



Country Solution Italy

IFSCLOUD24R2

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1 Company Set-up

1.1 Overview

In order to utilize the Italian functionality, the company must be set up as using the Italian localization. This is defined in the **Company** page.

1.2 Define localization

- Open the **Company** page.
- Search for the company.
- Select “Italy” in the drop-down list in the **Localization** field and **Save**. Note that this cannot be changed once transactions are created for the company.

> Application Base Setup > Enterprise > Company > Company >

Search
Advanced

Company
Name
Creation Date
Localization
More
Favorites
Search

Company
JL IT - JL IT
1 of 4

>>
Update Company
Update Company Translation
New Company

| Company | Name |
|---------|-------|
| JL IT | JL IT |

General Information

Default Language
English

Country
ITALY

Localization
Italy

Form of Business

Classification of Business

Creation Date
3/6/2023

Activity Start Date

Source Company

Source Template ID
STD

Template Company
No

Master Company for Group Consolidation
No

Attachments

1.3 Select Localization functionality

Specify which functionality to use.

- Open the **Localization Control Center** tab in the **Company** page
- All functionality available for ITALY is presented in the list. Enable/Disable the functionality based on the requirements for the company by enabling/disabling the toggle. Note that some functionality is mandatory and cannot be disabled.

| | | | | |
|---|--|--|--|--|
| Application Base Setup > Enterprise > Company > Company > Localization Control Center | | | | |
| Sort by | | | | |
| Localization Control Center JL IT - JL IT 1 of 4 | | | | |
| <div> <div>JL IT</div> <div>Name: JL IT</div> </div> | | | | |
| <div> <div>Address</div> <div>Communication Method</div> <div>Message Setup</div> <div>Employees</div> <div>Accounting Rules</div> <div>Tax Control</div> <div>Invoice</div> <div>Payment</div> <div>Fixed Assets</div> <div>Periodical Cost Allocation</div> <div>Supply Chain Information</div> <div>Localization Control Center</div> </div> | | | | |
| <div> <div>Show less</div> <div>JL IT SUP</div> <div>Name: JL IT SUP</div> <div>LINDA-IT</div> <div>Name: Lindas Italy</div> </div> | | | | |
| <div> <div>Company</div> <div>Name</div> <div>Association No</div> <div>Created By</div> </div> | | | | |
| <div> <div>JL IT</div> <div>JL IT</div> <div></div> <div>JOLLSE</div> </div> | | | | |
| <div> <div>Localization</div> <div>Italy</div> </div> | | | | |
| <div> <div>Functionality</div> <div>Description</div> <div>Mandatory</div> <div>Enabled</div> </div> | | | | |
| <div> <div>Alternative Delivery Note Number in Chronological Order</div> <div>Delays the creation of alternative delivery note number to the point where we print the first delivery note or send the dispatch advi</div> <div>Yes</div> <div>Yes</div> </div> | | | | |
| <div> <div>Delivery Note Print-out Mandatory to Create Customer Invoice</div> <div>Restricts the creation of customer order / collective invoice without printing the created delivery note.</div> <div>Yes</div> <div>Yes</div> </div> | | | | |
| <div> <div>Discounted Price Rounded</div> <div>Enables the rounding of the sales price after applying the discounts on the customer order lines and customer order invoice lines.</div> <div>No</div> <div>No</div> </div> | | | | |
| <div> <div>Goods/Services Statistical Codes Definition per Company</div> <div>Enables the identification/classification of goods and services for operational and statutory reporting purposes.</div> <div>Yes</div> <div>Yes</div> </div> | | | | |
| <div> <div>Additional Information in Italy Intrastat</div> <div>Enables the use of additional information in the Intrastat report, among others: statistical numbers for service parts (sales and purc</div> <div>Yes</div> <div>Yes</div> </div> | | | | |
| <div> <div>Italian Payment Formats</div> <div>Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the payment format</div> <div>Yes</div> <div>Yes</div> </div> | | | | |
| <div> <div>Italian Tax Reports</div> <div>Enables Italian Tax Reports (for Purchases, Sales and Corrispettivi Tax Books), the Quarterly Tax Liquidation Report and the Spesom</div> <div>No</div> <div>Yes</div> </div> | | | | |

2 Discounted Price Rounded

2.1 Overview Legal Requirement

According to Italian VAT regulations, the invoices have to include price discounts. The discounted price must be rounded to two decimals and net amount must be calculated as discounted price multiplied by quantity. Currently, in standard version, the net amount is calculated as price * quantity, then discounts are applied, and the discounted price is rounded. The difference in calculations in Standard and the Italian localization result in slightly different values.

In order to comply with the Italian VAT regulations, and business practice, the calculation has been changed accordingly to fit Italian requirements.

- The percentage (%) is recalculated in such a way, so that the standard algorithm for net amount calculation becomes usable for Italian customers
- The calculation on the net amount is not changed

New discount calculation is used on customer invoice report and when invoice postings are created.

2.2 Prerequisites

The company must be set-up to use Italy localization, see the [Company Set up](#) chapter and the 'Discounted Price Rounded' parameter must be enabled.

2.3.2 DETAILED ITALIAN ALGORITHM EXAMPLE

- 1. Apply **Order** **Line** **Discount**
Discounted Price: $\text{round}(2,77 * (1 - 0,10); 2) = 2,49$
- 2.a Apply **Group** **Discount**
Discounted Price: $\text{round}(2,49 * (1 - 0,10); 2) = 2,24$
- 2.b Apply **Additional** **Discount**
Discounted Price: $\text{round}(2,49 * (1 - 0,05); 2) = 2,37$
- Final Discounted Price: $2,77 - 0,28 - 0,25 - 0,12 = 2,12$
- Expected **Net Amount**: $\text{round}(2,12 * 1000; 2) = 2120$

Net amount rounding in the Italian localization:

Customer Order

P11076

2 of 3

«

🔍

+

✎

📄

⌵

Status

Share

Operations

Freight

Invoice

Related Pages

Copy Order

Order History

Order No

Customer

Site

Order Type

Wanted Delivery Date/Time

P11076

🇮🇹

HP-ITCUST - HP ITALIAN CUSTOMER

HPIT1

NO

2020-09-14 00:00

Order Amounts

Total Net Amount/Base

Total Contribution Margin/B...

Contribution Margin(%)

Total Net Amount/Curr

Total Tax Amount/Curr

Total Gross Amount/Curr

📄 2120,0000 EUR

2120,0000 EUR

100,00

📄 2120,0000 EUR

📄 530,0000 EUR

📄 2650,0000 EUR

LINES

RENTAL LINES

ORDER DETAILS

CHARGES

INVOLVED PARTIES

☰

🔍

📄

⌵

+

✎

| ✓ | : | 🔍 | Sales Part No | Sales Part Description | Sales Qty | Price/Base | Discount (%) | Discount Amount/Curr | Group Discount (%) | Additional Discount (%) | Total Order Line Discount (%) | Net Amount/Base |
|--------------------------|---|---|---------------|------------------------|-----------|------------|--------------|----------------------|--------------------|-------------------------|-------------------------------|-----------------|
| <input type="checkbox"/> | : | 🔍 | 1010 | Skrugar | 1000 | 2,7700 | 10 | 280,0000 | 10 | 5 | 23,59 | 2120,0000 |

2.4 Group Discount & Additional Discount

Group Discount and Additional Discount are added together but are compound (not simply added percent) with Order Line Discount. This is standard functionality and is not changed by the Italian functionality. See standard calculation below:

$$\text{Price} * (1 - \text{discount}\%) * (1 - (\text{group_discount}\% + \text{additional_discount}\%)) * \text{quantity}$$

The functionality is adding rounding at every discount type calculation. The discounted price (technically discount amount) is rounded after each discount type is applied. The rounded value after Order Line Discount is used as a calculation's basis both for Group Discount and Additional Discount.

Example

Assume that Line Discount, Group Discount and Additional Discount are set to 1 %; the calculation basis (sales price) equals 1,20.

The net amount and discounted price is calculated as follows:

1. Applying **Order** **Line** **Discount**
Discounted Price: $\text{round}(1,20 * 0,99, 2) = 1,19$
(discount amount = 0,01)
2. Applying **Group** **Discount**
Discounted Price: $\text{round}(1,19 * 0,99, 2) = 1,18$
(discount amount = 0,01)
3. Applying **Additional** **Discount**
"Discounted Price": $\text{round}(1,18 * 0,99, 2) = 1,17$ (final price is 1,17)
(discount amount = 0,01).

Note: Base calculation for both Group Discount and Additional Discount is the same.

4. Final Discounted Price: $1,20 - 0,01 - 0,01 = 1,17$
5. Expected **Net Amount** should be calculated as “final” discount price times quantity
 Net Amount: $\text{round}(1,17 * 1000, 2) = 1170$
 If each discount is recalculated in the described way then the net amount is calculated properly by using the existing algorithm.

Example 2:

Assume that

Line Discount = 10%

Group Discount = 10%

Additional Discount = 5%

Sales price = 2,77

Quantity = 1000

The net amount and discounted price is calculated as follows:

- | | Order | Line | Discount |
|---|------------------------------------|------|-------------|
| 1. Applying | | | |
| Discounted Price: $\text{round}(2,77 * 0,90, 2) = 2,49$ | | | |
| (discount amount $2,77 - 2,49 = 0,28$) | | | |
| 2. Applying | Group | | Discount |
| Discounted Price: $\text{round}(2,49 * 0,90, 2) = 2,24$ | | | |
| (discount amount $2,49 - 2,24 = 0,25$) | | | |
| 3. Applying | Additional | | Discount |
| “Discounted Price”: $\text{round}(2,49 * 0,95, 2) = 2,37$ | | | |
| (discount amount $2,49 - 2,37 = 0,12$) | | | |
| 4. Final Discounted Price: | $2,77 - 0,28 - 0,25 - 0,12 = 2,12$ | | |
| 5. Expected Net Amount : | $\text{round}(2,12 * 1000, 2)$ | = | 2120 |

The discount originally entered by the user in **Order/Quotation/Invoice Line Discount** dialog, in the **Additional Discount** field or fetched from **Discount Group** settings, are stored in three new columns which have been added to:

- *Customer Order/Lines*
- *Customer Order/Rental Lines*
- *Sales Quotation/Lines*
- *Sales Quotation/Rental Lines*
- *Customer Invoice*

The new fields are called **Original Discount**, **Original Additional Discount** and **Original Group Discount** but are displayed in existing columns: **Discount**, **Additional discount** and **Group Discount**.

2.5 Delimitations

When **Price Including Tax** is selected then standard method of discount calculation is used on sales quotation, customer order and customer invoice.

If user creates a collective invoice that contains orders created both before and after enabling the “Discounted Price Rounded” parameter, the Customer Invoice will show the actual discounts for all lines, not the newly created columns with “original values”.

3 Goods/Services Statistical Codes Definition per Company

3.1 Overview Legal Requirement

In Italy sales of services must also be included in the Intrastat reporting. For that, the Service Statistic Number (CPA, Classification of products by activity) is used instead of Customs Statistic Number, which is used for goods.

3.2 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Goods/Services Statistical Codes Definition per Company” localization functionality must be enabled.

3.3 Define Service Statistic Number for sales

Service Statistic Numbers for Sales of Services are defined in the **Goods/Services Statistical Codes** page.

● > Application Base Setup > General Data > Goods/Services Statistical Codes ↻ Company **EVERY DENNISON ITALY**

Goods/Services Statistical Codes

☰ ☯ ☱ ☲ ☳ ☴ ☵ ☶ ☷ + ✎ Translation ☰

| ✓ | : | Goods/Services Statistical Code | Description | Validity |
|--------------------------|---|---------------------------------|--|----------|
| <input type="checkbox"/> | : | 032019 | CPA for Services | Active |
| <input type="checkbox"/> | : | 1212072 | Installation services of industrial machinery and equipment | Active |
| <input type="checkbox"/> | : | 1212027 | Repair and maintenance services of other fabricated metal products | Active |
| <input type="checkbox"/> | : | 1212735 | Retail trade services of coffee, tea, cocoa and spices | Active |
| <input type="checkbox"/> | : | 1212844 | Road transport services of freight by refrigerator vehicles | Active |

3.4 Connect Service Statistics Number

Defined service statistics numbers should be connected to Non-inventory sales parts and Purchase parts. New **Goods/Services Statistical Code** field is added to the **Non-Inventory Sales Part/General** tab.

This field is enabled only when the **Category** is set to “Service” in the non-inventory sales part.

Non-Inventory Sales Part SERVICE - Service hours - BRA ▼

Complementary Parts
Document Text
Connect Services
Customer Warranty


| | | | | |
|---------------------------------|--|---|--|--------------------|
| Sales Part No SERVICE | | Part Description In Use Service hours | | Site BRA |
|---------------------------------|--|---|--|--------------------|

| GENERAL | DESCRIPTIONS | CHARACTERISTICS | CHARGES | |
|---------------------------------|----------------------|-----------------|-------------------|------------------|
| Intrastat | | | | Sourcing |
| Customs Statistics No | Intrastat Conv Fa... | Customs UoM | Country of Origin | Purchase Part |
| | | | | |
| Unit of Measure | | | | Grouping |
| Pricing | | | | Tax |
| GTIN | | | | Miscellaneous |
| Indicators | | | | Replacement Part |
| Goods/Services Statistical Code | | | | |
| Goods/Services Statistical Code | | | | |
| 74081100 - Copper wires | | | | |
| Attachments | | | | |

New **Goods/Services Statistical Code** field is added to the **Purchase Part/General** tab.

Purchase Part SERVICE - Transport service - BRA

[Supplier for Part](#)
[Document Text](#)
[Alternate Purchase Parts](#)
[Create](#)

Part No: SERVICE
 Part Description in Use:  Transport service

Notes

GENERAL
 CHARACTERISTICS
 DESCRIPTIONS
 SUPPLIERS
 SUPPLIER AGREEMENTS
 SUPPLIER SPLIT
 DELIVERY OVER

Part Parameters

Buyer ID:
 Tech Coordinator:

Purchase Group:
 Order Proc Type:

Standard Pack Size: 1
 Created: 9/6/2023

Indicators

Inventory Part: ☒ No
 Document Text: ☒ No
Alternate Parts Exist: ☒ No

Taxable: ☐
Contractor: ☐

Goods/Services Statistical Code:

Goods/Services Statistical Code: 23456789 - Transport service

This field is enabled only for non-inventory purchase parts. i.e. when the **Inventory Part** option is disabled.

3.5 Connect Service Statistic Number for Repair at Supplier in company

In Italy, service of repair should be included in the Intrastat reporting. To facilitate this, **Service Statistical Code for Repair at Supplier** field is added to the **Company/Supply Chain Information/Warehouse Management** tab.

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

Sort by

Supply Chain Information JL IT - JL IT 1 of 4

Company Name
JL IT JL IT

GENERAL **WAREHOUSE MANAGEMENT** PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

General

Enable IPR for New Sites ☐ Keep Engineering Revision in Inter-Site Transfer ☐

Inventory Part Lifecycle Parameters

Financial Control Parameters

Units of Measure

| Weight UoM | Volume UoM | Length UoM | Temperature UoM |
|------------|------------|------------|-----------------|
| kg | m3 | m | Cel |

Part Ownership Transfer Reason

Italy Intrastat

Next Intrastat File Number

Service Statistical Code for Repair at Supplier
1212072 - Installation service

4 Delivery Note Print-out Mandatory to Create Customer Order Invoice

4.1 Overview Legal Requirement

In Italy, the business practice is to print a delivery note, if created. The invoice will have the delivery note numbers as reference and the delivery note numbers should match with the invoice. Any order that contains a delivery note that is not yet printed, shall not be invoiced. This is not a legal requirement.

4.2 Process Overview



4.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Delivery Note print-out Mandatory to Create Customer Invoice” localization functionality must be enabled.

> Application Base Setup > Enterprise > Company > Company > Localization Control Center

Sort by ▾

JL IT

Name: JL IT

Address

Communication Method

Message Setup

Employees

Accounting Rules

Tax Control

Invoice

Payment

Fixed Assets

Periodical Cost Allocation

Supply Chain Information

Localization Control Center

Show less

Localization Control Center

JL IT - JL IT ▾ 1 of 4

<< ⚙ ⏰ ▾

| Company | Name | Association No | Created By |
|--------------|-------|----------------|------------|
| JL IT | JL IT | | JOLLE |
| Localization | | | |
| Italy | | | |

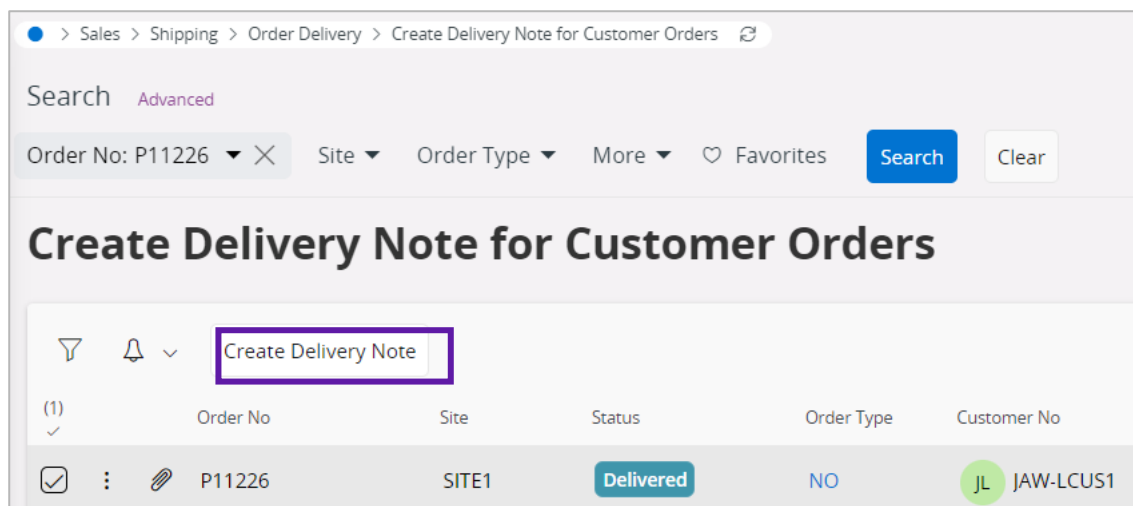
▾ ⚙

| ✓ | | Functionality | Description | Mandatory | Enabled |
|--------------------------|---|--|---|-----------|---------|
| <input type="checkbox"/> | : | Alternative Delivery Note Number in Chronological Order | Delays the creation of alternative delivery note number to the point where we print the first delivery n | Yes | Yes |
| <input type="checkbox"/> | : | Delivery Note Print-out Mandatory to Create Customer Invoice | Restricts the creation of customer order / collective invoice without printing the created delivery note. | Yes | Yes |
| <input type="checkbox"/> | : | Discounted Price Rounded | Enables the rounding of the sales price after applying the discounts on the customer order lines and ci | No | No |

4.4 Processing customer order deliveries

Use standard functionality to create a delivery note(s) for the customer order. Following options are available:

In **Create Delivery Note for Customer Orders** page search for the relevant customer order, select it and click on the command button **Create Delivery Note**.



Search **Advanced**

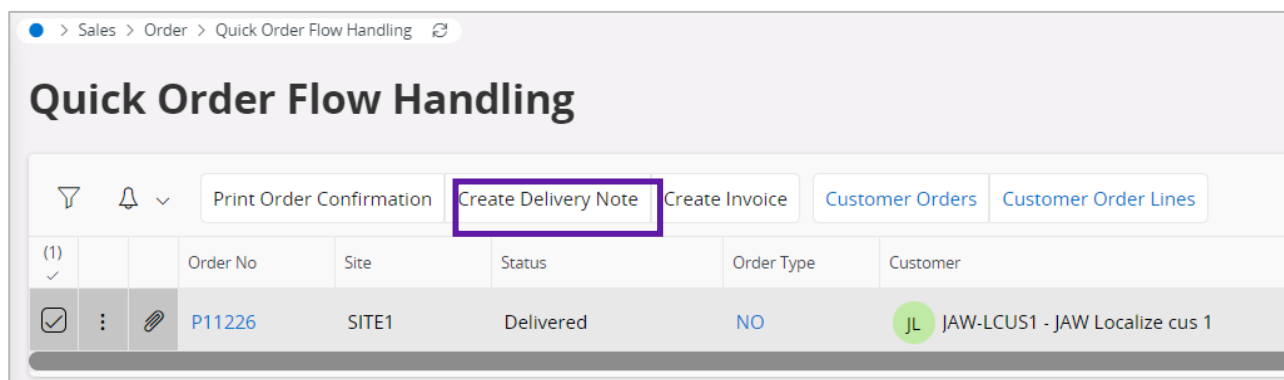
Order No: P11226 Site Order Type More Favorites Search Clear

Create Delivery Note for Customer Orders

Filter: Create Delivery Note

| (1) | Order No | Site | Status | Order Type | Customer No |
|-----|----------|-------|-----------|------------|--------------|
| ✓ | P11226 | SITE1 | Delivered | NO | JL JAW-LCUS1 |

Alternatively, the same can be done via the **Quick Order Flow Handling** page by querying for the relevant customer order, selecting it and clicking on the **Create Delivery Note** command button.



Quick Order Flow Handling

Print Order Confirmation Create Delivery Note Create Invoice Customer Orders Customer Order Lines

| (1) | Order No | Site | Status | Order Type | Customer |
|-----|----------|-------|-----------|------------|-----------------------------------|
| ✓ | P11226 | SITE1 | Delivered | NO | JL JAW-LCUS1 - JAW Localize cus 1 |

NOTE: Make sure the delivery note is **ONLY** created and not printed. This can be setup via **Customer Order Type** page by specifying a stop point after **Create Delivery Note** event.

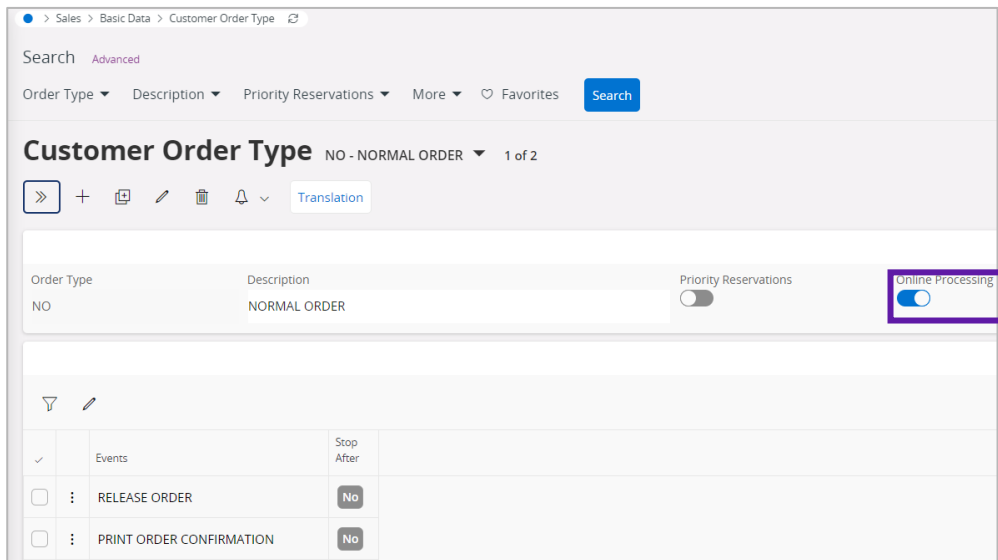
4.5 Create Invoice

Use standard functionality to create customer invoices from the following pages.

- **Create Customer Invoices**
- **Batch Create Customer Invoices**
- **Create Collective Customer Invoices**
- **Batch Create Collective Customer Invoices**

- **Quick Order Flow Handling**

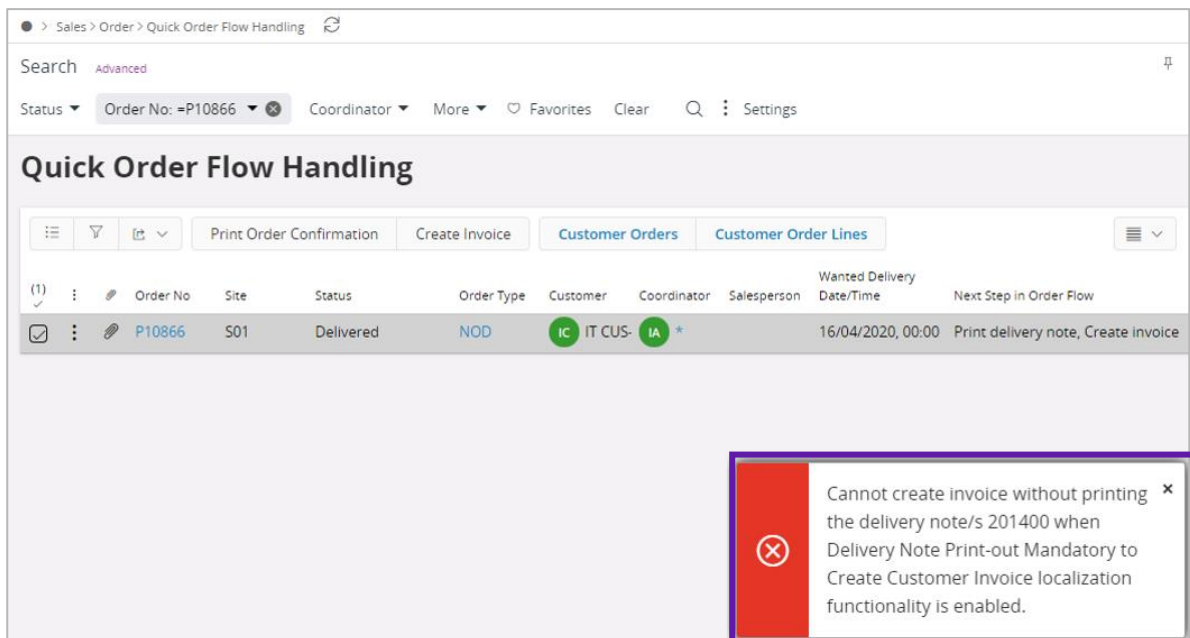
When trying to create customer invoices via the above pages using customer orders with delivery notes yet to be printed, an error message would be raised. This error would be raised real-time or in the respective background job; depending on the setup associated with the order type and the page from which the invoice creation is initiated. The error would be raised real-time only if the **Online Processing** toggle is set to ON position in the **Customer Order Type** page for the respective order type as well as the page from which the customer order creation is initiated supports online invoice creation.



The screenshot shows the 'Customer Order Type' page. The 'Order Type' is 'NO' and the 'Description' is 'NORMAL ORDER'. The 'Priority Reservations' toggle is off. The 'Online Processing' toggle is highlighted with a red box and is turned on.

| Events | Stop After |
|--------------------------|------------|
| RELEASE ORDER | No |
| PRINT ORDER CONFIRMATION | No |

The error message would be displayed in a toast as follows:



The screenshot shows the 'Quick Order Flow Handling' page. The 'Order No.' is 'P10866' and the 'Status' is 'Delivered'. The 'Order Type' is 'NOD'. The 'Customer' is 'IC IT CUS- IA *'. The 'Wanted Delivery Date/Time' is '16/04/2020, 00:00'. The 'Next Step in Order Flow' is 'Print delivery note, Create invoice'. An error message toast is displayed at the bottom right, stating: 'Cannot create invoice without printing the delivery note/s 201400 when Delivery Note Print-out Mandatory to Create Customer Invoice localization functionality is enabled.'

4.6 Delimitations

- This is only applicable for customer order invoices (normal and collective invoices) and does not cover rental transactions.
- Sending the DESADV (Dispatch Advice) message is not supported in this functionality. Therefore, if there is a delivery note that is sent through DESAADV message but not printed, users will not be able to invoice the order delivery till the delivery note is printed.

5 No Delivery Note for Services

5.1 Overview Legal Requirement

In Italy it is common business practice to exclude non-transportable (non-inventory sales part of category service) from the delivery note printout. And stop the consumption of delivery note number when there is only non-inventory sales part for a customer order.

5.2 Process Overview



5.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “No Delivery Note for Services” localization functionality must be enabled.

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The ‘Exclude Services in Delivery Notes Printout’ parameter in **the Company/Supply Chain Information/Sales** tab should be enabled.

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

Supply Chain Information

ML - Manfredo Company for test ITALOC 1 of 1

Company: ML Name: Manfredo Company for test ITALOC Association No:

GENERAL WAREHOUSE MANAGEMENT PROCUREMENT **SALES** RENTAL

General

Delay Cost of Goods Sold to Delivery Confirmation: ☐ Inter-Site Profitability: ☐ **Exclude Services in Delivery Note Printout: ☒**

A Non-Inventory Sales part of category 'Services' should be created and, this is standard functionality and refer IFS Cloud Documentation for details.

5.4 Create a non-inventory sales part of category service

Create non-inventory sales parts in the **Non-inventory sales part** page. This is standard functionality, refer IFS Cloud Documentation for more details.

Sales > Part > Non-Inventory Sales Part

Search Advanced

Site: IT% Sales Part No Sales Part Description More Favorites Search Clear

Non-Inventory Sales Part

SERV - Service - IT1 2 of 2

Complementary Parts Document Text Connect Services Customer Warranty

Sales Part No: SERV Part Description in Use: Service Site: IT1 Sales Type: Sales Only Category: **Service**

GENERAL DESCRIPTIONS CHARACTERISTICS CHARGES

Intrastat

Customs Statistics No Intrastat Conv Factor Customs UoM Sourcing

Purchase Part Sourcing Option: Not supplied

5.5 Processing customer order deliveries

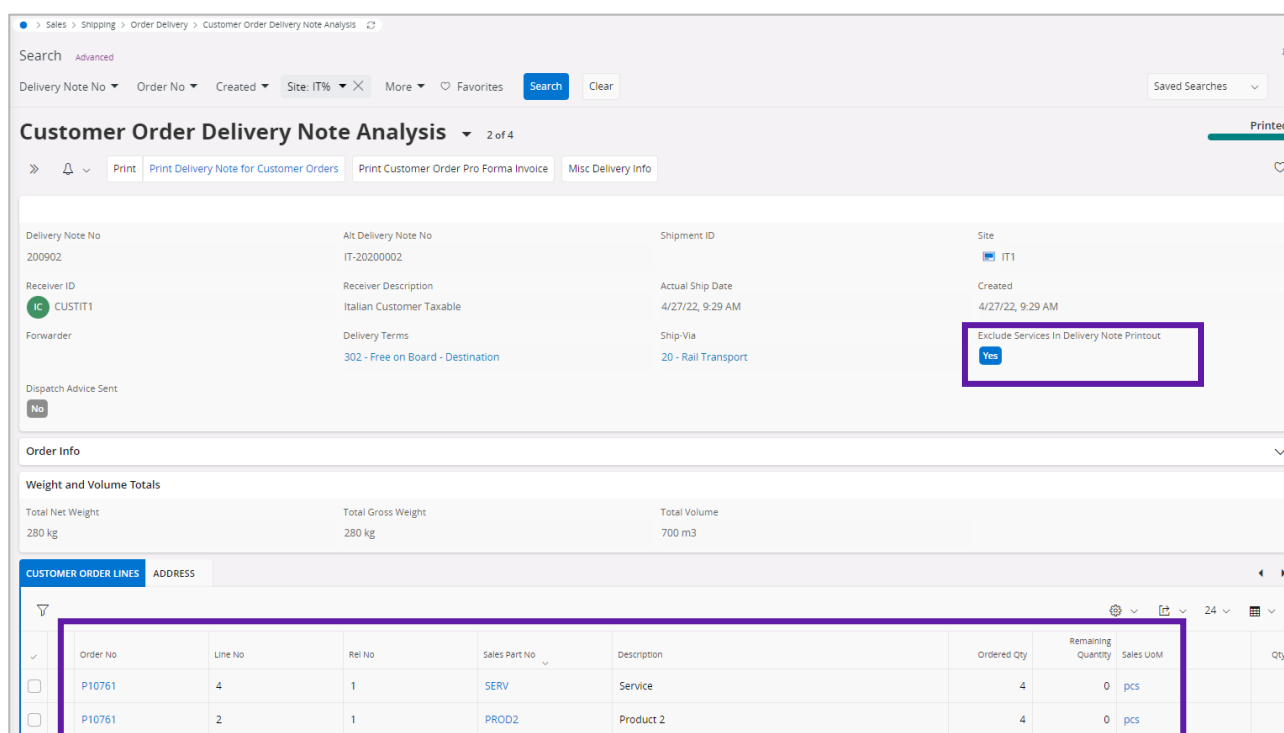
Create a customer order with non-inventory sales part of category service. Process the order until the creation of delivery note. This is standard functionality, refer IFS Cloud Documentation for more details.

5.6 No delivery note for service

If we try to query for the delivery note in the **Customer Order Delivery Note Analysis** page using the Order No, there will not be any record available because a delivery note is created. This is because the customer order was created only with a non-inventory sales part with category service. Here if the delivery of the customer order was done using a shipment, still the system will not create a delivery note.

If the customer order had an inventory part line or a non-inventory sales part (goods) and a non-inventory sales part (service) then, the system will create a delivery note.

The 'Exclude Services in Delivery Notes Printout' option in the **Customer Order Delivery Note Analysis** page will be selected and, both customer order lines (inventory part line and non-inventory sales part (service)) will be shown in the page.



| Order No | Line No | Rel No | Sales Part No | Description | Ordered Qty | Remaining Quantity | Sales UoM | Qty |
|----------|---------|--------|---------------|-------------|-------------|--------------------|-----------|-----|
| P10761 | 4 | 1 | SERV | Service | 4 | 0 | pcs | |
| P10761 | 2 | 1 | PROD2 | Product 2 | 4 | 0 | pcs | |

This option 'Exclude Services in Delivery Notes Printout' indicates, whether services are excluded from the printout or not and it's not possible to change the value of this option from the **Customer Order Delivery Note Analysis** page. So, in this scenario, services on the delivery note are not printed in the delivery note printout.

5.7 Delimitations

None

6 Automatic Update of Date Applied on Inventory Transactions

6.1 Overview Requirement

There is an accounting practice in Italy to have high focus on the dates used for inventory value calculations. The date applied on the inventory transactions should be as close to the real date as possible:

In Italy the requirement is the following:

- Date applied is when the delivery note is created or
- Date applied is when the transport was actually made and
- Date applied is when the goods arrive from the customer, in the return scenario

In IFS Cloud there are two different dates on inventory transactions:

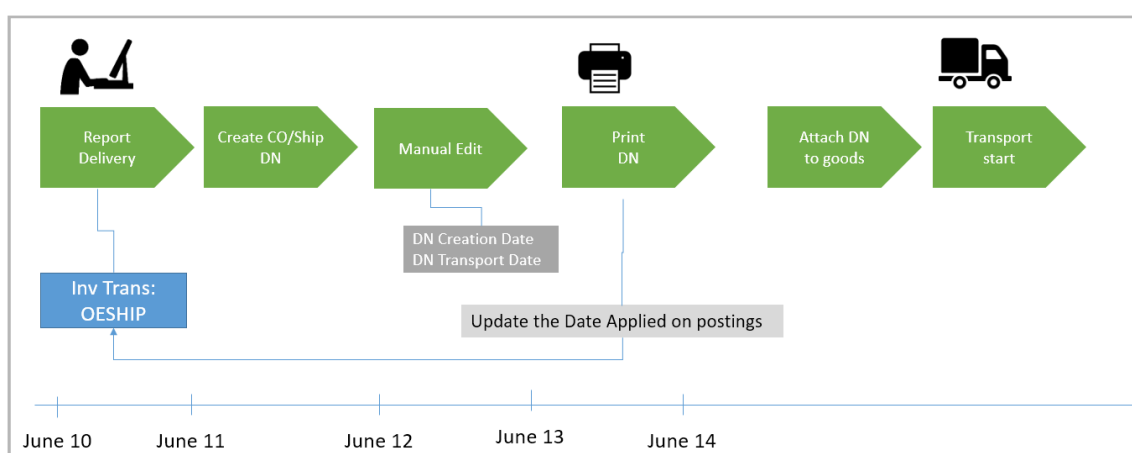
- Created: The date on which the transaction was created. This value is set automatically when a transaction is created. This field cannot be updated.
- Applied date: The actual transaction date.

In the standard functionality, the date when the user reports the delivery of a customer order (OESHIP) is set as the applied date, even if the creation of the delivery note or the actual transport took place some other day.

In the standard functionality, the date when the user reports the return of material (OERETURN) or the scrap is set as the applied date, even if the goods might have arrived to the site several days earlier.

