit Amount	Currency Amount	Currency Rate	Conversion Factor	Accounting Currency
	:	Ø		IP5	139.00		139.00	1	1	PLN
	÷	Ø		IP1		139.00	-139.00	1	1	PLN
	:	Ø		IP10		32.00	-32.00	1	1	PLN
	÷	Ø		IP9	32.00		32.00	1	1	PLN

In the example above net amount = 139.00 PLN, Tax % = 23% so tax amount is calculated in the following way: round (139.00 * 0.23, 0) = round (31.97, 0) = 32.00.

8.8 **DELIMITATIONS**

None.

9 Polish Split Payment

9.1 Overview Legal Requirement

In July 2018 split payment model was introduced in Poland.

• This model introduces additional VAT bank account for every company. The new bank account is created in the same bank where the company has its regular bank account. The access to the new bank account is limited.



- When sending payment instruction to the bank, company can indicate that payment is to be made in the split payment model. This requires including additional details, that is, VAT amount, VAT identification number of the supplier and invoice number.
- When bank (of the paying party) receives split payment instruction
 - VAT amount is reposted from VAT account to regular account.
 - Full payment amount is transferred to another bank according to the payment instruction.
- When bank (of the receiving party) receives split payment instruction
 - Full payment amount is posted to regular account.
 - VAT amount is reposted from regular account to VAT account.
- The model is optional. However, if company receives payments via split payment model it is forced to use this model also when sending payments since otherwise money will be blocked on VAT bank account.
- Split payment instruction can only be used when paying in PLN and from bank account in PLN.
- Split payment instruction must be created separately for each invoice.

Split Payment functionality is required for invoices in the accounting currency as well as for invoices in the foreign currency.

- In case of invoice in the accounting currency, either whole invoice or just VAT is paid in the Split Payment model.
- In case of invoice in the foreign currency, payment instruction must still be created in PLN according to the Split Payment legislation. Therefore, in this scenario, only VAT is assumed to be paid in PLN (with tax currency rate from the invoice). Net amount is to be paid in the foreign currency, that is, according to standard functionality.

9.2 **Process Overview**

9.2.1 PROCESS OVERVIEW-PAYMENT TO SUPPLIER FOR THE INVOICES IN ACCOUNTING CURRENCY





9.2.2 PROCESS OVERVIEW – REPAYMENT TO CUSTOMER FOR THE INVOICES IN ACCOUNTING CURRENCY



9.2.3 PROCESS OVERVIEW - PAYMENT TO SUPPLIER FOR THE INVOICES IN FOREIGN CURRENCY



9.3 Solution Overview

9.3.1 SOLUTION FOR INVOICES IN THE ACCOUNTING CURRENCY

Solution is based on the First Installment only Tax functionality of payment terms (standard functionality). All invoices that are to be paid with split payment instruction must use payment terms with this setup.

In addition, the following has been changed to support the requirement for invoices in the accounting currency:

• New column and new field are introduced in the basic data for payment institutes so that it is possible to indicate that payment instruction should be created in the split payment variant.



• PLBREPLN and ISO20022 payment formats are adjusted to handle split payment.

This functionality is available for supplier payment order flow and customer repayment order flow.

9.3.2 SOLUTION FOR INVOICES IN THE FOREIGN CURRENCY

The following has been additionally changed to support the requirement for invoices in the foreign currency:

- New column and new field are introduced in the basic data for payment institutes so that it is possible to indicate whether tax installment from foreign currency invoice should be paid in the accounting currency.
- When creating payment order, selection rules related to currency are changed.
- New columns are introduced in the payment order and acknowledge payment to indicate tax installment paid in the accounting currency and currency of the invoice.
- PLBREPLN and ISO20022 payment formats are adjusted to handle tax installment of foreign currency invoice paid in the accounting currency.

This functionality is available only for supplier payment order flow.

9.4 **Prerequisites**

The company must be set-up to use Polish localization, see the <u>Company Set-Up</u> chapter. The parameter "Polish Split Payment" should be enabled.

9.5 Define Basic Data for Basic Solution for Invoices in the Accounting Currency

Follow the IFS Cloud standard process to define basic data:

- In the Format Specific Info per Institute page (available from Payment Institutes page, Payment Methods per Institute command, Format Specific Info per Institute command) setup payment formats details as required by the bank. In case of ISO20022 format, make sure not to select the Structured Payment option.
- In order to handle payment to supplier, in the *Payment Addresses* page (available from the *Supplier/Payment* tab, Electronic Payment Addresses command) setup payment format details as required by the bank.
- In order to handle repayment to customer, in the *Payment Addresses* page (available from the *Customer/Payment* tab, *Electronic Payment Addresses* command) setup payment format details as required by the bank.
- In the **Payment Terms** page, define payment term with "First Installment only Tax" selected in the **Tax Distribution** field. Use this payment term when entering/creating invoices within this process.

9.5.1 SETUP SPLIT PAYMENT FOR INVOICES IN THE ACCOUNTING CURRENCY

9.5.1.1 PLBREPLN format (BRE Bank/mBank)



For PLBREPLN format, the **Split Payment** feild is added to the *Format Specific Info per Institute* page (available from *Payment Institutes* page, **Payment Methods per Institute** command, **Format Specific Info per Institute** command).

Use this field to setup split payment. The following options are available:

- Not Used
- Optional
- Mandatory

See chapter <u>Split payment options</u> for description of the options.

• > Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BRE - BREPLN 🛛 🖓							
Format Sp	Format Specific Information per Institute - BRE - BREPLN						
/ 1							
Format ID	Split Payment	Use Acc Curr for Tax Installment					
PLBREPLN	Optional	• •					

9.5.1.2 ISO20022 format

For ISO20022 format, the **Split Payment** field is added to the *Format Specific Info per Institute* page (available from *Payment Institutes* page, **Payment Methods per Institute** command, **Format Specific Info per Institute** command).

Use this field to setup split payment. The following options are available:

- Not Used
- Optional
- Mandatory

See chapter <u>Split payment options</u> for description of the options.



• > Financials > Payment	t Basic Data > Cash Book > I	Payment Institutes > Payment Methods per Institute >	Format Specific Information per Institute - BANK - ISO2002	22 <i>C</i>				Company Chmalk Polish Company.
Format Spe	ecific Inform	mation per Institute -	BANK - ISO20022					
PAYMENT INSTRUCTION	CASH ACCOUNT INFOR	MATION						()
CORE	 XML Scher 001.001 	.03	2					
Initiating Party Identi	ification Information			Debtor/Division Iden	tification Information			
BICOrBEI	Initiating Party ID	Repeat in Debtor Identification Level		Debtor/Division ID	Repeat in Intiating Party Ic	dentification Level	Hide From Debtor Level	
Initiating Party Identi	ification Scheme Name			Debtor/Division Iden	tification Scheme Name			
Code	Proprietary	Issuer		Code	Proprietary	Issuer		
Payment Parameters	:			Credit Notes Groupin	ng For Structured Payme	nt		
Charge Bearer Level	•	Payment Type Info Level	Create Separate Payment Information per Curren	Maximum Occurences		Allow Credit Grouping for	r Non-SEPA Payments	Allow Credit Grouping for SEPA Payments
Detailed Postal Address		Batch Booking	Structured Payment					
National Bank Code for F	Repayment							
Polish Split Payment	Parameters							
Split Payment		Use Acc Curr for Tax In:	stallment					
Optional		•						

9.5.1.3 Split payment options

The following options are available for split payment:

- Not Used
 - Standard payment instruction is created.
- Optional
 - Split Payment instruction is created for invoices with "First Installment only Tax" setup as long as first installment is included in the payment order.
 - Other payment transactions can be included in the same payment order.
- Mandatory
 - Only invoices with "First Installment only Tax" setup can be included in the payment order.
 - o If first installment of the invoice is included, split payment instruction is created.
 - If first installment of the invoice is not included, standard payment instruction is created for other installments.
 - o Other payment transactions cannot be included in the same payment order.
 - This option makes it possible to setup the system so that all payments to unreliable supplier are handled via split payment method.



9.6 **Define Basic Data for Solution for Invoices in the Foreign currency.**

9.6.1 SETUP SPLIT PAYMENT FOR INVOICES IN THE FOREIGN CURRENCY

9.6.1.1 PLBREPLN format (BRE Bank/mBank)

For PLBREPLN format, the **Use Acc Curr for Tax Installment** field is added to the *Format Specific Info per Institute* page (available from *Payment Institutes* page, **Payment Methods per Institute** command, **Format Specific Info per Institute** command). Select this option in order to pay tax installment, that is, first installment of the invoice with "First Installment only Tax" setup, in the accounting currency.

Also select value in the **Split Payment** field in the similar way as for invoices in the accounting currency.

• > Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BRE - BREPLN 🛛 🤶							
Format Sp	Format Specific Information per Institute - BRE - BREPLN						
Format ID	Solit Payment	Lise Arc Curr for Tax Installment					
PLBREPLN	Optional						

9.6.1.2 ISO20022 format

For ISO20022 format, the **Use Acc Curr for Tax Installment** field is added to the *Format Specific Info per Institute* page (available from *Payment Institutes* page, **Payment Methods per Institute** command, **Format Specific Info per Institute** command). Select this option in order to pay tax installment, that is, first installment of the invoice with "First Installment only Tax" setup, in the accounting currency.

Also select value in the **Split Payment** field in the similar way as for invoices in the accounting currency.



• > Financials > Paymen	nt Basic Data > Cash Book >	Payment Institutes > Payment Methods per Institute	> Format Specific Informatio	n per Institute - BANK - ISO2002	2 8				Company Chmalk Polish Company.
Format Sp	ecific Infor	mation per Institute -	BANK - ISO	20022					
	_								
PAYMENT INSTRUCTION	CASH ACCOUNT INFOR	MATION							• •
File Template	VMI Scha	mallerion							
CORE	✓ 001.001	1.03	2						
Initiating Party Ident	tification Information				Debtor/Division Iden	tification Information			
BICOrBEI	Initiating Party ID	Repeat in Debtor Identification Level			Debtor/Division ID	Repeat in Intiating Party I	dentification Level	Hide From Debtor Level	
Initiating Party Ident	tification Scheme Name	2			Debtor/Division Identification Scheme Name				
Code	Proprietary	Issuer			Code	Proprietary	Issuer		
Payment Parameters	e				Credit Notes Groupir	ng For Structured Payme	int		
Charge Rearer Level		Dramout Tano Info Local	Croate Separate Davis	ant Information per Ourren	Maximum Ossuranses	ing for Structurear ayine	Allow Credit Crewning for	Non SEDA Davimonte	Allow Condit Crowning for SEDA Downoots
Charge bearer Lever	•	Payment Type into Level		encimornation per current	Maximum occurences			NOPSER Payments	
Detailed Postal Address		Batch Booking	Structured Payment						
National Bank Code for I	Repayment								
			•						
Polish Split Payment	t Parameters								
Split Payment Optional		Use Acc Curr for Tax	Installment						

9.7 Details of Basic Solution for Invoices in the Accounting Currency

9.7.1 ENTER SUPPLIER INVOICE

Follow the IFS Cloud standard process to enter supplier invoice. Make sure to enter invoice in "PLN". Also make sure to use payment terms with "First Installment only Tax" specified in the **Tax Distribution** field.

9.7.2 CREATE SUPPLIER PAYMENT PROPOSAL

Follow the IFS Cloud standard process to create and acknowledge supplier payment proposal.

9.7.3 CREATE SUPPLIER PAYMENT ORDER

Follow the IFS Cloud standard process to create supplier payment order.

9.7.3.1 PLBREPLN format



< New F	Payment Order
Payment Order Information Cash Accounts Information	
Selected Proposals S Only Installments Specified with Default Payment Method	Payment Method BREPLN - BRE domestic format in PLN
Payment Institute BRF - BRF Bank in Poland •	Currendes
Payment Date Cash Account	-
Previous Next Finish Cancel	

Note split payment details in the output file for PLBREPLN format

- VAT amount after "/VAT/"
- Supplier tax identity number after "/IDC/"
- Invoice number after "/INV/"
- Optional text after "/TXT/"
- "53" instruction (instead of standard "51")

BREPLN.DAT - Notepad	_		×
File Edit Format View Help			
D/Add Add2/ZIP city","CH-SUPPLIER1/Add 01 Add 02/ZIP City/",0,18300004 "/VAT/230,00/IDC/123456X1/INV/08/01- 01/TXT/ "	,"",	","53	,"" ^
D/Add Add2/ZIP city", "CH-SUPPLIER1/Add 01 Add 02/ZIP City/",0,18300004 "/VAT/230,00/IDC/123456X1/INV/08/01-[02/TXT/]"	, ¨,	","53	,
			· .
L			_

Also note the following

- In the standard version, PLBREPLN format creates single payment instruction for each payment proposal item.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.