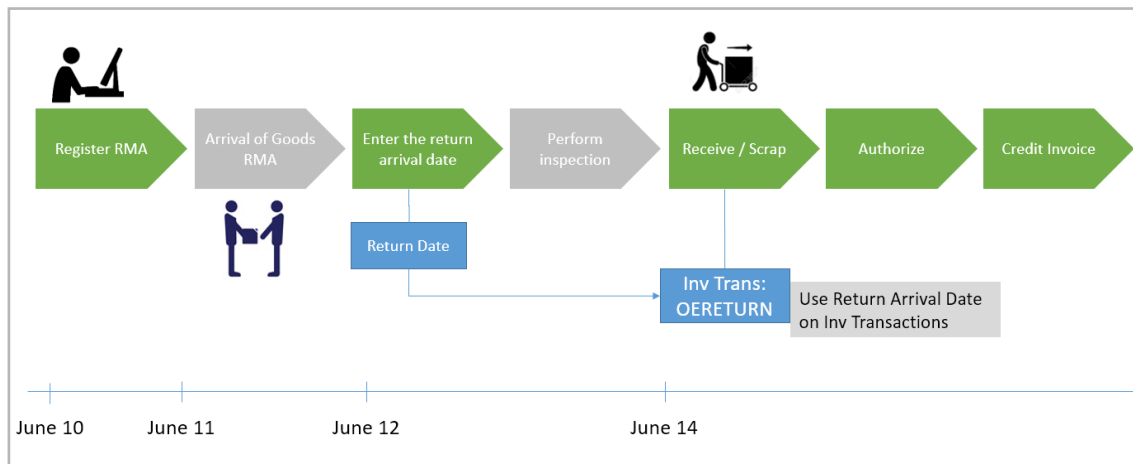
6.1.1 PROCESSING CUSTOMER ORDER DELIVERIES

When printing the customer order or shipment delivery note for the first time, the date applied on the inventory transactions will be automatically updated based on either the creation date or the transport date on the delivery note. This is defined on company level.



6.1.2 PROCESSING RETURN MATERIAL AUTHORIZATIONS

The value of the **Arrival Date** will be used as date applied when generating the inventory transactions for either receiving into inventory or scrapping the goods.



Following standard behaviour, the date applied may only be changed if the inventory transaction has not been transferred to financials or if it has not been included in the inventory quantity or value aggregation per period statistics.

6.2 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the "Automatic Update of Date Applied on Inventory Transactions" localization functionality must be enabled.

6.3 Basic Data Company

Select the appropriate value from the drop-down list **Auto Update Inv Trans Date Applied** on the **Company/Supply Chain Information/Warehouse Management** tab. Use this field to define which date to use as date applied on the inventory transactions.




The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Print Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions

> Application Base Setup > Enterprise > Company > Company > Supply Chain Information


Supply Chain Information

ML - Manfredo Company for test ITALOC

>>   

| Company | Name | Association No |
|---------|----------------------------------|----------------|
| ML | Manfredo Company for test ITALOC | |

GENERAL **WAREHOUSE MANAGEMENT** PROCUREMENT SALES RENTAL

 Enable IPR on All Sites Disable IPR on All Sites

General

Enable IPR for New Sites ☐
 Keep Engineering Revision in Inter-Site Transfer ☐
 Auto Update Inventory Transaction Date Applied No Update

Inventory Part Lifecycle Parameters

| Introduction Duration Days | Decline Inactivity Days | |
|----------------------------|-------------------------|-----|
| 30 | 365 | 730 |

6.4 Processing Customer Order Deliveries

Process a customer order until a delivery note is created using standard functionality.

Search for the delivery note in the **Customer Order Delivery Note Analysis page**. Date in the **Transport Date** field on the **Customer Order Delivery Note Analysis/Misc Delivery Info** tab will be automatically set to the delivery note creation date. If the actual transport date is different to the delivery note creation date, user can set the correct date as long as the delivery note is in the "Created" status. i.e. Delivery note has not yet been printed.

A value for the field **Transport Date** is mandatory when the Automatic Update of Date Applied on Inventory Transactions localization is enabled.

Field **Del Note Print Date** is set to the current date when delivery note is printed.

[Sales](#) > [Shipping](#) > [Order Delivery](#) > [Customer Order Delivery Note Analysis](#)

Customer Order Delivery Note Analysis 1 of 4

[Print](#)
[Print Delivery Note for Customer Orders](#)
[Print Customer Order Pro Forma Invoice](#)
[Misc Delivery Info](#)

| | | |
|-----------------------------------|---|--------------------------------------|
| Delivery Note No 200901 | Alt Delivery Note No IT-20200001 | Shipment ID |
| Receiver ID IC CUSTIT1 | Receiver Description Italian Customer Taxable | Actual Ship Date 4/27/22, 9:28 AM |
| Forwarder | Delivery Terms 302 - Free on Board - Destination | Ship-Via 20 - Rail Transport |
| Dispatch Advice Sent No | | |

Order Info

| | | |
|--------------------|----------------------------------|--|
| Order No P10760 | Status Invoiced/Closed | Customer IC CUSTIT1 - Italian Customer Taxable |
|--------------------|----------------------------------|--|

[Sales](#) > [Shipping](#) > [Order Delivery](#) > [Customer Order Delivery Note Analysis](#)

Customer Order Delivery Note Analysis

[Print](#)
[Print Delivery Note for Customer Orders](#)
[Print Customer Order Pro Forma Invoice](#)
[Misc Delivery Info](#)

| | | |
|-----------------------------------|---|--------------------------------------|
| Delivery Note No 200901 | Alt Delivery Note No IT-20200001 | Shipment ID |
| Receiver ID IC CUSTIT1 | Receiver Description Italian Customer Taxable | Actual Ship Date 4/27/22, 9:28 AM |
| Forwarder | Delivery Terms 302 - Free on Board - Destination | Ship-Via 20 - Rail Transport |
| Dispatch Advice Sent No | | |

Miscellaneous Delivery Information

Eur-Pallets Qty:

Delivery Reason:

6.4.1 PRINTING THE DELIVERY NOTE

When printing the delivery note, the date applied of inventory transactions of the delivery note lines will be updated depending on the setting on the **Company/Supply Chain Information/Warehouse Management** tab.

Regardless of the settings on company level, the prerequisites are the same as in IFS Cloud standard when manually modifying the transport date and automatically updating date applied:

- The transaction may not have been transferred to IFS Financials, and it should have no errors.
- The transaction may not be included in the inventory statistics.
- The new date may not belong to an accounting period that has already been closed.
- The new date of the transaction must be later than or the same as the start date of the latest period in the inventory value statistics
- The date cannot be a future date than the current date.

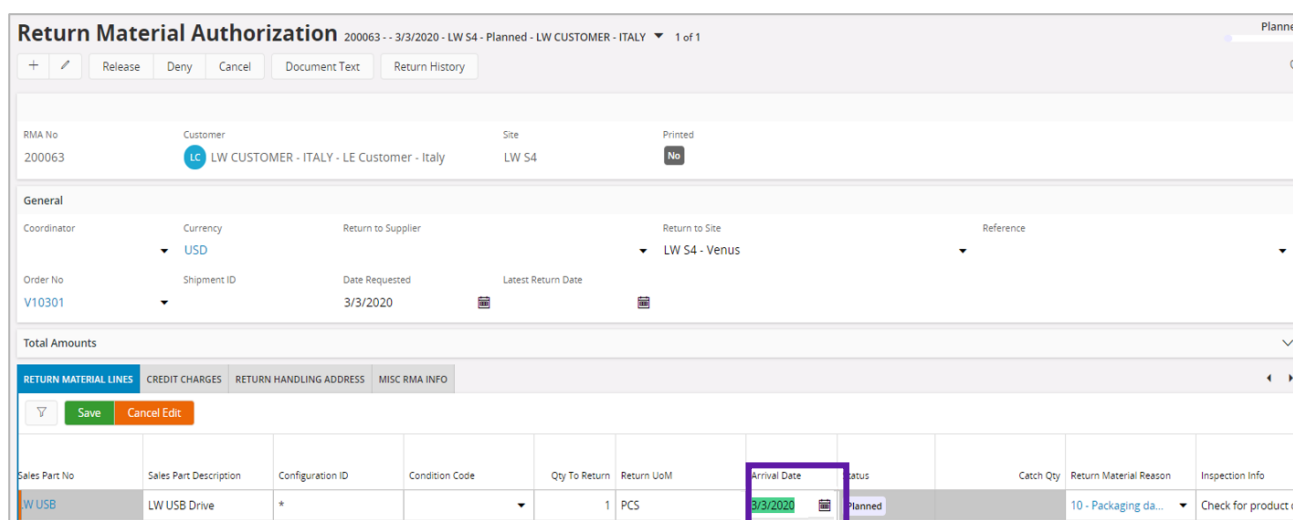
6.5 Processing Return Material Authorization

Process the return material authorization using standard process.

A new **Arrival Date** field is added to the **Return Material Authorization/Return Material Lines** tab. This field is used to manually enter the actual arrival date when the goods are received from the customer.

The Arrival Date cannot be a future date compared to the site date when entering a RMA line. This information is mandatory to further process of RMA line to perform the following actions;

- Receive parts
- Receive parts against order deliveries
- Scrap parts
- Return parts from internal order transit
- Scrap Parts from Internal Order Transit



6.5.1 RECEIVING OR SCRAPPING RETURN MATERIAL AUTHORIZATION LINES

Report receipt into stock or scrap using standard process.

When reporting the receipt into stock or the scrap of the return material authorization line, the arrival date is used to automatically update the date applied on the resulting inventory transactions.

There are 4 new fields introduced by for Italian localization in the Return Parts or Scrap Parts Pages.

1. External Delivery Note Reference
2. External Delivery Note Date
3. Arrival Date
4. Delivery Reason
5. Delivery Reason Description

Example:

- Enter and release a return material authorization with one line, date requested 2020-02-21
- Report the arrival of the goods by adjusting the **Arrival Date** to a later date, 2020-02-25
- Receive the material back into stock, after concluding some inspections, 2020-02-02
- The resulting inventory transactions "Date Applied" is 2020-03-03

Sales > Returns > Return Material Authorization

Return Material Authorization

200063 - DEDEMO07 - 3/3/2020 - LW S4 - Released - LW CUSTOMER - ITALY 1 of 1

Cancel Approve for Credit Print Return Note Document Text Return History

RMA No: 200063 Customer: LW CUSTOMER - ITALY - LE Customer - Italy Site: LW S4 Printed: No

General

Coordinator: DEDEMO07 Currency: USD Return to Supplier: Return to Site: enUS Reference:

Order No: V10301 Shipment ID: Date Requested: 3/3/2020 Latest Return Date:

Total Amounts

RETURN MATERIAL LINES CREDIT CHARGES RETURN HANDLING ADDRESS MISC RMA INFO

Cancel Receive Parts Receive Parts against Order Deliveries Scrap Parts RMA Line Tax Lines Approve for Credit Document Text

| Configuration ID | Condition Code | Qty To Return | Return UoM | Arrival Date | Status | Catch Qty | Return Material Reason | Inspection |
|------------------|----------------|---------------|------------|--------------|----------|-----------|--------------------------|------------|
| * | | 1 | PCS | 3/3/2020 | Released | | 10 - Packaging damage... | Check for |

Context menu for the first row:

- Add to Favorites
- Cancel
- Receive Parts
- Receive Parts against Order Deliveries
- Scrap Parts

Warehouse Management > Transaction History > Inventory Transaction History

| Lot/Batch No | Serial No | Order Ref 1 | Order Ref 2 | Order Ref 3 | Order Ref 4 |
|--------------|-----------|-------------|-------------|-------------|-------------|
| * | * | V10301 | 1 | 1 | 0 |

| W/D/R No | Revision No | Condition Code | Order Ref 5 | Order Type |
|----------|-------------|----------------|-------------|----------------|
| * | 1 | | 202065 | Customer Order |

Expiration Date:

Ownership

| Project ID | Activity Sequence | Ownership | Handling Unit |
|---------------------|-------------------|--------------------|----------------------------|
| | 0 | Company Owned | Handling Unit ID: 0 |
| Owner | Owner Name | Previous Ownership | Type Description: SSCC |
| Previous Owner Name | Transfer Reason | | Alt Handling Unit Label ID |

Date Applied Log

| Applied Date | Modified Date/Time |
|------------------|--------------------|
| 3/3/2020 | Modified Date/Time |
| Modified by User | |

Miscellaneous

| Return/Scrap | Return/Scrap Desc | Inv Trans Report ID | Incl Part Aggr per Period |
|----------------------------|-------------------|---------------------|---------------------------|
| | | | N |
| Incl Value Aggr per Period | Notes | | |
| N | | | |

6.6 Delimitations

In the return material authorization flow: the update is not triggered for non-inventory sale.

7 Alternative Delivery Note Number Created when printing Delivery Note

7.1 Overview Legal Requirement

It is a legal requirement in Italy for companies to maintain the chronological order of the delivery note numbers with the actual deliveries. The date of the actual delivery can be related to the delivery note print date.

7.2 Process Overview

This will happen when the “Alternative Delivery Note Number in Chronological Order” function is enabled:

1. The alternative delivery note number is generated when the user prints the delivery note for the first time or send the dispatch advice message for the first time.
2. Until a delivery note is printed or dispatch advice message is sent, the delivery note number and the alternative delivery note number will be the same. Once delivery note is printed or dispatch advice message is sent, the alternative delivery note number will be considered as the official delivery note number.

7.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Alternative Delivery Note Number in Chronological Order” localization functionality must be enabled.

7.4 Basic Data for Alternative Delivery Note Number Creation (Standard)

The functionality “Alternative Delivery Note Number” is used in order to follow the legal requirement of having the (alternative) delivery note number in chronological order. Set up the basic data required to use the alternative delivery note number (standard functionality). Read more in IFS Cloud Documentation.

7.5 Stand-alone Delivery Note (Customer Order Delivery Note)

7.5.1 CREATE DELIVERY NOTE

Use standard functionality to create a delivery note for a customer order delivery. The following options are available:

- In the **Create Delivery Note for Customer Orders** page use the command **Create Delivery Note**.
- In the **Quick Order Flow Handling** page open the command **Create Delivery Note**. Once a delivery note is created, it can be viewed in the **Delivery Notes Analysis** page. Read more in IFS Cloud Documentation.

When the “Alternative Delivery Note Number in Chronological Order” function is enabled, IFS Cloud will not generate “Alternative Delivery Note Number” at the creation of the Delivery Note.

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search **Advanced**

Delivery Note No Created Site Order No State: Created More Favorites Clear Settings

Customer Order Delivery Note Analysis 1 of 24+

Print [Print Delivery Note for Customer Orders](#) [Print Customer Order Pro Forma Invoice](#) [Misc Delivery Info](#)

| | | | |
|------------------------------------|---|--------------------------------------|--|
| Delivery Note No 201024 | Alt Delivery Note No 201024 | Shipment ID | Site LW S4 |
| Receiver ID LW CUSTOMER - ITALY | Receiver Description LE Customer - Italy | Actual Ship Date 1/23/20, 5:53 PM | Created 1/23/20, 5:53 PM |
| Forwarder | Delivery Terms 302 - Free on Board - Destination | Ship-Via 20 - Rail Transport | Exclude Services In Delivery Note Printout No |
| Dispatch Advice Sent No | | | |

Order Info

| | | | |
|---------------------|---------------------|---|------------------------|
| Order No D550136 | Status Delivered | Customer LW CUSTOMER - ITALY - LE Custome... | External CO Label Note |
|---------------------|---------------------|---|------------------------|

Weight & Volume Totals

| | | |
|------------------|--------------------|--------------|
| Total Net Weight | Total Gross Weight | Total Volume |
|------------------|--------------------|--------------|

7.5.2 PRINT DELIVERY NOTE

When printing the deliver note. Following options are available:

1. In the **Customer Order/Shipment Delivery Note Analysis** page use the command **Print Delivery Note**.
2. In the **Print Delivery Note for Customer Orders** page use the command **Print Delivery Note**.
3. Order Report functionality and select the **Delivery Note** as the report name. Read more in IFS Cloud Documentation.

When a delivery note is printed out for the first time, system will generate an “Alternative Delivery Note Number”. You can reprint Delivery Note when required. However, that action will not change the alternative delivery note number already set.

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search **Advanced**

Delivery Note No: 201024 Created Site State Order No More Favorites Clear Settings

Customer Order Delivery Note Analysis 1 of 1

Print [Print Delivery Note for Customer Orders](#) [Print Customer Order Pro Forma Invoice](#) [Misc Delivery Info](#)

| | | | |
|---|------------------------------------|--|-----------|
| Delivery Note No 201024 | Alt Delivery Note No BR 1-12 | Shipment ID | |
| Site LW S4 | Receiver ID LW CUSTOMER - ITALY | Receiver Description LE Customer - Italy | Forwarder |
| Actual Ship Date 1/23/20, 5:53 PM | Created 1/23/20, 5:53 PM | | |
| Delivery Terms 302 - Free on Board - Destination | Ship-Via 20 - Rail Transport | Exclude Services In Delivery Note Printout No | |
| Dispatch Advice Sent No | | | |

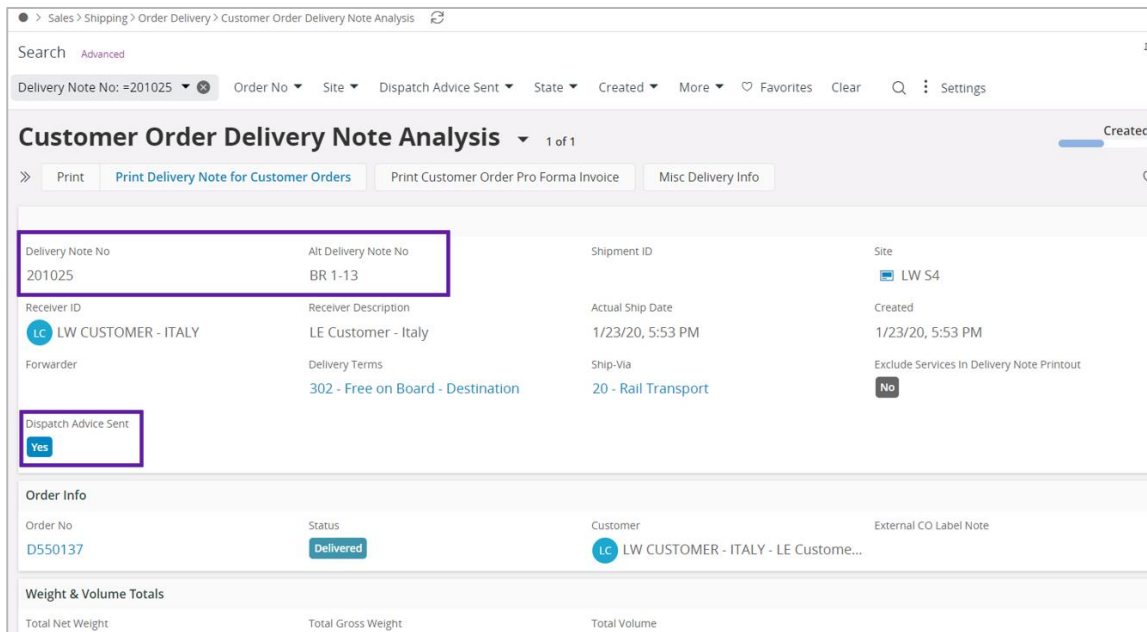
Order Info

| | | |
|---------------------|---------------------------|---|
| Order No D550136 | Status Invoiced/Closed | Customer LW CUSTOMER - ITALY - LE Customer - ... |
|---------------------|---------------------------|---|

7.5.3 SEND DISPATCH ADVICE (DESADV) MESSAGE

Use the standard functionality to send dispatch advice message (DESADV) instead of printing a delivery note in “Created” status.

- In the **Print Delivery Note for Customer Orders** page use the command **Send Dispatch Advice Message**. (Read more in IFS Cloud Documentation).
- Note: System will generate an alternative delivery note number when you first send the DESADV message. You can send dispatch advice message as and when required. However, that action will not change the “Alternative Delivery Note Number”.



| Delivery Note No | Alt Delivery Note No | Shipment ID | Site |
|---------------------|-----------------------------------|---------------------|--|
| 201025 | BR 1-13 | | LW S4 |
| Receiver ID | Receiver Description | Actual Ship Date | Created |
| LW CUSTOMER - ITALY | LE Customer - Italy | 1/23/20, 5:53 PM | 1/23/20, 5:53 PM |
| Forwarder | Delivery Terms | Ship-Via | Exclude Services In Delivery Note Printout |
| | 302 - Free on Board - Destination | 20 - Rail Transport | No |

Dispatch Advice Sent: Yes

| Order Info | | | |
|------------|-----------|-------------------------------------|------------------------|
| Order No | Status | Customer | External CO Label Note |
| D550137 | Delivered | LW CUSTOMER - ITALY - LE Custome... | |

| Weight & Volume Totals | | |
|------------------------|--------------------|--------------|
| Total Net Weight | Total Gross Weight | Total Volume |

7.6 Shipment Delivery

Compared to the stand-alone customer order delivery, there is no specific step to create a shipment delivery note. However, when a shipment is completed, IFS Cloud will create a shipment delivery note.

- Use the standard functionality to process a shipment to “Completed” status. Once a “Shipment Delivery Note” is created, it can be viewed in the **Shipment Delivery Notes Analysis** page. (Read more in IFS Cloud Documentation).
- Note: System will not generate “Alternative Delivery Note Number” at creation of “Shipment Delivery Note”.
- Deliver the Shipment using standard functionality. (Read more in IFS Cloud Documentation).

• > Sales > Shipping > Shipment Delivery > Shipment Delivery Note Analysis

Search *Advanced*

Delivery Note No Forwarder Site Shipment ID Created State: Created More Favorites Clear Q Settings

Shipment Delivery Note Analysis 1 of 9 Created

»

| | | | |
|--------------------------------------|---|---|---|
| Delivery Note No 201030 | Alt Delivery Note No 201030 | Shipment ID 588 | Site LW S4 |
| Actual Ship Date 1/23/20, 6:15 PM | Created 1/23/20, 6:15 PM | Forwarder | Delivery Terms 302 - Free on Board - Destination |
| Ship Via 20 - Rail Transport | Exclude Services in Delivery Note Printout <input type="button" value="No"/> | Dispatch Advice Sent <input type="button" value="No"/> | |

| | | | |
|-----------------------------|--------------------|---|------------------------------------|
| Sender | | Receiver | |
| Sender Type | Sender ID LW S4 | Receiver Type | Receiver ID LW CUSTOMER - ITALY |
| Site | | Customer | |
| Sender Description Venus | | Receiver Description LE Customer - Italy | |

| | | |
|-----------------------------------|--------------------|--------------|
| Weight & Volume Totals | | |
| Total Net Weight | Total Gross Weight | Total Volume |

7.6.1 PRINT SHIPMENT DELIVERY NOTE

Print shipment delivery note using standard functionality. Following options are available:

- In the *Shipment* page use the command **Print Shipment Delivery Note**.
- In the *Shipments* page use the command **Print Shipment Delivery Note**.
- In the *Consolidated Shipment* page use the command **Print Shipment Delivery Note**.
- In the *Consolidated Shipments* page use the command **Print Shipment Delivery Note**.
- In the *Delivery Note Analysis* page use the command **Print Delivery Note**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name.

Read more in IFS Cloud Documentation.

System will generate an “Alternative Delivery Note Number” when you print a shipment delivery note for the first time. Remember that system does not generate an “Alternative Delivery Note Number” at the time of Shipment creation. You can reprint shipment delivery notes when required. However, that action will not change the “Alternative Delivery Note Number”.

• > Sales > Shipping > Shipment Delivery > Shipment

Search *Advanced*

Shipment ID: 944 Status Site Notes More Favorites Clear Q Settings

Shipment 944 1 of 1 Completed

»

Shipment Information

| | | | |
|---------------------|----------------------|--|-------------------------------------|
| Shipment ID 944 | Site LW S4 | Source Ref Type Customer Order | Next Step in Shipment Flow Close |
| Shipment Type NA | Created 4/17/2020 | Planned Ship Date/Time 4/17/20, 4:31 PM | Planned Delivery Date/Time |
| Notes | | | |

Sender Information **Receiver Information**

Settings and Indicators

| | | | | | | | |
|--|--|--|--|--|---|---|---|
| Auto Connection Blocked <input type="button" value="No"/> | Unattached Shipment LI... <input type="button" value="No"/> | Approve Before Delivery <input type="button" value="No"/> | Dispatch Advice Sent <input type="button" value="Yes"/> | Document Text <input type="button" value="No"/> | Packing List <input type="button" value="No"/> | Consignment Note <input type="button" value="No"/> | Bill of Lading <input type="button" value="No"/> |
| Delivery Note <input type="button" value="No"/> | Pro Forma Invoice <input type="button" value="No"/> | Address Label <input type="button" value="No"/> | | | | | |

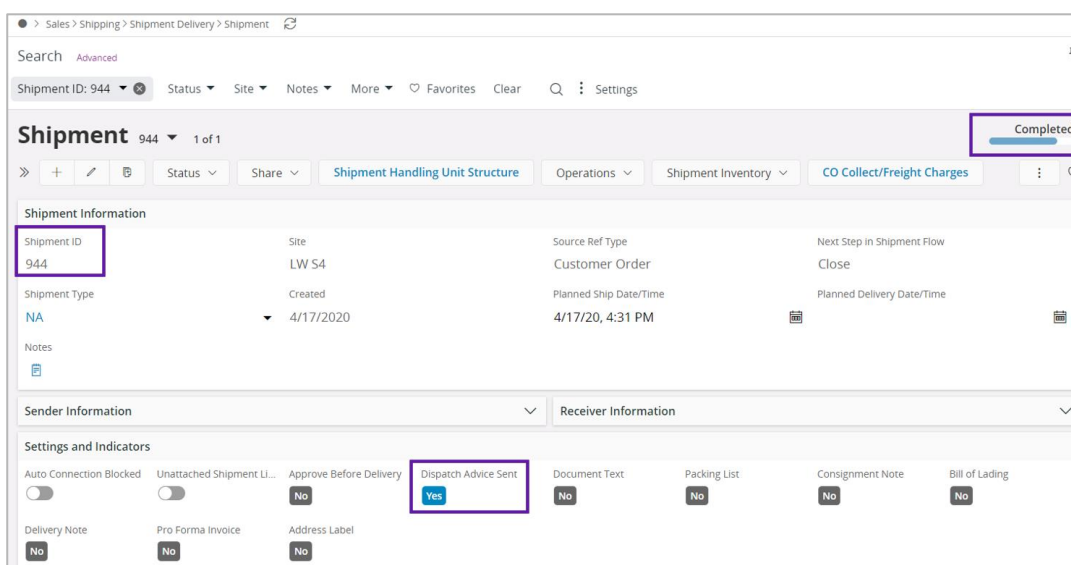
7.6.2 SEND DISPATCH ADVICE (DESADV) MESSAGE – SHIPMENT DELIVERIES

Use standard functionality to send Dispatch Advice message (DESADV) instead of printing a shipment delivery note in created status. Follow the option below:

- in the **Shipment** page use the command **Send Dispatch Advice**.
- in the **Shipments** page use the command **Send Dispatch Advice**.
- in the **Consolidated Shipment** use the command **Send Dispatch Advice**.
- in the **Consolidated Shipments** page use the command **Send Dispatch Advice**.

Read more in IFS Cloud Documentation.

System will generate an alternative delivery note number when you first send the DESADV message. You can resend Dispatch Advice message when required. However, that action will not change the “Alternative Delivery Note Number”.



Search Advanced

Shipment ID: 944 Status Site Notes More Favorites Clear Q Settings

Shipment 944 1 of 1 Completed

» + / B Status Share Shipment Handling Unit Structure Operations Shipment Inventory CO Collect/Freight Charges

Shipment Information

| | | | |
|---------------------|----------------------|--|-------------------------------------|
| Shipment ID 944 | Site LW S4 | Source Ref Type Customer Order | Next Step in Shipment Flow Close |
| Shipment Type NA | Created 4/17/2020 | Planned Ship Date/Time 4/17/20, 4:31 PM | Planned Delivery Date/Time |
| Notes | | | |

Sender Information **Receiver Information**

Settings and Indicators

| | | | | | | | |
|-------------------------------|--------------------------------|-------------------------------|-----------------------------|---------------------|--------------------|------------------------|----------------------|
| Auto Connection Blocked No | Unattached Shipment U... No | Approve Before Delivery No | Dispatch Advice Sent Yes | Document Text No | Packing List No | Consignment Note No | Bill of Lading No |
| Delivery Note No | Pro Forma Invoice No | Address Label No | | | | | |

7.6.3 PRINT CANCELED DELIVERY NOTES

Use standard functionality to undo a “Customer Order Delivery”. The Delivery Note status of the Customer Order is set to “Invalidated”. To print the invalidated Delivery Note:

- In the **Delivery Note Analysis** use the command **Print**.

• > Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search Advanced

Delivery Note No ▾ Created ▾ Site ▾ Dispatch Advice Sent ▾ State ▾ Order No: D550276 ▾ More ▾ Favorites Clear 🔍 ⋮ Settings

Customer Order Delivery Note Analysis ▾ 1 of 2

» Print Misc Delivery Info

Invalid

| | | | |
|------------------------------------|---|---------------------------------|--|
| Delivery Note No 201588 | Alt Delivery Note No 201588 | Shipment ID | Site LW S4 |
| Receiver ID LW CUSTOMER - ITALY | Receiver Description LE Customer - Italy | Actual Ship Date | Created 5/28/20, 1:53 PM |
| Forwarder | Delivery Terms 302 - Free on Board - Destination | Ship-Via 20 - Rail Transport | Exclude Services In Delivery Note Printout No |
| Dispatch Advice Sent No | | | |

Order Info

| | | | |
|---------------------|------------------|---|------------------------|
| Order No D550276 | Status Picked | Customer LW CUSTOMER - ITALY - LE Custome... | External CO Label Note |
|---------------------|------------------|---|------------------------|

Weight & Volume Totals

| | | |
|------------------|--------------------|--------------|
| Total Net Weight | Total Gross Weight | Total Volume |
|------------------|--------------------|--------------|

- Use Order Report functionality and select the **Delivery Note** as the report name. Enter the Invalidated delivery note number and select **OK**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name. Enter the Invalidated delivery note number and select **OK**.

Note! If a shipment delivery note has been Invalidated then the delivery note will only contain the header info, if re-printed. Information about delivered material can be seen in the previously printed document in Report Archive and in Customer Order Deliveries page (for Customer Orders) or Inventory Transactions History page (for other sources).

7.7 Delimitations

Pre-shipment delivery note functionality has not been modified.

8 Transport Delivery Note

8.1 Overview Legal Requirement

When transporting goods on public roads, in Italy, it is a legal requirement to have an official document (delivery note) accompanying the goods. A delivery note should have a unique number. This number should be assigned in a sequence that is aligned with the actual transport date.

8.2 Process Overview

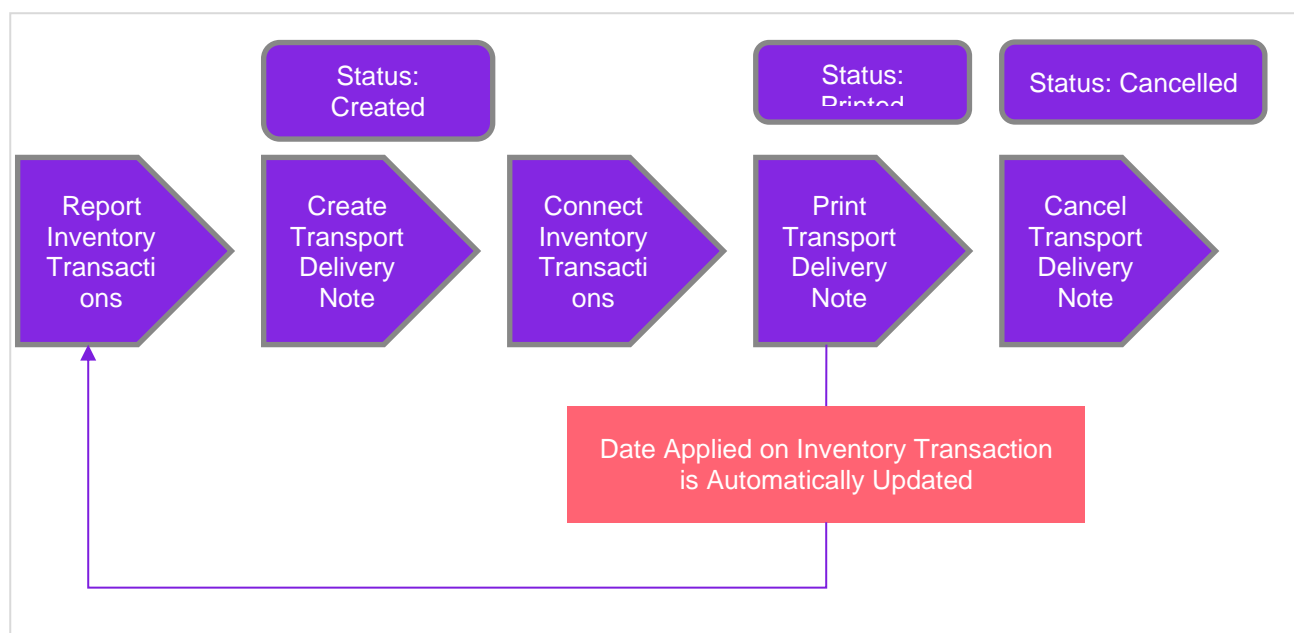
The deliveries originating from customer orders and shipment for supplier return are covered in delivery notes the standard) functionality. However, in order to meet the legal requirements above, new “Transport Delivery Note” functionality is introduced. Material and non-inventory part movements that are not originating through customer orders and shipment for supplier return will be included in this new transport delivery note.

A delivery note number will be generated automatically using the coordinator group when creating a new transport delivery note in a similar way to the customer order delivery note number. This will be referred to as the preliminary delivery note number.

Transport Delivery Note page is used to create transport delivery notes, connect “Inventory and/or purchase Transactions”, print and reprint report. It provides an overview of all transport delivery notes.

The transport delivery notes can be connected to the transaction Types Inventory and/or Subcontract and/or Purchase and the date applied of Inventory transactions are updated with the delivery note creation date or the transportation date. This is controlled by the **Auto Update Inventory Transaction Date Applied** on the **Company/Supply Chain /Warehouse Management** tab.

The following process diagram shows the summarized flow of the creation of Transport Delivery Note.



8.3 Prerequisites

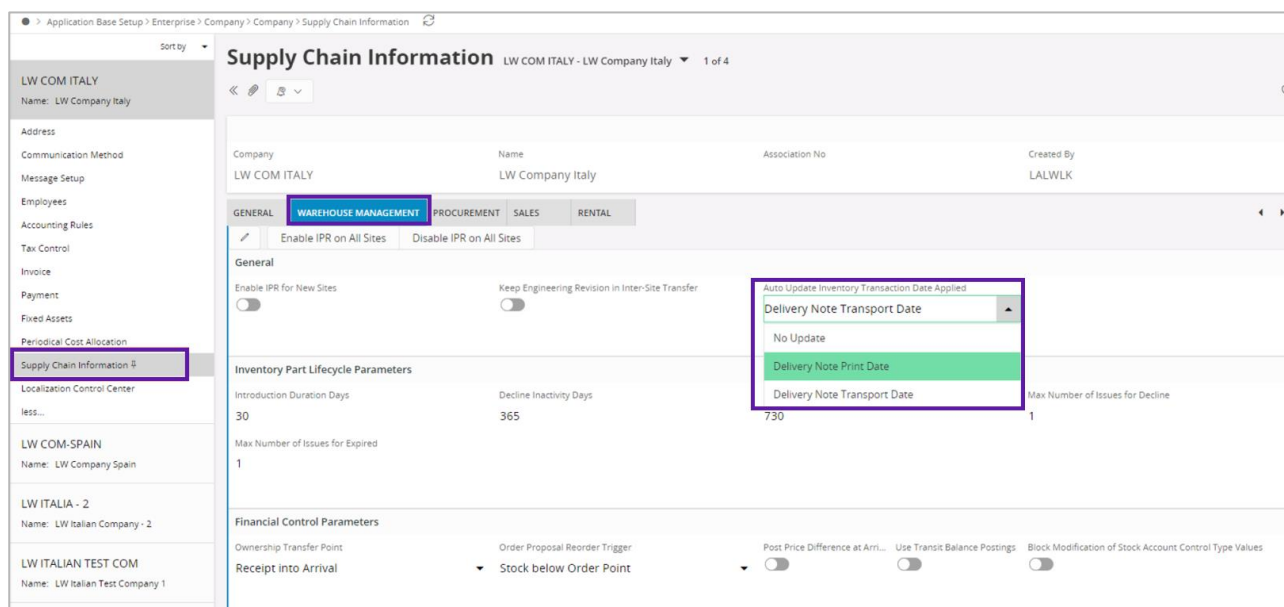
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Transport Delivery Note” localization functionality must be enabled.

8.4 Basic Data Company

A new field **Auto Update Inv Trans Date Applied**, is added to the **Company/Distribution/Inventory** tab. Use this field to define which date to use as date applied on the inventory transactions.

The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Creation Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions



The screenshot shows the 'Supply Chain Information' configuration page for 'LW COM ITALY'. The 'WAREHOUSE MANAGEMENT' tab is selected. A dropdown menu is open for the 'Auto Update Inventory Transaction Date Applied' field, showing the following options: 'Delivery Note Transport Date' (highlighted), 'No Update', 'Delivery Note Print Date', and 'Delivery Note Transport Date'. The page also displays various parameters such as 'Enable IPR on All Sites', 'Keep Engineering Revision in Inter-Site Transfer', 'Inventory Part Lifecycle Parameters', and 'Financial Control Parameters'.

8.5 Basic Data for Alternative Delivery Note Number Creation (Core)

In order to follow the legal requirement of having a transport delivery note number in date sequence, the standard functionality alternative delivery note number is used. To use the alternative delivery note number, setup the basic data. Read more in IFS Cloud Documentation. This number is generated at the time of printing the delivery note.

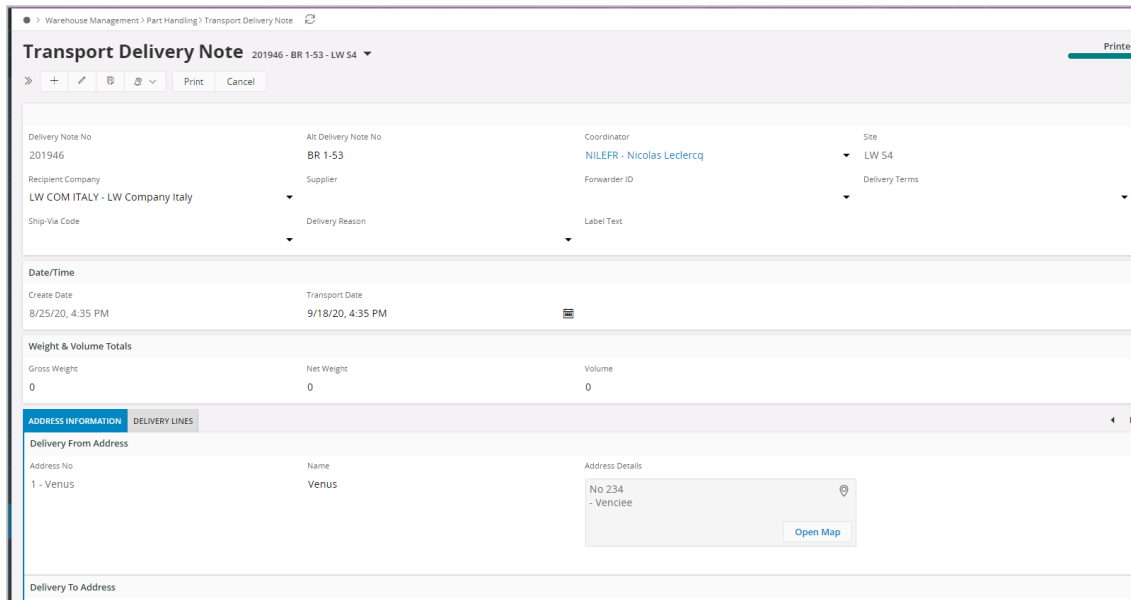
8.6 Create Transport Delivery Note

Transport delivery notes are created in the **Transport Delivery Note** page.

In the page header generic information such as creation date, supplier, forwarder information and ship via etc. is stored. Start by entering header information. Enter the Transport Date which is the date of the actual transport, enter delivery reason, receipt company or supplier and save.

- Change the default address information in the **Address Information** tab if needed.
- Connect Inventory transactions in the **Delivery Lines** tab.

The transport delivery note is editable until it is finally printed.



8.6.1 ADDRESS INFORMATION TAB

The address information tab is divided into three groups as follows:

- **Delivery From Address.**
 - This contains the site's delivery address information.
 - Information is read only
- **Delivery To Address.**
 - This contains the delivery address information. (Destination of the transported goods).
 - This information will be automatically set to the default delivery address of the company or the default delivery address of the supplier depending on whether you have specified a company or a supplier as the recipient. – Read only
 - If you want to manually enter the address information, (Use single occurrence option) turn the **Single Occurrence** toggle button on and edit the address information. (similar to core behavior)
 - This information is editable until the transport delivery note is finally printed.
 - Note: due to General Data Protection Regulation (GDPR), whenever **Single Occurrence** option is selected and **Delivery To Address** is entered or modified – the warning message will show up. It is user's responsibility to use personal data with natural person's consent only.
- **Forwarder Address:**
 - This contains the forwarding agent's default document address information for the delivery.
 - Information is read only

Warehouse Management > Part Handling > Transport Delivery Note

Create Date: 8/25/20, 4:35 PM | Transport Date: 9/18/20, 4:35 PM

Weight & Volume Totals

| | | |
|--------------|------------|--------|
| Gross Weight | Net Weight | Volume |
| 0 | 0 | 0 |

ADDRESS INFORMATION | **DELIVERY LINES**

Delivery From Address

| | | |
|------------|-------|------------------|
| Address No | Name | Address Details |
| 1 - Venus | Venus | No 234 - Venclee |

[Open Map](#)

Delivery To Address

| | | |
|------------|------------------|------------------|
| Address No | Name | Address Details |
| 1 | LW Company Italy | No 234 - Venclee |

[Open Map](#)

Forward Agent Address

| | | |
|------------|------|-----------------|
| Address No | Name | Address Details |
| | | |

[Open Map](#)

8.6.2 DELIVERY LINES TAB

Use the **Delivery Lines** tab to connect existing inventory and/or purchase transactions to the transport delivery note and to view the connected inventory and/or purchase transactions.

You can add/remove transactions until the transport delivery note is finally printed.

Go to the delivery lines and click on the Connect Transactions command button to connect inventory and/or purchase transactions. This will open the **Connect Transactions** dialog box.

Warehouse Management > Part Handling > Transport Delivery Note

Transport Delivery Note 202097 - 202097 - LW S4

Created

» + ✎ 🗑️ ⚙️

| | | | |
|---------------------------------|----------------------|-------------------------|----------------|
| Delivery Note No | Alt Delivery Note No | Coordinator | Site |
| 202097 | 202097 | NILEFR - Nicolas Lederq | LW S4 |
| Recipient Company | Supplier | Forwarder ID | Delivery Terms |
| LW COM ITALY - LW Company Italy | | | |
| Ship-Via Code | Delivery Reason | Label Text | |
| | | | |

Date/Time

Create Date: 9/18/20, 2:46 PM | Transport Date: 9/18/20, 2:46 PM

Weight & Volume Totals

| | | |
|--------------|------------|--------|
| Gross Weight | Net Weight | Volume |
| 0 | 0 | 0 |

ADDRESS INFORMATION | **DELIVERY LINES** | **Connect Transactions**

Connect Transactions

| Transaction ID | Transaction Type | Transaction Code | Part No | Part Description | Qty Shipped |
|----------------|------------------|------------------|---------|------------------|-------------|
| (No data) | | | | | |

| Connect Transactions | | | | | | | | | | |
|---|------------------|------------------|-------------|----------------------|---------|------------------|--------------|---------------------|-----------|---|
| Connect Transactions Group | | | | | | | | | | |
| Delivery Note Id | | | | | | | | | | |
| 202097 | | | | | | | | | | |
| Search | | | | | | | | | | |
| <div> <div> <div></div> <div></div> <div></div> </div> <div> <div></div> <div></div> <div></div> </div> </div> | | | | | | | | | | |
| <div> <div>Transaction ID</div> <div>Transaction Code</div> <div>Transaction Type</div> <div>Date Created</div> <div>More</div> <div>Favorites</div> <div>Clear</div> <div>Q</div> <div>Settings</div> </div> | | | | | | | | | | |
| Transaction ID | Transaction Code | Transaction Type | Transaction | Site | Part No | Part Description | Date Applied | Configuration ID | Direction | |
| <input type="checkbox"/> | 216675 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| <input type="checkbox"/> | 216681 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| <input type="checkbox"/> | 219254 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-03-06 00:00:00 | * | - |
| <input type="checkbox"/> | 218255 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-21 00:00:00 | * | - |
| <input type="checkbox"/> | 219353 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| <input type="checkbox"/> | 219360 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| <input type="checkbox"/> | 219361 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| <input type="checkbox"/> | 217673 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-02-12 00:00:00 | * | - |
| <input type="checkbox"/> | 219155 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-04 00:00:00 | * | - |
| <input type="checkbox"/> | 219156 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-04 00:00:00 | * | - |
| <input type="checkbox"/> | 216678 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| <input type="checkbox"/> | 216772 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-23 00:00:00 | * | - |
| <input type="checkbox"/> | 216781 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-23 00:00:00 | * | - |
| <input type="checkbox"/> | 218164 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-20 00:00:00 | * | - |
| <input type="checkbox"/> | 218165 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-20 00:00:00 | * | - |

By default, above dialog box will be empty considering performance. Filter the transaction from transaction ID. The transaction type can be Inventory and/or Subcontract and/or Purchase.

- Under the **Inventory** category, all the inventory transactions except OESHIP, CO-OESHIP CO-DELV-OUT, RETWORK , RETCREDIT, RETWORKINT , CO-REWORK , CO-RCREDIT will be listed.
- Under the **Subcontract** category, WIPTOSUB transactions will be listed.
- Under the **Purchase** category, the following transactions will be listed: RENTRET-NI, NINVSCRAP, NSCPCREDIT, NINSCPINT for both non-inventory parts and no parts.

Once the inventory/purchase transactions are retrieved to the **Connect Transactions** dialog box, you have two options.

- Manually select the inventory/purchase transactions using the check box for each transaction line.
- To connect all transactions, click the check button in the top above the check boxes.

Warehouse Management

Transport Delivery Note

Delivery Note No: 201952
Recipient Company: LW COM ITALY - LW
Ship-Via Code:

Date/Time
Create Date: 8/26/20, 11:24 AM

Weight & Volume Totals
Gross Weight: 5

ADDRESS INFORMATION

Transaction

Transaction ID

Transaction Code

Transaction Type

Date Created

More

Favorites

Clear

Settings

| Transaction ID | Transaction Code | Transaction Type | Transaction | Site | Part No | Part Description | Date Applied | Configuration ID | Direction |
|----------------|------------------|------------------|----------------------|-------|---------|------------------|---------------------|------------------|-----------|
| 216675 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| 216681 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| 219254 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-03-06 00:00:00 | * | - |
| 218255 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-21 00:00:00 | * | - |
| 219353 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| 219360 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| 219361 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-12 00:00:00 | * | - |
| 217673 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-02-12 00:00:00 | * | - |
| 219155 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-04 00:00:00 | * | - |
| 219156 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-03-04 00:00:00 | * | - |
| 216678 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-21 00:00:00 | * | - |
| 216772 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-23 00:00:00 | * | - |
| 216781 | PICK-OUT | Inventory | Shipment Inventory 1 | LW S4 | LW USB | LW USB Drive | 2020-01-23 00:00:00 | * | - |
| 218164 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-20 00:00:00 | * | - |
| 218165 | NISS | Inventory | Issue from Inventory | LW S4 | LW USB | LW USB Drive | 2020-02-20 00:00:00 | * | - |

It is not possible to connect an inventory/purchase transaction to multiple transport delivery notes. If this is attempted an error message is given, mentioning “Transaction ID XX is already connected to delivery note 1-XXXXX”

Inventory/purchase transactions that are connected to already printed transport delivery notes will not be listed, so that they cannot be connected to any other transport delivery note.

Once the required transactions are added to the transport delivery note, manually enter the **Gross Weight**, **Net Weight** and the **Volume** and save.

Warehouse Management > Part Handling > Transport Delivery Note

Transport Delivery Note

201952 - 201952 - LW S4

Created

Delivery Note No: 201952
Alt Delivery Note No: 201952
Coordinator: NILEFR - Nicolas Lederqc
Site: LW S4
Recipient Company: LW COM ITALY - LW Company Italy
Supplier:
Forwarder ID:
Delivery Terms:
Ship-Via Code:
Delivery Reason: BOI - BOI Request
Label Text:

Date/Time
Create Date: 8/26/20, 11:24 AM
Transport Date: 8/26/20, 11:24 AM

Weight & Volume Totals

| | | |
|--------------|------------|--------|
| Gross Weight | Net Weight | Volume |
| 5 | 4.5 | 2.5 |

ADDRESS INFORMATION

DELIVERY LINES

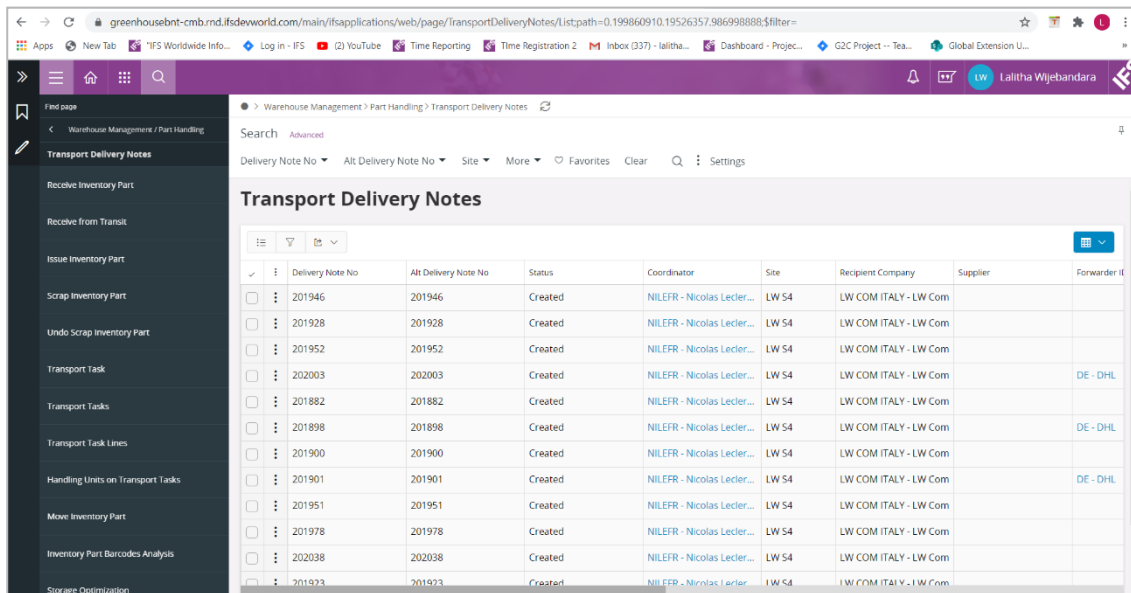
Delivery From Address

Address No: 1 - Venus
Name: Venus
Address Details: No 234 - Venciee
Open Map

Delivery To Address

8.7 Transport Delivery Notes

Use the **Transport Delivery Notes** page to view and analyze the transport delivery notes created in IFS Cloud. You cannot modify information from this page.



| Delivery Note No | Alt Delivery Note No | Status | Coordinator | Site | Recipient Company | Supplier | Forwarder ID |
|------------------|----------------------|---------|----------------------------|-------|-----------------------|----------|--------------|
| 201946 | 201946 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201928 | 201928 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201952 | 201952 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 202003 | 202003 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | DE - DHL |
| 201882 | 201882 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201898 | 201898 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | DE - DHL |
| 201900 | 201900 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201901 | 201901 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | DE - DHL |
| 201951 | 201951 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201978 | 201978 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 202038 | 202038 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |
| 201923 | 201923 | Created | NILEFR - Nicolas Lecler... | LW S4 | LW COM ITALY - LW Com | | |

8.8 Print Transport Delivery note


The transport delivery note is editable until it is finally printed. You can preview the report before printing.

The transport delivery note is printed from the **Transport Delivery Note** page.

- Open the context menu and select the **Print Delivery Note Preview** to print the preliminary report. The transport delivery note remains in the Created status.
- Open the context menu and select the **Print Transport Delivery Note** to print the final report. The transport delivery note status is updated to Printed.

It is possible to re-print the transport delivery notes at any time.

When a preview print is performed the document is marked with Preliminary in the top of the document.



Preliminary

IFS1

Authorize Name
Nicolas Leclercq

Create Date
26-AUG-20

Delivery Note
201952

Delivery Address:
LW Company Italy
No 234
Shrial
Venciee
ITALY

Delivery Note

| | | | |
|----------------|---|----------------|------------|
| Forward Agent: | Delivery Site: | Transport Date | Signature: |
| | Venus No 234 Shrial Venciee ITALY | 26-AUG-20 | |

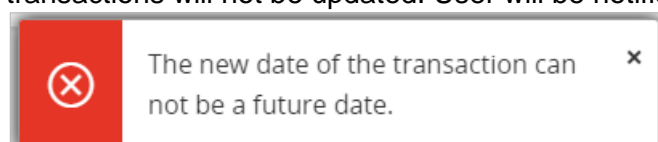
| | |
|--------------------------|-----------------|
| Second forwarding agent: | Date: 26-AUG-20 |
|--------------------------|-----------------|

| | | |
|---------------------|---------------|---------------|
| Delivery Terms Desc | Ship Via Code | Ship Via Desc |
|---------------------|---------------|---------------|

When printing the transport delivery note, you can observe the following changes.

- **Alt Del Note No** field will be updated with the alternative delivery note number as per the date entered in the pre-requisite **Error! Reference source not found..**
- Inventory transaction records/Labor and operation history records/Purchase transaction records will be updated with Delivery reason, Delivery reason description, Delivery note date and Alternative delivery note number.
- Transport delivery note header status is set to Printed.
- The date applied on the inventory transactions will be updated as per the setting **Auto Update Inv Trans Date Applied** on the **Company/Supply Chain/ Warehouse Management** tab.

In case the **Transport Date** is a future date than the site date, the date applied on the inventory transactions will not be updated. User will be notified by an error message.



9 Italian E-invoice for the Public Administration

9.1 Overview Legal Requirement

In Italy it is a legal requirement that all companies must send all invoices to Public Administration with an electronically (XML file) invoice, in Italy called FatturaPA. The FatturaPA is an electronic invoice and is the only type of invoice that will be accepted by Public administration entities, which according to the articles of associations, are obliged to use the Exchange System. The Exchange System is an electronic system capable of:

- Receiving invoices in the form of files with the characteristics of the FatturaPA
- Carrying out checks on the files received,
- Forwarding invoices to the addressee Administrations

Starting from 1st of January 2017 the format of the xml file used for the electronic invoices addressed to public customers has been changed to allow the flow of electronic invoices also between private parties. The format of the xml file is adapted to be used for this case as well.

Starting from 1st of January 2019 E-invoicing is mandatory for all types of companies. Each invoice issued in Italy for a domestic customer should be in electronic format – XML file. Every issued invoice should be submitted for authorization to the system called SDI (Sistema di Intercambio, Exchange System in English) maintained by Italian government. After it is authorized it is automatically forwarded to the customer via email or other communication channel chosen by the customer.

Invoice issued for foreign customer can also be reported to SDI but it will not be forwarded to customer via SDI.

Starting from 1st of January 2022 all customer invoices including also the one sent to foreign customers and the supplier invoices received from foreign suppliers should be sent to the Italian Authority web portal (SDI) in FatturaPA format.

The Spesometro (called also Esterometro) that was including the invoices addressed or received from foreign subjects will be abolished.

9.2 Solution Overview

An IFS-style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3rd party software. This 3rd party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS-style response file.

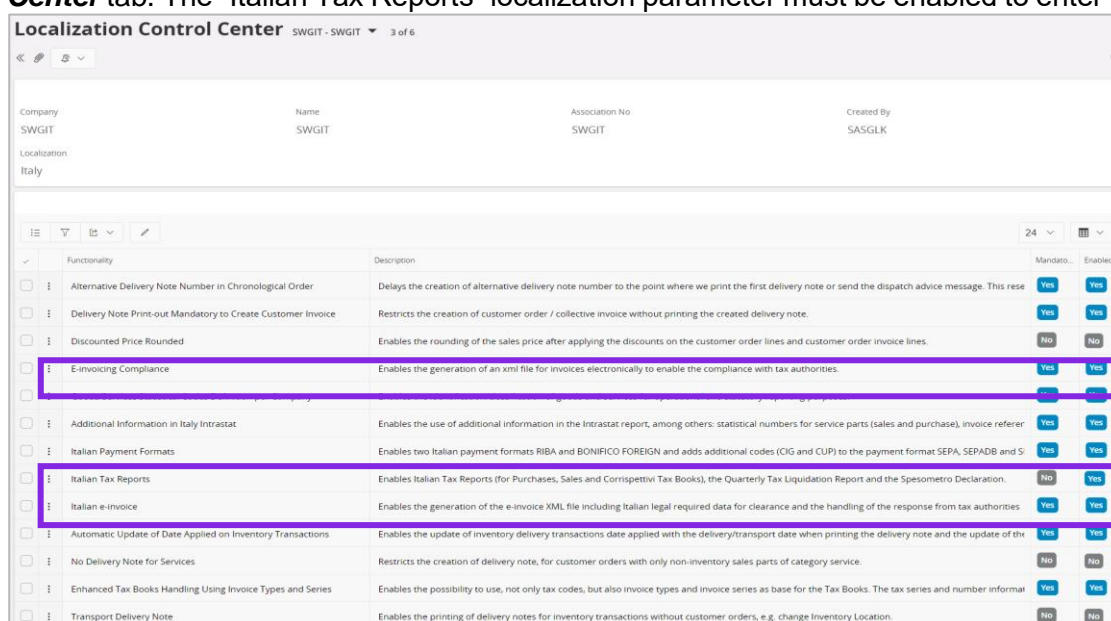
It is possible to handle inter-site flow (EDI/MHS) or E-INVOICE flow parallel to sending the Italian E-invoice to the Public Administration. With the introduction of the new LCC parameter "E-invoicing Compliance", it is allowed to set up basic data relating to Italian E-invoice at the Company level and basic data relating to inter-site flow or E-invoice flow at the Customer level.

The existing basic data needs to be adjusted. The "E-INVOICE_IT" receiver needs to be moved from the Customer/Supplier level to the Company level.

The solution has divided between customer invoices and supplier invoices.

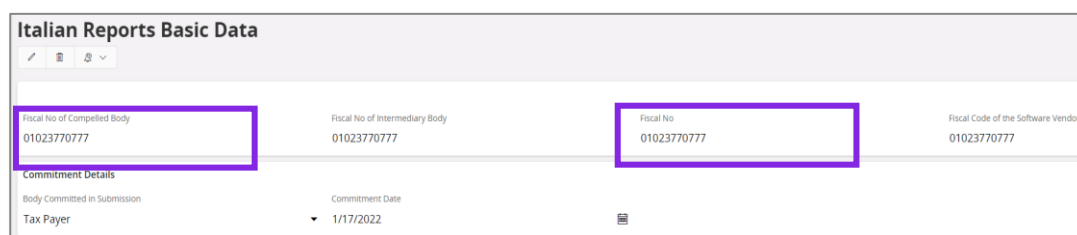
9.3 Prerequisites

The company must be set up to use the Italian localization, and the mandatory parameter "E-invoicing Compliance" and "Italian e-invoice" is enabled on the **Company/Localization Control Center** tab. The "Italian Tax Reports" localization parameter must be enabled to enter fiscal number.



| Functionality | Description | Mandatory | Enabled |
|---|--|-----------|---------|
| <input type="checkbox"/> Alternative Delivery Note Number in Chronological Order | Delays the creation of alternative delivery note number to the point where we print the first delivery note or send the dispatch advice message. This rese | Yes | Yes |
| <input type="checkbox"/> Delivery Note Print-out Mandatory to Create Customer Invoice | Restricts the creation of customer order / collective invoice without printing the created delivery note. | Yes | Yes |
| <input type="checkbox"/> Discounted Price Rounded | Enables the rounding of the sales price after applying the discounts on the customer order lines and customer order invoice lines. | No | No |
| <input checked="" type="checkbox"/> E-invoicing Compliance | Enables the generation of an xml file for invoices electronically to enable the compliance with tax authorities. | Yes | Yes |
| <input type="checkbox"/> Additional Information in Italy Intrastat | Enables the use of additional information in the Intrastat report, among others: statistical numbers for service parts (sales and purchase), invoice referer | Yes | Yes |
| <input type="checkbox"/> Italian Payment Formats | Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the payment format SEPA, SEPADB and S | Yes | Yes |
| <input checked="" type="checkbox"/> Italian Tax Reports | Enables Italian Tax Reports (for Purchases, Sales and Corrispettivi Tax Books), the Quarterly Tax Liquidation Report and the Spesometro Declaration. | No | Yes |
| <input checked="" type="checkbox"/> Italian e-invoice | Enables the generation of the e-invoice XML file including Italian legal required data for clearance and the handling of the response from tax authorities | Yes | Yes |
| <input type="checkbox"/> Automatic Update of Date Applied on Inventory Transactions | Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing the delivery note and the update of the | Yes | Yes |
| <input type="checkbox"/> No Delivery Note for Services | Restricts the creation of delivery note, for customer orders with only non-inventory sales parts of category service. | No | No |
| <input type="checkbox"/> Enhanced Tax Books Handling Using Invoice Types and Series | Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. The tax series and number informat | Yes | Yes |
| <input type="checkbox"/> Transport Delivery Note | Enables the printing of delivery notes for inventory transactions without customer orders, e.g. change Inventory Location. | No | No |

- Enter a fiscal number in the **Financials/Financial e-Reporting/Italian Reports Basic Data** page. It is used for tag <IdCodice> in <DatiTrasmissione> block and it is also part of XML file number for Italian E-invoice.



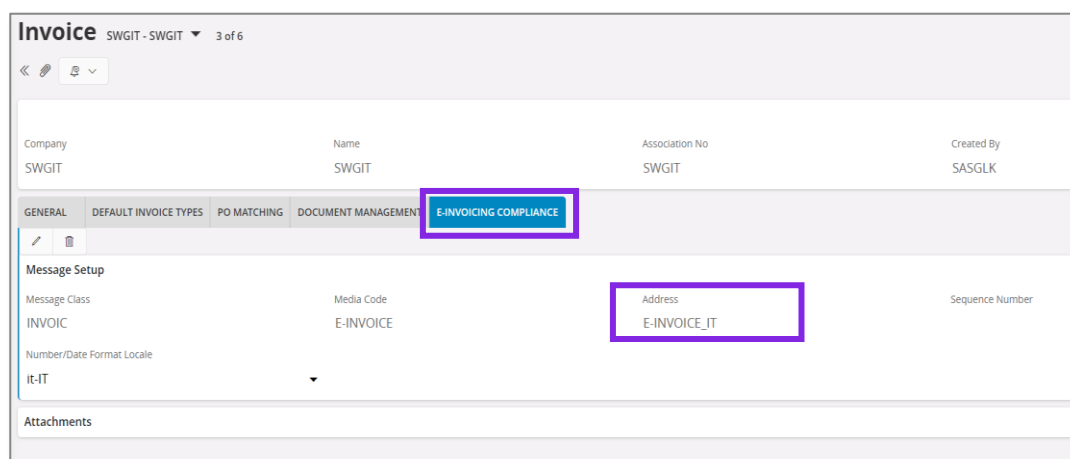
| Italian Reports Basic Data | | | |
|--|---|--------------------------|---|
| Fiscal No of Compelled Body 01023770777 | Fiscal No of Intermediary Body 01023770777 | Fiscal No 01023770777 | Fiscal Code of the Software Vendor 01023770777 |
| Commitment Details | | | |
| Body Committed in Submission Tax Payer | Commitment Date 1/17/2022 | | |

9.4 Define Basic Data

The common basic data set up for both Customer and Supplier invoices are listed below,

9.4.1 COMPANY MESSAGE SETUP

- Enter E-invoicing Compliance basic data for the company in the **Application Base Setup/Enterprise/Company/Company/Invoice/ E-invoicing Compliance** tab.
- Select “E-INVOICE_IT” in the Address field to generate the Italian E-invoice to the Public Administration entity.
- The basic data set up “E-INVOICE_IT” is added in the Company/Invoice/ E-invoicing Compliance tab. It will facilitate enabling the “Send” command from the invoice level for the Customer and from the **Invoice Enclosures – EU Taxes Analysis** page for the Supplier. This will also be given a possibility to send attachments for customer invoices when sending Italian E-invoice to the Public Administration entity.



Invoice SWGIT - SWGIT 3 of 6

Company: SWGIT, Name: SWGIT, Association No: SWGIT, Created By: SASGLK

Tabs: GENERAL, DEFAULT INVOICE TYPES, PO MATCHING, DOCUMENT MANAGEMENT, **E-INVOICING COMPLIANCE**

Message Setup

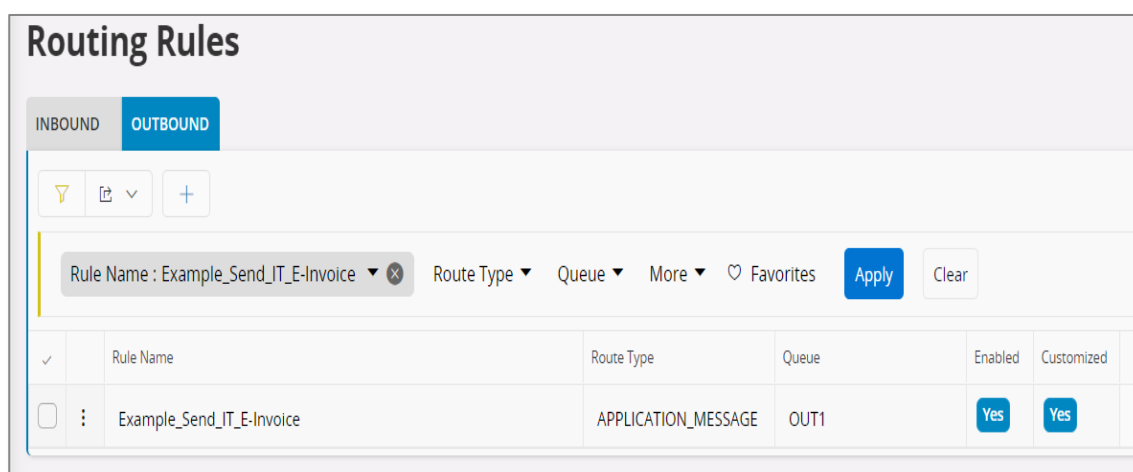
| Message Class | Media Code | Address | Sequence Number |
|---------------|------------|--------------|-----------------|
| INVOIC | E-INVOICE | E-INVOICE_IT | |

Number/Date Format Locale: It-IT

Attachments

9.4.2 NEW ROUTING RULE

A new routing rule is added with the conditions MESSAGE_FUNCTION = SEND_EINVOICE_MESSAGE_IT and new receiver address equal to E-INVOICE_IT.



Routing Rules

INBOUND | **OUTBOUND**

Rule Name : Example_Send_IT_E-Invoice Route Type Queue More Favorites Apply Clear

| ✓ | Rule Name | Route Type | Queue | Enabled | Customized |
|--------------------------|---------------------------|---------------------|-------|---------|------------|
| <input type="checkbox"/> | Example_Send_IT_E-Invoice | APPLICATION_MESSAGE | OUT1 | Yes | Yes |

The setup of the routing rule needs to have the following conditions:

Routing Rule Example_Send_IT_E-Invoice 1 of 1

Unset Customized

Rule Details

Route From: APPLICATION_MESSAGE
Queue: OUT1
Enabled: ☒
Direction: Outbound
Customized: Yes
Rule Name: Example_Send_IT_E-Invoice

Content Based Conditions

| Search Path | Operation | Match |
|------------------|-----------|--------------------------|
| RECEIVER | = | E-INVOICE_IT |
| MESSAGE_FUNCTION | = | SEND_EINVOICE_MESSAGE_IT |

Destination Addresses

Set Destination Address

| Chain Link No | Main Address | Description | Connector | Address |
|---------------|--------------|---------------------------|-----------|---------|
| 1 | Yes | Example_Send_IT_E-Invoice | Ftp | /OUT |

Routing address setup and transformers:

Routing Address Example_Send_IT_E-Invoice 1 of 1

Advanced Unset Customized

Transport Connector: FTP
Address Name: Example_Send_IT_E-Invoice
Customized: Yes

Format

Envelope:
Encoding:
Compress: ☐
Envelope Response: ☐

Transformers

| Transformer |
|---------------------------|
| IFS_EINVOICE_TO_ITINVOICE |
| FORMAT_FIELDS |

Response Transformers

Response Transformer

(No data)

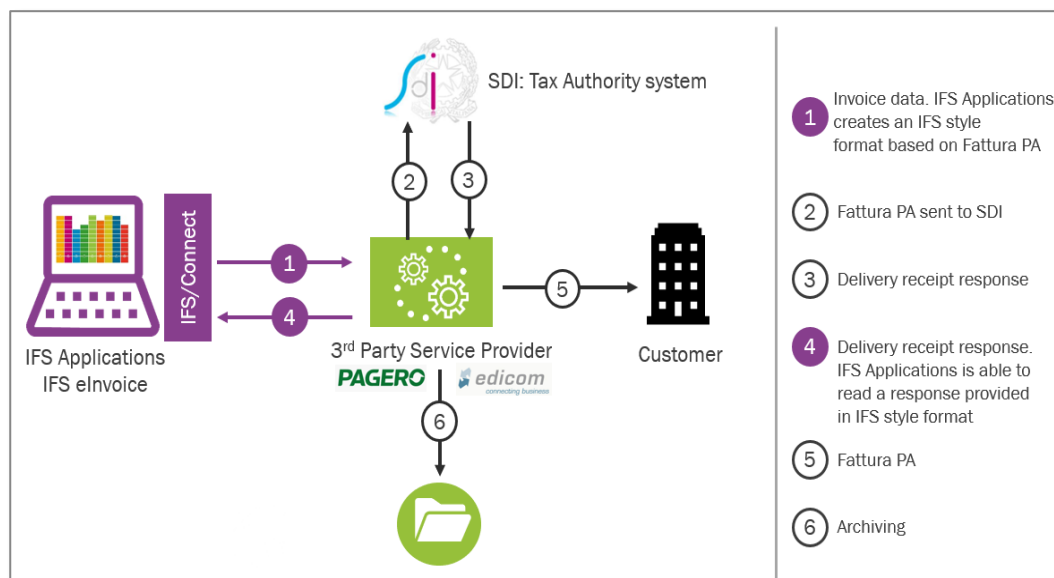
FTP Address Data

Sender Instance: FTP_SENDER1
Directory: /OUT
Output File: %TAG=C18%%TAG=C54%_%TAG=C32%.xml

Note: To the existing routing rule (Example_Send_IFS_E-Invoice) a condition receiver address not equal to E-INVOICE_IT should be added, in order to get the right xml format.

9.5 Solution Overview For Customer Invoices

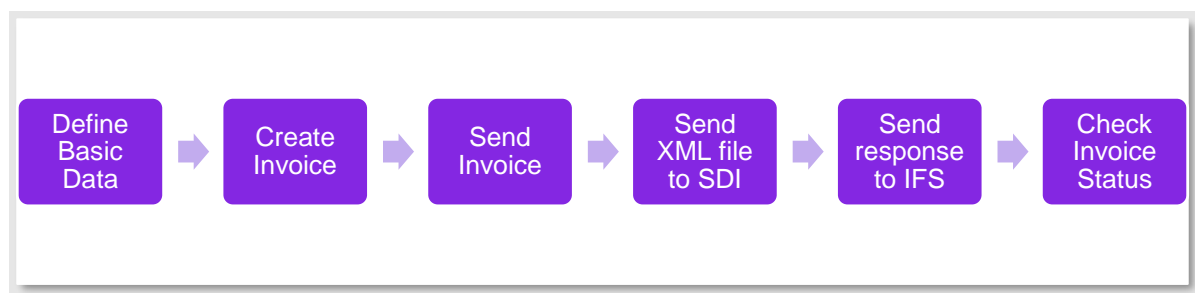
An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3rd party software. This 3rd party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill these requirements, the following has been added:

- New basic data added to the customer.
- Required format (tags) are created in the xml file for the invoice.
- In case of invoice issued to public customer it is possible to add stamp duty to the invoice.
- A new routing rule is created for Italian E-invoice so the correct XML will be generated and sent to the correct addressee. The file is placed in the outgoing folder of IFS Connect and the 3rd party service provider takes this file and sends it to SDI.
- New option **Sent** and new fields **Reporting Sent**, **Reporting Status**, **Reporting Time** and **Reporting Error Message** have been added to the **Sent Invoices** page.
- Handling of the response from SDI is added. The 3rd party service provider transforms the response to IFS style format and place it in the incoming folder of IFS Connect. The response is automatically uploaded to IFS Cloud. The **Response Status** of the invoice sending is visible in **Sent Invoices** page.