9.7.3.2 ISO20022 format



New Payment Order				
Payment Order Information - Cash Accounts Information				
Selected Proposals	Payment Method			
4	■ ISO20022 - ISO 20022 Payments -			
Only Installments Specified with Default Payment Method				
Payment Institute	Currencies			
BANK - Bank in Poland	• 96			
Payment Date Cash Account				
簂	•			
Previous Next Finish Cancel				

Note split payment details in the output file for ISO20022 format (unstructured variant)

- <Prtry> tag
 - o "SPLT"
- <Ustrd> tag
 - VAT amount after "/VAT/"
 - Supplier tax identity number after "/IDC/"
 - Invoice number after "/INV/"
 - Optional text after "/TXT/"



- <cdttrftxinf></cdttrftxinf>	
- <pmtld></pmtld>	
<instrid>798/2021-08-01/1</instrid>	
<endtoendid>798/2021-08-01/1</endtoendid>	
- <pmttpinf></pmttpinf>	
<instrprty>NORM</instrprty>	
- <svclvl></svclvl>	
<cd>NURG</cd>	
- CtayPurp	
<prtry>SPLT</prtry>	
- <amt></amt>	
<instdamt ccv="PIN">1230.00</instdamt>	
<nm>PL Supplier 01</nm>	
- <psiiau></psiiau>	
<ctry>PL</ctry>	
- <cdtracct></cdtracct>	
- <id></id>	
– <0thr>	
<id>123456</id>	
- <schmenm></schmenm>	
<cd>BBAN</cd>	
<pre>cDbtCdtBotaInd>DEBT</pre> /DbtCdtBotaInd>	
<rul> Agiti Action Construction </rul>	
<pre></pre>	

Also note the following

- In the standard version, unstructured ISO20022 format creates common payment instruction for multiple invoices from the same supplier.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.

9.7.4 CREATE AND PRINT CUSTOMER INVOICE

Follow the IFS Cloud standard process to create and print customer correction invoice with negative total amount.

Make sure to create invoice in "PLN". Also make sure to use payment terms with "First Installment only Tax" specified in the **Tax Distribution** field.

9.7.5 CREATE CUSTOMER REPAYMENT PROPOSAL

Follow the IFS Cloud standard process to create and acknowledge customer repayment proposal.



9.7.6 CREATE CUSTOMER REPAYMENT ORDER

Follow the IFS Cloud standard process to create customer repayment order.

9.7.6.1 PLBREPLN format

New Payment Order					
Payment Method	•				
Currendes	=				
	New Payment Order				

Note split payment details in the output file for PLBREPLN format

- VAT amount after "/VAT/"
- Customer tax identity number after "/IDC/"
- Invoice series and number after "/INV/"
- Optional text after "/TXT/"
- "53" instruction (instead of standard "51")

BREPLN.DAT - Notepad	_		×
File Edit Format View Help	<u> </u>		
Add2/ZIP city","Chmalk Polish customer 01/Add 01 Add 02/ /",0,18300004."/VAT/230,00/IDC/123465/INV/FS08/02-01/TXT/ "	۳,	,"53'	۰ ^{۳۰} ر
	_		_

Also note the following

- In the standard version, PLBREPLN format creates single payment instruction for each payment proposal item.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.



	New Payment Order	Payment Order							
Payment Order Information - Cash Accounts Information									
Selected Proposals	Payment Method								
3	ISO20022 - ISO 20022 Payments	•							
Only Installments Specified with Default Payment Method	Currencies								
BANK - Bank in Poland	• %	=							
Payment Date									
Previous Next Finish Cancel									

Note split payment details in the output file for ISO20022 format (unstructured variant)

- <Prtry> tag
 - o "SPLT"
- <Ustrd> tag
 - VAT amount after "/VAT/"
 - o Customer tax identity number after "/IDC/"
 - Invoice series and number after "/INV/"
 - Optional text after "/TXT/"



- <cdttrftxinf></cdttrftxinf>
- <pmtid></pmtid>
< <u>InstrId>841/2021-08-02/1</u>
<endtoendid>841/2021-08-02/1</endtoendid>
- <pmttpinf></pmttpinf>
<instrprty>NORM</instrprty>
- <svclvl></svclvl>
<cd>NUGP</cd>
- < <u>CtgyPurp></u>
< <u>Prtry>SPLT</u>
- <amt></amt>
<instdamt ccy="PLN">1230</instdamt>
- <cdtr></cdtr>
<nm>CHMALK-PL</nm>
- <pstladr></pstladr>
<ctry>PL</ctry>
- <cdtracct></cdtracct>
- <10>
- <00thr>
<10>123465 10
- <schmenm></schmenm>
<co>BBAN</co>
<pre></pre>
- (lightd> //AT / 220 00 /IDC / 122456 /INV /ES09 /02-01 /TVT / 09 /02-01 /2 -/lightd>
<pre></pre>
//CetmrCdtTrfInitn
A population

Also note the following

- In the standard version, unstructured ISO20022 format creates common payment instruction for multiple invoices from the same customer.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.

9.8 **Details of Solution for Invoices in the Foreign Currency**

9.8.1 ENTER SUPPLIER INVOICE

Follow the IFS Cloud standard process to enter supplier invoice. Make sure to enter invoice in the foreign currency. Also make sure to use payment terms with "First Installment only Tax" specified in the **Tax Distribution** field.

9.8.2 CREATE SUPPLIER PAYMENT PROPOSAL

Follow the IFS Cloud standard process to create and acknowledge supplier payment proposal.



9.8.3 CREATE SUPPLIER PAYMENT ORDER

Follow the IFS Cloud standard process to create supplier payment order.

9.8.3.1 Changed Selection Logic

When invoices are loaded into payment order, currencies specified in the **Currencies** field in the *Create Payment Order* dialog box affect selection of invoices into payment order.

	New Pa	yment Order
Payment Order Information Cash Acc	ounts Information	
Selected Proposals		Payment Method
5	=	ISO20022 - ISO 20022 Payments 🗸 🗸
Payment Institute BANK - Bank in Poland Payment Date	Cash Account	Currencies
菌	-	
Previous Next Finish Cancel		

In the standard system it is currency of the invoice that is considered in this process. This logic has been adjusted so that tax installment of the foreign currency invoice can be paid in the accounting currency.

The changed logic is the following:

- The **Currencies** field in the *Create Payment Order* dialog box indicates currency of the payment.
- If the **Use Acc Curr for Tax Installment** field in the basic data is not selected, invoices will be selected to the order as long as value of the **Currencies** field matches invoice currency. Same logic as in the standard system.
- If invoice included in the proposal has the **Tax Distribution** field set to value other than "First Installment only Tax", it is selected to the order as long as value of the **Currencies** field matches invoice currency. Same logic as in the standard system.
- If invoice included in the proposal has the **Tax Distribution** field set to "First Installment only Tax", net installments (Installment ID <> 1) are selected to the order as long as value in the **Currencies** field matches invoice currency. Same logic as in the standard system.
- If the Use Acc Curr for Tax Installment check box is selected and invoice included in the proposal has the Tax Distribution field set to "First Installment only Tax", existing logic is changed for tax installment (Installment ID = 1)
 - Regardless currency of the invoice, installment is selected to the order only if accounting currency (PLN) is included in the selection specified in the Currencies field.



See example scenarios:





9.8.3.2 Create Supplier Payment Order – Cash Accounts

When payment order is created, cash accounts to be used for payment can be specified with respect to currency.

			New	Payment Order		
Payment Order In	formation ————————————————————————————————————	ccounts Information				
Payment Date		Payment Method ISO20022		Payment Institute BANK		
Cash Accounts						
II V R V						≡ ~
PLN	BANK-PLN - Bank PLN					
USD	BANK-PLN - Bank PLN					
Create Payment Paramete	rs					
Automatically Acknowledge Pay	yment	Automatically Create Payment		Exclude Payment Address Information from Payment Order Report		
Execute						
Run in Background						
Previous Next	Finish Cancel					
					N	
					13	

In the standard system currencies displayed in the **Currency** column in the *Cash Accounts* dialog box correspond to currencies of the invoices included to the payment order. This logic has been adjusted to consider scenario when tax installment of the foreign currency invoice is paid in the accounting currency. As a result, the displayed currencies correspond to payment currencies.

Example 1

- Only foreign currency invoices are included in the payment order.
- "First Installment only Tax" is selected in the **Tax Distribution** field in the **Payment Terms** page for the payment term used in the involved invoices.
- Only first installments are included in the payment order.

According to the standard logic, only foreign currencies are displayed in the *Cash Accounts* dialog box.

When the **Use Acc Curr for Tax Installments** check box is selected, only accounting currency is displayed in the *Cash Accounts* dialog box.

Example 2

- Only foreign currency invoices are included in the payment order.
- "First Installment only Tax" is selected in the **Tax Distribution** field in the **Payment Terms** page for the payment term used in the involved invoices.
- First and other installments are included in the payment order.

According to the standard logic, only foreign currencies are displayed in the *Cash Accounts* dialog box.

When the **Use Acc Curr for Tax Installments** check box is selected, foreign currencies and accounting currency are displayed in the *Cash Accounts* dialog box.



9.8.3.3 PRBREPLN format

	New Fayment Order								
Payment Order Information Cash Accounts Information									
elected Proposals	Payment Method								
5	BREPLN - BRE domestic format in PLN								
nly Installments Specified with Default Payment Method									
ayment Institute	Currencies								
BRE - BRE Bank in Poland	✓ PLN								
ayment Date Cash Account									
Previous > Next Finish Cancel									

Note split payment details in the output file for PLBREPLN format

- VAT amount after "/VAT/"
- Supplier tax identity number after "/IDC/"
- Invoice number after "/INV/"
- Optional text after "/TXT/"
- "53" instruction (instead of standard "51")

Also note that total amount of the payment instruction as well as VAT amount are expressed in the accounting currency.

BREPLN.DAT - Notepad	-		×
File Edit Format View Help			
lish Co.LTD/Add Add2/ZIP city","CH-SUPPLIER1/Add 01 Add 02/ZIP City/",0,18300004 //VAT/2300,00/IDC/123456X1/INV/08/02 -01/TXT/	,"","	',"53'	, "" ^

Also note the following

- In the standard version, PLBREPLN format creates single payment instruction for each payment proposal item.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.



9.8.3.4 ISO20022 format

Payment Order Information	New P	ayment Order
Selected Proposals 4 Only Installments Specified with Default Payment Method	= = = = = = = = = = = = = = = = = = =	Payment Method ISO20022 - ISO 20022 Payments
Payment Institute		Currencies
BANK - Bank in Poland	-	96
Payment Date C	ash Account]
Previous Next Finish Cancel		

Note split payment details in the output file for ISO20022 format (unstructured variant)

- <Prtry> tag
 - o "SPLT"
- <Ustrd> tag
 - VAT amount after "/VAT/"
 - Supplier tax identity number after "/IDC/"
 - Invoice number after "/INV/"
 - Optional text after "/TXT/"

Note currency and amounts details in the output file for ISO20022 format (unstructured variant)

- <InstdAmt> tag
 - Currency "PLN" and amount in the accounting currency
 - <Ustrd> tag
 - VAT amount in the accounting currency





Also note the following

- In the standard version, unstructured ISO20022 format creates common payment instruction for multiple invoices from the same supplier.
- In case of split payment instruction this logic is changed so that single payment instruction is created per invoice.

9.8.4 VIEW PAYMENT ORDER ITEMS

New **Tax Installment in Acc Curr** and new **Invoice Currency** columns are added in the *Payment Order Items* page:

- The **Tax Installment in Acc Curr** indicator is selected when tax installment of the foreign currency invoice is paid in the accounting currency.
- When the **Tax Installment in Acc Curr** is selected:
 - Invoice currency is displayed in the Invoice Currency column.
 - Payment currency is displayed in the Currency column.
 - Payment amount in the invoice currency is displayed in the **Pay Amount in Inv Curr** column.
 - Payment amount in the payment currency as well as in the accounting currency is displayed in the **Pay Amount in Acc Curr** column.
 - Payment amount in the accounting currency is calculated using tax currency rate from the invoice.