Customer Invoice Process



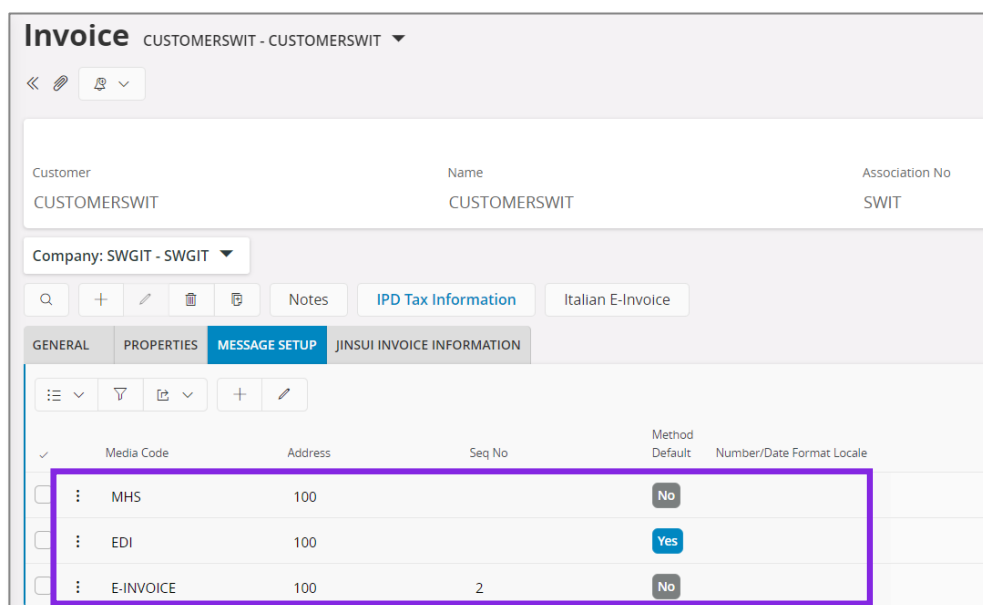
9.6 Define Basic Data for Customer Invoicing

9.6.1 CUSTOMER MESSAGE SETUP

With the introduction of the new LCC-parameter for E-invoicing Compliance, there is a change in the message set up. The message set up is now handled from the Company level. Customers who have used the Italian E-invoice earlier, need to adjust the basic data setup.

Customers who want to run the Inter-site flow or E-invoice flow parallelly with the Italian E-invoice need to define Message Setup (EDI/MHS/E-INVOICE) at Customer level.

- E-INVOICE_IT receiver from now on set up at the Company level.
- Define Customer Message Setup for inter-site flow (EDI/MHS) or E-invoice flow (E-INVOICE) to send the invoice at the same time sending the Italian E-invoice.

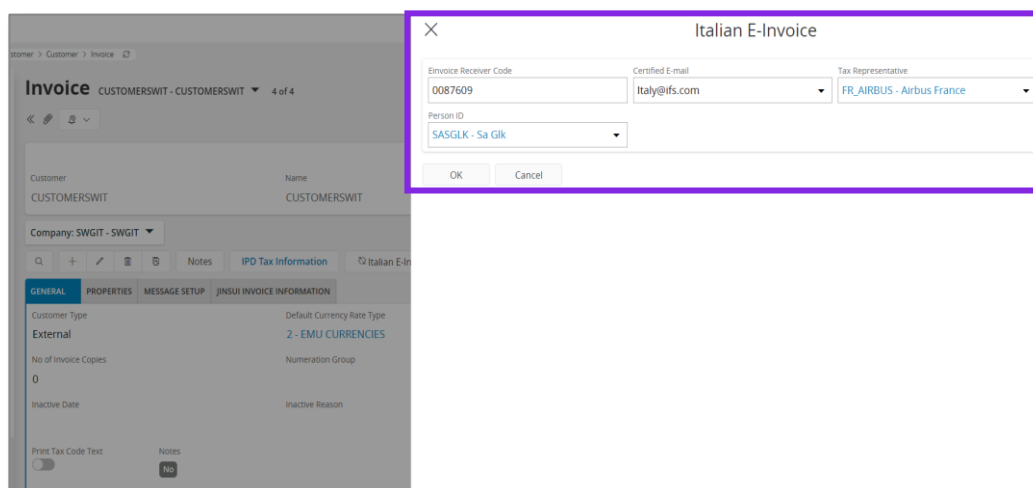


| Media Code | Address | Seq No | Method Default | Number/Date Format Locale |
|------------|---------|--------|----------------|---------------------------|
| MHS | 100 | | No | |
| EDI | 100 | | Yes | |
| E-INVOICE | 100 | 2 | No | |

9.6.2 CUSTOMER, INVOICE TAB

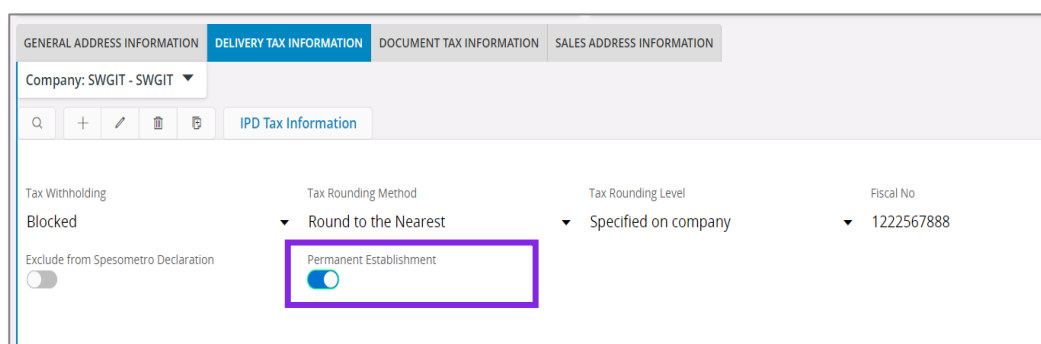
A new group **Italian E-invoice** is added to *Customer/Invoice/General* tab. It contains:

- **E-invoice Receiver Code.** Define with 6 or 7 characters depending whether customer is public or private. This value is written to <CodiceDestinatario> tag in XML file. This is to ensure to transmit the invoice to the correct addressee through the Exchange System.
- **Certified E-mail.** Define email address of the customer defined in Exchange System. List of values show email addresses of customer defined on the *Comm. Method* tab. This value is written to <PECDestinatario> tag in XML file.
- **Tax Representative.** Define identity of another customer being tax representative. Make sure that the customer entered has tax ID defined on *Address/Document Tax Information* tab. When it is filled then block <RappresentanteFiscale> is filled in XML file with the name and tax ID number of the tax representative.
- **Person ID.** Define person ID if the customer is a natural person. When it is filled then tags <Nome> and <Cognome> are filled with the first and last name of the person in <CessionarioCommittente>, <DatiAnagrafici>, <Anagrafica> block. Otherwise <Denominazione> tag is filled instead.



9.6.3 CUSTOMER ADDRESS

New **Permanent Establishment** option is added to **Customer/Address/Delivery Tax Information** tab. It should be enabled for Italian addresses of foreign customers having permanent establishment (“stabile organizzazione” in Italian) in Italy. When this option is enabled for some address of the customer then <StabileOrganizzazione> block is filled in XML file.



Starting from the 1st of January 2022 all customer invoices including ones sent to foreign customers should be sent to the Italian Authority web portal (SDI) in FatturaPA format. With that change, added Default value 99999 into the tag <CAP> and skip the tag <Provincia> for foreign Customers. If the **Tax ID Number** and **Fiscal Number** of the foreign customer is empty, add the default value 99999999999 for the tag <IdCodice> without blocking the send.

Changes related to **Delivery Tax Information/Supply Country/Tax Exempt Info**. With a new law nr 293390/2021 of 29 October 2021, the Italian Authority has introduced new requirements for the electronic invoices of the customer that has exemption certificate to control that the certificate that allows the customer to buy without Vat is valid. For this new requirement therefore, the following changes are required for the current solution:

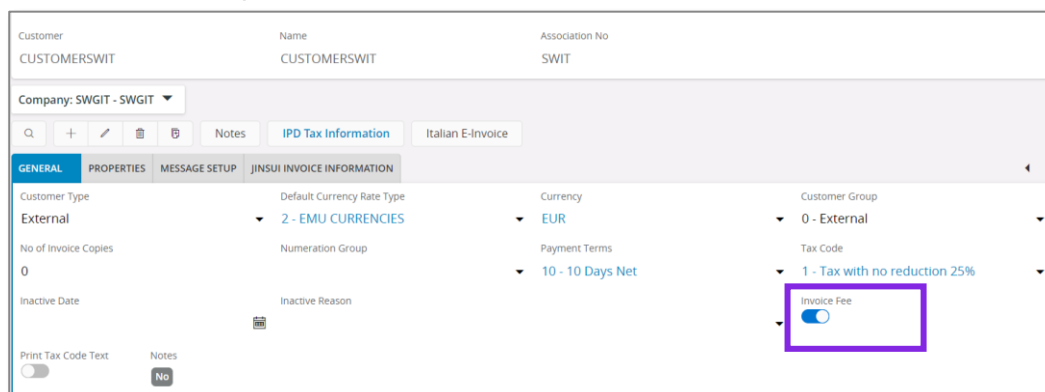
- Added fixed value “INTENTO” instead of the fixed value “CERT INT” for the tag <TipoDato>.
- Added new tag <RiferimentoData> It should be filled when there is a valid Exemption Certificate and the value for this field should be retrieved from Issue Date. The format is YYYY-MM-DD.
- If the Nature of VAT is equal to N2.1 insert the fixed Value “INVCONT” to the new tag <TipoDato>.

Companies that are in the Register of the company for art 2250 of the Civil code in Italy need to fill the block <IscrizioneREA> in the XML. New five fields have been added to the Company/Invoice/General tab under Italian E-invoice and entered value will fetch to the block <IscrizioneREA>.

9.6.4 STAMP DUTY ON INVOICES

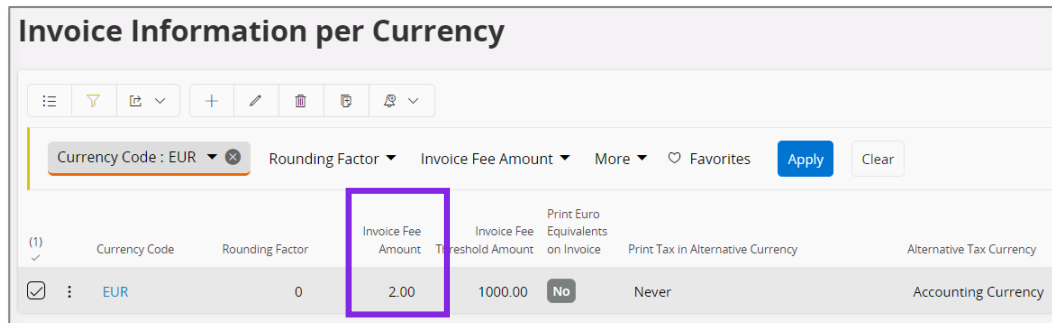
Some transactions invoiced in Italy have to have the option to add a stamp duty. In order to fulfill these requirements, the invoice fee functionality in standard is utilized.

The **Invoice Fee** option should be enabled on the **Customer/Invoice/General** tab.



The screenshot shows the 'Customer/Invoice/General' tab in the IFS system. The 'Invoice Fee' option is highlighted with a red box, indicating it should be enabled. The 'Tax Code' is set to '1 - Tax with no reduction 25%'.

Create the following in the **Invoice Information per Currency** page.

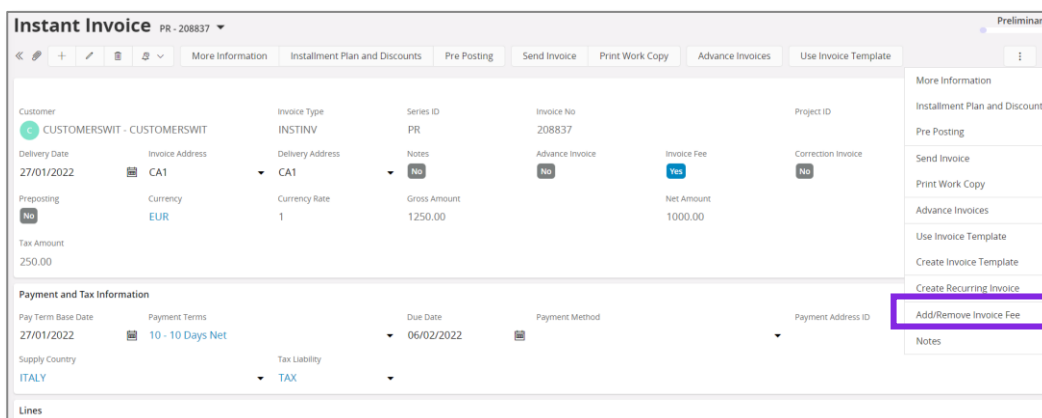


The screenshot shows the 'Invoice Information per Currency' page. The 'Invoice Fee Amount' is set to 2.00, highlighted with a red box. The 'Currency Code' is EUR, and the 'Rounding Factor' is 0.

| (1) ✓ | Currency Code | Rounding Factor | Invoice Fee Amount | Invoice Fee Threshold Amount | Print Euro Equivalents on Invoice | Print Tax in Alternative Currency | Alternative Tax Currency |
|-------|---------------|-----------------|--------------------|------------------------------|-----------------------------------|-----------------------------------|--------------------------|
| ☑ | EUR | 0 | 2.00 | 1000.00 | No | Never | Accounting Currency |

Use the command “**Add/Remove Invoice Fee**” on the **Instant Invoice**, **Customer Invoice** and **Project Invoice** pages. To added or removed the invoice fee to the invoice. The message displayed will be:

- **The fee X EUR has been added to the invoice** – when fee has been added to the invoice.
- **The fee has been removed from the invoice** – when fee has been removed.
- **The Invoice Fee Amount not found in Invoice Information per Currency** – when Invoice Fee Amount is not found.



Instant Invoice PR - 208837

Customer: CUSTOMERSWIT - CUSTOMERSWIT

Invoice Type: INSTINV

Series ID: PR

Invoice No: 208837

Project ID: [Empty]

Delivery Date: 27/01/2022

Invoice Address: CA1

Delivery Address: CA1

Notes: No

Advance Invoice: No

Invoice Fee: Yes

Correction Invoice: No

Preposting: No

Currency: EUR

Currency Rate: 1

Gross Amount: 1250.00

Net Amount: 1000.00

Tax Amount: 250.00

Payment and Tax Information

Pay Term Base Date: 27/01/2022

Payment Terms: 10 - 10 Days Net

Due Date: 06/02/2022

Payment Method: [Empty]

Payment Address ID: [Empty]

Supply Country: ITALY

Tax Liability: TAX

Lines

More Information

Installment Plan and Discounts

Pre Posting

Send Invoice

Print Work Copy

Advance Invoices

Use Invoice Template

Create Invoice Template

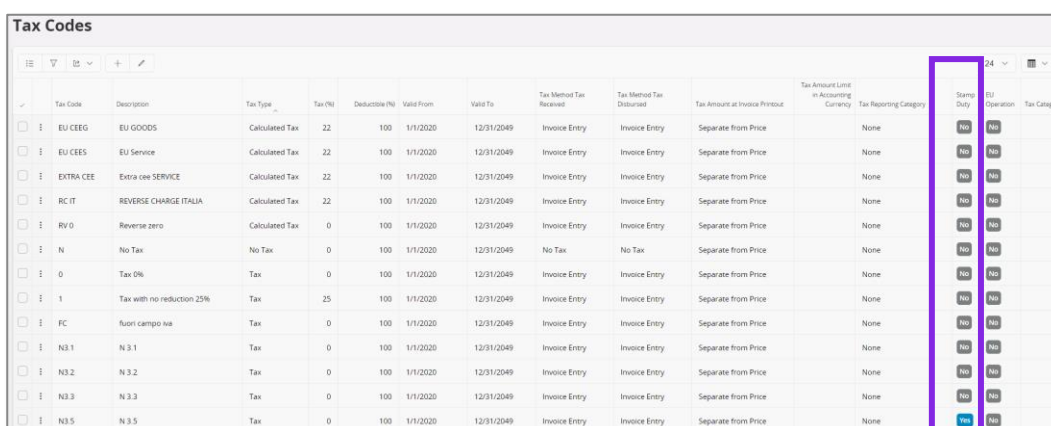
Create Recurring Invoice

Add/Remove Invoice Fee

Notes

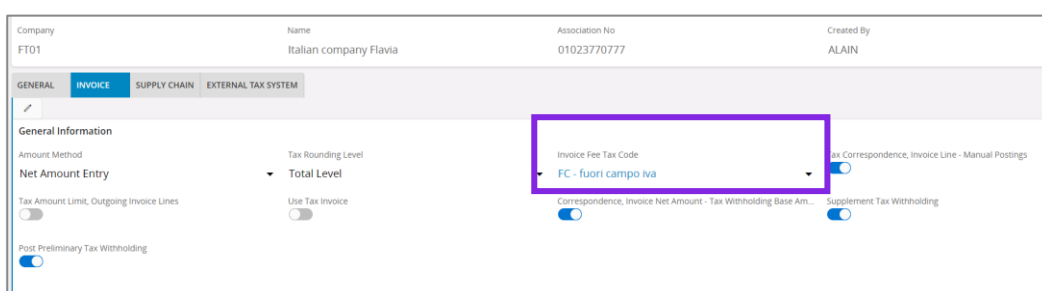
Some transactions invoiced in Italy need to have the option to add a stamp duty and write it to XML invoice, but it should not be included in invoice total - so that the customer cannot be charged with it. This is the case for public customers – stamp duty is calculated when there is 0% VAT on the invoice, certain types of articles are sold, and invoice net amount is greater than 77 EUR.

In order to fulfill these requirements, new **Stamp Duty** option has been added to **Tax Codes** page. It is only possible to select on tax codes with 0 % of Tax type



| ✓ | Tax Code | Description | Tax Type | Tax (%) | Deductible (%) | Valid From | Valid To | Tax Method Tax Reversal | Tax Method Tax Disturbance | Tax Amount at Invoice Printout | Tax Amount Limit in Accounting Currency | Tax Reporting Category | Stamp Duty | EU Operation | Tax Category |
|--------------------------|-----------|---------------------------|----------------|---------|----------------|------------|------------|-------------------------|----------------------------|--------------------------------|---|------------------------|------------|--------------|--------------|
| <input type="checkbox"/> | EU CEEG | EU GOODS | Calculated Tax | 22 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | EU CEES | EU Service | Calculated Tax | 22 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | EXTRA CEE | Extra cee SERVICE | Calculated Tax | 22 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | RC IT | REVERSE CHARGE ITALIA | Calculated Tax | 22 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | Rv 0 | Reverse zero | Calculated Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | N | No Tax | No Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | No Tax | No Tax | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | 0 | Tax 0% | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | 1 | Tax with no reduction 25% | Tax | 25 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | FC | fuori campo iva | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | N3.1 | N 3.1 | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | N3.2 | N 3.2 | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | N3.3 | N 3.3 | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | No | No | |
| <input type="checkbox"/> | N3.5 | N 3.5 | Tax | 0 | 100 | 1/1/2020 | 12/31/2049 | Invoice Entry | Invoice Entry | Separate from Price | None | None | Yes | No | |

On **Company/Tax Control/Invoice** tab in the **Invoice Fee Tax Code** field enter a tax code with **Stamp Duty** option NOT enabled, so that Invoice Fee functionality works in standard way.



Company: FT01

Name: Italian company Flavia

Association No: 01023770777

Created By: ALAIN

GENERAL INVOICE SUPPLY CHAIN EXTERNAL TAX SYSTEM

General Information

Amount Method: [Empty]

Tax Rounding Level: Total Level

Net Amount Entry: [Empty]

Tax Amount Limit, Outgoing Invoice Lines: [Empty]

Use Tax Invoice: [Empty]

Post Preliminary Tax Withholding: [Empty]

Invoice Fee Tax Code: FC - fuori campo iva

Tax Correspondence, Invoice Line - Manual Postings: [Empty]

Correspondence, Invoice Net Amount - Tax Withholding Base Am...: [Empty]

Supplement Tax Withholding: [Empty]

There are three scenarios, where stamp duty is reported in XML invoice depending on different parameters settings:

- **Invoice Fee** is NOT enabled on **Customer/Invoice/General** tab, invoice does not have invoice fee and the tax code with **Stamp Duty** is used on invoice – then stamp duty is written

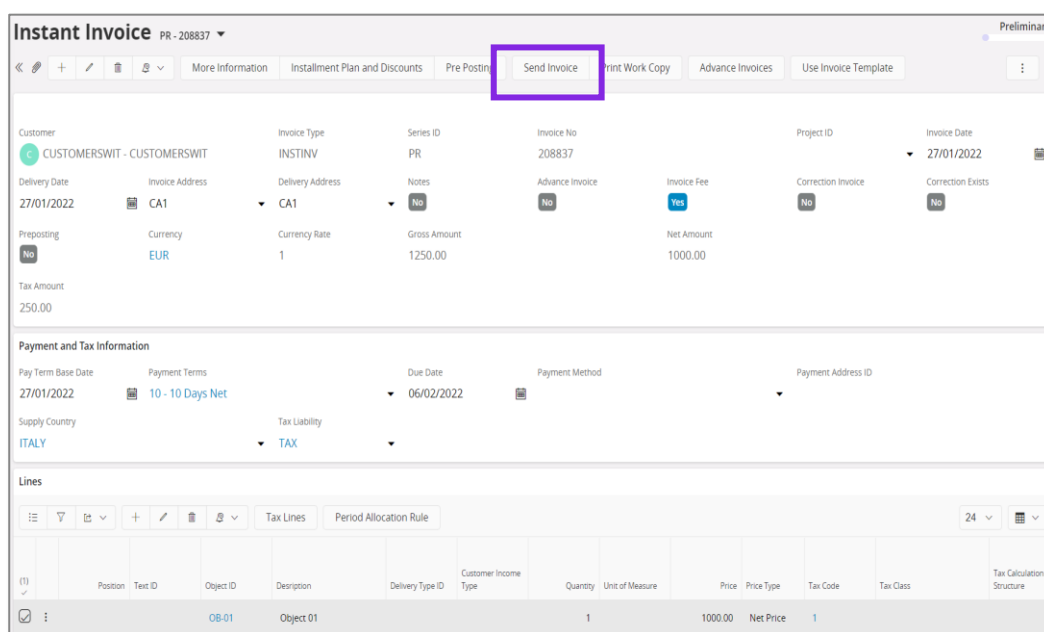
to the XML invoice and is NOT included in invoice total. The amount is taken from **Invoice Information per Currency** page.

- **Invoice Fee** is selected on **Customer/Invoice/General** tab, invoice has invoice fee and tax code with **Stamp Duty** is used on invoice – then stamp duty is both written to XML invoice and included in invoice total.
- Otherwise – no stamp duty information is written to XML file, however there might be standard invoice fee included in invoice total – treated as additional invoice line.

No validation is done for the invoice net amount – the applicable set up of parameters is user responsibility.

9.7 Create customer invoice

- Create an invoice using the standard functionality for invoice with the basic data Receiver Address = E-INVOICE_IT in the E-invoicing Compliance tab in the **Company** page.
- Select command **Send Invoice**.
- XML file is placed in IFS Connect outgoing folder and can be verified from there if needed.
- This is the file that will be picked up by the 3rd party service provider and sent to SDI system.



- If the customer is setup to run inter-site flow (EDI/MHS) or E-invoice flow (E-INVOICE), a separate message will be created along with the Italian e-invoice.
- New option **Sent** and new fields **Reporting Sent**, **Reporting Status**, **Reporting Time** and **Reporting Error Message** have been added to the **Sent Invoices** page to check if reporting is sent or any error occurred.

| ✓ | Due Date | Currency | Amount | Tax Amount | Send Status | Send Error Message | Send Time | Media Code | Attachment | Reported | Reporting Status | Reporting Error Message | Reporting Time | Response Status |
|--------------------------|------------|----------|---------|------------|-------------|--------------------|-------------------|------------|------------|----------|------------------|-------------------------|-------------------|-----------------|
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:18 | E-INVOICE | No | Yes | Yes | Transferred | 28/01/2022, 10:18 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:16 | E-INVOICE | No | Yes | Yes | Transferred | 28/01/2022, 10:16 | Pending |
| <input type="checkbox"/> | 07/02/2022 | USD | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:59 | E-INVOICE | No | Yes | Yes | Transferred | 28/01/2022, 09:59 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:44 | E-INVOICE | No | Yes | Yes | Transferred | 28/01/2022, 09:44 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Printed | | 28/01/2022, 09:01 | | No | No | Yes | Transferred | 28/01/2022, 08:35 | Accepted |

9.8 Invoices with Foreign Currencies

SDI accepts the FatturaPA format is only from currency EUR. Therefore, all the amount related tags in the XML has to be reported in EUR (Accounting Currency). However, for the foreign currency-based invoices (other than EUR), companies have a need to communicate the foreign currency amounts to customers to make the payments. To communicate foreign currency amounts at header level and line level of the invoice <Causale> and <AltriDatiGestionali> modified respectively. Header level modified **Invoice Text** has used for the tag <Causale>.

```
<Causale>Contributo ambientale CONAI assolto ove dovuto</Causale>
<Causale>Please Pay in USD</Causale>
<Causale>Invoice Currency Code USD</Causale>
<Causale>Total Payment Amount 1250.00</Causale>
<Causale>Total Gross Amount 1250.00</Causale>
<Causale>Total Net Amount 1000.00</Causale>
<Causale>Total Tax Amount 250.00</Causale>
```

```
<AltriDatiGestionali>
  <TipoDato>ImportiVal</TipoDato>
  <RiferimentoTesto>Gross Am 1250.00 Net Am 1000.00 Tax Am 250.00</RiferimentoTesto>
</AltriDatiGestionali>
```

CONAI consortium members should add the fixed text on the customer invoices. Text can be entered in the Community Compliance field in Company/Invoice/General tab under Italian E-invoice and it will fetch the tag <Causale> as in the above image.

9.9 Document Types Customer Invoices

According to new technical documentation issued by SDI in 2020, following new document types are handled in the solution.

- 'TD02' - Deposit/Advance on invoice (Document Type Code)
- 'TD21' - Self invoicing (defined in ex art.7 paragraph 4 of DLgs 471/97)
- 'TD22' - Extractions of goods from VAT Warehouse
- 'TD23' - Extractions of goods from VAT Warehouse with payment of VAT
- 'TD26' - Sale of depreciable assets and for internal transfers
- 'TD27' - Self invoicing for self-consumption or for free transfer without recourse

According to new technical documentation issued by SDI in 2021, following new document types are handled in the solution and will be mandatory from 2022:

- 'TD05' - Debit note
- 'TD25' - Deferred invoice ex art.21, c.4, lett. a)

When issuing documents types listed above, predefined header level **Document Type Code** has to be connected to invoice and **Document Type Code** will be fetched to the <TipoDocumento> tag. In here, user has to add following predefined **Document Type Code** in the **Document Type Codes** page.

| Document Type Codes | | |
|--------------------------|--------------------|--|
| | Document Type Code | Description |
| <input type="checkbox"/> | TD02 | Deposit/Advance on invoice (Invoice Text) |
| <input type="checkbox"/> | TD05 | Debit note |
| <input type="checkbox"/> | TD21 | Self invoicing for splaphoning |
| <input type="checkbox"/> | TD22 | Extractions of goods from VAT Warehouse |
| <input type="checkbox"/> | TD23 | Extractions of goods from VAT Warehouse with payment of VAT |
| <input type="checkbox"/> | TD25 | Deferred invoice ex art.21, c.4, lett. a) |
| <input type="checkbox"/> | TD26 | Sale of depreciable assets and for internal transfers (ex art.36 DPR 6 |
| <input type="checkbox"/> | TD27 | Self invoicing for self-consumption or for free transfer without recou |

- 'TD27' will be fetched to the <TipoDocumento> tag when issuing free of charge invoices where company pays the VAT (Refer **Free of Charge (FOC)** functionality).
- 'TD04' will be fetched in <TipoDocumento> tag when issuing a Customer Credit invoice with net amount negative
- 'TD01' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive and there is not any Document Type Code
- 'TD24' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive, there is not any Document Type Code and there is at least one delivery note that has delivery note date < Invoice Date

New field **Document Type Code** added to the **Instant Invoice**, **Customer Invoice** and **Project Invoice** pages as follows,

Instant Invoice PR-204200

Customer: CUSTOMERSWIT - CUSTOMERSWIT

Invoice Type: INSTINV

Delivery Date: 29/11/2021

Invoice Address: CA1

Delivery Address: CA1

Preposting: No

Currency: EUR

Currency Rate: 1

Tax Amount: 0.00

Payment and Tax Information

More Information

Payment Reference: CUSTOMERSWIT - CUSTOMERSWIT

Transfer Status: 1

Customer Reference:

Order Date:

Ref Invoice No:

Branch:

Deduction Amount:

Additional Reference:

Payer: CUSTOMERSWIT - CUSTOMERSWIT

Tax Currency Rate: 1

Creator Reference:

Customer's PO Number:

Correction Reason ID:

Customer Branch:

Invoice Text ID:

Language: English

Our Reference:

Signature: SASGLK

Ref Invoice Series ID:

Correction Reason:

Deduction Group:

Invoice Text:

Document Type Code: TD05 - Debit note

Cancel

Customer Invoice CUSTOMERSWIT - CUSTOMERSWIT - 204612 - CUSTORDDEB - P10687

Customer No: CUSTOMERSWIT, Customer Address Name: CUSTOMERSWIT, Series ID: PR, Invoice No: 204612, Company: SWGIT, Site: SWIT, Invoice Created: 07/12/2021, Order Created: 07/12/2021

Amounts: Currency: EUR, Gross Amt: 150.00, Net Amt: 150.00, Tax Amt: 0.00, Currency Rate: 1, Tax Currency Rate: 1

LINES: GENERAL, HISTORY

Payment: Order No: P10687, Shipment ID, RMA No, Invoice Text: Italian E-invoice, Document Type Code: TD25 - Deferred invoice ex ...

Project Invoice PR - 206367

Customer: CUSTOMER SWNONIT, Customer Name: CUSTOMER SWNONIT, Project: 206367, Invoice Series: PR, Invoice Period Start: 01/01/2022, Invoice Period End: 12/01/2022

Amounts: Currency: EUR, Gross Amount: 20000.00, Net Amount: 20000.00, Tax Amount: 0.00

LINES: GENERAL, PRE POSTING, ACCOUNTING

Invoice Information: Customer Information, Invoice Address: CA1, Delivery Address: CA1, Payment Address, Media Code: E-INVOICE, Branch, Site, Pay Term Base Date: 12/01/2022, Due Date: 22/01/2022, Payment Terms: 10 - 10 Days Net, Payment Method, Supply Country: ITALY, Customer Branch, Tax ID Number

Italian E-invoice: Document Type Code: TD05 - Debit note

9.10 Invoices with Split Payment VAT

Split payment invoices can be registered in the system as follows

- The tax code specified on invoice line must have value "SPLIT" in the **Tax Code Text** field in the **Tax Texts per Tax Code** page.
- Tax withholding with tax method "Invoice Entry" must be connected to invoice line. The total withholding amount should match total VAT amount on the invoice.

When XML file is generated for the split payment invoice, <ImportoPagamento> tag (amount to pay) of the first installment is decreased with VAT amount.

9.11 Invoices with Tax Withholding with Tax Method Payment

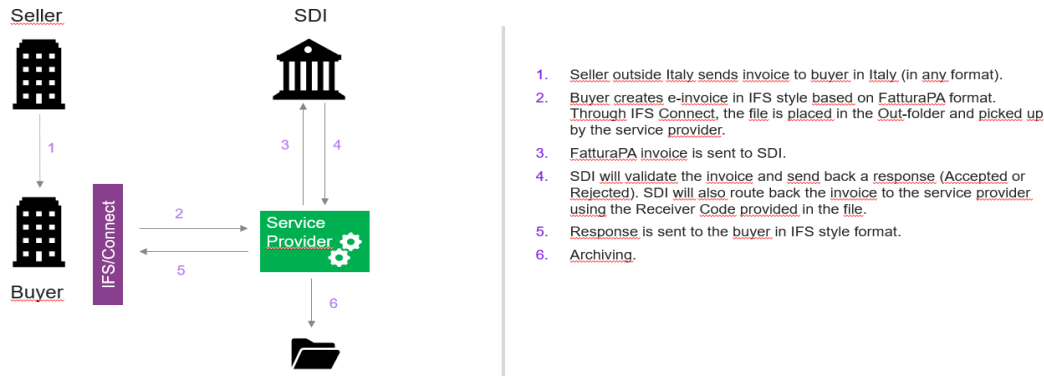
When XML file is generated for invoice with tax withholding with tax method "Payment", tax withholding amount affects <ImportoPagamento> tag (amount to pay) for all installments of the invoice, proportionally to installment gross amount and according to the same rules as amounts to pay are suggested when paying invoice in the **Mixed Payment** page.

Example

- Customer invoice with net amount 4.000, tax 22% and gross amount 4.880.
- Tax withholding with tax method "Payment": 20%, amount 800.
- Three invoice installments: 25%, 50% and 25%. Payment terms with tax distribution "Even".
- Installment amounts: 1.220, 2.440 and 1.220.
- <ImportPagamento> tags: 1.020, 2.040 and 1.020.

9.12 Solution Overview for Supplier Invoices

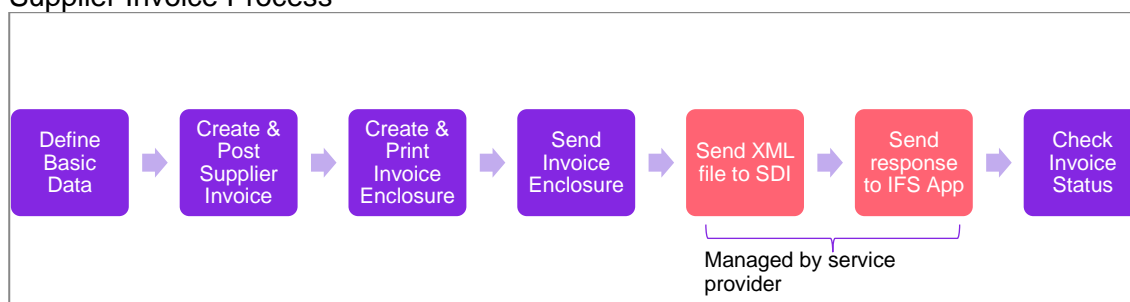
Foreign supplier invoices, as well as domestic supplier invoices where reverse charge applies, must be submitted to SDI in FatturaPA format. An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3rd party software. This 3rd party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill the new requirement, the following solution should be adopted:

- Electronic supplier invoices should be created and sent to SDI where reverse charge is applied. In IFS cloud, this means that supplier invoices where a calculated tax code is connected to the invoice line need to be sent. A new sequential invoice numbering is needed, together with the original invoice number.
- New Document Types TD16, TD17, TD18, TD19 and optionally TD20 are used for this purpose and must be included in the file.
- To achieve this, Invoice Enclosure will be used, and **Document Type Code** will be connected to tax code from **Tax Texts per Tax Code** page. Document Type Code represents the Document Type.
- Supplier should be setup with a **Delivery Type** that is connected to Invoice Enclosure.
- New basic data fields for electronic invoicing will be added to Company and Supplier.
- Add "E-INVOICE_IT" receiver In **Company/Invoice/ E-invoicing Compliance/Message Setup** tab.
- Possibility to send the supplier invoice will be added from the **Invoice Enclosure - EU Taxes Analysis** page.
- New fields **Reporting Sent**, **Reporting Status** and **Reporting Error Message** have been added In the **Invoice Enclosures – EU Taxes Analysis** page.
- New page **Sent Invoice Enclosures** is created to show the sent supplier invoices including resending option.
- Same response handling as for customer invoices will be used.

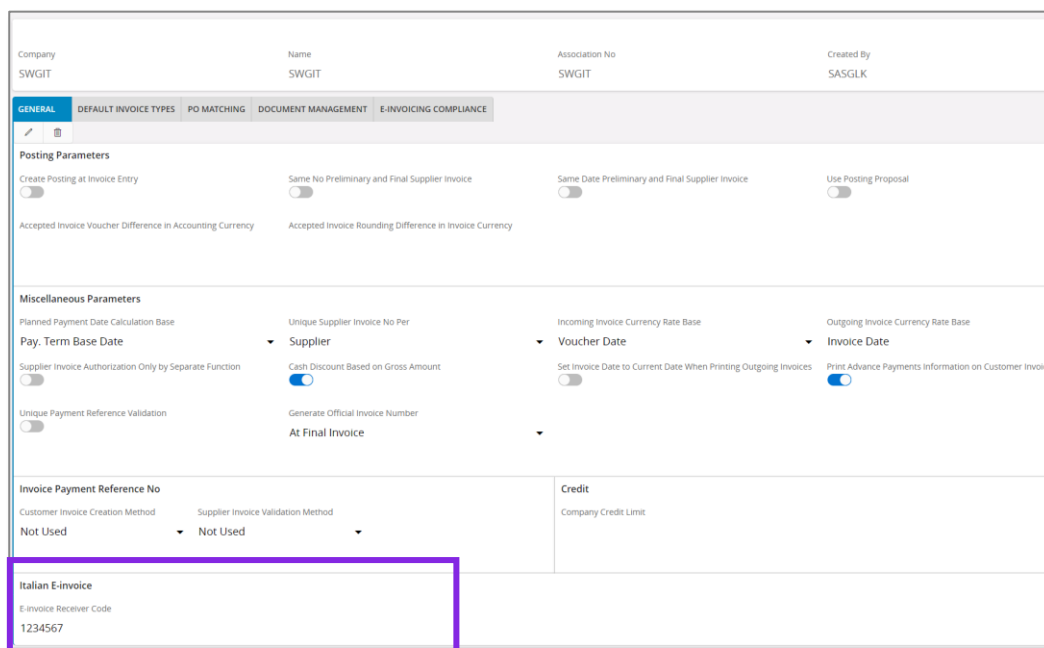
Supplier Invoice Process



9.13 Define Basic Data for Supplier Invoices

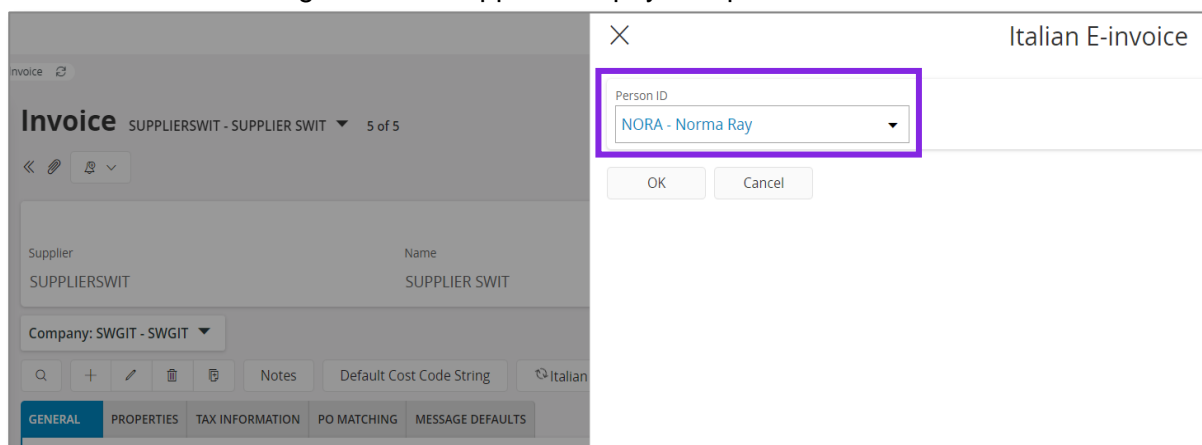
9.13.1 E-INVOICE RECEIVER CODE IN COMPANY

The field E-invoice Receiver Code has been added in **Company/Invoice/General** tab (in “Italian E-invoice” group). This is needed since SDI will route the invoice back to service provider for archiving reasons.



9.13.2 SUPPLIER, INVOICE TAB

Person ID field I has been added in **Supplier/Invoice/General** tab (Command as “Italian E-Invoice”). This is needed to distinguish if the supplier is a physical person.



9.14 Document Types for Supplier Invoices

The Document Type TD16-TD17-TD18-TD19-TD20 should be linked to the calculated tax code to have the right document type for the supplier enclosure invoices. Following new document types are handled in the solution,

- ‘TD16’ - Integration Supplier Invoice applying reverse charge with Italian Supplier.

- 'TD17' - Integration and self billing for purchase of services outside EU.
- 'TD18' - Integration for purchase in Europe.
- 'TD19' - Integration /Self billing for purchase of goods art 17 from foreign suppliers that has fiscal representative in Italy.
- 'TD20' - Self billing invoice to create in case of invoice not received.

All Document Types needed for supplier invoice need to be added in the **Document Type Codes** basic data page.

| Document Type Codes | | |
|---|--------------------|---|
| <div> <div>☰</div> <div>🔍</div> <div>📄</div> <div>+</div> <div>✎</div> </div> | | |
| ✓ | Document Type Code | Description |
| <input type="checkbox"/> | TD16 | Integrazione fattura reverse charge interno |
| <input type="checkbox"/> | TD17 | Integrazione/autofattura per acquisto servizi dall'estero |
| <input type="checkbox"/> | TD18 | integrazione per acquisto di beni intracomunitari |
| <input type="checkbox"/> | TD19 | integrazione/autofattura per acquisto di beni ex art.17 c.2 DPR 633/73 |
| <input type="checkbox"/> | TD20 | Autofattura per regolarizzazione e integrazione delle fatture (art.6 c.1) |

9.14.1 DOCUMENT TYPE CODE ADDED IN THE TAX TEXTS PER TAX CODE

The field **Document Type Code** has been added with a LOV to **Tax Texts per Tax Code** page to be able to link the document type to the Tax code with type Calculated Tax so that when a tax code is selected in a Manual Supplier Invoice line, Document Type Code is fetched.

| Tax Texts per Tax Code | | | | | | |
|---|----------------------------|---------------|------------|------------|------------------------------------|-------------------------------------|
| <div> <div>☰</div> <div>🔍</div> <div>📄</div> <div>+</div> <div>✎</div> </div> | | | | | | |
| ✓ | Tax Code | Tax Code Text | Valid From | Valid To | Nature of Operation | Exclude From Spesometro Declaration |
| <input type="checkbox"/> | E1 - EU Tax with no red... | E1 | 06/12/2021 | 31/12/2049 | N2 Not Subjected to Tax (Obsolete) | No |
| | | | | | | Document Type Code |
| | | | | | | TD17 - Integrazione/autofattura ... |

The **Document Type Code** field has been added also in the invoice line of supplier invoice with the option to edit it.

Manual Supplier Invoice SI - 1/6-1

PO Reference: SUPPINV, Receipt Reference: SI, Sub Contract Reference: 1/6-1, Invoice Advice Reference: EUR, Project ID: 1, Supplier: SUPPLIERSWIT - SUPPLIER SWIT, Invoice Date: 06/01/2022, Annual Date: 06/01/2022, Voucher No Reference: 2022000007, Voucher Type Reference: I, On Hold Installment: No, Posting Proposal: No

Pay Term Base Date: 06/01/2022, Payment Terms: 10 - 10 Days Net, Due Date: 16/01/2022, Plan Pay Date: 16/01/2022, Pre-posting: No, Received Attachments: No

Gross Amount: 1000.00, Net Amount: 1000.00, Tax Amount: 0.00

Line Information

| Gross Amount | Net Amount | Tax Amount | Non-deductible Tax Amount | Cost Amount |
|--------------|------------|------------|---------------------------|-------------|
| 1000.00 | 1000.00 | 0.00 | 0.00 | 1000.00 |

Lines

| Line ID | Delivery Type | Document Type Code | Document Type Identity | Tax Code | Tax Calculation Structure | Multiple Tax Lines | Tax (%) | Tax Method | Gross Amount | Net Amount | Tax Amount |
|---------|---------------|---------------------------|------------------------|----------|---------------------------|--------------------|---------|------------|--------------|------------|------------|
| 1 | SWGIT2 | TD17 - Integrazione/au... | | E1 | | No | 0 | Invoice | 1000.00 | 1000.00 | 0.00 |
| 2 | SWGIT2 | TD17 - Integrazione/au... | | E1 | | No | 0 | Invoice | 0.00 | 0.00 | 0.00 |

9.15 Create Electronic Invoice from Supplier Invoice

- Create Manual Supplier Invoice. Use a delivery type connected to Invoice Enclosure and use a calculated tax code connected to Document Type code. Document Type code is representing the document type.
- Post the invoice. Now the Invoice Enclosure is created.
- Print the Invoice Enclosure.
- In the **Invoice Enclosures – EU Taxes Analysis** page the possibility to **Send Invoice Enclosure** has been added. It is only possible to Send Invoice Enclosure when Invoice Enclosure is printed.
- New fields **Reporting Sent**, **Reporting Status** and **Reporting Error Message** have been added in the **Invoice Enclosures – EU Taxes Analysis** page to check if reporting is sent or any error occurred.

Invoice Enclosures - EU Taxes Analysis

Print by Date Interval: Print Selected Items: Send Invoice Enclosure

| (N) | Currency | Net Amount | Calculated Tax Amount | Gross Amount | Net Amount in Accounting Currency | Calculated Tax Amount in Accounting Currency | Gross Amount in Accounting Currency | Net Amount in Parallel Currency | Calculated Tax Amount in Parallel Currency | Gross Amount in Parallel Currency | Enclosure Series ID | Ends... | No | Print | Reporting Sent | Reporting Status | Reporting Error Message |
|-----|----------|------------|-----------------------|--------------|-----------------------------------|--|-------------------------------------|---------------------------------|--|-----------------------------------|---------------------|---------|-----|-------|----------------|---|-------------------------|
| 9 | EUR | 2548.00 | 637.00 | 3185.00 | 2548.00 | 637.00 | 3185.00 | 38220.00 | 9555.00 | 47775.00 | EN1 | 9 | Yes | Yes | Transfer | | |
| 16 | EUR | 562.30 | 140.58 | 702.88 | 562.30 | 140.58 | 702.88 | 8434.50 | 2108.70 | 10543.20 | EN1 | 16 | Yes | Yes | Transfer | | |
| 19 | EUR | 250.00 | 62.50 | 312.50 | 250.00 | 62.50 | 312.50 | 3750.00 | 937.50 | 4687.50 | EN1 | 19 | Yes | No | Error | 1) Invoice Address Zip Code must have a val | |
| 22 | EUR | 1100.00 | 275.00 | 1375.00 | 1100.00 | 275.00 | 1375.00 | 16500.00 | 4125.00 | 20625.00 | EN1 | 22 | Yes | Yes | Transfer | | |

- New option **Sent** and new field **Document Type Code** is added to the Invoice Enclosure dialog.

Invoice Enclosure - EU Taxes

Invoice Series ID: SI, Invoice No: 1/6-1, Status: **Prel Posted**, Invoice Date: 06/01/2022

Supplier: **SS** SUPPLIERSWIT, Enclosure Series ID: EN2, Enclosure No: 1000, Printed: **Yes**

Sent: **No**

| Delivery Type | Document Type Code | Part No/Charge Type | Description | Price | Price In Acc Curr | Price UoM | Quantity | Net Amount |
|---------------|--------------------|---------------------|-------------|-------|-------------------|-----------|----------|------------|
| SWGIT2 | TD17 | | | | | | | 1000.00 |
| SWGIT2 | TD17 | | | | | | | 0.00 |

Print Cancel

Same Routing Rule, Routing Address and same transformer as for sending of customer invoices will be used.

The following new validations have then been introduced:

- When posting manual supplier invoice validate connected Document Type Code. It is not allowed to use different Document Type Codes in the same invoice.
- When posting manual supplier invoice validate that invoice line with Document Type Code must have a Delivery Type connected.
- Block the possibility to use the Cancel functionality and Cancel and Create for Italian company when invoice contains delivery type connected to Document Type Code with calculated tax code and invoice enclosure is Sent.

9.16 External Supplier Invoice

Added functionality to fetch **Document Type Code** connected to a tax code when loading a supplier invoice. It is also possible to add the **Document Type Code** manually. The new field is added in *External Supplier Invoice Line Information*.

External Supplier Invoice Line Information 46 - II9700022 - SUPPEXT 1 of 1

Load ID: 46, Invoice No: II9700022, Invoice Type: SUPPEXT, Supplier: **SS** SUPPLIER SW E-INVOIC - SUPPLIER SW E-INVO..., Invoice Load Status: **Created**

External Supplier Invoice Lines

| Line ID | Income Type Identity | Delivery Type | Document Type Code | Tax Code | Tax (%) | Net Amount | Tax Amount | Net Amount in Accounting Currency | Tax Amount in Accounting Currency |
|---------|----------------------|---------------|---------------------------|----------|---------|------------|------------|-----------------------------------|-----------------------------------|
| 1 | | SWGPPDT-1 | TD18 - integrazione pe... | E2 | 0 | 1000.00 | 0.00 | | |

9.17 Uploading response file

The same response handling will be used for both customer and supplier invoices.

9.17.1 PREREQUISITES

User IFSCONNECT with the company used should be defined in the **Users per Company** page.

| | User | Default Company |
|-------------------------------------|------------------------------|-----------------|
| <input checked="" type="checkbox"/> | IF IFSCONNECT - IFS Conne... | No |
| <input type="checkbox"/> | SG SASGLK - SASGLK SASGLK | No |

9.17.2 TRANSFORM RESPONSE FILE

The response file received from SDI system is transformed to IFS format used for response for Italian E-invoice. The transformation is done by 3rd party software or XSL transformer (not included).

```
<?xml version="1.0" encoding="UTF-8" standalone="true"?>
<ns3:RicevutaConsegna version="1.0" xmlns:ns3="http://i
<IdentificativoSdi>5556536</IdentificativoSdi>
<NomeFile>IT01951210341_00083.xml</NomeFile>
<Formato>FPR12</Formato>
<TentativiInvio>1</TentativiInvio>
<MessageId>1672219028</MessageId>
</ns3:RicevutaConsegna>
```



```
<?xml version="1.0" encoding="UTF-8"?>
<SOAP-ENV:Envelope xmlns:SOAP-ENV="http://schemas.xmlsoap.org/soap/envelope/">
  <SOAP-ENV:Header>
    <fncn:Message SOAP-ENV:mustUnderstand="1" xmlns:fncn="urn:ifsworld-com:sch
    <fncn:Type>CONNECT</fncn:Type>
    <fncn:Function>IT_E_INVOICE_RESPONSE</fncn:Function>
    <fncn:Sender/>
    <fncn:Receiver/>
    <fncn:SentAt/>
    <fncn:ExpiresAt/>
  </fncn:Message>
  </SOAP-ENV:Header>
  <SOAP-ENV:Body>
    <IT_E_INVOICE_RESPONSE xmlns="urn:ifsworld-com:schemas:receive_e_invoice
    <!--You may enter the following items in any order-->
    <!--Optional:-->
    <SYSTEM_IDENTIFIER>5556539</SYSTEM_IDENTIFIER>
    <FILE_NAME>IT01951210341_00083.xml</FILE_NAME>
    <!--Optional:-->
    <MESSAGE_TYPE>Delivery Receipt</MESSAGE_TYPE>
    <!--Optional:-->
    <ERROR_CODE/>
    <!--Optional:-->
    <ERROR_MESSAGE/>
    <!--Optional:-->
    <MESSAGE_ID>1672219028</MESSAGE_ID>
  </IT_E_INVOICE_RESPONSE>
</SOAP-ENV:Body>
</SOAP-ENV:Envelope>
```

Transformed XML file is placed in incoming folder of IFS Connect by 3rd party service provider. From this folder it is automatically uploaded to IFS.

For customer invoices, the status of the response is set on the invoice and presented in the field **Response Status** in **Sent Invoices** page.

For supplier invoice enclosures, the status of the response is set on the invoice and presented in the field **Response Status** in **Sent Invoice Enclosures** page.

Possible values of **Response Status** are "Pending", "Accepted" or "Rejected". The value "Pending" is set automatically when XML file is created for the invoice.

The value "Accepted" is set when the response message "Delivery Receipt" is uploaded to IFS Cloud. It is the final version of the status which means that the invoice is accepted by the SDI system and can be forwarded to the customer or it is forwarded automatically by SDI.

The value "Rejected" is set when the response message "Rejection Notice" is uploaded to IFS Cloud. In this case:

- Check the 3rd party product used for communication with SDI to find out what is the error message sent by SDI.
- Correct data in the IFS Cloud and Generate an XML file once more for the given invoice. This is done by selecting the Resend option in either **Sent Invoices** page for customer invoices or **Sent Invoice Enclosures** page for supplier invoices.

9.18 Overview of Sent Invoices and error handling

9.18.1 SENT INVOICES

New option **Sent** will indicate if the invoice has been sent in case of using inter-site (EDI/MHS) flow or E-invoice flow (E-INVOICE) in parallel to sending Italian E-invoice to the Public Administration entity. New option **Reporting Sent** will indicate the Italian E-invoice has been sent and Reporting Status will be set to transferred. **Reporting Time** is showing sent date and sent time of Italian E-invoice.

The command **Resend Invoice** is for resending the inter-site flow (EDI/MHS) or E-invoice flow (E-INVOICE) and command **Resend Reporting** is for resending the Italian E-invoice to the Public Administration entity.

Sent Invoices

Customer Invoice Analysis

Resend Invoice

Reprint Original

Reprint Modified

Resend Reporting

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| | Due Date | Currency | Amount | Tax Amount | Sent Status | Sent Error Message | Sent Time | Media Code | Attachments | Sent | Reporting Sent | Reporting Status | Reporting Error Message | Reporting Time | Response Status |
|-------------------------------------|------------|----------|---------|------------|-------------|--------------------|-------------------|------------|-------------|------|----------------|------------------|-------------------------|-------------------|-----------------|
| <input checked="" type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:18 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 10:16 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:16 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 10:16 | Pending |
| <input type="checkbox"/> | 07/02/2022 | USD | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:59 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 09:59 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:44 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 09:44 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Printed | | 28/01/2022, 09:01 | | No | No | Yes | Transferred | | 28/01/2022, 08:35 | Accepted |

9.18.2 ERROR HANDLING CUSTOMER INVOICES

New field **Reporting Status** is indicating the reporting send status of the Italian E-invoice. When the invoice has not been sent due to error(s) in the send process Reporting Status will be set to Error. If there is any validation error occurred at the time of sending the Italian E-invoice will indicate in the **Sent Invoices** page under the new field **Reporting Error Message**. It will show the description of the error of schema validation. Previously validation errors relating to Italian E-invoice have been handled in the **Customer Invoices with Errors** page. Now Error handling has separated due to the possibility of running inter-site (EDI/MHS) flow or E-invoice flow parallel to sending Italian E-invoice. Users can see invoice sent errors and Italian E-invoice errors separately.

Sent Invoices

| Customer Invoice Analysis | | | | | | | | | | | | | | | |
|--|------------|----------|---------|------------|-------------|--------------------|-------------------|------------|-------------|------|----------------|------------------|-------------------------|-------------------|-----------------|
| Resend Invoice Resend Original Reprint Modified Resend Reporting | | | | | | | | | | | | | | | |
| | Due Date | Currency | Amount | Tax Amount | Sent Status | Sent Error Message | Sent Time | Media Code | Attachments | Sent | Reporting Sent | Reporting Status | Reporting Error Message | Reporting Time | Response Status |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:18 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 10:18 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:16 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 10:16 | Pending |
| <input type="checkbox"/> | 07/02/2022 | USD | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:59 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 09:59 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 09:44 | E-INVOICE | No | Yes | Yes | Transferred | | 28/01/2022, 09:44 | Pending |
| <input type="checkbox"/> | 07/02/2022 | EUR | 1000.00 | 250.00 | Printed | | 28/01/2022, 09:01 | | No | No | Yes | Transferred | | 28/01/2022, 08:35 | Accepted |

9.18.3 SENT INVOICE ENCLOSURES

A new page **Sent Invoice Enclosures** has been added for the supplier to be able to see all the Invoice Enclosures sent. **Resend Invoice Enclosure** command is enabled to resend the invoice enclosure to SDI in FatturaPA format in case of errors. New field **Reporting Time** is showing sent date and sent time of invoice enclosure.

| Sent Invoice Enclosures | | | | | | | | | | | |
|-------------------------------------|-------------------|-------------------------|--------------|--------------------------|------------|----------|-----------------------------------|--|------------------|-------------------------|-------------------|
| | | Manual Supplier Invoice | | Resend Invoice Enclosure | | | | | | 24 | |
| (F) | Payment Reference | Status | Invoice Date | Pay Term Base Date | Due Date | Currency | Net Amount in Accounting Currency | Calculated Tax Amount in Accounting Currency | Reporting Status | Reporting Error Message | Reporting Time |
| <input checked="" type="checkbox"/> | | Prel Posted | 28/01/2022 | 28/01/2022 | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:27 |
| | | | | | | | | | | | Pending |

9.18.4 ERROR HANDLING SUPPLIER INVOICES

If there is any validation error occurred at the time of sending the invoice enclosure in FatturaPA will indicate in the **Invoice Enclosures – EU Taxes Analysis** page under the new field **Reporting Error Message**.

The field **Reporting Status** is indicating the status of the invoice enclosure sent to the SDI. When the invoice enclosure has not been sent due to error(s) in the send process **Reporting Status** will be set to Error. If there is any validation error occurred at the time of resending the invoice enclosure in FatturaPA will indicate in the **Sent Invoice Enclosures** page under the field **Reporting Error Message**.

| Sent Invoice Enclosures | | | | | | | | | | | |
|-------------------------------------|-------------------|-------------------------|--------------|--------------------------|------------|----------|-----------------------------------|--|------------------|-------------------------|-------------------|
| | | Manual Supplier Invoice | | Resend Invoice Enclosure | | | | | | 24 | |
| (F) | Payment Reference | Status | Invoice Date | Pay Term Base Date | Due Date | Currency | Net Amount in Accounting Currency | Calculated Tax Amount in Accounting Currency | Reporting Status | Reporting Error Message | Reporting Time |
| <input checked="" type="checkbox"/> | | Prel Posted | 28/01/2022 | 28/01/2022 | 07/02/2022 | EUR | 1000.00 | 250.00 | Transferred | | 28/01/2022, 10:27 |
| | | | | | | | | | | | Pending |

9.19 Delimitations

The following delimitations exist when reporting Tax Withholding with tax method “Payment” in <ImportoPagamento> tag.

- Solution is only applied for invoices without Split Payment.
- Tax withholding code with tax method “Invoice Entry” cannot be specified on the invoice.
- Only single tax withholding code with tax method “Payment” can be specified on the invoice.

Not possible to send attachments with EDI/MHS Media Code setup.

10 Italian Payment Formats

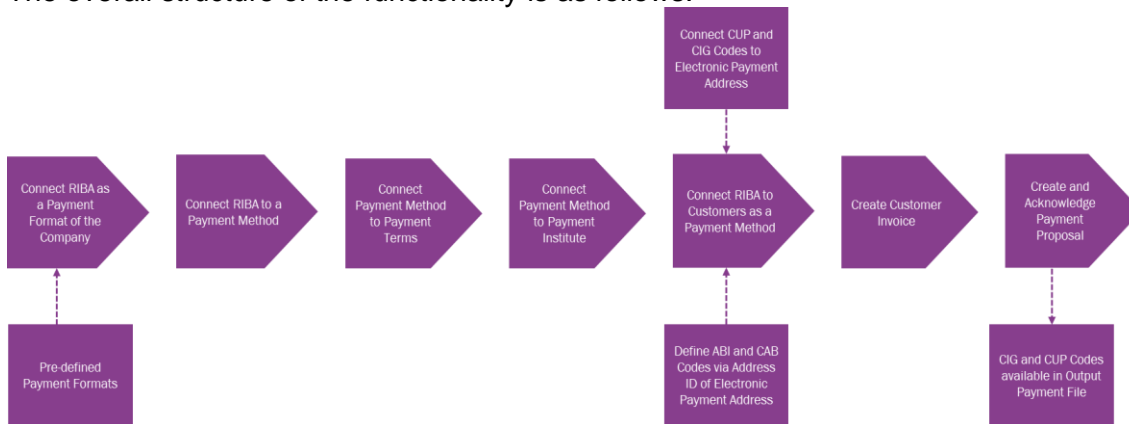
10.1 Payment format - RIBA

10.1.1 OVERVIEW LEGAL REQUIREMENT

It is a common business practice to use cashless payment methods in Italy. Payment cards are the most widely used form of payment. In terms of value, credit transfers are the dominant payment method. Italian domestic non-pre-authorized direct debit, RIBA, is an electronic collection instrument. It is classified as a non-pre-authorized direct debit, as the creditor requires the debtor’s agreement to collect their receivables. RIBA is used by firms to collect trade and other credits.

10.1.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



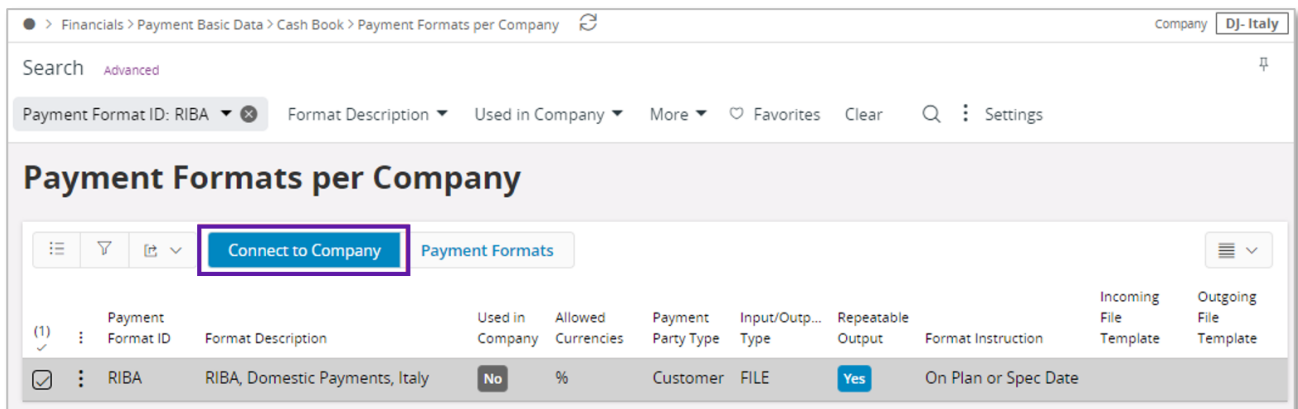
10.1.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Italian Payment Formats” localization functionality must be enabled.

10.1.4 BASIC DATA

10.1.4.1 Enable Payment Format

Payment format RIBA is added to the **Payment Formats per Company** page. Search for RIBA payment format and select it. Then click on the **Connect to Company** command button to enable this payment format.



10.1.4.2 Create Payment Method

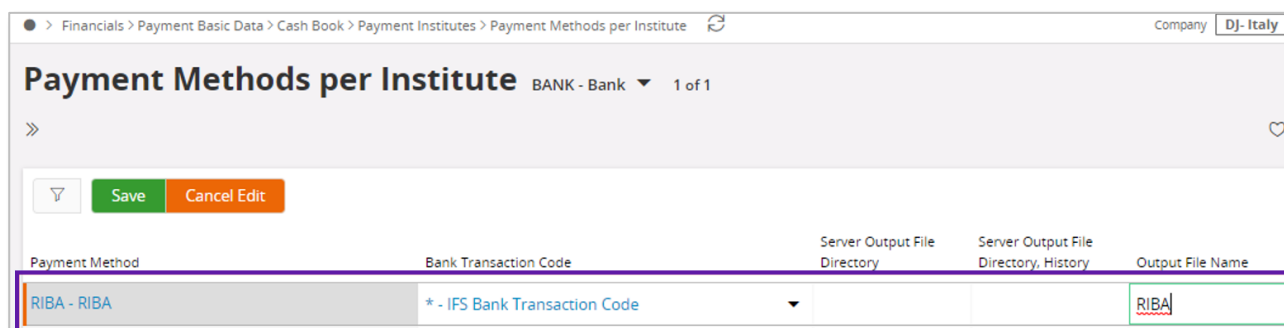
Create a payment method and connect above enabled payment format using standard processes, read more in IFS Cloud Online documentation.

10.1.4.3 Connect Payment Method

Once the payment method is created connect the payment method in following pages. This is IFS standard functionality and refer IFS Cloud Documentation for more information.

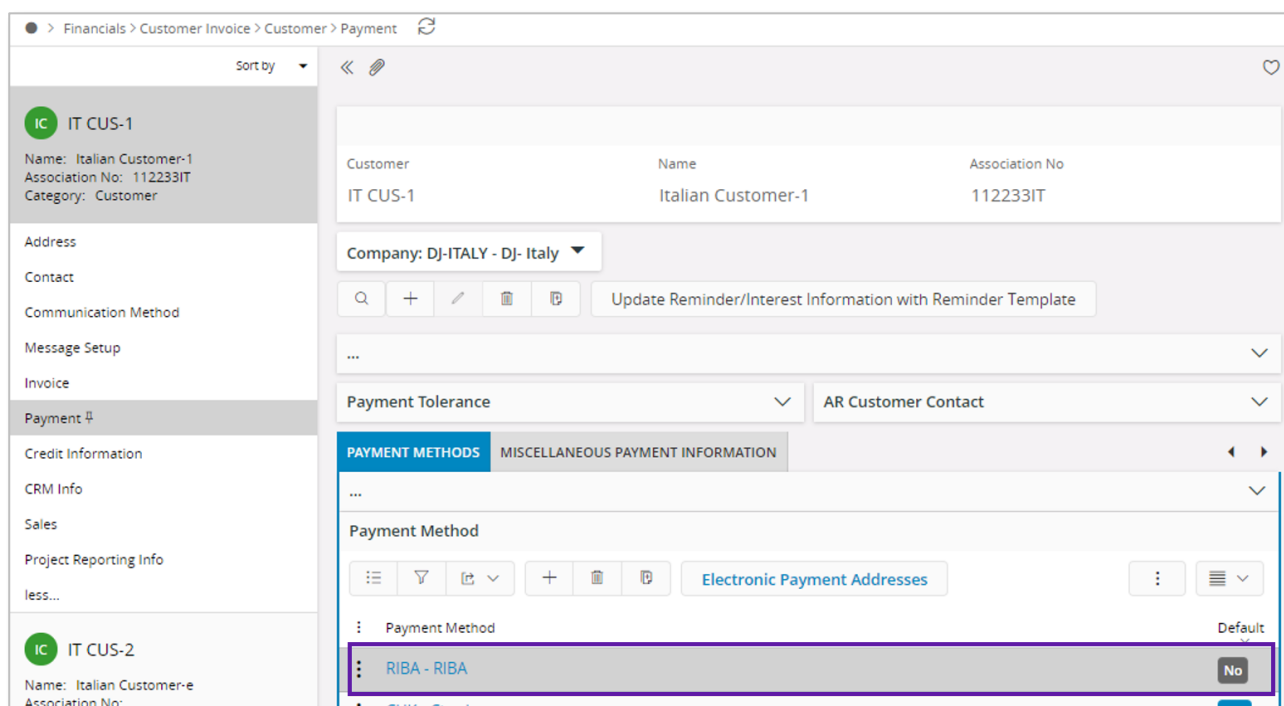
1. Payment methods per institute

Go to the **Payment Institutes** page and select the Payment institute which you want to connect the above created payment method. Then click on the command button **Payment Methods per Institute**. Connect the payment method to the payment institute via a new record.



2. Customer Payment Methods

Connected the payment method RIBA to customers from payment method sub tab on the **Customer/ Payment** page.



10.1.4.4 Define ABI and CAB Code

The ABI codes identify the bank and CAB codes identify the bank's branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits denote ABI code and the last 5 digits denote CAB code). If used for one-time customer payments, then the payment address identity should be entered in customer's address ID field.

10.1.4.5 Connect ABI and CAB Code to Customer

On the **Customer/Payment/Payment Methods** tab select the RIBA payment method and click on the command button **Electronic Payment Addresses**. Then specify a new record setting up the ABI and CAB codes in the address ID column as mentioned above and other necessary details.

Application Base Setup > Enterprise > Customer > Customer > Payment > RIBA Payment Addresses - IT CUS-1

Company DJ- Italy

RIBA Payment Addresses - IT CUS-1

| Payment Method | Address ID | Description | Account | Default | Blocked for Use | Address | Locality |
|----------------|------------|-------------|-----------------|---------|-----------------|---------|----------|
| RIBA | 0123456789 | Test | NO9386011117947 | Yes | No | | |

10.1.4.6 Competitive Tender codes Per Payment Address

While on the **electronic payment addresses** page of the customer under RIBA payment method, select the address line defined in the above step and click on the downward arrowhead to enter the **Competitive Tender Codes** via the nested list. This nested list option is only enabled for payment methods related to RIBA payment format. Enter information such as CIG and CUP codes, which is provided by the government and save. A customer can be connected to several competitive tender codes.

Application Base Setup > Enterprise > Customer > Customer > Payment > RIBA Payment Addresses - IT CUS-1

Company DJ- Italy

RIBA Payment Addresses - IT CUS-1

| Payment Method | Address ID | Description | Account | Default | Blocked for Use | Address | Locality |
|----------------|------------|-------------|-----------------|---------|-----------------|---------|----------|
| RIBA | 0123456789 | Test | NO9386011117947 | Yes | No | | |

COMPETITIVE TENDER CODES

| CIG Code | CUP Code | Default |
|----------|----------|---------|
| 7890 | 1234 | Yes |

10.1.4.7 Payment Terms

In the **Payment Term** page create a new payment term. Connect the payment method created above.

A new **Collective RIBA** toggle is added to the **Payment Term** Page. If this toggle is set to YES position, a single payment document will be created for invoice installments. If this is set to NO position, then separate payment documents will be created per invoice installment. This involves creating separate payment documents even for installments with the same due date and the customer.

Accounting Rules > Payment Terms > Payment Term Company DJ- Italy

Payment Information
Payment Term
RIBA
Description
RIBA
Tax Distribution
Even

Parameter Selection
Blocked Direct Debiting ☐
Consider Payment Vacation Periods ☐
Suppress Amount ☐
Print QR bill ☐
Use Commercial Year ☐
Exclude From Credit Limit Control ☐
Apply Cash Discount to Fixed Assets Acquisiti... ☐

Installments

| ✓ | : | Number of Free Delivery Months | Days To Due Date | End of Month - Due Date | Specific Due Day 1 | Specific Due Day 2 | Specific Due Day 3 | Net Amount Percentage | Payment Institute | Payment Method | Disc Spec on Pay Term | Collective RIBA |
|--------------------------|---|--------------------------------|------------------|-------------------------|--------------------|--------------------|--------------------|-----------------------|-------------------|----------------|-----------------------|-----------------|
| <input type="checkbox"/> | : | 0 | 0 | No | | | | 100 | BANK | RIBA | No | No |

10.1.5 CREATE CUSTOMER PAYMENT

10.1.5.1 Create Customer invoice

Create a customer invoice using standard functionality. Make sure to use a customer who uses payment method RIBA. Use payment term created above in the invoice.

Payment method and CIG CUP codes marked as default are fetched to the customer invoice installment. CIG CUP codes can be changed using the drop-down list in the **Installment Plan and Discounts modal assistant**.

Installment Plan and Discounts

Customer
IT CUS-1 - Italian Customer-1
Status
Preliminary
Due Date
08/04/2020
Self-Billing Ref No
Gross Amount
1250.00

Invoice Type
INSTINV
Payment Terms
RIBA - RIBA
Payment Method
RIBA
Deduction Group
Net Amount
1000.00

Series Id
PR
Invoice Date
08/04/2020
Payment Address ID
0123456789
Deduction Amount
Tax Amount
250.00


Invoice No
203625
Pay Term Base Date
08/04/2020
Other Payer
IT CUS-1 - Italian Custo...
Currency
EUR
Advance/Prepay Invoice
No

Installment Information

| ✓ | : | Amount | Advance Invoice Matched Amount | Withheld Tax Amount | Payment Method | CIG Code | CUP Code | Payment Address ID |
|--------------------------|---|--------|--------------------------------|---------------------|----------------|----------|----------|--------------------|
| <input type="checkbox"/> | : | 250.00 | 0.00 | | RIBA | 7890 | 1234 | 0123456789 |

10.1.5.2 Create Payment Document Proposal

Create a payment document proposal using standard functionality. Use RIBA payment method when creating the proposal.