● > Fina	ancials > Accounts P	ayable > Supplier Payn	nent Proposa	l > Supplier	Payment C	Orders > Supplier Pa	ayment Order De	etails <i>C</i>								Company Chmalk Polish Com	pany.
Supplier Payment Order Details 152-15020022- BANK 👻 1 of 1																	
Paymen	t Order	Payment	t Date					Payment Method	Payment Institute								
152								ISO20022	BANK - Bank i	n Poland							
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~ 1	Company	Status	Advance	Invo te	ID	Inv/Prepaym No	ID	Identity	Suppli	Inv Curr	Currency	Rate	Acc Curr	In Acc Curr	Invoice Currency		
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	CHMALK PL	Unacknowledged	No	No	FZ	05/06-03	2	PS PL SUPPLIER 01 - PL Supplier 0	1 No	1000.00	USD		4000.00	No			
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9.8.5 VIEW ACKNOWLEDGE SUPPLIER PAYMENT ORDER

When tax installment of the foreign currency invoice is paid in the accounting currency, payment amount in the accounting currency related to this installment affects total amounts in the *Acknowledge Supplier Payment Orders* page for a line with accounting currency in the **Currency** column.

knowl	ک میلیم	unnlier	Davmo	nt Orders	-											
KIIOWI	Chowledge Supplier Payment Orders															
E V E V Update Payment Status																
Grouping Crite	ria : Payment	Order ID 🔻 🕲	Reset C	lear Q Settings												
Acknowledg	Payment Date	P yment Order	Payment Institute	Payment Method	Bank Transactic Code	Currency	Cash Account	Cash Amount	Payment Amount Including Fees	Cash Amount in Acc Curr	Amount in Inv Curr	Pay Amount in Acc Curr	Fee in Payment Currency	Fee in Accounting Currency	Cast Acc for Fee in Au : Curr	Cash Account Currency Rate
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No	5/15/2021	1 2	BANK	15020022		USD	BANK-PLN	5000.00	20000.00	20000.00	5000.00	20000.00	0.00	0.00		
No	7/21/2021	597	BANK	ISO20022	+	USD	BANK-PLN	1000.00	4000.00	4000.00	1000.00	4000.00	0.00	0.00		
No	8/1/2021	797	BRE	BREPLN	*	PLN	BRE-PLN	1230.00	1230.00	1230.00	1230.00	1230.00	0.00	0.00		
No	8/1/2021	798	BANK	ISO20022	*	PLN	BANK-PLN	1230.00	1230.00	1230.00	1230.00	1230.00	0.00	0.00		
No	8/1/2021	801	BRE	BREPLN	*	PLN	BRE-PLN	2300.00	2300.00	2300.00	2300.00	2300.00	0.00	0.00		
No	8/1/2021	804	BANK	ISO20022	*	PLN	BANK-PLN	2300.00	2300.00	2300.00	2300.00	2300.00	0.00	0.00		
	8/1/2021	804	BANK	ISO20022	*	USD	BANK-PLN	1000.00	4000.00	4000.00	1000.00	4000.00	0.00	0.00		



9.8.6 VIEW ACKNOWLEDGE PAYMENT DETAILS

New Tax Installment in Acc Curr and new Invoice Currency columns are added in the *Acknowledge Payment Details* page:

- The **Tax Installment in Acc Curr** indicator is selected when tax installment of the foreign currency invoice is paid in the accounting currency.
- When the Tax Installment in Acc Curr is selected:
 - Invoice currency is displayed in the **Invoice Currency** column.
 - Payment currency is displayed in the **Currency** field in the page header.
 - Payment amount in the invoice currency is displayed in the **Pay Amount in Inv Curr** column.
 - Payment amount in the payment currency as well as in the accounting currency is displayed in the **Pay Amount in Acc Curr** column.
 - Payment amount in the accounting currency is calculated using tax currency rate from the invoice.

ancials > Accounts Pay	able > Supplier	Payment Pro	oposal > Acknowle	edge Supplier Paymer	nt Orders > Ackn	owledge Supplier Payment Order Details	1						Company Chmalk Polish Com	pany.
Acknowledge Supplier Payment Order Details														
) y Rate at Acknowledge	Pay 5/1	ment Date				Payment Institute BANK	Cash Account BANK-PLN	Pay	yment Method 020022		Currency PLN			
nt Order Details	/											_		~
Status	Manually Changed	Advance Invoice	Series ID	Inv/Prepøym No	Installment	Identity		Pay Amount in Inv Curr	Pay Amount in Acc Curr	Tax Installment In Acc Curr	Invoice Currency			
Unacknowledged	No	No	FZ	05/10-04	1	PL SUPPLIER 01 - PL Supplier 01		230.00	2300.00	Yes	USD			
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9.8.7 ACKNOWLEDGE SUPPLIER PAYMENT IN MIXED PAYMENT

Follow the IFS Cloud standard process to enter mixed payment with acknowledge supplier payment order transaction. When acknowledge supplier payment transaction is saved, invoices are automatically matched with the lump sum transaction.

- Transactions with the **Tax Installment in Acc Curr** field selected (in the **Acknowledge Payment Details** page) are considered when matching lump sum transactions in the accounting currency.
- Payment amount in the invoice currency is fetched from the **Pay Amount in Inv Curr** field from the **Acknowledge Payment Details** page.
- Payment amount in the payment currency and payment amount in the accounting currency are fetched from the **Pay Amount in Acc Curr** field from the **Acknowledge Payment Details** page.
- Tax currency rate from the invoice is fetched into the **Currency Rate** field.



Financials > Cal	ash Book > Mixed Payment										Company Ch	malk Polish Comp	pany.
Search Advance	ed												
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BANK-PLN	3		2300.00										
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	🕑 🗸 🕂 🖉 Open Supplier Bills 🛛 Op	en Issued Checks Ope	en Planned Non-Supplier	Payments	Copy Canceled Customer Check								-
													-
	ump Sum	Lump Sum Trans							Total Pay Amount in Acc	Debit Amount in	Credit Amount	Amount in Parallel	Debit
	s Number Payment Transaction Type	Date Curre	ency Currency Rate	Tax Curr Rate	Order ID	Amount	Debit Amou	t Credit Amount	Curr	Acc Curr	in Acc Curr	Currency	
	1 Acknowledge Supplier Payment Order	5/15/2021 PLN	1	1	152	-2300.00		2300.00	-2300.00		2300.00	-460.00	
Attachments							_						
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Financials > Cash Book > Mixed Payment >	View/Edit Transactions	đ												Company [Chmalk Polis	ih Company.
View/Edit Transacti	ons 1 - 10	of 1														
≫ 🖉 🖹 🖉 ∨ Back																C
Lump Sum Trans Number Playment Tra 1 Acknowle			Payment Transaction Type Acknowledge Supplier Payment Order			Bank 1	Bank Transaction Code				Lump Su 5/15/2	Lump Sum Trans Date 5/15/2021				
Currency Type 1			Currency PLN			Currer 1	icy Rate				Parallel 5	Currency Rate				
Tax Curr Rate			Company CHMALK PL			Text	Text Payer/Payee Identity									
Order ID 152			Amount -2300.00			Total I -230	ay Amount in Acc C 0.00	irr			Amount -460.0	in Parallel Currency D				
Amount in Payment Currency	Remaining Amount in	Payment Currency	Amount in Accounting Currency	Ren	naining Amount in Accounting	Currency Amou	nt in Parallel Curren	v	Remaining Amou	nt in Parallel Curren	cy.					
2300.00	0.00		2300.00	0.0	00	460.	00		0.00							
Matched Transactions Details																
= 7 e ~ /													205			•
J Identity	Name	Series ID	Inv/Prepaym No	Installment ID	Payer/Payee Identity	Invoice Currency	Currency Rate	Conversion Factor	Paraliel Currency Rate	Parallel Currency Conversion Factor	Pay Amount in Inv Curr	Pay Amount in Pay Curr	Pay Amount in Acc Curr	Pay Amount in Parallel Currency	Inv/Prepaym Date	Payment Method
E PL SUPPLIER 01	PL Supplier 01	FZ	05/10-04	1	PS PL SUPPLIER 01	USD	10	1	2	1	230.00	2300.00	2300.00	460.00	5/10/2021	

9.8.8 APPROVE MIXED PAYMENT

Follow the IFS Cloud standard process to approve mixed payment.

Postings are created and transactions are removed from the **Supplier Payment Orders** and **Acknowledge Supplier Payment Orders** pages.

9.8.9 CANCEL MIXED PAYMENT

In case of mistakes in payment registration, follow the IFS Cloud standard process to cancel mixed payment.

Postings are reversed and transactions are recreated in the **Supplier Payment Orders** and **Acknowledge Supplier Payment Orders** pages, including new **Tax Installment in Acc Curr** check box and new **Invoice Currency** column.



9.8.10 LOAD INTO MIXED PAYMENT/CREATE MIXED PAYMENT FROM EXTERNAL PAYMENT

Follow the IFS Cloud standard process to load bank statement transactions from CAMT file into the *Mixed Payment* page, that is:

- Place the file under respective IN folder. The file is loaded automatically, and details are displayed in the *External Payments* and *External Payment Details* pages.
- Select Match & Check All Item command.
- Select Load Into Mixed Payment or Create Mixed Payment command.
- Transaction of type "Acknowledge Supplier Payment" is created on the *Mixed Payment/Transactions* tab.

When transaction with the **Tax Installment in Acc Curr** field selected (in the *Acknowledge Payment Details* page) is loaded into the *Mixed Payment/Transactions* tab, currency, currency rate and amounts are handled in the same way as described in the "Acknowledge Supplier Payment Order in the Mixed Payment" chapter.

9.9 **Delimitations**

- Split Payment for invoices in the accounting currency is only available in supplier payment order flow and customer repayment order flow.
- Split Payment for invoices in the foreign currency is only available in supplier payment order flow.
- ISO20022 format is only supported in the unstructured variant, based on information from ING bank.
- Split payment is not supported for invoice with payment reference or remittance.
- Payment order with split payment for foreign currency invoices can only be acknowledged from the mixed payment.
- Rounding to nearest is always used after recalculating tax amount from the foreign currency to the accounting currency with a use of tax currency rate.



10 Access Control for Inventory Transactions and Reservations

10.1 Overview of Legal Requirements

In Poland, warehouse manager or other personnel must be appointed by management as acting authority for material located in warehouses. This is a legal requirement. Due to this requirement only, authorized personnel may change quantity and/or value of material in warehouses. Warehouse access authorization is required to prevent any inventory transactions or reservations to be executed by unauthorized personnel.

10.2 Solution

In IFS Cloud standard version IFS Cloud users are connected to sites and this connection determines the possibility to reserve inventory parts or conduct operations which are resulting in inventory transactions.

For IFS Polish Localization an additional level of authority is added where IFS Cloud users are connected to warehouses and given the authority to perform inventory transactions and make reservations.





Basic Data: A basic data page is added where the authority is set up per user over warehouses in a site. This page is *Warehouse Access*.

Inventory transactions: Controls are added when a user is saving inventory operations (e.g. receipt, scrap, pick, move, transfer between warehouses, revaluation etc.):

- If access has been granted the user can register the operation.
- If access has not been defined or not granted an error message is displayed and the user cannot proceed.

Reservations: Controls are added when a user is reserving inventory parts (e.g., customer order, work order, shop order, material requisition):

- If access has been granted the user can reserve the quantity.
- If access has not been defined or not granted an error message is displayed and the user cannot proceed.

10.3 Prerequisites

The company must be set-up to use Polish localization.

Warehouse Access

Use the *Warehouse Access* page to give users access to make reservations or/and transactions. Users can be added to this page and the access can be controlled over inventory reservation and transaction as required. To control an inventory transaction, enable/disable the option in the column "**Making Stock Reservation Allowed**". To control an inventory reservation, enable/disable the option in the column, "**Making Stock Reservation Allowed**".

Search) Advanced					д		
User : L/	Jser : LALWLK 🔻 🗞 Warehouse 🔻 Performing Inventory Transaction Allowed 🔻 More 🖛 ♡ Favorites Clear Q 🗄 Settings							
War	rehouse Access							
:=	V E - /							
. :	User	Site	Warehouse	Making Stock Reservation Allowed	Performing Inventory Transaction Allowed			
	LW LALWLK - Lalitha Wijebandar	a LPSS1 - Polish Supply Site-1	WH-01 - WH-01	Yes	No			
	LALWLK - Lalitha Wijebandar	a LPDS1 - Polish Demand Site-1	WH-01 - WH-01	Yes	No			
	LALWLK - Lalitha Wijebanda	a LWPS1 - LW Poland Site - 1	WH-01 - WH-01	No	Yes			
	LW LALWLK - Lalitha Wijebandar	a LWPS1 - LW Poland Site - 1	WH-02 - WH-02	No	Yes			

To save a record in *Warehouse Access* page a user must have at least one option enabled out of the 2 controls, reservation, and transaction. A record with a user whose both "Making Stock **Reservations Allowed**" and "Performing Inventory Transactions Allowed" disabled, is considered as an invalid record which cannot be saved.



10.3.1 INVENTORY RESERVATION CONTROL

Controls are added when a user is reserving inventory parts (e.g., Customer Order, Work Order, Shop Order, Material Requisition, Pick by Choice:

- If access has been granted the user can reserve the quantity
- If access has not been defined or not granted an error message is displayed and the user cannot proceed.

Material Requisition 200067 - LWPS1 - Released - LWIC -							
« 🖉 🕂 🖉	D D Q v Plan	Stop P	re Posting	Document Text	:	c	
Order No	Site In	ternal Customer			Due Date	Created	
200067	E LWPS1	WIC - LW Int Cu	S	•	7/29/2021	7/29/2021	
Created By	Total Amt/Base In	ternal Destination			Document Text		
LA LALWLK	20.00			•	No		
Notes							
Ē							
Lines							
	+ / 1	♀ ∨ Reser	ve Rese	erve Manually	Connect to Activity	: •	
(1) : Release No	Part	Due Qty	UoM	Due Date	Created Creat	Delivery Date	
Image: Start Pilter - I Image: Start Pilter - I <td>have access to make ×</td>						have access to make ×	
Attachments Stock reservations in the warehouses of Site LWPS1							

10.3.2 INVENTORY TRANSACTION CONTROL

Controls are added when a user is saving inventory operations (e.g., Receipt, Scrap, Pick, Move, Move Reserved Materials, Transfer between Warehouses, Revaluation, Attach to Handling Unit, Unattached from Handling Units, Pack According to Pack Instructions, Pack According to Handling Unit Capacity, etc...):

- If access has been granted the user can register the operation
- If access has not been defined or not granted an error message is displayed and the user cannot proceed



Rece	Receive Inventory Part LW A2450 - Air Filter - Internal - LWPS1 - * 🔻 1 of 3								
« 🦉	Create New Part Revision								
Part			Site		Configuration Id		UoM	Catch UoM	
LW A245	50 - Air Filter - Ir	nternal	E LV	VPS1	*		PCS		
Unit Cost		Print Barcode			Note				
10.00				Ē					
:= '	V R V	+ 🖲 🖉	 ✓ Print Bar 	rcode Labels	Print Serviceab	ility Tag			■ ~
	Quantity		Catch Quantity	On Hand Catch					
: //	Received	On Hand Qty	Received	Qty	Expiration date	Locatio	n No	Handling Unit ID	Handling
: 🖉	10	158			Ē	20237	6	0	
< ×		113					LALWLK does	not have access to	×
						(\mathbf{X})	perform inver	tory transactions in	- 1
Attachments Warehouse WH-01 of Site LWPS1								H-01 of Site LWPS1	

When moving parts directly into the new inventory, you should have access to both warehouses, on each site. If access is not authorized, you will receive an error message.

When moving into transit at first (i.e., the goods are under transportation) you can put the material into transit, but you can move them from transit into the target location only if you have an access to that target warehouse. If access is not authorized, you will receive an error message.

Note:

- You may grant a user an access to a warehouse but not connect him to the site. In this case the user cannot perform any transactions or/and reservations.
- If the user does not have warehouse access defined or the access is set to "No", the user cannot perform Inventory transactions or/and reservations.
- If the company's parameter is not enabled, the effect is that no access control will occur.

10.4 Automatic Reservation

With the automatic reservation, the system decides under IFS Cloud standard logic from which locations and in what order inventory parts are reserved. During automatic reservation the Cloud will only reserve material from locations from/to which the user has access according to the Access Rights enabled in the **Warehouse Access** Page.



10.5 Exceptions in Access Rights

For changing inventory part locations between two sites, the user must be authorized to perform transactions in warehouses of both sites. During the transportation of Parts to another site, two transactions are generated: INVM-OUT (direction -) and INVM-TRIN (direction 0). The second transaction, INVM-TRIN, refers to a target location. But, if the user is not granted access to the Warehouse in destination Site the Part cannot be moved to a destination location, so that transactions cannot be completed.

10.6 **Delimitations**

None



11 Tax Reliability Control on Suppliers

11.1 Overview Legal Requirement

The amendment of the polish VAT act, in force since 1st of September 2019, introduced regulations on the electronic database of taxpayers registered for VAT purposes in Poland (known as 'white list', or 'e-register'). This new database allows to verify the current status of the taxpayers (suppliers), whether the supplier is an active VAT payer, deregistered, restored or exempted. Additionally, there will be information regarding the bank accounts numbers of the suppliers. For instance, if a company has to make payments exceeding 15000PLN, company have to pay only to the suppliers' bank accounts disclosed in the white list. If company fail to do so, following sanctions will be applied,

- For VAT: responsible for payment of output VAT (if not settled by the supplier (up to the VAT • amount disclosed on the invoice)).
- For income taxes (corporate and personal): the expenditure will not be treated as tax • deductible costs.

To avoid sanctions the company will have to notify the tax authority about making a payment to an undisclosed on the list bank account within three days from the transfer date or make payment using split payment.

11.2 Solution Overview

Functionality is added to define if suppliers are considered unreliable and if bank accounts are valid for payments. There are also added controls and warning messages raised in the following scenarios:

- Control of supplier reliability is performed in following scenarios:
 - Purchase order entry
 - Manual supplier invoice entry
 - Creating supplier payment proposal
 - Acknowledging tax proposal
- Control of bank account validity is performed in the following scenarios:
 - Authorizing invoice for payment
 - Creating supplier payment proposals

Process Overview

Define Supplier Bank **Define Supplier** Account Validity **Reliability Status**

Register Purchase Order, Supplier Invoices, Payment Proposal, Tax Proposal



11.3 Prerequisites

• The company must be set up to use Poland localization, see the <u>Company Setup</u> chapter, and the "Tax Reliability Control on Suppliers" parameter must be enabled.

11.4 Define the reliability status on the Supplier

After checking the tax authority's database, the user can manually update the supplier basic data via *Application Base Setup/Enterprise/Supplier/Supplier/Address* tab and **Document Tax Information** sub tab.

The following columns are added:

- **Supplier Tax Reliability Status.** Enter the status for the supplier. Values are "Not set", "Reliable" and "Unreliable".
- **Supplier's Tax Reliability Declaration Date.** This is the date the tax authorities have classified the supplier's reliability. The information is provided via the tax authority's web site and entered manually.
- **Supplier's Tax Reliability Status Last Modified.** This is the date when the reliability data was last updated, it's entered manually.

Supplier FIELDS		Name FIELDS N	IIWADK UNRELIABLE			
Address ID: 01 ▼ Q + / 創 ⑦						
Supplier's Own Address ID		Supplier Na	ame			
GENERAL ADDRESS INFORMATION DELIVERY	TAX INFORMATION	DOCUMENT TAX INFORMATION	PURCHASE ADDRESS INFORMATION			
i≡ V ⊵ · + / ®	• & v	Validate Tax ID Number	Edit Tax Reliability Information			
√ ⁽¹⁾ ; Company	Tax ID Type	Tax ID Number	Tax ID Validated Date			
V 🖸 : NIWAPOLAND	PL	453453453453				
Attachme Delete Add to Favorites						
Validate Tax ID Number Edit Tax Reliability Informatio	n					



Tax Reliability Information						
	Tax Reliability	Tax Reliability Declaration	Tax Reliability Status Last			
 E Tax ID Number 	Status	Date	Modified			
4634643535	Unreliable	7/23/2021	7/23/2021			

11.5 Define the bank account validity on the Supplier

Supplier reliability status and bank account validation recognized as independent functionalities. Therefore, irrespective of the **Supplier Reliability Status**, electronic payment address's **Account Validation** checkbox can be updated to define the bank account validity on the supplier.

This is defined as supplier basic data via the *Application Base Setup/ Enterprise/ Supplier/ Supplier/ Payment* tab and sub tab *Payment Method.* Open the context menu and select **Electronic Payment Addresses** to open the *Bank Address* page. A new, Account Validated check box and Account Validated Date fields are added where the user may define if the account is valid or not with the account validated date.

Payment Fields - Fields NIWADK UNRELIABLE 👻 1 of 1							
Supplier FIELDS	Name FIELDS NIWADK UNRELIABLE						
Company: NIWAPOLAND - NIWADK POLISH COMPANY A/S 🔻							
Q + / 8 0							
Payee Identity Interest Template	Payment Advice Payment Priority						
Confirmation State Matter Allowed Biosland For David Confirmation							
One mouterrepa							
PAYMENT METHODS							
Rule ID Check Recipient	Use Default Payment Method for Installm						
✓ Payee	, _						
Payment Method							
Image: Image	sses Set Default						
: Payment Method							
SUPBOE - Supplier Bill Of Exchange							
BREPLN - Poland bank							
Delete							
Add to Favorites							
Electronic Payment Addresses							
Set Default							


BR	BREPLN Payment Addresses - FIELDS									
	+ B Save Cancel New									
(1)						Blocked	Bank Account	Bank Account		
2	Payment Method	Address ID	Description	Account	Default	for Use	Validated	Validated Date	SWIFT Code/BIC	
Ø	🖸 BREPLN 1 Polish Krakrow branch 342535345324324 😢 🕥 🎑 🖃									

11.6 Validation and Warning when entering a purchase order

When creating a new purchase order, the reliability of the supplier is validated.

If the value on the supplier is "Unreliable" a warning message is displayed.



The supplier's document address as defined in the purchase order header will be used to perform the validation.

PART LINES NO PART LINES RENTAL PART	LINES ORDER DETAILS CHARGES AUTHORIZATION		
General			
Currency PLN	Buyer	Coordinator	Supplier Contact
Project	Release Date 7/28/2021	Revision No O	Supplier's Order No
Purchase Code	Total Weight 0 	Total Volume O	Language Code en - English 🛛 👻
Schedule Order	Document Text	Note	
Delivery Address		Document Address	
Delivery Address Refere Itelivery Address Refere Itelivery Address Itelivery Address	ince Single Occurren	Document Address Illion - Ewa Sokolova	



11.7 Validation and Warning when entering a manual supplier invoice

When creating a manual supplier invoice, the reliability of the supplier is validated. If the value on the supplier record is set to "Unreliable" a warning message is displayed when saving the invoice.



The chosen supplier invoice address set for the invoice will be used to perform the validation. This may be changed in *Manual Supplier Invoice* page and the *General Invoice Information* dialog box accessed under the **General Info...** context menu option. The reliability of the selected address is displayed in the **Tax Reliability Status** field.

×	More Information								
Reference Series		Reference Involce No		Invoice Recipient	ost 🗸	Supplier Invoice Address 01			
Delivery Address		Use Project Address for No	Tax	Reference Supplier	•	Preliminary Code			
National Bank Code	•	Nature Of Business				Creator Reference			
Tax Currency Rate	Parallel Currency Rate	Delivery Date 6/30/2021	Tax Invoice Series ID	Tax invoice No	Tax Invoice Date				
Transfer Status				Customs Declaration D	Date	Correction Reason ID			
Correction Reason	_			Branch	•	Supplier Branch			
Tax Reliability Status Reliable						-			
ОК	Cancel								

11.8 Validation and Warning when acknowledging a Tax Proposal

When acknowledging a tax proposal, the reliability of the supplier is validated. If the value on the supplier record is set to "Unreliable" a warning message is displayed.



!	Tax proposal includes transactions related to su who are identified as 'tax-unreliable'. Do you wa continue?	ippliers int to
	ОК	Cancel

To show the tax reliability status in the tax proposal, **Tax Reliability Status** column is added to **Tax Proposal Details page**. This column is automatically updated with the changes in the supplier basic data.

Tax Proposal Details 2-mix - 1 of 1												
« 🖉										C		
Tax Prop	osal							Creation Date		User ID		
2 - mix								7/28/2021		OFS ALAIN		
Tax Repo	ort							Tax Template				
MIX - A	dl tax	k codes						S103 - Gen	eric Tax Template			
DETAILS		PARAMETER										٠ ،
i=	7											•
. :		Currency Rate	Tax Amount in Reporting Currency	Tax Base Amount in Reporting Currency	Correction	Tax ID Reference	Trans Code	Tax Book ID	Subgroup		Tax Number pe Tax Code	Tax Reliability Status
□ :)	1	-60.0000	-240.0000	No		IP10	тв				Unreliable
□ :)	1	60.0000	240.0000	No		IP3	ТВ				Unreliable
□ :)	1	60.0000	240.0000	No		IP9	ТВ				Unreliable
□ :)	1	-20.0000	-80.0000	No		IP10	тв				Unreliable
□ :)	1	-20.0000	-80.0000	No		IP10	ТВ				Unreliable
□ :)	1	-20.0000	-80.0000	No		IP10	ТВ				Unreliable
0:)	1	-20.0000	-80.0000	No		IP10	ТВ				Unreliable
□ :)	1	-20.0000	-80.0000	No		IP10	ТВ				Unreliable

11.9 Validation and warning when authorizing invoice for payment

A validation is done to control whether the bank account on the payment method is valid. If the chosen bank account is not valid for the supplier or connected payee for the supplier, a warning message is displayed. The warning is generated at time of authorizing the invoice installment for the payment.



!	The chosen payment method's bank account been validated by tax authorities. Do you wan continue?	has not It to
	ОК	Cancel

This authorization can be done manually or automatically. This is set up as basic data on the supplier in the **Supplier/Invoice** tab and **General** subtab, this is IFS Cloud standard functionality.

Invoice Relds-Rields Niwadk UNRELIABLE • 1 of 1							
« Ø B ~							
Supplier	Name	Association No					
FIELDS	FIELDS NIWADK UNRELIABLE						
Company: NIWAPOLAND - NIWADK POLISH COMPANY A/S							
Q + / B B Notes Default Cost Code String							
GENERAL PROPERTIES TAX INFORMATION PO MATCHING MESSAGE DEFAULT	s						
Supplier Type	Supplier Group	Currency	Default Currency Rate Type				
External +	0 - External	• PLN •					
Plan Paym Delay	Payment Term	Automatic Payment Authorization	Payment Authorizer				
	30 - 30 Days Net	No 🔺	* - IFS Applications				
Preliminary Code	Invoice Recipient	No	Involcing Supplier				
•	ALAIN - Alain Prost	At Final Posting	FIELDS - FIELDS NIWADK UNRELIABLE				
National Bank Code	Inactive Date	When Posted					
Posting Template Identity	Mandatory to enter Payment Reference at Notes		-				

The following options are available:

- "No". The validation of the account is done when the **Authorize** check box is manually selected in the **Supplier Invoice Installment Plan and Discount** page.
- "At Final Posting". The validation of the account is done when final postings are created.
- "When Posted" The validation of the account is done when the first postings are created for the invoice.

On company level, on the **Company/Invoice** tab. it's possible to control if invoice authorization should be done in a separate function/page, this is IFS Cloud standard functionality. If the **Supplier Invoice Authorization Only by Separate Function** check box is selected the authorization can only be done from the **Authorize Invoices for Payment** page. The validation of the account is performed when the **Authorized** check box is selected.