New Payment Document Proposal


Proposal Creation Criteria

Selection Based On

☒ Invoice Date

☐ Due Date


Invoice Date Valid

01/04/2020 - 09/04/2020 


Current Due Date Valid

08/04/2020 - 08/04/2020


Customer

IT CUS-1 


Customer Group

% 

Payment Method

RIBA 

Document Type



Only Installments Specified with Default Payment Method

☐

Acknowledge and print the proposal.

10.1.5.3 Create Customer Bill of Exchange using Payment Document Proposal

[Financials](#) > [Accounts Receivable](#) > [Payment Documents](#) > [Customer Bills of Exchange](#)


Customer Bills of Exchange

[New BoE](#)
[New BoE from Payment Doc ID](#)

| Payment Doc | Customer | Bill Type | Cash Account | Series ID | Bill No | Endorsed | Endorsed Supplier | Currency |
|-------------|--------------------|-----------|--------------|-----------|---------|----------|-------------------|----------|
| IC | IT CUS-1 - Italiar | | | CUBOE | 1 | No | | EUR |

- In the **Customer Bills of Exchange** page click the command button **New BOE from Payment Document ID**.
- Select the above created payment document proposal and create the bill of exchange.

10.1.5.4 Create BOE Transfer Proposal



New BoE Transfer Proposal

| | |
|------------------------|--------------------------|
| First Due Date | Last Due Date |
| 08/04/2020 | 08/04/2020 |
| Cash Date | Cash Type |
| 08/04/2020 | OnDueDate |
| Cash Account | Min Amount in Acc Curr |
| BANK | |
| Max Amount in Acc Curr | Currency |
| | EUR |
| Payment Method | Run in Background |
| RIBA | <input type="checkbox"/> |

OK

Cancel

- Using standard functionality create the Customer BOE transfer proposal. Use RIBA payment method.
- **Acknowledge** the Customer BOE transfer proposal.
- Use the **New BoE Transfer File** command button in ***Customer BoE Transfer Proposal*** page and create the output file. Check the output folder.

10.1.5.5 Payment File

The output file will appear as below. CIG and CUP codes are fetched to the payment file.

[illegible]

10.1.6 INSTALLMENT PLAN ON THE INVOICE

It is a requirement in Italy to print the installment plan on the invoice, with the Italian specific CIG and CUP codes.

When the “Italian Payment Format” parameter is enabled for the company, then the installment plan is always added to the RDF of the invoices listed below, even if the Installment Plan only contains one installment:

- Customer Order Invoice

- Customer Order Collective Invoice
- Instant Invoice
- Project Invoice
- Proforma Invoice
- Shipment Proforma Invoice

10.1.7 DELIMITATIONS

None.

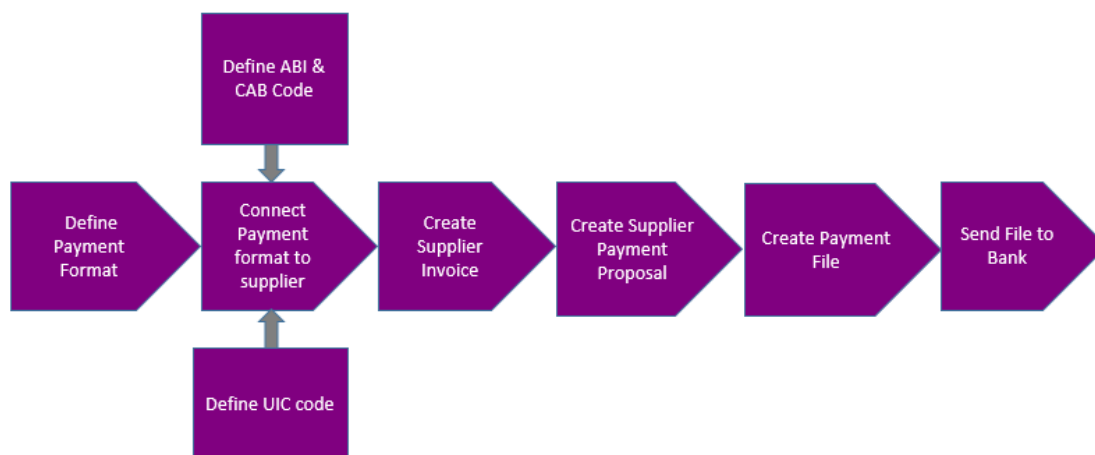
10.2 Payment Format - Bonifico Foreign

10.2.1 OVERVIEW LEGAL REQUIREMENT

The payment format BONIFICO FOREIGN (BON) is a common payment format in Italy to make bank transfers to foreign suppliers. The format contains all information required for the electronic files that has to be sent to Italian banks.

10.2.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



10.2.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the “Italian Payment Formats” localization functionality must be enabled.

10.2.4 BASIC DATA

10.2.4.1 Payment Formats Per Company

Payment format BONIFICO FOREIGN is added to the **Payment Formats per Company** page. Select the **Connect to Company** command button from the header to enable this payment format.

Financials > Payment Basic Data > Cash Book > Payment Formats per Company

Company: DJ-Italy

Payment Formats per Company

Connect to Company Payment Formats

| (1) | Payment Format ID | Format Description | Used in Company | Allowed Currencies | Payment Party Type | Input/Output Type | Repeatable Output | Format Instruction | Incoming File Template | Outgoing File Template | Payment Advice as a Single Print Job | Generate Payment Advice | Allow Negative Amount | Allow Zero Amount | Use as Customer Repayment |
|-------------------------------------|-------------------|-----------------------------------|-----------------|--------------------|--------------------|-------------------|-------------------|----------------------|------------------------|------------------------|--------------------------------------|-------------------------|-----------------------|-------------------|---------------------------|
| <input checked="" type="checkbox"/> | BONIFICOFO | BONIFICO, Foreign Payments, Italy | No | % | Supplier | FILE | Yes | On Plan or Spec Date | No | No | Yes | No | No | No | No |

This format is fixed and contains all the information required for the electronic files to be sent to the Italian banks.

10.2.4.2 Define ABI and CAB codes

The ABI codes identify the bank and CAB codes identify the bank's branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits ABI code and the last 5 digits CAB code). If used for one-time supplier payments, then the payment address identity should be entered in supplier's address ID field.

BONIFICO Payment Addresses - IT SUP-1

| (1) | Payment Method | Address ID | Description | Account | Default | Blocked for Use | Address | Locality | Province | Zip Code | Data6 | UIC Code |
|-------------------------------------|----------------|-------------|-------------|-----------------|---------|-----------------|------------|----------|-------------|----------|-------|----------|
| <input checked="" type="checkbox"/> | BONIFICO | 54232198765 | Bank | NO9386011117947 | Yes | No | Address 01 | Local 01 | Province 01 | 65565 | | 31 |

10.2.4.3 UIC Code

UIC Code is a number defined by the Italian Foreign Exchange Office (UIC- Ufficio Italiano dei Cambi), used to identify all countries with which Italian companies have trading activities. This information is predefined. The UIC code should be connected in the supplier electronic payment address, by selecting from the list of values.

BONIFICO Payment Addresses - IT SUP-1

| (1) | Payment Method | Address ID | Description | Account | Default | Blocked for Use | Address | Locality | Province | Zip Code | Data6 | UIC Code |
|-------------------------------------|----------------|-------------|-------------|-----------------|---------|-----------------|------------|----------|-------------|----------|-------------|----------|
| <input checked="" type="checkbox"/> | BONIFICO | 54232198765 | Bank | NO9386011117947 | Yes | No | Address 01 | Local 01 | Province 01 | 65565 | DNBANNOKXXX | 31 |

10.2.5 PAYMENT PROCESS

10.2.5.1 Payment Method

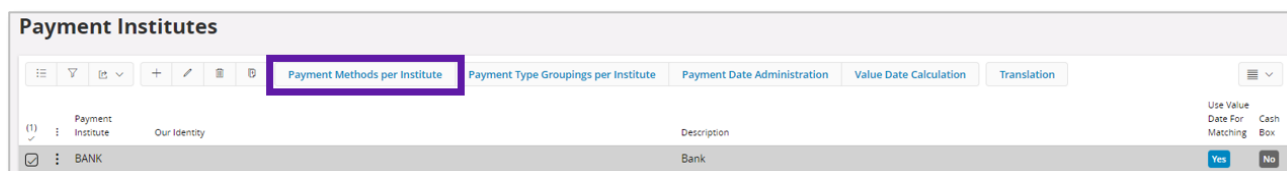
Create a payment method connecting the BONIFICOFO payment format. This is standard functionality, find more information in the Online documentation.

Payment Methods

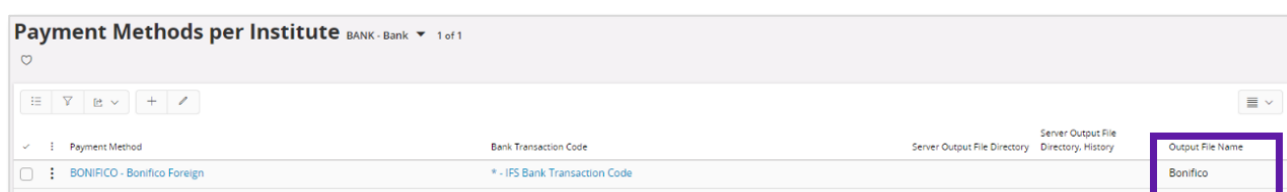
| (1) | Payment Method | Description | Format ID | Generate Trace Information | Cash Account In Any Currency |
|-------------------------------------|----------------|------------------|--|----------------------------|------------------------------|
| <input checked="" type="checkbox"/> | BONIFICO | Bonifico Foreign | BONIFICOFO - BONIFICO, Foreign Payments, Italy | Yes | No |

10.2.5.2 Payment institute

To connect payment method BONIFICO to the payment institute; go to **Payment Institutes** page select the relevant payment institute and click on the command button **Payment Methods per Institute** and create a new record with payment method BONIFICO. Once the method is connected you can specify the output file name if required. This is standard functionality, find more information in the Online documentation.



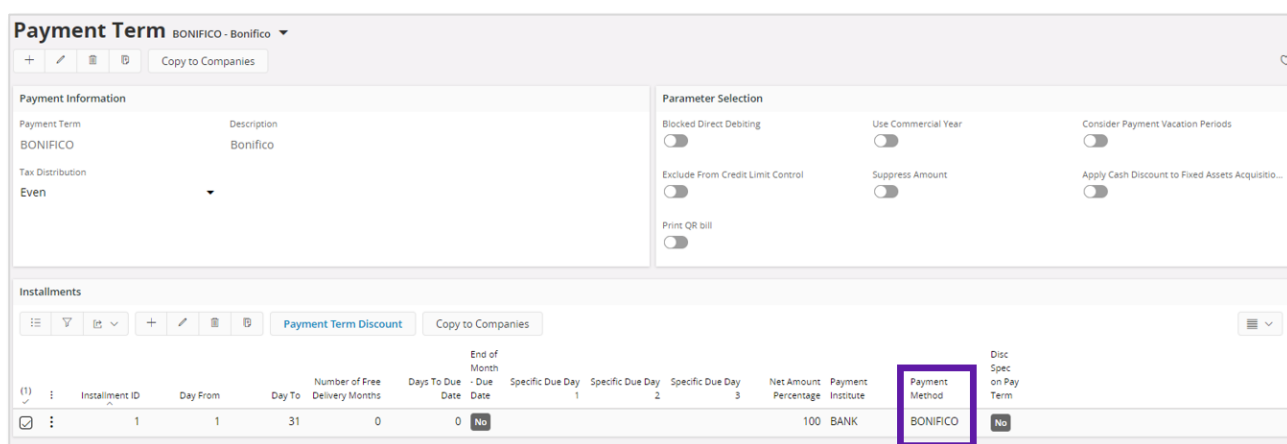
The screenshot shows the 'Payment Institutes' page. At the top, there are several tabs: 'Payment Methods per Institute', 'Payment Type Groupings per Institute', 'Payment Date Administration', 'Value Date Calculation', and 'Translation'. The 'Payment Methods per Institute' tab is selected and highlighted with a red box. Below the tabs, there is a table with columns: 'Payment Institute', 'Our Identity', 'Description', 'Use Value Date For Matching', and 'Cash Box'. A single record is visible with 'BANK' as the Payment Institute and 'Bank' as the Description.



The screenshot shows the 'Payment Methods per Institute' page for the 'BANK - Bank' record. It displays a table with columns: 'Payment Method', 'Bank Transaction Code', 'Server Output File Directory', and 'Output File Name'. A single record is visible with 'BONIFICO - Bonifico Foreign' as the Payment Method and 'Bonifico' as the Output File Name. The 'Output File Name' field is highlighted with a red box.

10.2.5.3 Payment Terms

In the **Payment Term** page connect the payment method as shown below. This is useful if only one payment term is defined for BONIFOCO FOREIGN.



The screenshot shows the 'Payment Term' page for the 'BONIFICO - Bonifico' record. It displays two main sections: 'Payment Information' and 'Parameter Selection'. The 'Payment Information' section shows 'Payment Term' as 'BONIFICO' and 'Description' as 'Bonifico'. The 'Parameter Selection' section contains several toggle switches for 'Blocked Direct Debiting', 'Use Commercial Year', 'Consider Payment Vacation Periods', 'Exclude From Credit Limit Control', 'Suppress Amount', and 'Print QR bill'. Below these sections is the 'Installments' table. The table has columns: 'Installment ID', 'Day From', 'Day To', 'Number of Free Delivery Months', 'Days To Due Date', 'End of Month Due Date', 'Specific Due Day 1', 'Specific Due Day 2', 'Specific Due Day 3', 'Net Amount Percentage', 'Payment Institute', 'Payment Method', and 'Disc Spec on Pay Term'. A single record is visible with '1' as the Installment ID, '1' as the Day From, '31' as the Day To, '0' as the Number of Free Delivery Months, '0' as the Days To Due Date, 'No' as the End of Month Due Date, and 'BONIFICO' as the Payment Method. The 'Payment Method' field is highlighted with a red box.

10.2.5.4 Supplier Electronic Payment Addresses

Connect BONIFICOFO payment method to the supplier on the **Supplier/Payment** page. Select BONIFICO payment method and click on the **Electronic Payment Addresses** command button and enter the correct information.

Application Base Setup > Enterprise > Supplier > Supplier > Payment

Company: **up-italy** - **up-italy**

Payee Identity: **1 - Default Template** | Interest Template: **1 - Default Template** | Payment Advice: **No Advice**

Payment Priority: **1** | Confirmation Statem...: ☐ | Netting Allowed: ☐ | Blocked For Payment: ☐ | One Invoice/Prepaym...: ☐

AP Supplier Contact

| Name | Comm Method | Value | Output Media |
|------|-------------|-------|--------------|
| | | | Printout |

PAYMENT METHODS

Rule ID: **Payee** | Check Recipient: **Payee** | Use Default Payment Method for L...: ☐

Payment Method

| Payment Method | Default |
|-----------------------------|---------|
| SEPA - SEPA | No |
| CHK - Check | Yes |
| BONIFICO - Bonifico Foreign | No |

Electronic Payment Address

| Payment Method | Address ID | Description | Bank Account | BIC/Swift Code | Default |
|----------------|-------------|-------------|--------------|----------------|---------|
| BONIFICO | 54232198765 | Bank | NO9386011... | | Yes |

BONIFICO Payment Addresses - IT SUP-1

| Payment Method | Address ID | Description | Account | Default | Blocked for Use | Address | Locality | Province | Zip Code | Data6 | UIC Code |
|----------------|-------------|-------------|-----------------|---------|-----------------|------------|----------|-------------|----------|------------|----------|
| BONIFICO | 54232198765 | Bank | NO9386011117947 | Yes | No | Address 01 | Local 01 | Province 01 | 65565 | DNBANNOXXX | 31 |

Enter the following:

- **Address ID** - This consists of the ABI and CAB codes. Need to be entered manually. The entered value would be split as ABI (first 5 digits) and CAB code (last 5 digits) automatically when above codes are required.
- **Description** - Name of the bank. Need to be entered manually.
- **Account Number** - This is a mandatory field and should contain the IBAN number of the bank of the supplier. The IBAN number is validated based on the country specific rules.
- **Address, Locality, Province and Zip Code** – These are optional data fields and can be added manually.
- **UIC Code** – A code that identifies the country of the supplier according to the UIC table and that should be inserted by using the drop-down list. This is mandatory to save the address.
- **Data 6** - Enter the BIC code of the supplier's bank if used.

10.2.5.5 Cash Accounts

In the **Cash Accounts** page select the specific cash account needed and define:

- **Account Number** - Company's IBAN Number
- **Institute Code** - ABI code of the bank
- **Office Code** - CAB code of the bank associated to the cash account

10.2.6 CREATE PAYMENT FILE

Use standard functionality for automatic supplier payment to extract the electronic file BONIFICO FOREIGN. The required information will be included in the payment file and stored in the location that you specify through the pop-up dialog that appears when the file is being generated. Then the file can be sent to the bank.

10.2.7 PAYMENT ADVICE

If the **Payment Advice** is selected for the supplier, the standard report will include the IBAN number from BONIFICO FOREIGN as Payment Address.

Payment IT SUP-1 - IT Supplier-1 Foreign 1 of 2

Supplier: IT SUP-1 Name: IT Supplier-1 Foreign Association No: 123455

Company: DJ-ITALY - DJ- Italy

Payment Advice: **At Create O...**

Payment Priority: 1 Confirmation Status: Netting Allowed Blocked For Payment One Invoice/Prepaym...

PAYMENT METHODS

Rule ID: Check Recipient: Payee Use Default Payment Method for L...

Payment Method

| Payment Method | Default |
|-----------------------------|---------|
| CHK - Check | Yes |
| SEPA - SEPA | No |
| BONIFICO - Bonifico Foreign | No |

| | |
|-----------------|---|
| Italian Comp 33 | Payment Advice Print Date 1/10/17 <div style="display: flex; justify-content: space-between;"> Your Identity IT2 Our Identity </div> <hr/> <div style="text-align: center; margin-top: 20px;"> Italian Supplier 2 testroad 1 Milano ITALY </div> |
|-----------------|---|

| Invoice/Prepay No | Inst.Id Invoice/Prepay Date | Currency | Matched Amount | Discount Amount | Payment Amount |
|---|-----------------------------|----------|----------------|-----------------|-----------------|
| Payment Reference | Remittance Info | | | | |
| SIPAYADV1 | 1 1/10/17 | EUR | 2,000.00 | 0.00 | 2,000.00 |
| Payment Address NO1351400518444 Payment Date 1/20/17 | | | | | |
| Sub Total | | | EUR | | 2,000.00 |

| Invoice/Prepay No | Inst.Id Invoice/Prepay Date | Currency | Matched Amount | Discount Amount | Payment Amount |
|---|-----------------------------|----------|----------------|-----------------|-----------------|
| Payment Reference | Remittance Info | | | | |
| SIPAYADV1 | 2 1/10/17 | EUR | 1,500.00 | 0.00 | 1,500.00 |
| Payment Address NO1351400518444 Payment Date 1/25/17 | | | | | |
| Sub Total | | | EUR | | 1,500.00 |

| | | |
|-----------------------------|------------|-----------------|
| Total Payment Amount | EUR | 3,500.00 |
|-----------------------------|------------|-----------------|

10.2.8 DELIMITATIONS

None.

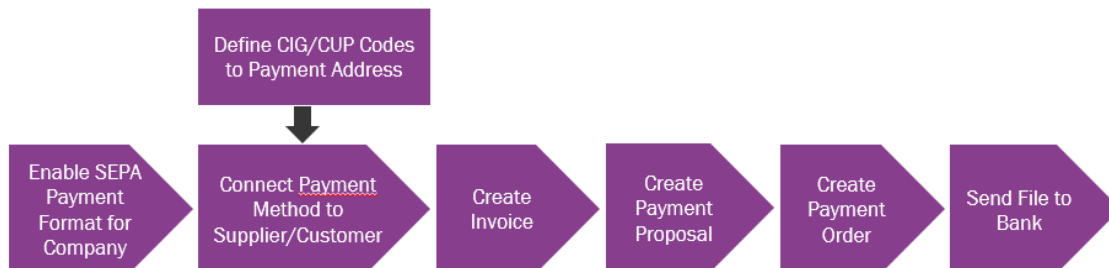
10.3 Payment Format - SEPA

10.3.1 OVERVIEW LEGAL REQUIREMENT

In Italy, the government issues CIG and CUP codes to identify contracts or assignments relating to public investments. These codes help the government to simplify the administrative activities and track the financial data of such public contracts, in an easy and effective manner.

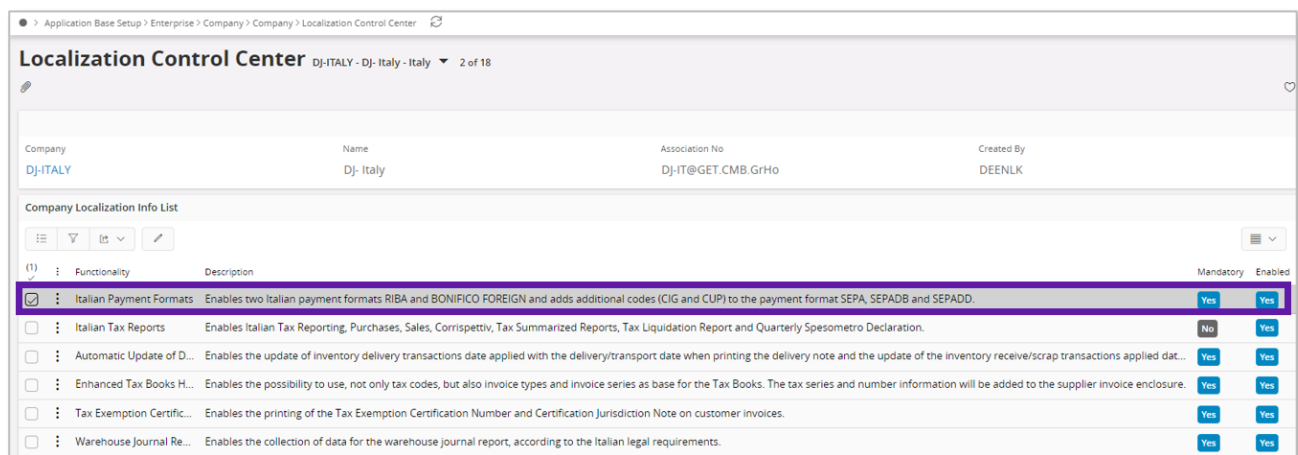
According to the Italian anti-mafia law all bank transfers/payment related to a public contract must contain information about the CIG and CUP codes assigned.

10.3.2 PROCESS OVERVIEW



10.3.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Italian Payment Formats” localization functionality must be enabled.



The screenshot shows the 'Localization Control Center' for company 'DJ-ITALY'. The 'Company Localization Info List' table is displayed with the following data:

| Functionality | Description | Mandatory | Enabled |
|---|---|-----------|---------|
| <input checked="" type="checkbox"/> Italian Payment Formats | Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the payment format SEPA, SEPADB and SEPADD. | Yes | Yes |
| <input type="checkbox"/> Italian Tax Reports | Enables Italian Tax Reporting, Purchases, Sales, Corrispettiv, Tax Summarized Reports, Tax Liquidation Report and Quarterly Spesometro Declaration. | No | Yes |
| <input type="checkbox"/> Automatic Update of D... | Enables the update of inventory/delivery transactions date applied with the delivery/transport date when printing the delivery note and the update of the inventory receive/scrap transactions applied dat... | Yes | Yes |
| <input type="checkbox"/> Enhanced Tax Books H... | Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. The tax series and number information will be added to the supplier invoice enclosure. | Yes | Yes |
| <input type="checkbox"/> Tax Exemption Certific... | Enables the printing of the Tax Exemption Certification Number and Certification Jurisdiction Note on customer invoices. | Yes | Yes |
| <input type="checkbox"/> Warehouse Journal Re... | Enables the collection of data for the warehouse journal report, according to the Italian legal requirements. | Yes | Yes |

10.3.4 DEFINE BASIC DATA

- Enable SEPA, SEPADB, SEPADD payment format for the company
- Define payment method and connect it to the new payment format
- Define information in the tab **Mandate Specific Info** for SEPADB and SEPADD
- Connect the payment method to supplier/customer
- Add CIG/CUP codes to the **Electronic Payment Address** page for both Customer and Supplier

10.3.4.1 Enable SEPA, SEPADB, SEPADD payment format for the company

To utilize these payment formats, they need to be enabled for the company. This is done via **Payment Formats per Company** page by selecting the **Connect to Company** command button on each specific payment format ID.

Financials > Payment Basic Data > Cash Book > Payment Formats per Company

Company: DJ-Italy

Payment Formats per Company

Connect to Company Payment Formats

| (1) | Payment Format ID | Format Description | Used in Company | Allowed Currencies | Payment Party Type | Input/Output Type | Repeatable Output | Format Instruction | Incoming File Template | Outgoing File Template | Payment Advice as a Single Print Job | Generate Payment Advice | Allow Negative Amount | Allow Zero Amount | Use as Customer Repayment |
|-------------------------------------|-------------------|-------------------------|-----------------|--------------------|--------------------|-------------------|-------------------|----------------------|------------------------|------------------------|--------------------------------------|-------------------------|-----------------------|-------------------|---------------------------|
| <input type="checkbox"/> | SEPA | Single Euro Payment | Yes | EUR | Supplier | XML | Yes | On Plan or Spec Date | | | No | Yes | No | No | Yes |
| <input checked="" type="checkbox"/> | SEPADB | SEPA B2B Direct Debit | No | EUR | Customer | XML | Yes | On Plan or Spec Date | | | No | Yes | No | No | No |
| <input type="checkbox"/> | SEPADD | SEPA Core Direct Debit | No | EUR | Customer | XML | Yes | On Plan or Spec Date | | | No | Yes | No | No | No |
| <input type="checkbox"/> | SEPADDCCO... | SEPA Core1 Direct Debit | No | EUR | Customer | XML | Yes | On Plan or Spec Date | | | No | Yes | No | No | No |

10.3.4.2 Define Payment Method and Connect it to the New Payment Format

Define new payment methods connecting the methods to the payment formats SEPA, SEPADD and SEPADB via the drop-down list from the Format ID column. Once you save the created method verify that **Generate Trace Information** toggle is set to “Yes” for the payment method.

Financials > Payment Basic Data > Cash Book > Payment Methods

Company: DJ-Italy

Payment Methods

Payment Method: SEPA Description Format ID More Favorites Clear Settings

| Payment Method | Description | Format ID | Generate Trace Information | Cash Account In Any Currency |
|---------------------------------|-------------|---------------------------------|----------------------------|------------------------------|
| <input type="checkbox"/> SEPA | SEPA | SEPA - Single Euro Payment | Yes | No |
| <input type="checkbox"/> SEPADB | SEPADB | SEPADB - SEPA B2B Direct Debit | Yes | No |
| <input type="checkbox"/> SEPADD | SEPADD | SEPADD - SEPA Core Direct Debit | Yes | No |

10.3.4.3 Define Information in the Mandate Specific Info for SEPADB and SEPADD

In the **Payment Formats per Company** page select the payment format and select the command button **Mandate Specific Details**. Define information on the **Mandate Specific Details** modal dialogue. This information is mandatory for SEPADB and SEPADD, but not applicable for SEPA.

×

Mandate Specific Details

Last Automatic Mandate Number

100

Suffix Mandate reference

MM

OK

Cancel

10.3.4.4 Connect Payment Methods to a Payment Institute

Go to **Payment Institutes** page and select an existing payment institute or create a new payment institute. Next select the selected payment institute and click on the command button **Payment Methods per Institute**. Add the payment methods SEPA, SEPADD and SEPADB to the **Payment Methods per Institute** page.

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute

Company: DJ- Italy

Payment Methods per Institute

BANK - Bank 1 of 1

Format Specific Information per Institute

| (1) ✓ | Payment Method | Bank Transaction Code | Server Output File Directory | Server Output File Directory, History | Output File Name |
|-------------------------------------|------------------------------------|-------------------------------|------------------------------|---------------------------------------|------------------|
| <input type="checkbox"/> | BONIFICO - Bonifico Foreign Italy | * - IFS Bank Transaction Code | | | Bonifico |
| <input type="checkbox"/> | CHK - Check | * - IFS Bank Transaction Code | | | |
| <input type="checkbox"/> | EZEUR - Direct Debiting EZ | * - IFS Bank Transaction Code | | | |
| <input type="checkbox"/> | LCRBOE - LCR Bill Of Exchange | * - IFS Bank Transaction Code | | | |
| <input type="checkbox"/> | SEPA - SEPA | * - IFS Bank Transaction Code | | | |
| <input checked="" type="checkbox"/> | SEPADB - SEPADB | * - IFS Bank Transaction Code | | | SEPADB |
| <input type="checkbox"/> | SEPADD - SEPADD | * - IFS Bank Transaction Code | | | SEPADD |
| <input type="checkbox"/> | SUPBOE - Supplier Bill Of Exchange | * - IFS Bank Transaction Code | | | |

In the **Payment Methods per Institute** page select the payment method and click on the command button **Format Specific Information per Institute** to define Payment format and file template. Use the drop-down list of values. For SEPADB and SEPADD, **Creditor Identifier** needs to be entered as well.

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BANK - SEPA

Company: DJ- Italy

Format Specific Information per Institute - BANK - SEPA

Format ID: SEPA File Template: IT - 00.04.00 Identification: GEBAADE6

Private Identification: ☐ A052: ☐ Batch Booking: ☐ Regulatory Reporting: ☐

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BANK - SEPADB

Company: DJ- Italy

Format Specific Information per Institute - BANK - SEPADB

Format ID: SEPADB File Template: IT - 00.01.00 Identification: GEBAADE6 Creditor Identifier: IT67ZZZ0000013188440153

Private Identification: ☐ Finance Direct Debit Spain: ☐

Define the correct Payment Methods for customers in the **Mandate Management** page. Note that the information in the **Mandate Reference** column would be the same when connecting payment methods to customers. Enter the specific IBAN code for the customer. Select the specific BIC code from list of values. Using the **Change Status** command button change the status of the mandate to Used state.

This process is the same for SEPADB and SEPADD.

Financials > Accounts Receivable > Customer Payment Proposal > Mandate Management Company: DJ-Italy

Mandate Management

Change Status New Mandates

| (1) ✓ | Payee | Payment Institute | Payment Method | Payment Address ID | Mandate Reference | Creation Date | Status | IBAN | BIC |
|-------------------------------------|----------------------------------|-------------------|----------------|--------------------|-------------------|---------------|--------|------------|------------|
| <input checked="" type="checkbox"/> | IC IT CUS-1 - Italian Customer-1 | BANK | SEPADB | 1 | 103MM | 01/01/2020 | Used | NO93860... | AMBPIT2M |
| <input type="checkbox"/> | IC IT CUS-2 - Italian Customer-e | BANK | SEPADB | 1 | 102MM | 01/01/2020 | Used | NO93860... | CHASUS33 |
| <input type="checkbox"/> | IC IT CUS-1 - Italian Customer-1 | BANK | SEPADD | 1 | 101MM | 26/02/2020 | Used | NO93860... | BCITITM... |

10.3.4.5 Connect the Payment Method to Supplier/Customer

Connect the payment format to Supplier/Customer

Application Base Setup > Enterprise > Supplier > Supplier > Payment Company: DJ-ITALY - DJ-Italy

Supplier: IT SUP-1 Name: IT Supplier-1 Foreign Association No: 123455

Company: DJ-ITALY - DJ-Italy

Payee Identity: 1 - Default Template Interest Template: 1 - Default Template Payment Advice: No Advice

Payment Priority: 1 Confirmation Statement: Netting Allowed: Blocked For Payment: One Invoice/Prepaym...

AP Supplier Contact

Rule ID: Check Recipient: Payee Use Default Payment Method for L...

Payment Method

Electronic Payment Addresses Set Default

| Payment Method | Default |
|-----------------------------------|---------|
| CHK - Check | Yes |
| SEPA - SEPA | No |
| BONIFICO - Bonifico Foreign Italy | No |

10.3.4.6 Add CIG/CUP Codes to the Electronic Payment Address page

In the **Electronic Payment Addresses** page enter the bank address data and BIC/Swift code. After entering the bank address and the BIC/SWIFT code click on the drop-down arrow and expand the nested list to add the CIG and CUP codes.

Application Base Setup > Enterprise > Supplier > Supplier > Payment > SEPA Payment Addresses - IT SUP-1 Company: DJ-Italy

SEPA Payment Addresses - IT SUP-1

| (1) ✓ | Payment Method | Address ID | Description | Account | Default | Blocked for Use | BIC/Swift Code | Account Owner | High Priority Payment |
|-------------------------------------|----------------|------------|-------------|------------------------|---------|-----------------|----------------|---------------|-----------------------|
| <input checked="" type="checkbox"/> | SEPA | 1 | 1 | IT05n05584016240000... | Yes | No | BCITITMMS30 | | No |

Application Base Setup > Enterprise > Supplier > Supplier > Payment > SEPA Payment Addresses - IT SUP-1

SEPA Payment Addresses - IT SUP-1

| Payment Method | Address ID | Description | Account | Default | Blocked for Use | BIC/Swift Code | Account Owner | High Priority Payment |
|----------------|------------|-------------|------------------------|---------|-----------------|----------------|---------------|-----------------------|
| SEPA | 1 | 1 | IT05n05584016240000... | Yes | No | BCITITMM530 | | No |

COMPETITIVE TENDER CODES

| CIG Code | CUP Code | Default |
|------------|-----------------|---------|
| 22334455ee | 123456789uu5678 | No |
| 4444 | 5555 | No |
| 4433 | 5566 | Yes |

It is now possible to specify CIG/CUP codes on supplier/customer installments for payment methods connected to payment formats SEPA, SEPADB, SEPADD. CIG/CUP codes are editable for SEPA payment formats in the Customer/Supplier Installment Plan in the **Manual Customer Invoice** page and in the **Installment Plan and Discounts** modal assistant opened from the **Manual Supplier Invoice and Instant Invoice** page.

The default CIG/CUP codes from electronic payment address are set automatically on installments of customer order invoice, instant invoice and manual supplier invoice. This is done when payment method connected to SEPA/SEPADD/SEPADB formats is defined on payment term details. This is the same function as for BONIFICO and RIBA payment formats.

Installment Plan and Discounts

Status: Preliminary

Due Date: 06/04/2020

Self-Billing Ref No:

Gross Amount: 1250.00

Payment Terms: 0 - Due Immediately

Payment Method: SEPADB

Deduction Group:

Net Amount: 1000.00

Invoice Date: 06/04/2020

Payment Address ID: 1

Deduction Amount:

Tax Amount: 250.00

Pay Term Base Date: 06/04/2020

Other Payer: IC IT CUS-1 - Italian Custo...

Currency: EUR

Advance/Prepaym Invoice: No

Installment Information

| Bank Account | Account Number | BIC/Swift Code | Status | Blocked for Direct Debit | CIG Code | CUP Code | Collective RIBA |
|--------------|----------------|----------------|---------|--------------------------|----------|----------|-----------------|
| ✓ | | | Created | No | 8899 | 9988 | No |

Discount Information

OK

10.3.5 CHANGES TO CUSTOMER INVOICES

When creating one of the following invoices, the system fetches the CIG/CUP codes from the payment address to invoice installment plan and discount as default.

- Instant Customer Invoice
- Recurring Instant Invoice
- Correction Instant Customer Invoice
- Manual Customer Invoice
- Advance Customer Order Debit Invoice
- Advance Customer Order Credit Invoice
- Prepayment Based Debit Invoice
- Prepayment Based Credit Invoice
- Customer Order Correction Invoice
- Customer Order Collective Correction Invoice
- Rebate Invoice
- Project Correction Invoice
- Project Credit Invoice
- Customer Order Invoice, Debit
- Customer Order Invoice, Credit
- Customer Order Collective Invoice, Debit
- Customer Order Collective Invoice, Credit
- Project Invoice
- Customer Order Self-Billing Invoice, Debit
- Customer Order Self-Billing Invoice, Credit
- External Customer Invoice
- Customer Difference Item
- Interest Customer Invoice

10.3.6 SEPA PAYMENT

Connect the payment method SEPA to suppliers on the **Supplier/Payment** page. Select the payment method SEPA and click on the command button **Electronic Payment Addresses** to open the **SEPA Payment Addresses** page.