NWAPOLAND - NIWADK POLISH COMPANY A/S ▼ 1 of 25+								
Company	Name	Association No	Created By					
NIWAPOLAND	NIWADK POLISH COMPANY A/S		ALAIN					
GENERAL DEFAULT INVOICE TYPES PO MATCHING			()					
Upgrade Invoices with Posting Propo	sals							
Posting Parameters								
Create Posting at Invoice Entry	Same No Preliminary and Final Supplier Invoice	Same Date Preliminary and Final Supplier Invoice	Use Posting Proposal					
Accepted Invoice Voucher Difference in Accounting Curren	Accepted Invoice Rounding Difference in Invoice Currency							
Miscellaneous Parameters								
Planned Payment Date Calculation Base	Unique Supplier Invoice No Per	Incoming Invoice Currency Rate Base	Outgoing Invoice Currency Rate Base					
Pay. Term Base Date 🗸 🗸	Supplier 🗸	Voucher Date 🗸	Invoice Date 🗸					
Supplier Invoice Authorization Only by Separate Function	Cash Discount Based on Gross Amount	Set Invoice Date to Current Date When Printing Outgoing I	Print Advance Payments Information on Customer Invoice					
Unique Payment Reference Validation								

Sear	Search Advanced C Show only current results													
Statu	Status ▼ Installment ID ▼ Authorizer ▼ More ▼ ♡ Favorites Clear Q : Settings													
Au	Authorize Invoices for Payment													
:		7		/ <u>R</u> ~	Authorize	Modify	Remittance Infor	mation						
(1)	:	ø	Supplier	Authorized	Authorizer	Series ID	Invoice Number	Insta ID	Amount	Due Date	One- Time Suppli	Status	On Hold	On Hold Reason ID
	:	Ø	MN MA	F No	* - IFS Applications	SI	NIWA04	1	10,000.0000 PLM	7/26/2021	No	Created	No	
\Box	÷	Ø	BC BEL	^J No	* - IFS Applications	SI	NIWA04	1	1,000.0000 PLN	7/27/2021	No	Created	No	
\Box	÷	Ø	BC BEL	V No	* - IFS Applications	SI	www	1	1,000.0000 PLN	7/30/2021	No	Created	No	
	÷	Ø	BC BEL	V No	* - IFS Applications	SI	NIWA15	1	700.0000 PLN	7/30/2021	No	Created	No	
	÷	Ø	MN MA	F No	* - IFS Applications	SI	NIWA31	1	1,000.0000 PLN	8/5/2021	No	Created	No	
\Box	:	Ø	MN MA	F No	* - IFS Applications	SI	NIWA30	1	500.0000 PLN	8/6/2021	No	Created	No	
	:	Ø	MN MA	F No	* - IFS Applications	SI	NIWA50	1	100.0000 PLN	8/21/2021	No	Created	No	
	÷	Ø	MN MA	F No	* - IFS Applications	SI	NIWA102	1	100.0000 PLN	8/24/2021	No	Created	No	

11.10 Validation and Warning when creating a Payment Proposal

When creating a new supplier payment proposal, a validation is done to control the reliability status of the supplier and a control is done to check that the account connected to the payment method is valid.

If the supplier or payee is unreliable and/or the account is not valid a warning message is displayed. For the account to be validated, it's required that the invoices are registered with a **Payment Method** and **Payment Address ID**.



The validation is performed in the following scenarios:

- When creating the proposal under the **Create Proposal** context menu option in the **Accounts Payable/Supplier Payment Proposal/Supplier Payment Proposals** page
- When connecting invoices manually in the *Supplier Payment Proposal Details* page in the *Details* tab.

Read IFS Cloud Documentation for more information on how to use these functions.

Kew Supplier Payment Proposal							
General Information — Cash Account and Payment Method Information — Filtering and Additional Information — Schedule — Schedule Options							
Start Option							
Start now Run in background Schedule							
Date Selection							
Based On Date Substitution Variables 	First Possible Pay Date 7/29/2021	Until Plan Pay Date 7/29/2021					
Company and Supplier Selection							
Company							
NIWAPOLAND							
Based On % % Supplier %		Priority					
Previous Next Finish	Cancel						

Once the proposal is created you can go to the *detail* page and view connected invoices. There are five new columns added, **Tax Reliability Status**, **Declaration Date**, **Last Modified**, **Account Validated Date** and **Account Validated**, to indicate the supplier's status. Based on this information decision can be made whether to pay or not before acknowledging the payment.

Supplier Payment Proposal Details 🕫 🔪 1611										
« @ ~ C										
Proposil D Oreston Date User ID Until Pan Pay Date Method Pan Status										
6 7/31/2021 PETALS PAYMENT METHOD PLAN PARAMETERS	alain 🐨	4 8/1/202	221	Not Generat	ed.	• •				
IE ▼ C + ✓ Print Proposal Recalculate Netting Possibility	ty Recalculate Offset Possibility									
U I Tax Code Tax Amount Order Reference Involce Date Due Date 1	2 1 Tar Coge Tax Amount Order Reference Invoise Date Die Date Pan Pay Date Date Date Date Date Taxt Notes rooting Cash Account Creak Reporter Tax Report Creak Reporter Tax Report Tax Report Repor									
Image: Image:										
	//31/2021		Payee MN N Pavee MN N	No CHK 01	Unreliable 7/23/2021	7/23/2021 Yes 7/23/2021 Yes 7/31/2021				

11.11 Delimitations

- There is no online, nor offline connection developed to integrate IFS Cloud with the tax authorities' database.
- This functionality is only available in purchase order entry, manual supplier invoice entry, supplier invoice authorization for payment, payment proposal and tax proposal.



12 Polish E-Invoice

12.1 Overview Legal Requirement

KSeF, Krajowy System e-Faktur (National System of e-Invoices), is a platform intended for issuing and receiving invoices by electronic means. Using of KSeF platform is facultative. From July 2024, issuing of B2B invoices via KSeF platform will be mandatory for domestic, EU as well as non-EU sales.

In order to make it possible to issue invoices via KSeF platform, Tax Authorities publish official schema of E-invoice (FA(2) as for September 2023) and enable API which allows to send the XML message and receive response. Accepted invoices are available in KSeF platform for companies having Polish tax identity and they are archived for 10 years. KSeF platform does not include any function to inform buyers that new invoice is available. In order to check whether any new invoices have been issued, buyers must integrate with KSeF platform or login to one of the applications prepared by the Tax Authorities.

12.2 Solution Overview

The solution is based on standard E-invoice process which is using a 3rd party service provider to handle the communication of invoice information. The solution has been developed in cooperation with the IFS partner Pagero but other local or global service providers can be utilized. The service provider is needed to transform the IFS style invoice file to required format and to transform the response file to an IFS style format. The service provider is also needed to transform received invoice file in the official format to IFS style invoice file. Read more about the IFS elnvoice solution in IFS cloud documentation.

The following is added/changed to support this requirement:

- New E-invoice Poland is added to the Format drop-down in the Message Setup section in the E-invoice Processing Type page.
- New **STD-PL** E-invoice processing type is added.
- New E-invoice Reference Number field is added to the *External Supplier Invoices* page, *More Information* dialog available from the More Information command in the *Manual Supplier Invoice* page, *New Manual Supplier Invoice* assistant and *Tax Transactions* page.
- IFS Cloud standard functionality which allows to create XML in IFS Style is enhanced with new information for Polish E-invoice.

In this document

- **Polish E-invoice XML in IFS Style** refers to IFS Style E-invoice XML enhanced with Polish specific attributes. This file is generated from IFS Cloud and can be send to service provider for conversion.
- **Polish E-invoice XML in KSeF Style** refers to Polish specific legally required XML format (FA(2) as for 2024) which can be sent by service provider to KSeF platform, as a result of conversion of **Polish E-invoice XML in IFS Style**.



12.3 Process Overview

12.3.1 PROCESS OVERVIEW - BASIC DATA



12.3.2 PROCESS OVERVIEW - CUSTOMER INVOICES



12.3.3 PROCESS OVERVIEW - SUPPLIER INVOICES





12.4 Prerequisites

- The company must be set-up to use Polish localization, see the <u>Company Set up</u> chapter. "Polish E-Invoice" parameter must be enabled.
- To support reporting of split payment invoices, the "Standard Audit File-Tax for Poland (JPK)" functionality is also used. "Standard Audit File-Tax for Poland (JPK)" parameter is mandatory and enabled by default.
- It is recommended to create the company using Standard Polish Template (STD-PL).

12.5 Basic Data

12.5.1 BASIC DATA ADDED DURING INSTALLATION

The following new data is added for Poland during the installation:

- In the *E-invoice Processing Type* page, new value *E-invoice Poland* is added in the Format drop-down.
- New STD-PL e-invoice processing type with the E-invoice Process enabled, Process after Response enabled, and E-invoice Poland selected in the Format drop-down is added.

12.5.2 DEFINE BASIC DATA

12.5.2.1 Modify Process Type

Using IFS Cloud standard functionality, select user from the **Approval User** drop-down in the **E-Invoice Processing Type** page for **STD-PL** process type.

E-invoice Processing Type STD-PL - Standard Template for Invoice Processing Type - Poland 🔻 6 of 6							
« + 🖽 🖊 🛍 🗘 ~							
Process Type	Description						
STD-PL	Standard Template for Invoice Processing Type - Pol						
E-invoice Process							
E-invoice Process	Process after Response Yes	Automatically Process Accepted Invoice					
Approval User							
Message Setup							
Format	Service Provider						
E-invoice Poland	IFS_CLOUD - IFS Cloud						

12.5.2.2 Define Company

Using IFS Cloud standard functionality, enter company tax identity in the **Tax Liability Countries** section in the *Company/Tax Control/Invoice* tab for country "POLAND". If company has been registered for EU sales, enter EU tax identity with PL prefix. Company tax identity can be specified with dashes (for example PL123456-78-90) or without dashes (for example PL1234567890).



Tax Control MABE-POLAND - Polish Company 🔻										
≪ ∅ ↓ ∨								\heartsuit		
Company	Name			Association No		Created By				
MABE-POLAND	Polish Company					MABEPL				
GENERAL INVOICE SUPPLY CHAIN	EXTERNAL TAX SYSTEM							٠ +		
/										
General Information										
Amount Method	Tax Rounding Level			Invoice Fee Tax Code		Tax Correspon	idence, Invoice Line - N	Manual Postings		
Gross Amount Entry	 Total Level 		•			-				
Tax Amount Limit, Outgoing Invoice Lines	Use Tax Invoice			Correspondence, Invoice Net A	mount - Tax Withhol	di Supplement Ta	ax Withholding			
Post Preliminary Tax Withholding										
Tax Liability Countries										
$\nabla + \ell$							\$ 1 × \$	24 ~ 🔳 ~		
~ Country	Tax ID Type	Tax ID Number	Tax ID Validated Date	Tax Registration Text	Branch	Valid From	Valid Until			
D : POLAND	NIP	PL1234567890				3/17/2023	12/31/2049			

Using IFS Cloud standard functionality, in the *Company/Invoice/General* tab, select **STD-PL** in the **Process Type** drop-down and enable **Set Invoice Date to Current Date When Printing Outgoing Invoices**.

Invoice MABE-POLAND - Polish Company 🔻 1 of 1										
« 🖉 🗘 ~			\bigcirc							
Company	Name	Association No	Created By							
MABE-POLAND	Polish Company		MABEPL							
GENERAL DEFAULT INVOICE TYPES PO MA	ATCHING DOCUMENT MANAGEMENT		٩. ٢							
/ 面										
Posting Parameters										
Create Posting at Invoice Entry	Same No on Preliminary and Final Supplier Inv	Same Date on Preliminary and Final Supplier In	Use Posting Proposal							
Accepted Invoice Voucher Difference in Accoun	Accepted Invoice Rounding Difference in Invoic	Rounding Line								
		Not Used 🗸								
Missellanoous Parameters										
Planned Payment Date Calculation Base	Unique Supplier Invoice No Per	Incoming Invoice Currency Rate Base	Outgoing Invoice Currency Rate Base							
Pay. Term Base Date	supplier 👻	Invoice Date •								
Process Type STD-PL - Standard Template for Invoice	Supplier Invoice Authorization Only by Separat	Cash Discount Based on Gross Amount	Set Invoice Date to Current Date When Printing							
Print Advance Payments Information on Custo	Unique Payment Reference Validation									

12.5.2.3 Define Tax Codes and Tax Categories 1

Using IFS Cloud standard functionality, define separate tax code used in order to follow invoices which are a subject to the mandatory split payment mechanism.



Та	x (Codes						
V	· -	+ /					\$\$ × ℃ ×	24 ~ 🔳 ~
~		Tax Code	Description	Тах Туре	Tax (%)	Deductible (%)	Valid From	Valid To
	:	MPP	Mandatory Split Payment	Tax	23	100	1/1/2023	12/31/2049

Using IFS Cloud standard functionality, select **Tripartite EU Trade** in the **Tax Reporting Category** drop-down for tax codes intended for scenarios in which company is second party in EU tripartite trade.

Та	х (Codes						
V		+ /						\$\$
~		Tax Code	Description	Tax Type	Tax (%)	Tax Reporting Category	Deductible (%)	Valid From
	:	WDTWTT	EU Sales - triangulation	Тах	0	Tripartite EU Trade	100	1/1/2017

Polish E-invoice XML in KSeF Style requires

- classification of tax transactions
- indicating invoices with reverse charge
- indicating exception base.

Polish E-invoice XML in IFS Style is enhanced with additional tags with this information.

Using IFS Cloud standard functionality, make sure that all categories listed below are available in the *Tax Category 1* page all tax codes used in customer invoicing are connected to relevant tax category 1 in the *Tax Codes* page. When Polish E-invoice XML in IFS Style is created, the <PLTaxCategory1> tag includes this information in the <InvoiceRow> section, the <VatSpecificationDetails> section and, in case of prepayment based invoices, <PLOrderRow> section. During conversion to Polish E-invoice XML in KSeF Style, this information should affect the P_12 tag (tax percentage, 'zw', 'oo' or 'np'), the P_18 tag (reverse charge indicator) and total amounts reported in tags with patterns P_13_% (tax base amounts), P_14_% (tax amounts) and P_14_%W (tax amounts in PLN).

Tax Category 1	KSeF tag to report tax base	KSeF P_12 (Tax Rate)	KSeF P_18 (Reverse Charge) 1-Yes, 2-No	Comment
P_13_1	P_13_1	Tax Code Percentage (23% or 22%)	2	Domestic, basic percentage
P_13_2	P_13_2	Tax Code Percentage (8% or 7%)	2	Domestic, first reduced percentage
P_13_3	P_13_3	Tax Code Percentage (5% or 3%)	2	Domestic, second reduced percentage
P_13_6_1	P_13_6_1	0%	2	Domestic 0%
P_13_6_2	P_13_6_2	0%	2	EU Sales of Goods
P_13_6_3	P_13_6_3	0%	2	Export



Tax Category 1	KSeF tag to report tax base	KSeF P_12 (Tax Rate)	KSeF P_18 (Reverse Charge) 1-Yes, 2-No	Comment
P_13_7/P_19A P_13_7/P_19B P_13_7/P_19C	P_13_7	ZW	2	Tax Free
P_13_8	P_13_8	np	1	Other than EU Sales of Services
P_13_9	P_13_9	np	1	EU Sales of Services
P_13_10	P_13_10	00	1	Domestic Reverse Charge

Tax Categories

TAX	CATEO	GORY 1 TAX CATEGORY 2		()
V		+ /		⊕ ∨ [t] ∨ 24 ∨ ■ ∨
~		Category ID	Description	
	:	P_13_1	P_13_1 = Tax Base, P_14_1/P_14_1W = Tax Amount, P_12 = 23 or 22, P_18 = 2	
	:	P_13_10	P_13_10 = Tax Base, P_12 = oo, P_18 = 1 (Domestic Reverse Charge)	
	:	P_13_2	P_13_2 = Tax Base, P_14_2/P_14_2W = Tax Amount, P_12 = 8 or 7, P_18 = 2	
	:	P_13_3	P_13_3 = Tax Base, P_13_1/P_13_1W = Tax Amount, P_12 = 5 or 3, P_18 = 2	
	:	P_13_6_1	P_13_6_1 = Tax Base, P_12 = 0, P_18 = 2 (Domestic 0%)	
	:	P_13_6_2	P_13_6_2 = Tax Base, P_12 = 0, P_18 = 2 (EU Sales of Goods 0%)	
	:	P_13_6_3	P_13_6_3 = Tax Base, P_12 = 0, P_18 = 2 (Export 0%)	
	:	P_13_7/P_19A	P_13_7 = Tax Base, P_12 = zw, P_18 = 2, Tax Code Text in P_19A	
	:	P_13_7/P_19B	P_13_7 = Tax Base, P_12 = zw, P_18 = 2, Tax Code Text in P_19B	
	:	P_13_7/P_19C	P_13_7 = Tax Base, P_12 = zw, P_18 = 2, Tax Code Text in P_19C	
	:	P_13_8	P_13_8 = Tax Base, P_12 = np, P_18 = 1 (Other than EU Sales of Services 0%)	
	:	P_13_9	P_13_9 = Tax Base, P_12 = np, P_18 = 1 (EU Sales of Services 0%)	



Та	۲ax Codes										
Z	7	+ /						\$ × ₽ × :	24 ~ 🔳 ~		
Tax Code ▼ Description ▼ Tax Type ▼ Tax (%) ▼ Tax Category 1: % ▼ More ▼ Pavorites Apply Clear											
~		Tax Code	Description	Tax (%)	Tax Category 1	Tax Reporting Category	Deductible (%)	Тах Туре	Valid From		
	÷	0	VAT 0%, domestic, sales and purchase	0	P_13_6_1 - P_13_6_1 = Tax Base, P	None	100	Тах	1/1/2017		
	:	OE	Export of goods 0%	0	P_13_6_3 - P_13_6_3 = Tax Base, P	None	100	Tax	1/1/2017		
	÷	23	VAT 23%, domestic, sales and deductible purchase	23	P_13_1 - P_13_1 = Tax Base, P_14_1	None	100	Тах	1/1/2017		
		5	VAT 5%, domestic, sales and deductible purchase	5	P_13_3 - P_13_3 = Tax Base, P_13_1	None	100	Tax	1/1/2017		
	÷	8	VAT 8%, domestic, sales and deductible purchase	8	P_13_2 - P_13_2 = Tax Base, P_14_2	None	100	Тах	1/1/2017		
	:	МРР	Mandatory Split Payment	23	P_13_1 - P_13_1 = Tax Base, P_14_1	None	100	Tax	1/1/2023		
	÷	WDT0	EU Sales - 0%	0	P_13_6_2 - P_13_6_2 = Tax Base, P	None	100	Тах	1/1/2017		
	÷	WDTWTT	EU Sales - triangulation	0	P_13_8 - P_13_8 = Tax Base, P_12 =	Tripartite EU Trade	100	Тах	1/1/2017		
	÷	ZAGU	Non domestic services with deductible tax (not included in Art100)	0	P_13_8 - P_13_8 = Tax Base, P_12 =	None	100	Тах	1/1/2017		
	÷	ZAGU-UE	Non domestic services with deductible tax (included in Art 100)	0	P_13_9 - P_13_9 = Tax Base, P_12 =	EU Services	100	Тах	1/1/2017		
	÷	ZAGUB	Non domestic services with non deductible tax (not included in Art 1	0	P_13_8 - P_13_8 = Tax Base, P_12 =	None	100	Tax	1/1/2017		
		ZAGUB-UE	Non domestic services with non deductible tax (included in Art 100)	0	P_13_9 - P_13_9 = Tax Base, P_12 =	EU Services	100	Тах	1/1/2017		
	:	ZW	Domestic and import of goods (sales and purchase) exempted	0	P_13_7/P_19A - P_13_7 = Tax Base,	None	100	Tax	1/1/2017		

In case of exemption, select tax category depending on the reference you would like to include:

- Select "P_13_7/P_19A" category if exemption base refers to Polish VAT Law.
- Select "P_13_7/P_19B" category if exemption base refers to EU Directive.
- Select "P_13_7/P_19A" category if exemption base refers to other rules.

Using IFS Cloud standard functionality, click **Tax Texts per Tax Code** in the **Tax Codes** page and enter details referring to exemption base in the **Tax Code Text** field.

Та	Tax Texts per Tax Code										
V	7 _										
~		Tax Code	Tax Code Text	Valid From	Valid To						
	÷	ZW - Domestic and import of goods (sales and purchase) exempted	Tax Free Text (connected to P_19A)	7/3/2023	12/31/2049						

Polish E-invoice XML in KSeF Style requires sending company <u>basic</u> tax identity for domestic sales and export sales (tax id without PL prefix) and company <u>EU</u> tax identity for EU sales (tax id with PL prefix).

Handling of <SellerOrganizationTaxCode> tag in the Polish E-invoice XML in IFS Style is adjusted, depending on the attributes of the selected tax code.

- In case of invoices issued in connection to EU sales of goods, select P_13_6_2 in the Tax Category 1 drop-down.
- In case of invoices issued in connection to EU sales of services, select EU Services in the Tax Reporting Category drop-down and select P_13_9 in the Tax Category 1 drop-down.
- In case of invoices issued by second party in the EU tripartite trade, select Tripartite EU Trade in the Tax Reporting Category drop-down and select P_13_8 in the Tax Category 1 drop-down.

When sending invoices with such tax code included, "PL" prefix remains in company tax identity. Otherwise "PL" prefix is removed from company tax id number.



12.5.2.4 Define Invoice Information per Currency

Using IFS Cloud standard functionality, in the *Invoice Information per Currency* page, select All **Invoice Recipients** in the **Print Tax in Alternative Currency** drop-down and select **Accounting Currency** in the **Alternative Tax Currency** drop-down for all foreign currencies.

Ir	Invoice Information per Currency										
	7	+ /						@ ~	r ~	24 ~	≣ ~
<i>.</i>		Currency Code	Rounding Factor	Invoice Fee Invoice Fee Amount Threshold Amount	Print Euro Equivalents on Invoice	Print Tax in Alternative Currency	Alternative Tax Currency				
		BRL	0		No	All Invoice Recipients	Accounting Currency				
		CAD	0		No	All Invoice Recipients	Accounting Currency				
		CHF	0		No	All Invoice Recipients	Accounting Currency				
		Е ОКК	0		No	All Invoice Recipients	Accounting Currency				
		EUR	0		No	All Invoice Recipients	Accounting Currency				
		GBP	0		No	All Invoice Recipients	Accounting Currency				
		HUF	0		No	All Invoice Recipients	Accounting Currency				
		: јру	0		No	All Invoice Recipients	Accounting Currency				
		MXN	0		No	All Invoice Recipients	Accounting Currency				
		. MXV	0		No	All Invoice Recipients	Accounting Currency				
		. NOK	0		No	All Invoice Recipients	Accounting Currency				
		PLN	0		No	Never	Accounting Currency				
		SEK	0		No	All Invoice Recipients	Accounting Currency				
		: UAH	0		No	All Invoice Recipients	Accounting Currency				
		: USD	0		No	All Invoice Recipients	Accounting Currency				

12.5.2.5 Define Audit Format for Poland

Go to *Accounting Rules/Audit Interface/Basic Data/Audit Formats* page. Search for the Poland SAF-T audit format or add a new record for Poland SAF-T as follows:

- Country as "Poland"
- Report Type as "SAF-T".

12.5.2.6 Enter Audit File Basic Data

Click Audit File Basic Data to open the Audit File Basic Data page.

Au	Audit Formats											
V	- 2	+ @ / @	↓ ~ Au	ıdit File Basic Data	Audit File Tax Ir	nformation	Audit File L	og				•
(1) ~		Country	Report Type	Decimal Symbol	Thousands Seperator	Negative Format	Leading Zeroes	Time Format	Date Format	File Type	File Template ID	Default
\bigcirc	:	POLAND	SAF-T	. (point)	, (comma)	-9	0.9	13:59	YY-MM-DD	JPK_V7M2	JPK_V7M2_TEMPLATE	Yes

Using IFS Cloud standard functionality add a header record in the *Audit File Basic Data* page.

The new tab **SAF-T Poland Setup** includes ten sections. For Polish E-Invoice functionality, the **Tax Codes for Specific Procedures** section is applicable.

Enter tax code used in order to follow invoices which are a subject to the mandatory split payment mechanism in the (V7M) MPP/(FA) P_18A field.



Audit File Basic Data									
HEADER STANDARD AUDIT CODE MAPPING SAF-T POLAND SETUP	 ↔ 								
General Info	\sim								
Misc Parameters	~								
Voucher/Delivery Types for Document Types (JPK_V7M)	\sim								
Delivery Types for Specific Procedures (JPK_FA)	~								
Delivery Type for Delivery Goods and Services	\sim								
Delivery Types/Customer Groups for Specific Procedures	\sim								
Tax Codes for Specific Procedures									
(V7M) MPP/ (FA) P_18A 23									
Invoice Type Mappings	\sim								
SAF-T PL Inventory Transaction Report Types	\sim								
Inventory Transaction Report Type Mappings	\sim								

12.5.2.7 Define Customer

Using IFS Cloud standard functionality, enter customer tax identity in the *Customer/Address/Document Tax Information* tab. In case of Polish tax identity, value can be specified with dashes (for example 123-456-78-90) or without dashes (for example 1234567890). In case of EU customer, enter customer tax identity including country prefix.

Address MB-CUST-PL-PL - PC	olish Customer in Polish Company 🔻 5 of 7	7	
« Ø Д ~			Ö
Customer	Name	Association No	
MB-CUST-PL-PL	Polish Customer in Polish Company	у	
Address ID: A1-CUST-PL 🔻			
Q + ₫ / ₪			
		End Customer	
Customer's Own Address ID Custo	omer Name	End Customer	Address Identity
GENERAL ADDRESS INFORMATION DELI	IVERY TAX INFORMATION DOCUMENT TAX INFOR	MATION SALES ADDRESS INFORMATION	< →
∇ + \checkmark			③ ∨ It ∨ 24 ∨ Ⅲ ∨
V V Company Supp	ply Country Delivery Country Tax ID Type	Tax ID Validated Tax ID Number Date	
✓ ☐ : MABE-POLAND *	* NIP	1234567890	
Attachments			~

Using IFS Cloud standard functionality, enable **Print Tax Code Text** in the *Customer/Invoice/General* tab.

Using IFS Cloud standard functionality, in the Customer/Invoice/General tab

• Leave the **Process Type** drop-down empty if invoice should be issued via KSeF for the customer.



 Select process type (with e-Invoice Process disabled) from the Process Type drop-down to switch off Send E-invoice for scenarios when invoice should not be issued via KSeF (B2C).