1. Create a supplier invoice and save.
2. Go to **Installment Plan and Discounts**, enter payment method with SEPA format and enter CIG/CUP code on the installment. If the “Use Default Payment Method for Installments” is enabled on the supplier, the CIG/CUP codes are automatically added. Authorize installment for payment.
3. Generate payment proposal with supplier invoice included and acknowledge it.

4. Create payment order. Use payment method, payment institute, or cash account created earlier. Go to the out folder and verify the XML file created. Look for the <Ustrd> tag and see whether the invoice number and CIG/CUP codes are correct.

10.3.7 SEPADB/SEPADD

The process is the same for SEPADB and SEPADD.

1. Create a customer invoice and save.
2. Go to installment, enter payment method created earlier and enter CIG/CUP code on installment. If the “Use Default Payment Method for Installments” is enabled on the customer, the CIG/CUP codes are automatically added.
3. Generate customer payment proposal with customer invoice included and acknowledge it.
4. Create a direct debiting payment order. Use payment method, payment institute, cash account created earlier. Go to the out folder and verify the XML file. Look for the <Ustrd> tag and see whether the invoice number and CIG/CUP codes are correct.

10.3.8 INSTALLMENT PLAN ON THE INVOICE

It is a requirement in Italy to print the installment plan on the invoice, with the Italian-specific CIG and CUP codes.

When the “Italian Payment Format” parameter is enabled for the company, then the installment plan is always added to the RDF of the invoices listed below, even if the Installment Plan only contains one installment:

- Customer Order Invoice
- Customer Order Collective Invoice
- Instant Invoice
- Project Invoice
- Proforma Invoice
- Shipment Proforma Invoice

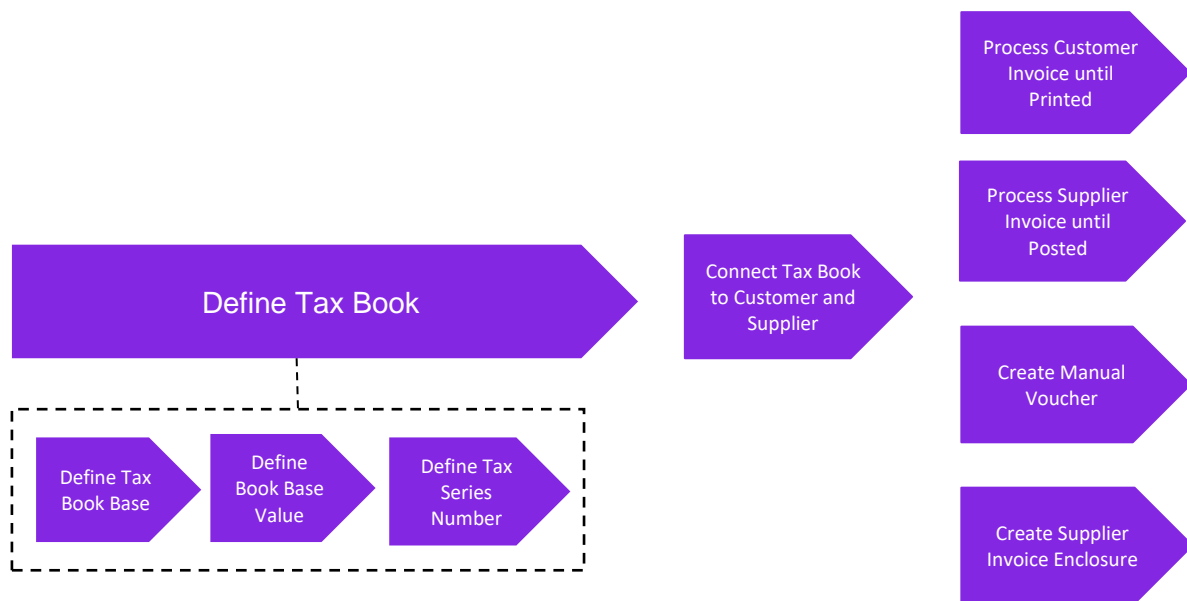
10.3.9 DELIMITATIONS

- CIG/CUP codes are not applied to customer order.
- CIG/CUP codes are not applied to project.

11 Enhanced Tax Books Handling Using Invoice Type and Series

11.1 Overview Legal Requirement

The Italian tax authorities requires tax transactions to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Supplier invoice enclosure is a legal requirement in Italy and the EU. The printout of supplier invoice enclosure needs to include tax series ID and tax series no.



11.2 Process Overview

The tax books and tax series numbers are used in the following reports:

- Sales Tax Book
- Purchase Tax Book
- Corrispettivi
- Tax Summarized Report
- Quarterly VAT Liquidation and
- Spesometro Declaration

11.3 Prerequisites

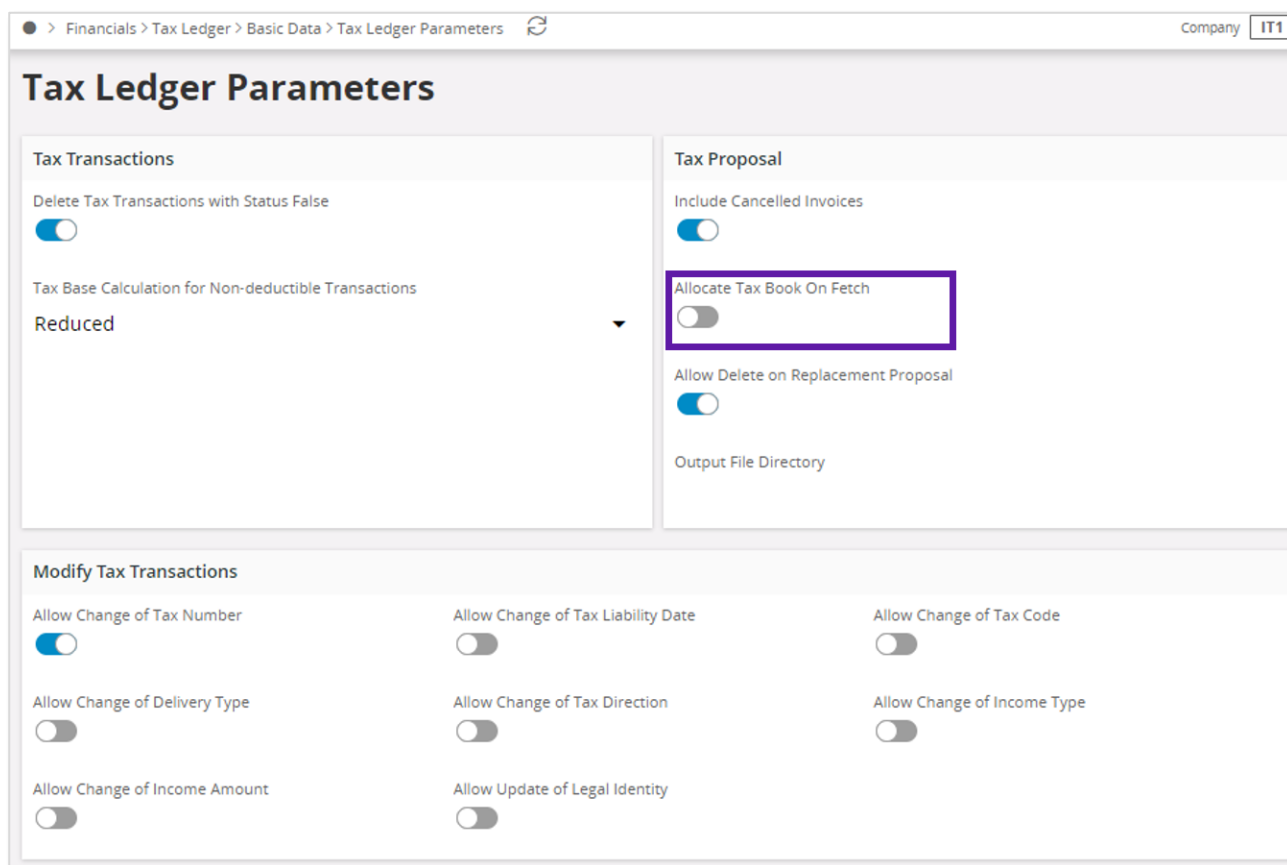
The company must be set-up to use Italian localization, see the [Company Set-Up chapter](#). The localization functionality “Enhanced Tax Books Handling Using Invoice Type and Series” must be enabled.

11.4 Allocate Tax Book on Fetch

The **Allocate Tax Book On Fetch** parameter in the **Financials/Tax Ledger/Basic Data/Tax Ledger Parameters** page defines when tax numbering is fetched to the transaction.

- When it is not selected, tax numbering is done in the moments of the posting of the supplier invoice or at the printout of customer invoice or at the posting of payments or manual vouchers.
- When it is selected, the numbering takes place during a fetch of tax ledger information.

The **Allocate Tax Book On Fetch** is by default not selected for the Italian localization.



The screenshot shows the 'Tax Ledger Parameters' configuration page. The page is divided into two main sections: 'Tax Transactions' and 'Tax Proposal'. In the 'Tax Transactions' section, there is a toggle for 'Delete Tax Transactions with Status False' which is turned on, and a dropdown for 'Tax Base Calculation for Non-deductible Transactions' set to 'Reduced'. In the 'Tax Proposal' section, there is a toggle for 'Include Cancelled Invoices' which is turned on, and a toggle for 'Allocate Tax Book On Fetch' which is turned off and highlighted with a red box. Below these sections is a 'Modify Tax Transactions' section with several toggle options: 'Allow Change of Tax Number' (on), 'Allow Change of Tax Liability Date' (off), 'Allow Change of Tax Code' (off), 'Allow Change of Delivery Type' (off), 'Allow Change of Tax Direction' (off), 'Allow Change of Income Type' (off), 'Allow Change of Income Amount' (off), and 'Allow Update of Legal Identity' (off).

11.5 Define Tax Book

Create new tax books in the **Tax Books** page. Two new columns are added:

- **Book Base** – This is a control type to determine what tax transactions goes into the specific tax book. The following options are available:
 - “Invoice Type”. This means that only the tax transactions of the selected invoice types will be updated with tax number.
 - “Tax Code”. This means that only the selected tax code will be updated with tax number.
 - “Invoice Series”. This means that only the tax transactions of the selected invoice series will be updated with tax number.
- **Book Base Value** – The following available options are:
 - “All”. This means that all values for tax codes or invoice types will be updated with tax number.
 - “Restricted”. This means that only defined values for either tax codes or invoice types will be updated with tax number.

Accounting Rules > Tax > Tax Books Company IT1

Tax Books

| ✓ | : | Tax Book ID | Tax Book Description | Tax Direction | Tax Book Base | Tax Book Base Values | Tax Series ID |
|--------------------------|---|-------------|----------------------|---------------|----------------|----------------------|---------------|
| <input type="checkbox"/> | : | CS | Cash Sales | Disbursed | Invoice Type | Restricted | SAL |
| <input type="checkbox"/> | : | PURCH | Purchase | Received | Invoice Series | Restricted | PUR |
| <input type="checkbox"/> | : | SALES | Sales | Disbursed | Tax Code | Restricted | SAL |

Note:

- It is recommended to use “Invoice Series” as the book base for tax books connected to invoices and “Tax Code” as the book base for payments.
- It is recommended to use different set of tax codes for Payments and a different set of tax codes for Invoices.
- The same tax code can be used in invoices as well as in payments.
- Using the same tax code in Payments and Invoices could create conflict in tax reports. Therefore, use separate tax codes for payment and invoice transactions. See the example below:

| Tax Book | Book Base | Tax Code Per Book | Invoice Series Per Book |
|----------|----------------|-------------------|-------------------------|
| Payment | Tax Code | T1;T2 | |
| Sales | Invoice Series | | II;CI;CD |
| Purchase | Invoice Series | | SI;SX |

11.5.1 TAX BOOK BASE

When “Tax Code” is selected as the book base, you must define the tax codes that should be included in this tax book.

Select the tax book with *Tax Book Base* “Tax Code” and click on the command *Tax Code Per Tax Book* to enter the restricted tax codes.

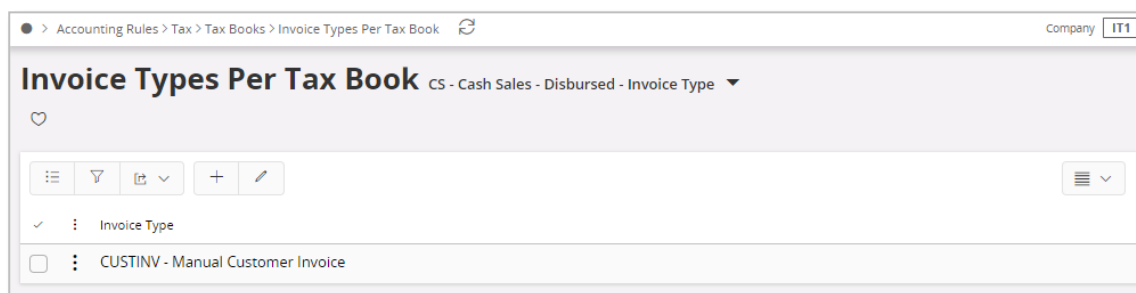
Accounting Rules > Tax > Tax Books > Tax Code Per Tax Book Company IT1

Tax Code Per Tax Book SALES - Sales

| ✓ | : | Tax Code |
|--------------------------|---|-------------------------------|
| <input type="checkbox"/> | : | 1 - Tax with no reduction 25% |
| <input type="checkbox"/> | : | 2 - Tax with reduction 1, 12% |
| <input type="checkbox"/> | : | 3 - Tax with reduction 2, 6% |

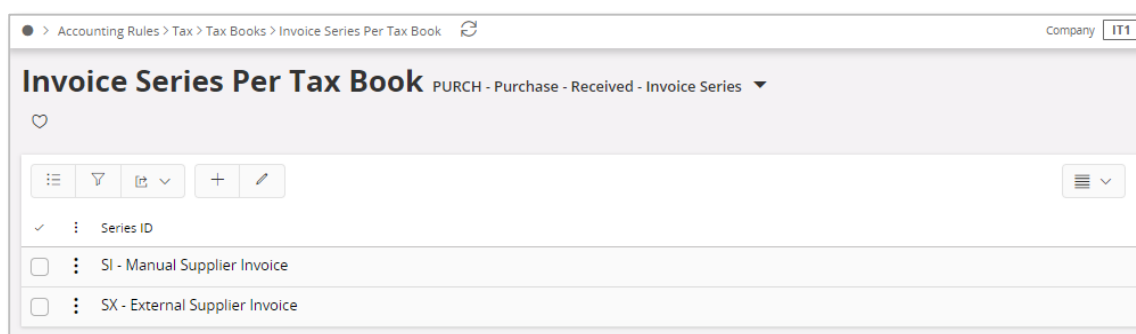
For “Invoice Type” selected as book base, you must define the invoice types that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Types” and click on the command *Invoice Types Per Tax Book* to enter the restricted Invoice Types.



For “Invoice Series” selected as book base, you must define the invoice series that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Series” and click on the command *Invoice Series Per Tax Book* to enter the restricted Invoice Series.



11.5.2 TAX SERIES ID AND TAX SERIES NUMBER

Create a new **Tax Series ID** in the **Tax Series** page for each tax book and add a **Tax Series Number** for each id. (Applications standard process)

11.5.3 CONNECT TAX BOOK TO CUSTOMER AND SUPPLIER

After the tax books are defined, connect them respectively to the customer and supplier. For the **Tax Book Ref** field on the *Customer/Address/Delivery Tax Information* tab. The list of values provides all the tax books with the Disbursed set for **Tax Direction**.

● > Application Base Setup > Enterprise > Customer > Customer > Address

Address ABC001 - Something else

Address ID: LOC001

Customer's Own Address ID

Customer Name

End Customer

End Customer

Address Identity

GENERAL ADDRESS INFORMATION **DELIVERY TAX INFORMATION** DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Company: IT1 - IT1

IPD Tax Information

Tax Withholding: Blocked

Tax Rounding Method: Round to the Nearest

Tax Rounding Level: Specified on company

Supply Country: ITALY

Tax Liability: TAX

Tax Book Ref: SALES - Sales

Tax Calculation Structure

For the **Tax Book Ref** field on the **Supplier/Invoice/Tax Information** tab, List of values provides all the tax books with the Received set for **Tax Direction**.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

Invoice

ABS001 - All About Green

Company: IT1 - IT1

+ | - | Notes | Default Cost Code String

GENERAL | PROPERTIES | **TAX INFORMATION** | PO MATCHING | MESSAGE DEFAULTS

Tax Liability: TAX

Tax Withholding/Reporting: Blocked

Tax Book Ref: PURCH - Purchase

Tax Code: Tax Free Tax Code

Delivery Type

Print Tax Code Text: ☐

Attachments

11.6 Process Customer Invoice With Tax Number

Create a customer invoice, read more in IFS Cloud Documentation. When a customer invoice is printed (customer order invoices and instant invoices), the tax book information is fetched and stored on the invoice. Tax book ID, tax series ID, and tax series number are updated to the tax transaction when updating the voucher to the general ledger. This information is available on the **Tax Transaction** page and when creating Italian tax reports. Use the table view settings to enable the tax books columns.

Financials > Tax Ledger > Tax Transactions

Tax Transactions

Calculate Income Amount

| Trans Code | Account | Tax Trans ID | Identity | Party Type | Tax ID Number | Series ID | Invoice No | Invoice Type | Tax Code | Tax Book Id | Tax Series ID | Tax Series Number | Reference Se |
|------------|---------|--------------|----------------|------------|---------------|-----------|------------|--------------|----------|-------------|---------------|-------------------|--------------|
| IP4 | 2611 | 200592 | ABC001 - So... | Customer | ABCTAX001 | CD | 970000006 | CUSTORDDEB | 1 | CASH SALES | A1 | 100007 | |
| IP4 | 2611 | 200709 | ABC001 - So... | Customer | ABCTAX001 | CD | 970000007 | CUSTORDDEB | 1 | CASH SALES | A1 | 100008 | |
| IP4 | 2621 | 200710 | ABC001 - So... | Customer | ABCTAX001 | CD | 970000007 | CUSTORDDEB | 2 | CASH SALES | A1 | 100009 | |

Note:

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is printed. In case of the split payment invoices, there will be one tax book for VAT postings and another one for withholding tax postings (as withholding tax is used to reverse VAT in split payment). The general rule is that only one combination of tax book ID, tax series ID and tax series number per tax direction is allowed for the invoice.

11.7 Process supplier invoice with Tax numbering

Create a supplier invoice, and read more in IFS Cloud Documentation. When the supplier invoice is posted, the tax book information is fetched and Tax Book ID, Tax Series ID, and Tax Series Number are updated on the supplier invoice line.

Financials > Supplier Invoice > Manual Supplier Invoice

Manual Supplier Invoice

SI - 2001021539 1 of 1

[New Manual Supplier Invoice](#)
[More Information](#)
[Pre Posting](#)
[Installment Plan And Discounts](#)
[Post Invoice](#)
[View Vouchers](#)
[Purchasing](#)
[Copy and Cancel](#)
[Use Invo](#)

| | | | | | |
|----------------------------------|-----------------------------------|--------------------------|-----------------------------|----------------------------|-----------------------------|
| PO Reference | Receipt Reference | Sub Contract Reference | Invoice Advice Reference | Project ID | Supplier |
| Invoice Type SUPPINV | Series ID SI | Invoice No 2001021539 | Currency EUR | Currency Rate 1 | AA ABS001 - All About |
| Pay Term Base Date 2020-01-02 | Payment Terms 10 - 10 Days Net | Due Date 2020-01-12 | Plan Pay Date 2020-01-12 | Payment Reference | Invoice Date 2020-01-02 |
| Authorizer ID * | Notes No | Advance Invoice No | Pre-posting No | Received Attachments No | Voucher Type Reference I |
| Gross Amount 100,00 | Net Amount 80,00 | Tax Amount 20,00 | Period Allocation No | On Hold Installment No | |

| Gross Amount | Net Amount | Tax Amount | Non-deductible Tax Amount | Cost Amount |
|--------------|------------|------------|---------------------------|-------------|
| 100,00 | 80,00 | 20,00 | 0,00 | 80,00 |

Lines

[Match PO Receipts Per Line](#)
[Price Adjustment Purchase Per Line](#)
[Tax Lines](#)

| Line ID | Tax Book ID | Tax Series ID | Tax Series No | Delivery Type | Income Type Identity | Tax Calculation Structure | Multiple Tax Lines | Tax (%) | Gross Amount |
|---------|-------------|---------------|---------------|---------------|----------------------|---------------------------|--------------------|---------|--------------|
| 1 | PURCHASE | A2 | 200015 | IT001 | | | No | 25 | 100,00 |

Posting Information

| | | |
|---------|--------------------------------|-----------------|
| Balance | Balance in Accounting Currency | Voucher Text |
| -80,00 | -80,00 | All About Green |

Tax book ID, tax series ID and tax series number are updated to the tax transaction when updating the voucher to general ledger. This information is available in the **Tax Transaction** page and when creating Italian tax reports.

Note:

When there is no reference to a tax book on the **Customer/Address/Delivery Tax Information/Supply Country or Supplier/Invoice/Tax Information** tabs, an error message will be displayed.

If there is a conflict between tax books, i.e. the tax code as a book base is included in one tax book and the invoice type or invoice series as a book base is included in another which is connected to the customer, then the system reaches for the tax book for which the tax code is selected as a book base regardless the connection between the customer and the tax book. (The tax book connected with the customer may not be the same as the tax book with the tax code as a book base).

If no tax series ID or tax series number is defined for a tax book, and these fields are left blank and ,an error message will be displayed.

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is posted. The general rule is that only one combination of tax book ID, tax series ID, and tax series number per tax direction is allowed for the invoice.

11.8 Payment Voucher

Create a payment transaction including a tax code, read more in IFS Cloud Documentation. When a payment voucher is updated to the general ledger, tax book ID, tax series ID, and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

11.9 Manual Voucher

Create a manual voucher including a tax code, read more in IFS Cloud Documentation. When the manual voucher is updated to the general ledger, tax book ID, tax series ID, and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

11.10 Supplier Invoice Enclosure

Tax series ID and tax series number for both the disbursed and received tax direction are included in the **Invoice Enclosure – EU Taxes** report. See the IFS Cloud Documentation for how to print the report.

The values are presented in the RDF-file and it looks like this:

```
<DELIVERY_TYPE>IT-MS</DELIVERY_TYPE>
<TAX_CODE>E1</TAX_CODE>
<CALC_TAX_CURR_AMOUNT>6.25</CALC_TAX_CURR_AMOUNT>
<NET_CURR_AMOUNT>25</NET_CURR_AMOUNT>
<NET_CURR_CODE>EUR</NET_CURR_CODE>
<VAT_DESCRIPTION>EU Tax with no reduction, goods, 25%</VAT_DESCRIPTION>
<PRICE xsi:nil="1"/>
<PRICE_IN_ACC_CURR xsi:nil="1"/>
<PRICE_UOM xsi:nil="1"/>
<QUANTITY xsi:nil="1"/>
<DESCRIPTION xsi:nil="1"/>
<OBJECT xsi:nil="1"/>
<POSITION>1</POSITION>
<TEXT xsi:nil="1"/>
<GROSS_CURR_AMOUNT>31.25</GROSS_CURR_AMOUNT>
<GROSS_DOM_AMOUNT xsi:nil="1"/>
</DETAIL>
</DETAILS>
- <TAXES>
  - <TAX>
    <TAX_CODE>E1</TAX_CODE>
    <NET_AMOUNT>25</NET_AMOUNT>
    <TAX_AMOUNT>6.25</TAX_AMOUNT>
    <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
    <NET_DOM_AMOUNT>25</NET_DOM_AMOUNT>
    <TAX_DOM_AMOUNT>6.25</TAX_DOM_AMOUNT>
    <GROSS_DOM_AMOUNT>31.25</GROSS_DOM_AMOUNT>
  </TAX>
</TAXES>
<TAX_SERIES_ID_AND_NOS>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>RECEIVED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>PUR</TAX_SERIES_ID>
    <TAX_SERIES_NO>4</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>DISBURSED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>SALE</TAX_SERIES_ID>
    <TAX_SERIES_NO>7</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
</TAX_SERIES_ID_AND_NOS>
- <TOTALS>
  - <TOTAL>
    <NET_AMOUNT>25</NET_AMOUNT>
    <TAX_AMOUNT>6.25</TAX_AMOUNT>
    <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
```

11.11 Delimitations

Enhanced Tax Book Handling Using Invoice Types and Series is not designed to work with Tax Books Structures.

12 Italian Tax Reports

12.1 Purchase Tax Book , Sales Tax Book , Corrispettivi & Tax Summarized Report

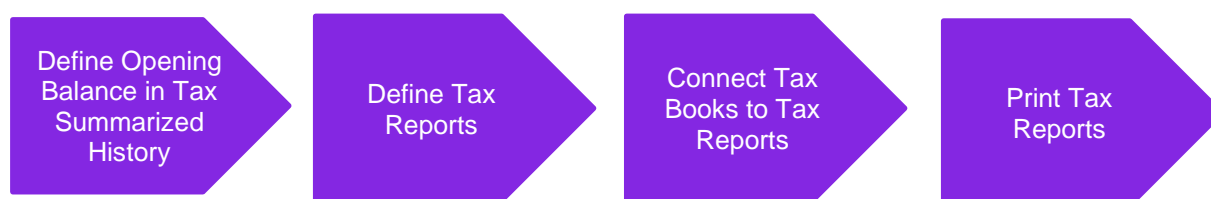
12.1.1 OVERVIEW LEGAL REQUIREMENT

Italian companies are obliged to provide a number of VAT reports to the tax authorities. There are several different VAT reports that must be printed and supplied by the company, for example:

- Purchase Tax Book: To monthly report VAT transactions related to purchases
- Sales Tax Book: To monthly report VAT transactions related to sales.
- Corrispettivi (Cash Book Register): To monthly report VAT transactions not related to sales/customer invoices, e.g. sales to employees or for the companies that work on the retail.
- Tax Summarized Report: To monthly report a summary of data from several tax books.

The Italian tax authorities require tax transactions that are included in the reports to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Read more about this in the Tax Book Tax Numbering chapter.

12.1.2 PROCESS OVERVIEW



12.1.3 PREREQUISITES

The company must be set up to use Italian localization, see the [Company Set up](#) chapter, and the “Enhanced Tax Books Handling Using Invoice Type and Series” and “Italian Tax Reports” localization parameters must be enabled.

Tax books, tax series, and tax number series must be defined as described in the chapter “Enhanced Tax Books Handling Using Invoice Type and Series”.

12.1.4 DEFINE TAX REPORT BASIC DATA

To create Italian Tax Reports, the following basic data is required.

1. Define the opening balance on **Tax Summarized History** page.
2. Define *Tax Reports*
3. Connect Tax Books to Tax Reports

12.1.4.1 Define Opening Balance In Tax Summarized History

The page *Tax Summarized History* contains, per calendar period, summarized tax information and this information is used by the “Quarterly Tax Liquidation Report”. Enter the initial open balances manually before printing the report for the first time. If needed for the “Quarterly Tax Liquidation” report, opening balances for the last quarter should be added.

Financials > Financial e-Reporting > Tax History > Tax Summarized History

Company: Italian Company

Tax Summarized History

| | From Calendar Year | From Calendar Period | To Calendar Year | To Calendar Period | Total Net Amount Sales | Total Tax Amount Sales | Total Net Amount Purchase | Total Tax Amount Purchase | Purchase Tax Amount Deductible | Total Intra EEC Sales | Total Intra EEC Purchase | Total Tax Amount in Acc Curr | Original Total Tax Amount in Acc Curr | Tax Credit from Previous Year | Tax from Sales of Cars bought in EU | Additional Amount of Tax Received | Prepayment Amount |
|--------------------------|--------------------|----------------------|------------------|--------------------|------------------------|------------------------|---------------------------|---------------------------|--------------------------------|-----------------------|--------------------------|------------------------------|---------------------------------------|-------------------------------|-------------------------------------|-----------------------------------|-------------------|
| <input type="checkbox"/> | 2021 | 1 | 2021 | 1 | -1,000.00 | -250.00 | 10,000.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,001.01 | 200,101.00 | | | | 0.00 |
| <input type="checkbox"/> | 2021 | 2 | 2021 | 2 | -1,000.00 | -250.00 | 10,000.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,001.02 | 4,251.01 | | | | 0.00 |
| <input type="checkbox"/> | 2021 | 3 | 2021 | 3 | -1,000.00 | -250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,751.02 | | | | | 0.00 |

12.1.4.2 Define Tax Reports

Four tax templates have been defined for the Italian tax reporting. The reports are created from the **Tax Reports** page and following tax templates are available:

- GIT001-Italy, Purchase Tax Book
- GIT002-Italy, Sales Tax Book
- GIT003-Italy, Corrispettivi Tax Book
- GIT004-Italy, Tax Summarized Report

Select the appropriate Tax Template for the Tax Reports.

Financials > Tax Ledger > Tax Report

Company: IT3CMP

Tax Report

GIT001 - Purch TaxBook

Report No: GIT001

Description: Purch TaxBook

Tax Template: **GIT001 - Italy, Purchase Tax Book**

Tax Group:

Tax Direction: Received

Report Based on: Obsolete Tax Te...

Tax Transac...: No

Additional Parameters

Detail Level: Sub Gro... | Sort Order: Vouche... | Proposal Period/Date Range: Based on Single Period | Number of Peri...: 1

Correction Type:

Repost Sequence Number:

Document Series:

Replacement Report:

Output Method

Output Media: External File Template

Paper:

Tax Report Layout ID: XML Layout ID

TaxBookPurchRep.rdl

Reporting Currency

Reporting Currency Base:

Accounting Currency: EUR

Currency Rate Type:

Tax Reports can be defined based on accounting periods or based on dates

- If you want to define tax report based on single accounting period, select “Based on Single Period” in the **Proposal Period/Date Range** field.
- If you want to define a tax report based on one or more accounting periods, select “Based on Periods” in the **Proposal Period/Date Range** field.
- If you want to define tax reports based on dates, select “Based on Dates” in the **Proposal Period/Date Range** field.

12.1.4.3 Connect Tax Books to Tax Reports

The Italian tax reporting is based on the Tax Books that have been defined for the company. Connect the relevant **Tax Books** to the tax report. E.g. connect all the sales tax books to the Italian Sales Tax Book Report.

Financials > Tax Ledger > Tax Report Company: IT3CMP

Tax Report GIT001 - Purch TaxBook

| | |
|--|--|
| Report No GIT001 Description Purch TaxBook Tax Template GIT001 - Italy, Purchase Tax Book Tax Group Tax Direction Received Report Based on Obsolete Tax Te... Tax Transac... No | Additional Parameters Detail Level Sub Gro... Sort Order Vouche... Proposal Period/Date Range Based on Single Period Number of Peri... 1 Correction Type Replacement Report Repost Sequence Number Document Series |
| Output Method Output Media External File Template Paper Tax Report Layout ID XML Layout ID TaxBookPurchRep.rdl | Reporting Currency Reporting Currency Base Currency Accounting Currency EUR Currency Rate Type |

TAX CODES **TAX BOOK** TRANSACTION CODE DELIVERY TYPE COMPANY

| | |
|-------------------------------------|---------------------------|
| <input checked="" type="checkbox"/> | Tax Book |
| <input type="checkbox"/> | PURCH - Purchase Tax Book |

The Tax Summarized Report is required when there are more than one tax sales book or more than one tax purchase book. The purpose of this report is to summarize the data from several tax books.

In order to print the Tax Summarized Report all tax books used for Sale, Purchase and Corrispettivi Reports must be connected to Tax Summarized Report. See example below.

Financials > Tax Ledger > Tax Report Company IT3CMP

Tax Report GIT004 - Summarized TaxBook

| | | | | | | | | | | | | | | | | | |
|---|--|-----------------------------------|--------------------------|-----------------------------------|--------------------------|----------------|--|------------------------|---|------------------------|-------------------------------|------------------------|--|--------------------|--|--|--|
| Report No GIT004 Description Summarized TaxBook Tax Template GIT004 - Italy, Tax Summarized Report Tax Group Report Based on Obsolete Tax Te... Tax Transac... No | Additional Parameters <table border="1"> <tr> <td>Detail Level</td> <td>Sort Order</td> <td>Proposal Period/Date Range</td> <td>Number of Peri...</td> </tr> <tr> <td>Template Fi...</td> <td></td> <td>Based on Single Period</td> <td>1</td> </tr> <tr> <td>Correction Type</td> <td>Repost Sequence Number</td> <td colspan="2">Document Series</td> </tr> <tr> <td>Replacement Report</td> <td></td> <td colspan="2"></td> </tr> </table> | Detail Level | Sort Order | Proposal Period/Date Range | Number of Peri... | Template Fi... | | Based on Single Period | 1 | Correction Type | Repost Sequence Number | Document Series | | Replacement Report | | | |
| Detail Level | Sort Order | Proposal Period/Date Range | Number of Peri... | | | | | | | | | | | | | | |
| Template Fi... | | Based on Single Period | 1 | | | | | | | | | | | | | | |
| Correction Type | Repost Sequence Number | Document Series | | | | | | | | | | | | | | | |
| Replacement Report | | | | | | | | | | | | | | | | | |
| Output Method Output Media External File Template Paper Tax Report Layout ID XML Layout ID TaxSummarizedHistor... | Reporting Currency Reporting Currency Base Currency Accounting Currency EUR Currency Rate Type | | | | | | | | | | | | | | | | |

TAX CODES **TAX BOOK** **TRANSACTION CODE** **DELIVERY TYPE** **COMPANY**

| | Tax Book |
|-------------------------------------|---------------------------|
| <input checked="" type="checkbox"/> | Tax Book |
| <input type="checkbox"/> | CS - Cash Sales |
| <input type="checkbox"/> | PURCH - Purchase Tax Book |
| <input type="checkbox"/> | SALES - Sales Tax Book |

12.1.5 PRINT TAX REPORTS

Follow standard process for printing tax reports to print the Italian tax reports. Refer to IFS Cloud Documentation for further details.