Invoice MB-CUST-PL-P - Polish Customer in Polish Company 🔻 5 of 7										
« Ø Q ~			\heartsuit							
Customer	Name	Association No								
MB-CUST-PL-PL	Polish Customer in Polish Company									
Company: MABE-POLAND - Polish Company 🔻										
Q + 🖻 🖉 🛍 Notes IPD Tax	Information									
GENERAL PROPERTIES MESSAGE SETUP			< →							
Customer Type	Default Currency Rate Type	Currency	Customer Group							
External	-	PLN 👻	0 - Domestic Associated Unit 🗸 🗸							
No of Invoice Copies	Numeration Group	Payment Terms	Tax Code							
1	-	0 - Due Immediately 👻	-							
National Bank Code	Inactive Date	Inactive Reason								
-	i iii iii iii iii iii iii iii iii iii		-							
Process Type	Invoice Fee	Print Tax Code Text Notes	Exclude Invoice Image							
Attachments			~							

12.5.2.8 Define Supplier

Using IFS Cloud standard functionality, enter supplier tax identity in the **Supplier/Address/Document Tax Information** tab. In case of EU supplier, enter supplier tax identity including country prefix.

Application Base Setup > Enterprise	Application Base Setup > Enterprise > Supplier > Address 2								
Address MB-SUPP-PL-F	Address MB-SUPP-PL-PL - Polish Supplier in Polish Company 🔻 1 of 1								
» Ø Q ~									
Suppliar	Name		Arroni	ation No.					
MB-SUPP-PL-PL	Polish S	upplier in Polish Company	N33001	auonino					
Address ID: A1-SUPP-PL 🔻									
Q + 🖻 🖉 🛍									
Supplier's Own Address ID	Supplier	Name	Suppli	er Branch					
GENERAL ADDRESS INFORMATION	DELIVERY TAX INFORMATION	MENT TAX INFORMATION	PURCHASE ADDRESS INFORMATION	OUTBOUND ADDRESS INFORMATION					
▽ + 但 ℓ 箇 〜 (1) Company	↓ ∨ Validate Tax ID Number Tax ID Type	Tax ID Number	Tax ID Validated Date						
✓	NIP	1234567890							



Using IFS Cloud standard functionality, enter new record in the *Supplier/Invoice/Message Defaults* tab and select "E-INVOICE" in the **Media Code** field.

Financials > Supplier Invoice > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier > Supplier >	> Financials > Supplier Invoice > Supplier > Invoice 2									
Invoice MB-SUPP-PL-PL - Polish Supplier in Polish Company 🔻 1 of 1										
» Ø A ~	\gg \mathscr{P} \circlearrowright \checkmark									
Supplier	Name		Association No							
MB-SUPP-PL-PL	Polish Supplier in Polish Co	mpany								
Company: MABE-POLAND - Polish Compa Q + 🗇 🖉 Notes GENERAL PROPERTIES TAX INFORMATIC	ny Default Cost Code String N PO MATCHING MESSAGE DEFAULTS			4 >						
₽ + ₽	Exclude	Exclude		@ ~ 단 ~ 24 ~ 를 ~						
Autom Media Code Appro	natic Posting val Default Load Type Information	Invoice Recalculate Lines Due Date	Approval User							
E-INVOICE	No	No No	MB MABEPL							

12.6 Customer Invoices

12.6.1 SEND POLISH E-INVOICE IN IFS STYLE TO SERVICE PROVIDER

Using IFS Cloud standard functionality, enter/create customer invoice.

In the *Instant Invoice* page or the *Project Invoice* page, click Send E-invoice. In the *Customer Invoice* page click Share and next click Send E-invoice.

Customer l	пооісе мв-сизт-	PL-PL - Polish Cust	omer in Polish Company -	204405 - CUSTORDDEB - P1	0785 🔻 5 of 10		Preli	iminary
« 🖉 / 🗘	✓ ② Share Cancel	Invoice Posting	✓ Installment Plan and D	iscounts Notes				Ø
Customer No.	Print Work Copy Send E-invoice	Sories ID	Invoice No	Company	Sito	Invoice Created	Order Created	
PC MB-CUST-PL-PL	Polish Customer in Pol	WS	204405	MABE-POLAND - Polish	MBPL	4/13/2023	4/13/2023	
Amounts								
Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate			
USD	1,230.0000	1,000.0000	230.0000	4	4			
LINES GENERAL	HISTORY							• •
				Indicators				
Invoice Type		Ir	voice Address	Price Adjustment	Advance/Prepa	syment Invoice	Use Price Incl Tax	
CUSTORDDEB - Custom	ner Order Invoice, Debit	13	A1-CUST-PL	- No	No		No	
Invoice Date	Printed Date	P	reliminary Invoice No	Notes	Correction Exis	t	Correction Invoice	
4/13/2023	Ē	2	04405	No	No		No	
Our Reference	Customer Referer	nce C	ustomer Reference Name	Correction Reason ID	Correction Rea	500		
IFS Applications		-			.			
Branch	Customer Branch	Jii	nsui Status					
	•	Ν	on Jinsui					
Payment				N/ Delivery				~

In the *E-Invoice Process Monitoring* page, verify status of the invoice. As a result of enabling **Process After Response** in the *E-Invoice Processing Type* page, invoice series and invoice number are assigned but **Document Status** remains **Preliminary**.

If any error was identified when creating E-invoice, status is **Failed** and error is displayed in the **Error** field.

Otherwise, status is **Pending** and XML file is available in the outgoing folder of IFS Connect.



E-Invoice Process Monitoring												
7								_		\$ ~ P ~	24 ~	· ~
~		Identity	Series ID	Document No	Document Status	Sent Time	Status	E-invoice Reference Number	E-invoice Reference Date	Document Type	Attachmen	Error
	:	MB-CUST-PL-PL	ZK	200700050	Preliminary	9/5/23, 4:38 PM	Pending			Customer Invoice	No	Ē

12.6.1.1 Polish E-invoice XML in IFS Style

Polish E-invoice XML in IFS Style is based on the standard IFS Style E-invoice XML and includes a number of adjustments. In the file header Version is set to "2.0-PL" instead of standard "2.0". New tags are added and reported values are changed from standard version.

New tags.

New tag in Polish E-invoice XML in IFS Style	Related/affected tags in Polish E-invoice XML in KSeF Style	Comment
InvoiceDetails/ PLInvoiceTypeCode	Fa/ RodzajFaktury	VAT (normal invoice) KOR (correction invoice for VAT) ZAL (debit prepayment based invoice) KOR_ZAL (credit invoice for ZAL) ROZ (final invoice after prepayment based invoice) KOR_ROZ (correction invoice for ROZ).
InvoiceDetails/ PLKSeFOriginalnvoiceDate & InvoiceDetails/ PLKSeFOriginalnvoiceNumber & InvoiceDetails/ PLOriginalnvoiceDate	Fa/ DaneFaKorygowanej/ DataWystFaKorygowanej & Fa/ DaneFaKorygowanej/ NrKSeFFaKorygowanej	Additional information included for correction invoices. E-invoice Reference Date, E-invoice Reference Number and Invoice Date of the original invoice.
InvoiceDetails/ PLPreviousPrepaymentBasedInvoice/ PLPreviousPrepaymentBasedInvoiceNumber & InvoiceDetails/ PLPreviousPrepaymentBasedInvoice/ PLKSeFPreviousPrepaymentBasedInvoiceNumber	Fa/ FakturaZaliczkowa/ NrFaZaliczkowej & Fa/ FakturaZaliczkowa/ NrKSeFFaZaliczkowej	Additional information included for final invoice with prepayment-based invoice connected and for next prepayment-based invoice for the same customer order. Invoice Series&Number and E- invoice Reference Number of previous prepayment based invoices.
InvoiceDetails/ PLSplitPaymentIndicator	Fa/ Adnotacje/ P_18A	Y if at least one tax code from invoice line is specified in the (V7M) MPP / (FA) P_18A field in the Tax Codes for Specific Procedures section on the Audit File Basic Data/SAF-T Poland Setup tab. Otherwise N.
InvoiceRow/ PLTaxCategory1	Fa/ FaWiersze/ FaWiersz/ P_12 & Fa/ Adnotacje/ P_18 & Fa/ Adnotacje/ Zwolnienie/ P_19 and P_19A and P_19B and P_19C	Tax Category 1 selected for the tax code in the <i>Tax Codes</i> page. See <u>Define Tax Code</u> chapter for details.



New tag in Polish E-invoice XML in IFS Style	Related/affected tags in Polish E-invoice XML in KSeF Style	Comment
InvoiceRow/ PLTaxReportingCategory	Fa/ Adnotacje/ P_23	Tax Reporting Category selectedfor the tax code in the Tax Codespage.See Define Tax Code chapter fordetails.
InvoiceRow/ PLRowUnitDiscountedPriceAmount (just for consistency with standard structure InvoiceRow/ AmountCurrencyIdentifier attribute from PLRowUnitDiscountedPriceAmount tag & InvoiceRow/ UnitPriceUnitCode attribute from PLRowUnitDiscountedPriceAmount tag)	Fa/ FaWiersze/ FaWiersz/ P_9A	Price after discount. If column Total Line Discount is 0% (or has no value), whole tag is not be created and stadard price tag can be used in mapping.
InvoiceRow/ PLBeforeCorrectionIndicator	Fa/ FaWiersze/ FaWiersz/ StanPrzed	Indicator of line before correction. Y for lines before correction on the correction invoice. Otherwise N. Information on lines with Y indicator should be reserved during conversion.
InvoiceRow/ PLInvoiceTextLineIndicator		Indicator of instant invoice text line. Lines with this indicator should not be reported in <fawiersz>.</fawiersz>
InvoiceRow/ PLPrepaymentBasedInvoiceRowIndicator		Indicator of all lines of prepayment based invoices and lines of final invoices which represent matching with previous prepayment based invoices. Lines with this indicator should not be reported in <fawiersz>.</fawiersz>
VatSpecificationDetails/ PLTaxCategory1	Fa/ P_13_%, P_14_% and P_14_%W & Fa/ Adnotacje/ P_18 & Fa/ Adnotacje/ Zwolnienie/ P_19 and P_19A and P_19B and P_19C	Tax Category 1 selected for the tax code in the <i>Tax Codes</i> page. See Define Tax Code chapter for details.



New tag in Polish E-invoice XML in IFS Style	Related/affected tags in Polish E-invoice XML in KSeF Style	Comment
PLOrderRow/ PLArticleName & PLOrderRow/ QuantityUnitCode attribute from PLDeliveredQuantity tag & PLOrderRow/ PLDeliveredQuantity & PLOrderRow/ PLUnitPriceAmount & PLOrderRow/ PLCorderRow/ PLTaxCategory1 & PLOrderRow/ PLTaxCategory1 & PLOrderRow/ PLTaxCategory1 & PLOrderRow/ PLTaxCategory1 & PLOrderRow/ PLTaxCategory1 & PLOrderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCorderRow/ PLCOREROW/ PLCORENCOM/ PLCOREROW/ PLCORENCOM/	Fa/ Zamowienie	New block with order details in case of prepayment based invoices. The structure of tags follows the same principle as for InvoiceRow tag.
PLRowVatExcludedAmount (just for consistency with standard structure PLOrderRow/ AmountCurrencyIdentifier attribute from PLUnitPriceAmount tag & PLOrderRow/ UnitPriceAmount tag & PLOrderRow/ AmountCurrencyIdentifier attribute from PLRowVatAmount tag & PLOrderRow/ AmountCurrencyIdentifier attribute from PLRowVatExcludedAmount tag)		

Changed tags.

Existing tag in E-invoice XML in IFS Style	Comment
VatSpecificationDetails/	According to IFS Cloud standard functionality, when rows are created in this block, one row is created per tax percentage, in particular, all tax codes with 0% will end up as one line. Rules for creating this block are changed so that rows are created separately for each Tax Category 1.
SellerPartyDetails/ SellerOrganizationTaxCode	Handling of PL prefix of company tax identity is changed. See Define Tax Code chapter for details. All characters other than letters and digits are removed from company tax identity.
BuyerPartyDetails/ BuyerOrganizationTaxCode	All characters other than letters and digits are removed from customer tax identity if country from document address is PL.



12.6.2 ACTIVITIES AT SERVICE PROVIDER

The following steps are handled by Service Provider

- Receiving Polish E-Invoice in IFS Style from IFS
- Conversion of Polish E-invoice to KSeF Style
- Sending Polish E-Invoice in KSeF Style to KSeF Platform
- Receiving Response Message in KSeF Style from KSeF Platform
- Conversion of Response Message to IFS Style
- Sending Polish E-Invoice in KSeF Style to IFS

12.6.3 RECEIVE RESPONSE MESSAGE IN IFS STYLE FROM SERVICE PROVIDER

Response message in IFS Style is placed in incoming folder of IFS Connect. From this folder it is automatically uploaded to IFS Cloud.

12.6.3.1 Response Status - Accepted

In case of response Accepted, in the *E-Invoice Process Monitoring* page.

- Status is set to Accepted.
- E-Invoice Reference Number is set based on value of the <EINVOICE_REFERENCE_NUMBER> tag from the response message.
- E-Invoice Reference Date is set based on value of the <EINVOICE_REFERENCE_DATE> tag from the response message.

I	E-Invoice Process Monitoring												
	∇										\$~ L~	24 ~	•
	~	Id	dentity	Series ID	Document No	Document Status	Sent Time	Status	E-invoice Reference Number	E-invoice Reference Date	Document Type	Attachmen	Error
		E N	MB-CUST-PL-PL	ZK	200700050	Preliminary	9/5/23, 4:38 PM	Accepted	99999999999-20230830-08F1E0ACC9EE-43	9/5/23, 12:00 AM	Customer Invoice	No	Ē

When accepted invoice is later referred:

- as original invoice in case of correction invoice
- as previous prepayment based invoice in case of next prepayment based invoice or final invoice

number from the **E-Invoice Reference Number** field and, in case of correction invoice, date from the **E-Invoice Reference Date** field of the accepted invoice are included in the later invoice.

12.6.3.2 Response Status - Rejected

In case response status is **Rejected**, in the *E-Invoice Process Monitoring* page:

- Status is set to Rejected.
- **Response Error** is set based on value of the <RESPONSE_ERROR> tag from the response message.
- **Response Error Code** is set based on value of the <REPONSE_ERROR_CODE> tag from the response message.

Adjust basic data to correct the reason of the rejection.

As a result of enabling **Process After Response** in the *E-Invoice Processing Type* page **Document Status** is **Preliminary** and rejected invoice can also be adjusted in *Instant Invoice* page, *Customer Invoice* page or *Project Invoice* page respectively.

When reason for rejecting the invoice is fixed, click **Resend E-invoice** in the *E-Invoice Process Monitoring* page.



12.6.4 POST INVOICE

If Automatically Process Accepted Invoice is enabled in the *E-Invoice Processing Type* page, invoice is automatically posted (**Document Status** set to **Posted Auth** in the *E-Invoice Process Monitoring* page) when **Status** is set to **Accepted**.

If **Automatically Process Accepted Invoice** is disabled in the *E-Invoice Processing Type* page, invoice should be posted manually.

- In the *Print Invoice* page, select the invoice and click **Print**.
- In the Instant Invoice page, select the invoice and click Print Invoice.
- In the *Customer Invoice* page, select the invoice and click **Share** and next click **Print Invoice**.
- In the *Project Invoice* page, select the invoice and click Release Invoice.

Customer li	пото мв-сизт-	PL-PL - Polish Customer	in Polish Con	1pany - 2007	00050 - CUSTORDDEB - P	10785 🔻 2 of 5		Prel	iminary
« 🖉 / Д	Share V Posting Print Invoice	g 🗸 Installment Plan ar	nd Discounts	Notes					\bigcirc
Customer No PC MB-CUST-PL-PL	Print Work Copy Customer Harres Harres Polish Customer in Poli	Series ID ZK	Invoice No 200700050		Company MABE-POLAND - Polish	Site MBPL	Invoice Created 4/13/2023	Order Created 4/13/2023	
Amounts									
Currency	Gross Amt	Net Amt	Tax Amt		Currency Rate	Tax Currency Rate			
USD	1,230.0000	1,000.0000	230.0000		4	4			
LINES GENERAL	HISTORY								$ \rightarrow $
				\sim	Indicators				\sim
Payment				\sim	Delivery				\sim
References				\sim	Invoice Text				\sim
E-invoice Information									
Status	E-invoice Reference Numb	er				E-invoice Reference Date	Response Error Code		
Accepted	9999999999-20230830-0	8F1E0ACC9EE-43				9/5/23, 12:00 AM			
Response Error					Error				
Ē					—				
Attachments									~

12.6.5 UPDATE GENERAL LEDGER

Using IFS Cloud standard functionality, update vouchers to General Ledger.

12.6.6 FETCH TAX LEDGER INFO

Using IFS Cloud standard functionality, update tax transactions with additional information.

12.6.7 VIEW TAX TRANSACTIONS

Using IFS Cloud standard functionality, view tax transactions.

In the Tax Transactions page, value is fetched to the E-invoice Reference Number field.

> Financials > Tax Ledger > Tax Transactions 2 Company							any Polish Company			
Ta	ах	T	rans	sactions						
3	7	0	Ą	Validate Tax ID Number Voucher Detail	s Modify Tax Transactions Include Tax Proposal Item Calculate I	ncome Amount				\$~ Ľ~ :
(1			Fetched	E-invoice Reference Number	Identity	Party Type	Invoice Type	Series ID	Invoice No	Tax Code
C) :		Yes	5285537316-20240111-8DE0D0CEAA76-38	PC MB-CUST-PL-PL - Polish Customer in Polish Company	Customer	FP	FP	200700039	23



12.7 Supplier Invoices

12.7.1 LOAD E-INVOICE IN IFS STYLE

Using IFS Cloud standard functionality, load XML file.

E-invoice XML in IFS Style is placed in incoming folder of IFS Connect. From this folder it is automatically uploaded to IFS Cloud.

12.7.2 VIEW EXTERNAL SUPPLIER INVOICE

In the *External Supplier Invoices* page, enter number assigned by Tax Authorities in the **E-invoice Reference Number** field for the uploaded invoice.

• > Fin	ancials	s > s	supplier involce >	External Involce > External Supplie	er Involces 🙄										
Exte	err	าล	l Suppl	ier Invoices											
7	1	ť	ī Δ ~	Invoice Line Information A	dvance Invoice Information	n Installment Information	Recalculate Payment	Term Info Cre	eate Invoices	View Local File	View Error Log	Notes			
(1)			Load ID	E-Involce Reference Number	Invo	Ice No Suj	oplier	involce Type	Involce Load Status	Load Error	Invoice 5	tatus	Transaction Date	Invoice Date	Delivery Date
		1	150	5285537316-20240111-8D	EODOCEAA76-10 ZK2	200700001-3	MB-SUPP-PL-PL - P	ZZ	Checked				1/31/2024	1/11/2024	1/11/2024

12.7.3 CREATE MANUAL SUPPLIER INVOICE

Using IFS Cloud standard functionality, create supplier invoice from external supplier invoice.

• > Fit	nancia	als >	Supplier involce >	External Invoice > External Supplier Invoices 📿									
Ext	External Supplier Invoices												
7	1	,	± 4 ↓	Invoice Line Information Advance Invoice Info	mation Installment Inform	ation Recalculate Payment 1	Ferm Info Crea	ate Invoices	View Local File View Er	rror Log Notes			
(1) ~			Load ID	E-Invoice Reference Number	Involce No	Supplier	Involce Type	invoice Load Status	Load Error	Invoice Status	Transaction Date	Invoice Date	Delivery Date
	:	0	150	5285537316-20240111-8DE0D0CEAA76-10	ZK200700001-3	PS MB-SUPP-PL-PL - P	ZZ	Checked			1/31/2024	1/11/2024	1/11/2024

Using IFS Cloud standard functionality, in the **Manual Supplier Invoice** page click the **More Information** command. In the **More Information** dialog, the **E-invoice Reference Number** field is added and value can be changed for invoice in **Preliminary** status.

Pafaranca Sarias		Pafaranca Invaica No		Invoice Pacinient			
Reference Series		Reference invoice No		MABEPL - Maria Beresewicz -			
Supplier Invoice Addr	ess	Delivery Address		Use Project Address for Tax			
A1-SUPP-PL	•	A1-COMP-DEL		No			
Reference Supplier		Preliminary Code		National Bank Code			
	•			•			
Nature of Business				Creator Reference			
				E-INVOICE			
Tax Currency Rate	Parallel Currency	Delivery Date	Tax Invoice Series	Tax Invoice No Tax Invoice Date			
1	5	1/11/2024					
Transfer Status				Customs Declaration Date			
				Ē			
Correction Reason ID		Correction Reason					
	-						
Branch		Supplier Branch					
	•						
E-invoice Reference N	lumber	-					
5285537316-20240	111-8DE0D0CEAA76-1	0					



Using IFS Cloud standard functionality, invoice can also be entered using the *New Manual Supplier Invoice* assistant. In the **More Information** section, enter number assigned by Tax Authorities in the **E-invoice Reference Number** field.

								_			
 Financials > Supplier Invoice > New Ma 	> Financials > Supplier Involce > New Manual Supplier Involce										
New Manual Sup	ew Manual Supplier Invoice										
Header Information	Line Information Po	sting Information									
Company	Voucher Date	Accounting Year	Accounting Period		Liser Group		Voucher Type		(ourber No		
MABE-POLAND	3/1/2024	2024	3		AC						
PO Reference	Receipt Reference	Sub Contract Reference			Invoice Advice Reference		Project ID		iupplier		
=			=		=		•		PS MB-SUPP-PL-PL - Polish Supplier in	Polish Company	-
Invoice Type	Series ID	Invoice No	Currency		Currency Rate		Invoice Date		krrival Date	Pay Term Base Date	
FZ 👻	FZ 👻	TEST	PLN	•	1		3/1/2024		3/1/2024	3/1/2024	
Payment Terms		Due Date	Plan Pay Date		Payment Reference		Automatic Payment Authorization			Authorizer ID	
0	-	3/1/2024	3/1/2024				When Posted		-	*	-
Advance Invoice	Gross Amount		Net Amount				Tax Amount				
				-							
More Information											
Reference Series	Reference Invoice No		Invoice Recipient				Supplier Invoice Address	1	Delivery Address	Use Project Address for Tax	
·			MABEPL - Maria Beresewicz		•		A1-SUPP-PL -		A1-COMP-DEL -	NO	
Reference Supplier	Preliminary Code	National Bank Code			Nature of Business			- 6	reator Reference		
-	•		•	•							
Tax Currency Rate	Parallel Currency Rate	Delivery Date	Tax Invoice Series ID		Tax Invoice No		Tax Invoice Date	-	lustoms Declaration Date		
1	5	3/1/2024							曽		
Correction Reason ID		Correction Reason			Branch		Supplier Branch	4	-invoice Reference Number		
	•				-	•		J	5285537316-20240111-8DE0D0CEAA76-	10	
Pre Postings											
	e roadê										
Previous Next Finish Ca	Previous Divert Finish Cancel										
· · · · · · · · · · · · · · · · · · ·				_		_					

12.7.4 POST MANUAL SUPPLIER INVOICE

Using IFS Cloud standard functionality, post supplier invoice. If **Date of Final Posting** is selected in the **Supplier Invoices** drop-down in the **Tax Liability Date Control** page, post invoice finally.

12.7.5 UPDATE GENERAL LEDGER

Using IFS Cloud standard functionality, update vouchers to General Ledger.

12.7.6 FETCH TAX LEDGER INFO

Using IFS Cloud standard functionality, update tax transactions with additional information.

12.7.7 VIEW TAX TRANSACTIONS

Using IFS Cloud standard functionality, view tax transactions.

In the Tax Transactions page, value is fetched to the E-invoice Reference Number field.

• >	> Financials > Tax Ledger > Tax Transactions									
Та	Fax Transactions									
7	/	Calcu	ulate Income Amount							
~	F	etched	E-Involce Reference Number	Identity	Party Type	Invoice Type	Series ID	Invoice No	Involce Date	Tax ID Number
	: (Yes	5285537316-20240111-8DE0D0CEAA76-10	PS MB-SUPP-PL-PL - Polish Supplier in Polish Company	Supplier	ZZ	ZZ	ZK200700001-3	1/11/2024	1234567890

12.8 Delimitations for Customer Invoices

This is an initial solution for Polish E-Invoice.

When creating Polish E-invoice XML in IFS Style

- Only basic information is supported.
- Non-mandatory elements/tags are not supported.
- Rebate invoice is not supported.
- Invoices with price including tax are not supported.



Information for some of the KSeF tags is not included in Polish e-Invoice. In particular the following is not available.

KSeF Element/Tag	Description
Podmiot3	Information identifying a third party entity/entities referred to in the invoice
PodmiotUpowazniony	Information identifying an authorized entity referred to in the invoice
Stopka	Other information included in the invoice such as, among other things, the invoice's footer and the KRS and REGON numbers
P_13_4 P_14_4 P_14_4W	Amounts related to flat rate applicable to taxi services
P_13_5 P_14_5	Amounts related to invoice documenting transactions realized by a taxable person identified in the territory of the country as EU OSS
P_13_11	Amount related to invoice with margin based scheme
P_16	Annotation "cash-basis settlement method"
P_17	Annotation "self-billing"
P_22	Intra-community supply of new means of transport
P_PMarzy	Margin based scheme details
NrFaKorygowany	Correct number of the invoice corrected in cases where the correction is made to amend the invoice's number
Podmiot1K	Element containing the data of Podmiot1 put on the invoice corrected
Podmiot2K	Element containing the data of Podmiot2 put on the invoice corrected
P_15ZK	
KursWalutyZK	
ZaliczkaCzesciowa	
Zwrot akcyzy	Additional information necessary for farmers claiming refund of excise duty included in the price of fuel oil

When additional information is fetched to tax transactions for posted invoices, value in the **Status** field from the **E-invoice Process Monitoring** page is not validated. In case of using processing type with **Process After Response** disabled, information can be fetched for not accepted status. When invoice is accepted after the fetch process, **E-invoice Reference Number** is missing for the tax transaction.

12.9 **Delimitations for Supplier Invoices**

This is an initial solution for Polish E-Invoice.

- E-invoice Reference Number (KSeF number) cannot be loaded from E-INVOICE XML.
- E-invoice Reference Number field is not available in the *Multi-Company External* Supplier Invoices page.