12.1.5.1 Sales, Purchase and Corrispettivi Reports

The Sales Tax Book report has the following layout.

| TAX BOOK SALES | | | | | | | | | |
|-------------------|---------------------------|---------------------------|------------------|--|-----------------|------------|------------|--|--|
| Company DAN ITALY | | | | | Add1 | | Add2 | | |
| Dan Italy | | | | | | | | | |
| | | From Date: 01/01/2018 | | | To Date: | | 31/01/2018 | | |
| | | Accounting Currency: EUR | | | | | | | |
| Tax Series No | Tax Reg Date | Doc No | Doc Date | Type Of Doc Name | Currency Amount | | Doc Total | | |
| | Tax ID No | Identity | Net Amount | | Tax Amount | | | | |
| | Tax Code | Tax Code Description | | | | | | | |
| | | | | | | | | | |
| Tax Book: | SALE B | Sales Tax Book | | | | | | | |
| 10000 | 1/23/18 | II 9700001 | 1/23/18 10092 | Instant Customer Invoice Dan Italy Customer | | | 1,250.00 | | |
| | 1 | Tax with no reduction 25% | | | 1,000.00 | 250.00 | | | |
| 10001 | 1/24/18 | CD 970000001 | 1/24/18 10092 | Instant Customer Invoice Dan Italy Customer | | | 125.00 | | |
| | 1 | Tax with no reduction 25% | | | 100.00 | 25.00 | | | |
| | | | | | 1,100.00 | 275.00 | 1,375.00 | | |
| | | | | | | | | | |
| Tax Code | Tax Code Description | | | | Net Amount | Tax Amount | Doc Total | | |
| 1 | Tax with no reduction 25% | | | | 1,100.00 | 275.00 | 1,375.00 | | |
| | | | | | | | | | |
| | | | | | 1,100.00 | 275.00 | 1,375.00 | | |

The Purchase Tax Book report has the following layout.

| TAX BOOK PURCHASES | | | | | | | | | |
|--------------------|---------------------------|-----------------------|----------|-------------------------|-----------------|------------|---------------------|-----------------|-----------|
| Company DAN ITALY | | | | | | | | | |
| Dan Italy | | | | | | | | | |
| | | | | | | | | | |
| | | From Date: 01/01/2018 | | To Date: 31/01/2018 | | | | | |
| | | Accounting Currency | | EUR | | | | | |
| Tax Series No | Tax Reg Date | Doc No | Doc Date | Type Of Doc | Currency Amount | | | | Doc Total |
| | Tax Code | Tax ID No | Identity | Name | Net Amount | Tax Amount | Not Deducted Amount | Deducted Amount | |
| | | | | | | | | | |
| | | | | | | | | | |
| Tax Book: | PUR IN S | Pur IN Series | | | | | | | |
| 20000 | 1/24/18 | SI 1 | 1/24/18 | Manual Supplier Invoice | | | | | 1,000.00 |
| | 1 | 20003 Dan Supplier | | | 800.00 | 200.00 | 0.00 | 200.00 | |
| | | | | | 800.00 | 200.00 | 0.00 | 200.00 | 1,000.00 |
| Tax Code | Tax Code Description | | | | Net Amount | Tax Amount | Not Deducted Amount | Deducted Amount | Doc Total |
| 1 | Tax with no reduction 25% | | | | 800.00 | 200.00 | 0.00 | 200.00 | 1,000.00 |
| | | | | | 800.00 | 200.00 | 0.00 | 200.00 | 1,000.00 |

The Corrispettivi Tax Book report has the following layout.

| TAX BOOK CASH REGISTER | | | | | | | |
|---|---------------------------|---------------------------|----------------------|--------------------------|-----------------|------------|-----------|
| Company DAN ITALY Dan Italy | | | | Add1 | Add2 | | |
| From Date: 01/01/2018 Accounting Currency: EUR | | | | To Date: 31/01/2018 | | | |
| Tax Series No | Tax Reg Date | Doc No Tax ID No | Doc Date Identity | Type Of Doc Name | Currency Amount | | Doc Total |
| | Tax Code | Tax Code Description | | | Net Amount | Tax Amount | |
| Tax Book: | | Corrispettivi Tax Book | | | | | |
| 30000 | 24/01/18 | II 9700003 | 24/01/18 | Instant Customer Invoice | | | 1,250.00 |
| | | | 10034 | Dan Czech Customer | | | |
| | 1 | Tax with no reduction 25% | | | 1,000.00 | 250.00 | |
| 30001 | 25/01/18 | CI TEST1 | 25/01/18 | Instant Customer Invoice | | | 1,000.00 |
| | | | 10034 | Dan Czech Customer | | | |
| | 1 | Tax with no reduction 25% | | | 800.00 | 200.00 | |
| | | | | | 1,800.00 | 450.00 | 2,250.00 |
| Tax Code | Tax Code Description | | | | Net Amount | Tax Amount | Doc Total |
| 1 | Tax with no reduction 25% | | | | 1,800.00 | 450.00 | 2,250.00 |
| | | | | | 1,800.00 | 450.00 | 2,250.00 |

12.1.5.2 Tax Summarized Report

Enter values in the **Start Page No** and **Pre- Payments** fields. This information is transferred to the fields **Tax Credit from Previous Year** in the **Tax Summarized History** page.

| Automatic Tax Proposal | | | | | | | | | |
|-------------------------------------|-------------|----------------|---------------|------------------|-----------------|----------------|-----------------------------|---------------------------------------|------------|
| (f) | Proposal ID | Description | Creation Date | Acknowledge Date | Tax Report Date | Status | Tax Report | Tax Template | Tax Office |
| <input checked="" type="checkbox"/> | 4 | Tax Summarized | 2020-02-21 | 2020-02-21 | 2020-02-21 | Reported/Valid | GIT004 - Summarized TaxBook | GIT004 - Italy, Tax Summarized Report | |
| <input type="checkbox"/> | 3 | Corrispettivi | 2020-02-21 | 2020-02-21 | 2020-02-21 | Reported/Valid | GIT003 - CS TaxBook | GIT003 - Italy, Corrispettivi | |
| <input type="checkbox"/> | 2 | Sales | 2020-02-21 | 2020-02-21 | 2020-02-21 | Reported/Valid | GIT002 - Sales TaxBook | GIT002 - Italy, Sales Tax Book | |
| <input type="checkbox"/> | 1 | Purch | 2020-02-21 | 2020-02-21 | 2020-02-21 | Reported/Valid | GIT001 - Purch TaxBook | GIT001 - Italy, Purchase Tax Book | |

When the “Tax Summarized Report” is Definitive Printed and the status of the report is “Reported/Valid”, a new record for the period will be created on the **Tax Summarized History** page.

The Tax Summarized Report has the following layout.

| TAX SUMMARIZED REPORT | | | | | | |
|--------------------------------------|---|-------------------|----------|------------------|--------------------------|-----------------------|
| Company MABEPL-IT Italian company | | Address 1 | | | | |
| | | From Date: 4/1/21 | | To Date: 4/30/21 | | |
| Tax Book Id | Tax Book Description | From | To | Tax Series ID | Type Of Document | |
| TB | Sales | 20210006 | 20210051 | | Instant Customer Invoice | |
| Tax Code | Tax Code Description | Net Amount | | Tax Amount | | Deductable Tax Amount |
| WHT-INV-10 | Tax Withholding, Invoice | 43,860.00 | | 3,986.00 | | 3,986.00 |
| Total | | 43,860.00 | | 3,986.00 | | 3,986.00 |
| 22 | Tax Code, 22% | -66,000.00 | | -14,520.00 | | -14,520.00 |
| Total | | -66,000.00 | | -14,520.00 | | -14,520.00 |
| SPLIT | Tax Code | -10,100.00 | | -2,222.00 | | -2,222.00 |
| Total | | -10,100.00 | | -2,222.00 | | -2,222.00 |
| WHT-SPLIT | Tax Code for Split Payment, Tax Withholding | 6,000.00 | | 1,320.00 | | 1,320.00 |
| Total | | 6,000.00 | | 1,320.00 | | 1,320.00 |
| TOTAL FOR THE PERIOD | | -26,240.00 | | -11,436.00 | | -11,436.00 |

12.1.6 SETUP FOR SCENARIO WITH ACCOUNTING PERIODS DIFFERENT THAN CALENDAR PERIODS

In Italy, VAT reporting always relates to calendar periods. In case accounting periods are shifted compared to calendar periods (for example: April 2020 is the first accounting period, May 2020 is the second accounting period, etc.) the following needs to be considered

- Tax proposals for template GIT004 should be prepared according to standard functionality, that is, they can either be defined with respect to periods and run per accounting period or they can be defined per selected dates (first and last day of the month). Example: Proposal for tax/accounting period 2020 - 01 is used to create a report for April 2020.
- When the tax proposal is printed as definitive, a new entry in the **Tax Summarized History** page is created for the calendar period. Example: When the proposal for the tax/accounting period 2020 - 01 is printed as definitive, the **Tax Summarized History** page is updated with data for the calendar period 2020 - 04 (April 2020).

12.1.7 DELIMITATIONS

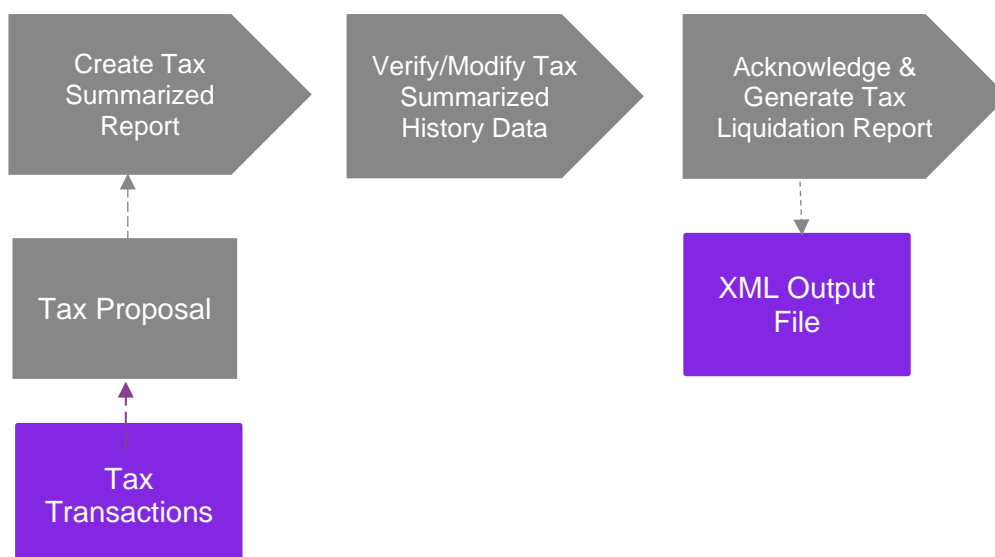
- This functionality is not applied to Tax Books Structures.
- This functionality is only supported when accounting periods are the same as calendar periods or accounting periods are shifted, that is, one accounting period corresponds to exactly one calendar period. Functionality is not supported in other scenarios, in particular when accounting periods are defined as 4 and 5 weeks periods.

12.2 Quarterly Tax Liquidation

12.2.1 OVERVIEW LEGAL REQUIREMENT

Starting from January 2017, Italian companies are obliged to report VAT information on a quarterly basis to the tax authorities in .xml format. The report is called VAT Quarterly Liquidation.

12.2.2 PROCESS OVERVIEW



12.2.3 PREREQUISITES

The company must be set up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian Tax Reports' parameter must be enabled.

To prepare required data, manually enter data for the previous months of the current period/periods in the **Tax Summarized History** page to create an opening balance for the quarterly VAT Liquidation report (or automatically by printing the definitive tax summarized report with existing data). Read more on the tax summarized reports in the "Italian Tax Reports" chapter.

Example: if you start to generate quarterly tax liquidation report for the first time in the year and for transactions done in 6 periods (second quarter), enter manually records for 4 and 5 periods belonging to the second quarter or even earlier data, since you can enter more than one record.

12.2.4 VERIFY TAX SUMMARIZED HISTORY DATA

The Quarterly Tax Liquidation Report is based on the summarized information in the **Tax Summarized History** page. It is therefore required to run the Italian Tax Reports for the periods to ensure that the **Tax Summarized History** page is updated.

In the **Tax Summarized History** page check the records for the quarter you want to report and add, if needed, values to editable fields:

- Tax Credit from Previous Year
- VAT from Sales of Cards bought in EU
- Additional Amount of Tax Received.

Financials > Financial e-Reporting > Tax History > Tax Summarized History

Company: Italian Company

Tax Summarized History

| | From Calendar Year | From Calendar Period | To Calendar Year | To Calendar Period | Total Net Amount Sales | Total Tax Amount Sales | Total Net Amount Purchase | Total Tax Amount Purchase | Total Purchase Tax Amount Deductible | Total Intra EEC Sales | Total Intra EEC Purchase | Total Tax Amount in Acc. Curr. | Original Total Tax Amount in Acc. Curr. | Tax Credit from Previous Year | Tax from Sales of Cars bought in EU | Additional Amount of Tax Received | Prepayment Amount |
|--------------------------|--------------------|----------------------|------------------|--------------------|------------------------|------------------------|---------------------------|---------------------------|--------------------------------------|-----------------------|--------------------------|--------------------------------|---|-------------------------------|-------------------------------------|-----------------------------------|-------------------|
| <input type="checkbox"/> | 2021 | 1 | 2021 | 1 | -1,000.00 | -250.00 | 10,000.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,001.01 | 200,101.00 | | | | 0.00 |
| <input type="checkbox"/> | 2021 | 2 | 2021 | 2 | -1,000.00 | -250.00 | 10,000.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,001.02 | 4,251.01 | | | | 0.00 |
| <input type="checkbox"/> | 2021 | 3 | 2021 | 3 | -1,000.00 | -250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,751.02 | | | | | 0.00 |

When the **Tax Summarized History** page is validated and updated, you can continue and generate the quarterly tax liquidation report.

12.2.5 GENERATE NEW QUARTERLY TAX LIQUIDATION - XML FILE

Open the **New Quarterly Tax Liquidation** page in the navigator and select the periods that you want to report from in the drop-down lists.

Financials > Financial e-Reporting > Tax History > New Quarterly Tax Liquidation

New Quarterly Tax Liquidation

From Calendar Period
2021-01

To Calendar Period
|

OK

Cancel

Find

Clear

2021-01
2021-02
2021-03
2021-04
2021-05
2021-06
2021-07
2021-08
2021-09

Click **OK** to generate the report. For each calendar period selected in the range, a separate section with all respective data for each period will be created in XML. You can create XML report for unlimited times for the same periods. XML file will be saved on the server catalog defined by a system administrator.

This is the example of the Quarterly VAT Liquidation report.

```

1 <iv:Fornitura xmlns:iv="urn:www.agenziaentrate.gov.it:specificheTecniche:sco:ivp"
2 "urn:ifsworld-com:schemas:tax_xml_handler_send_tax_xml_file_request">CRLE
3 <iv:Intestazione>CRLE
4 <iv:CodiceFornitura>IVP17</iv:CodiceFornitura>CRLE
5 <iv:CodiceFiscaleDichiarante>13188440153</iv:CodiceFiscaleDichiarante>CRLE
6 <iv:CodiceCarica>1</iv:CodiceCarica>CRLE
7 </iv:Intestazione>CRLE
8 <iv:Comunicazione identificativo="00001">CRLE
9 <iv:Frontespizio>CRLE
10 <iv:CodiceFiscale>1388440153</iv:CodiceFiscale>CRLE
11 <iv:AnnoImposta>2017</iv:AnnoImposta>CRLE
12 <iv:PartitaIVA>TRTRO100R00C9011</iv:PartitaIVA>CRLE
13 <iv:CFDichiarante>13188440153</iv:CFDichiarante>CRLE
14 <iv:CodiceCaricaDichiarante>1</iv:CodiceCaricaDichiarante>CRLE
15 <iv:FirmaDichiarazione>1</iv:FirmaDichiarazione>CRLE
16 <iv:CFIntermediario>11188440145</iv:CFIntermediario>CRLE
17 <iv:ImpegnoPresentazione>1</iv:ImpegnoPresentazione>CRLE
18 <iv>DataImpegno>31052017</iv>DataImpegno>CRLE
19 <iv:FirmaIntermediario>1</iv:FirmaIntermediario>CRLE
20 <iv:IdentificativoProdSoftware>31788440135</iv:IdentificativoProdSoftware>CRLE
21 </iv:Frontespizio>CRLE
22 <iv:DatiContabili>CRLE
23 <iv:Modulo>CRLE
24 <iv:Mese>4</iv:Mese>CRLE
25 <iv:TotaleOperazioniAttive>100,00</iv:TotaleOperazioniAttive>CRLE
26 <iv:TotaleOperazioniPassive>150,00</iv:TotaleOperazioniPassive>CRLE
27 <iv:IvaEsigibile>23,00</iv:IvaEsigibile>CRLE
28 <iv:IvaDetratta>27,00</iv:IvaDetratta>CRLE
29 <iv:IvaCredito>4,00</iv:IvaCredito>CRLE
30 <iv:CreditoAnnoPrecedente>50,00</iv:CreditoAnnoPrecedente>CRLE

```

Note that in Italy it's a legal obligation to present reports in Italian language, so names of the XML report tags are in Italian.

12.2.6 DELIMITATIONS

System does not validate a number of periods included in a single Quarterly VAT Liquidation report.

To meet the legal requirements, the data entered should reflect one quarter, which means three months. You select the respective period threshold manually when ordering a report.

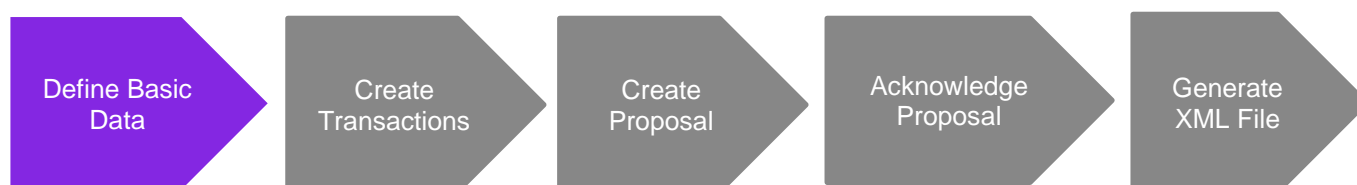
12.3 Spesometro Declaration

12.3.1 OVERVIEW LEGAL REQUIREMENTS

The Italian government introduced a legal requirement from Article. 4, paragraph 1 of Decree Law n. 193/2016 on the 27th of March 2017 n. 58793 for the communication of the invoices issues and received which amends and Article. 21 of D.L. n. 78/2010 and substitutes the Annual Declaration of Spesometro.

Starting from 01.01.2019 the Spesometro report should only include foreign supplier invoices and the customer invoices which were not sent to the SDI exchange system in electronic format. The report should be reported monthly and not quarterly.

12.3.2 PROCESS OVERVIEW



12.3.3 PREREQUISITES

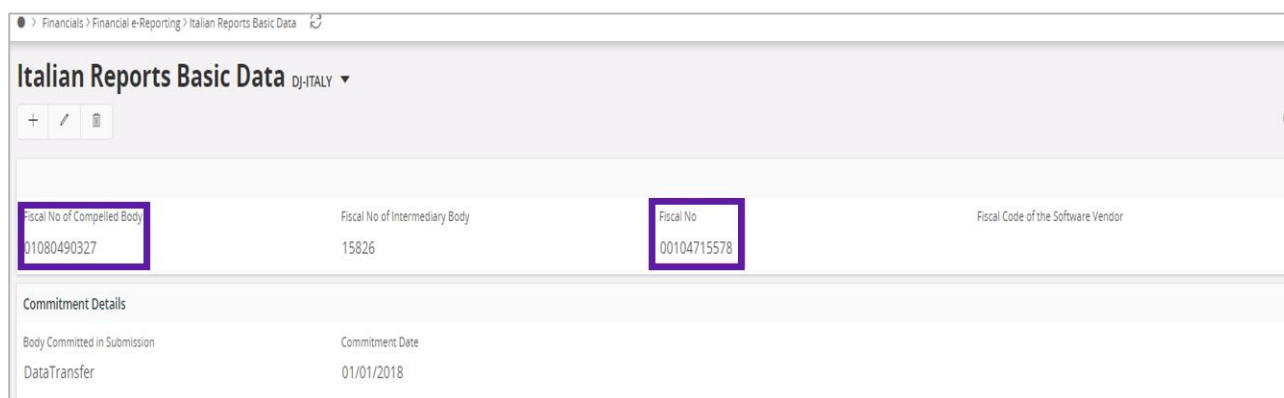
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian VAT Reports' parameter must be enabled.

- In **Tax Ledger Parameters** page, the **Delete Tax Transactions with status False** toggle should not be enabled.

12.3.4 BASIC DATA

12.3.4.1 Define Fiscal Number For Company

Go to *Financials/Financial e-Reporting/Italian Reports Basic Data* and define the company fiscal number and fiscal number of the compelled body.



The screenshot shows the 'Italian Reports Basic Data' form for DJ-ITALY. The form contains the following fields:

| Fiscal No of Compelled Body | Fiscal No of Intermediary Body | Fiscal No | Fiscal Code of the Software Vendor |
|-----------------------------|--------------------------------|-------------|------------------------------------|
| 01080490327 | 15826 | 00104715578 | |

Below the main fields, there is a 'Commitment Details' section with the following information:

| Body Committed in Submission | Commitment Date |
|------------------------------|-----------------|
| DataTransfer | 01/01/2018 |

12.3.4.2 Define Company Tax ID Number

Go to the **Company/Tax Control/Invoice** tab and define the company tax ID number.

Application Base Setup > Enterprise > Company > Company > Tax Control

Tax Control

DJ-ITALY - DJ- Italy 2 of 18

Company: DJ-ITALY Name: DJ- Italy Association No: DJ-IT@GET.CMB.GrHo Created By: DEENLK

GENERAL INVOICE SUPPLY CHAIN EXTERNAL TAX SYSTEM

General Information

Amount Method: Gross Amount Entry Tax Rounding Level: Line Level Invoice Fee Tax Code: Tax Correspondence, Invoice Line - Manual Postings: ☒

Tax Amount Limit, Outgoing Invoice Lines: ☐ Use Tax Invoice: ☐ Correspondence, Invoice Net Amount - Tax Withholding Base Amount: ☐ Supplement Tax Withholding: ☐

Post Preliminary Tax Withholding: ☒

Tax Liability Countries

| Country | Tax ID Type | Tax ID Number | Tax ID Validated Date | Tax Registration Text | Branch | Valid From | Valid Until |
|---------|-------------|---------------|-----------------------|-----------------------|--------|------------|-------------|
| ITALY | IT | 10400715758 | | | | 01/01/2020 | 31/12/2049 |

Attachments

12.3.4.3 Define Customer Fiscal Number

Go to the **Customer/Address/Delivery Tax Information** tab and define the customer fiscal number.

Application Base Setup > Enterprise > Customer > Customer > Address

Address

IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 Name: Italian Customer-1 Association No: 112233IT

Address ID: 01

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Company: DJ-ITALY - DJ- Italy

IPD Tax Information

Tax Withholding: Blocked Tax Rounding Method: Round to the Nearest Tax Rounding Level: Specified on company Fiscal No: CUST-123123

Exclude from Spesometro Declaration: ☐

Supply Country: ITALY

12.3.4.4 Define Customer Tax ID Number

Go to the **Customer/Address/Document Tax Information** tab and define the customer tax ID number.

Application Base Setup > Enterprise > Customer > Customer > Address

Address

IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 Name: Italian Customer-1 Association No: 112233IT

Address ID: 01

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION **DOCUMENT TAX INFORMATION** SALES ADDRESS INFORMATION

| Company | Supply Country | Delivery Country | Tax ID Type | Tax ID Number | Tax ID Validated Date |
|----------|----------------|------------------|-------------|------------------|-----------------------|
| DJ-ITALY | * | * | IT | IT-CUS-232388973 | |

Attachments

12.3.4.5 Define Supplier Fiscal Number

Go to the **Supplier/Invoice/Tax Information** tab and define supplier fiscal number.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

Invoice

IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2 Name: Italian Supplier Local Association No:

Company: DJ-ITALY - DJ- Italy

Notes: Default Cost Code String

GENERAL PROPERTIES **TAX INFORMATION** PO MATCHING MESSAGE DEFAULTS

Tax Liability: TAX Tax Withholding/Reporting: Blocked Tax Book Ref: Tax Code: Tax Free Tax Code: Delivery Type: Print Tax Code Text: Fiscal No: IT-SUP-123456778

Exclude from Spesometro Declaration: ☐

Attachments

12.3.4.6 Define Supplier Tax ID Number

Go to the **Supplier/Address/Document Tax Information** and define tax ID number for supplier.

Application Base Setup > Enterprise > Supplier > Supplier > Address

Address IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2 Name: Italian Supplier Local Association No:

Address ID: 01

Supplier's Own Address ID: Supplier Name: Supplier Branch:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION **DOCUMENT TAX INFORMATION** PURCHASE ADDRESS INFORMATION

| Company | Tax ID Type | Tax ID Number | Tax ID Validated Date |
|-----------------------------------|-------------|---------------|-----------------------|
| <input type="checkbox"/> DJ-ITALY | IT | IT100 | |

Attachments

12.3.4.7 Exclude Customers from Spesometro Declaration

On the **Customer/Address/Delivery Tax Information** tab, a new, **Exclude from Spesometro Declaration** check box is added. Once this is selected, transactions created for this customer are excluded from the Spesometro Declaration.

Application Base Setup > Enterprise > Customer > Customer > Address

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION **DELIVERY TAX INFORMATION** DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Company: DJ-ITALY - DJ- Italy

IPD Tax Information

Tax Withholding: Blocked Tax Rounding Method: Round to the Nearest Tax Rounding Level: Specified on company Fiscal No: CUST-123123

☒ Exclude from Spesometro Declaration

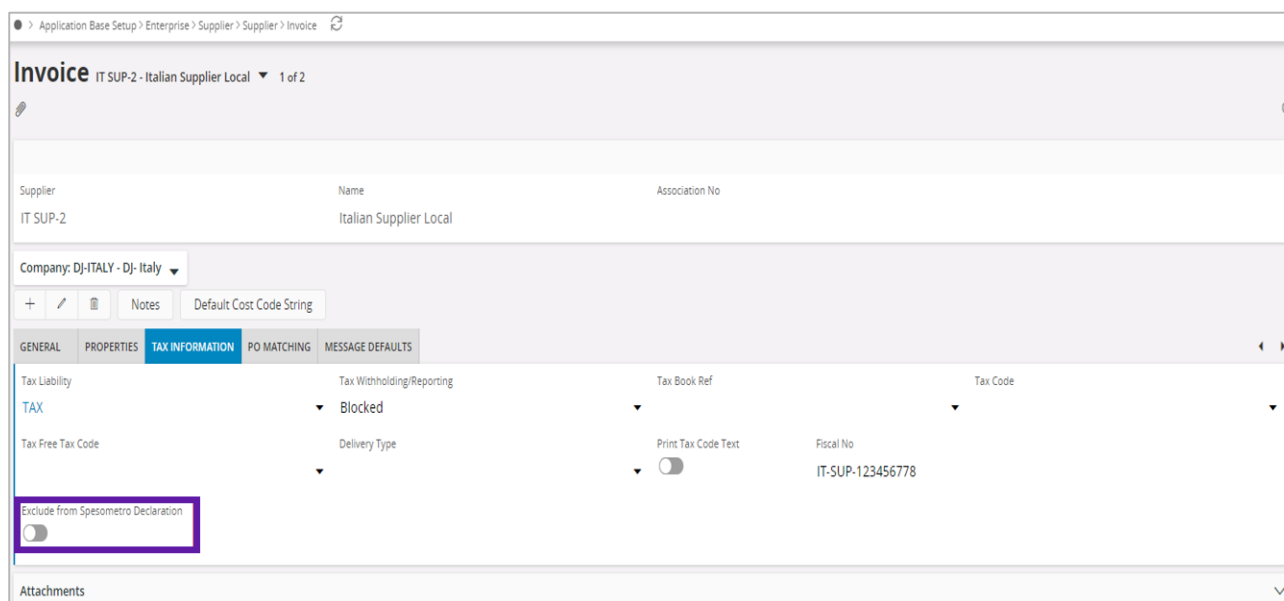
Supply Country: ITALY

Tax Liability: TAX Tax Book Ref: TB - Tax Book Tax Calculation Structure:

Taxes: Tax Exempt Information: Tax Free Tax Codes:

12.3.4.8 Exclude Suppliers from Spesometro Declaration

On the **Supplier/Invoice/Tax Information** tab the **Exclude from Spesometro Declaration** toggle is added. Once this is toggled to the ON position, transactions created for this supplier are excluded from the Spesometro Declaration. As per the directives issued by the Italian tax authorities, invoices for fuel and electronic invoices should not be included in the Spesometro Declaration. This check box is used to for suppliers from which we receive such invoices.



The screenshot shows the 'Invoice' form for 'IT SUP-2 - Italian Supplier Local'. The 'TAX INFORMATION' tab is selected. The 'Exclude from Spesometro Declaration' toggle is highlighted with a red box and is currently turned ON.

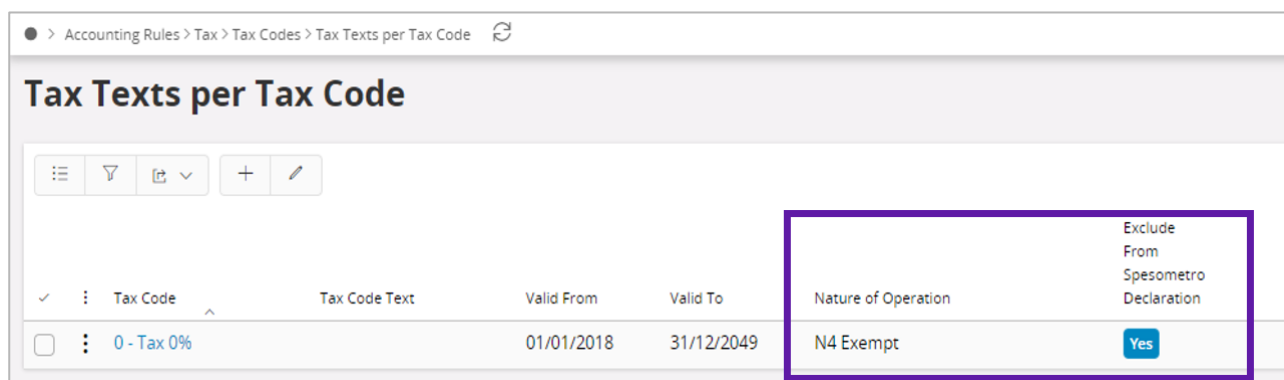
12.3.4.9 Settings on tax code

Go to **Tax Codes** page, select the tax code and click on the command button **Tax Texts per Tax Code**.

In the **Tax Texts per Tax Code** page, a new **Exclude from Spesometro Declaration** toggle is added.

Once this toggle is turned ON, transactions that have used this tax code are excluded from the Spesometro Declaration.

In the **Tax Texts per Tax Code** page, a new **Nature of Operation** column is added.



The screenshot shows the 'Tax Texts per Tax Code' page. A table lists tax codes with columns for 'Tax Code', 'Tax Code Text', 'Valid From', 'Valid To', 'Nature of Operation', and 'Exclude From Spesometro Declaration'. The 'Exclude From Spesometro Declaration' column is highlighted with a red box and contains a 'Yes' button.

| ✓ | Tax Code | Tax Code Text | Valid From | Valid To | Nature of Operation | Exclude From Spesometro Declaration |
|--------------------------|------------|---------------|------------|------------|---------------------|-------------------------------------|
| <input type="checkbox"/> | 0 - Tax 0% | | 01/01/2018 | 31/12/2049 | N4 Exempt | Yes |

Use dropdown list and select the suitable nature operation for the tax code. This is the full list of the tax transactions types provided by the Italian tax authorities:

Accounting Rules > Tax > Tax Codes > Tax Texts per Tax Code Company: DJ-Italy

Tax Texts per Tax Code

| Tax Code | Tax Code Text | Valid From | Valid To | Nature of Operation | Exclude From Spesometro Declaration |
|------------|---------------|------------|------------|---------------------|-------------------------------------|
| 0 - Tax 0% | | 01/01/2018 | 31/12/2049 | N4 Exempt | <input type="checkbox"/> |

Nature of Operation

- N1 Excluded According to Art. 15
- N2 Not Subjected to Vat
- N3 Not Taxable
- N4 Exempt
- N5 Vat Not Printed on Invoice
- N6 Reverse Charge
- N7 Vat UE

12.3.4.10 VAT Recoverability

In Italy SPLIT payment of tax is a mechanism used by public customers and for some specific category of private customers. When a customer invoice is printed with, for example, a net amount 1,000 at normal tax rate of 22% and VAT amounting to 220; then the total amount is not paid by the customer to the company as in ordinary cases (paying the gross amount of 1,220), but the tax amount is paid directly to the tax authorities instead of the company.

The following needs to be set up to facilitate SPLIT payment of tax via Spesometro Declaration:

- Go to the **Tax Codes** page, select the respective tax code, and select the command button **Tax Texts per Tax Code**. Enter "SPLIT" in the **Tax Code Text** field.

Accounting Rules > Tax > Tax Codes > Tax Texts per Tax Code Company: DJ-Italy

Tax Texts per Tax Code

| ✓ | Tax Code | Tax Code Text | Valid From | Valid To | Nature of Operation | Exclude From Spesometro Declaration |
|--------------------------|---------------------------|---------------|------------|------------|---------------------|-------------------------------------|
| <input type="checkbox"/> | 2 - Tax with reduction... | SPLIT | 01/01/2018 | 31/12/2049 | | No |

- Go to Details section in the **Spesometro Declaration** page accessible under the **Spesometro Declaration** folder and observe the **Recoverable VAT** column:
 - Split tax invoices are marked with "S" in the **Recoverable VAT** column.
 - For tax of payment type tax will be realized when the payment for the invoice is done. To reflect this, the tax transaction created with the invoice with tax type payment will have the **Recoverable VAT** field set to "D".

Once the invoice is paid, tax is realized and reflected in Spesometro with "I" type.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Spesometro Declaration Proposal 9 - 24th 4 1 of 1

Acknowledge New Spesometro Declaration Proposal

Created

Proposal ID: 9 Description: 24th 4 Created Date: 24/01/2020 From Year Period: 2018 - 1

To Year Period: 2018 - 1 From Date: 01/01/2018 To Date: 31/01/2018 User ID: DEENLK

Declaration Type: SUPPLIER

Details

| ✓ | Transaction ability Date | Currency Code | Tax Amount | Tax Base Amount in Acc Curr | Tax Curr Amount | Tax Base Curr Amount | Nature Of Operation | Document Type | Recoverable VAT | File ID | Position | Manually Added | Mo |
|--------------------------|-----------------------------|---------------|------------|-----------------------------------|--------------------|-------------------------|---------------------|---------------|-----------------|---------|----------|-------------------|----|
| <input type="checkbox"/> | 01/2018 | EUR | 20.00 | 80.00 | 20.00 | 80.00 | N7 | TD01 | I | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 10.00 | 100.00 | 10.00 | 100.00 | N7 | TD11 | D | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 20.00 | 80.00 | 20.00 | 80.00 | N7 | TD11 | I | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 25.00 | 100.00 | 25.00 | 100.00 | N7 | TD01 | I | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 11.79 | 98.21 | 11.79 | 98.21 | N7 | TD01 | S | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 10.00 | 100.00 | 10.00 | 100.00 | N7 | TD01 | D | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 25.00 | 100.00 | 25.00 | 100.00 | N7 | TD11 | I | | 0 | No | |
| <input type="checkbox"/> | 01/2018 | EUR | 11.79 | 98.21 | 11.79 | 98.21 | N7 | TD11 | S | | 0 | No | |

For all other VAT transactions, **Recoverable VAT** field is set as "I" since the tax is paid at time of posting the invoice.

12.3.4.11 Document Type

As per the directives issued by the government, invoices issued and received must be categorized according to the government's issued categorization. This categorization is referred to as document type.

Document types are assigned to the invoices automatically when the Spesometro Declaration is created. These are predefined values and you cannot edit them once assigned to a given invoice. Following logic is used to assign the document type to invoice:

- All customer invoices should have document type "TD01" for invoices with positive values and "TD04" for invoices with negative values.
- For supplier invoices with positive amounts, a document type is "TD01" if the Country of the document address of the supplier is Italy or not an EU member.
- For supplier invoices with positive amounts, a document type is "TD10" if the Country of the document address of the supplier is an EU member (Excluding Italy) and the **EU Operation** check box on the **Tax Codes** page is selected.
- For supplier invoices with positive amounts, a document type is "TD11" if the Country of the document address of the Supplier is an EU member (Excluding Italy) and in the **Tax Codes** page the **EU Operation** check box is NOT selected.
- For supplier invoices with negative amount the document type is always "TD04".

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Company: DJ-Italy

Spesometro Declaration Proposal 6 - III

Created

Acknowledge New Spesometro Declaration Proposal

Proposal ID: 6 Description: III Created Date: 2020-01-21 00:00:00.0 From Year Period: 2018 - 1

To Year Period: 2018 - 1 From Date: 01/01/2018 To Date: 31/01/2018 User ID: DEENLK

Declaration Type: CUSTOMER

Details

| Invoice No | Invoice Date | Tax Transaction Liability Date | Currency Code | Tax Amount | Tax Base Amount in Acc Curr | Tax Curr Amount | Tax Base Curr Amount | Nature Of Operation | Document Type | Recoverable VAT | File ID |
|------------|--------------|--------------------------------|---------------|------------|-----------------------------|-----------------|----------------------|---------------------|---------------|-----------------|---------|
| 9700003 | 14/01/2018 | 14/01/2018 | EUR | -750.00 | -3000.00 | -750.00 | -3000.00 | N7 | TD01 | I | |
| 9700002 | 14/01/2018 | 14/01/2018 | EUR | -500.00 | -2000.00 | -500.00 | -2000.00 | N7 | TD01 | I | |
| 9700001 | 14/01/2018 | 14/01/2018 | EUR | -250.00 | -1000.00 | -250.00 | -1000.00 | N7 | TD01 | I | |

Document type is visible in the **Spesometro Declaration Details** page and in the XML file created to be sent to the tax authorities.

```

</DatiRiepilogo>
</DatiFatturaBodyDTE>
<DatiFatturaBodyDTE>
<DatiGenerali>
<TipoDocumento>TD01</TipoDocumento>
<Data>2018-01-14</Data>
<Numero>II9700002</Numero>
</DatiGenerali>
<DatiRiepilogo>
<ImponibileImporto>2000.00</ImponibileImporto>
<DatiIVA>

```

12.3.4.12 External File Template

A new external file template, SpesometroDeclaration, is added to create the required xml file.

Accounting Rules > External File > Basic Data > External File Template

External File Template SpesometroDeclaration - Spesometro Declaration XML 1 of 1

External File Separator

File Template: SpesometroDeclaration Description: Spesometro Declaration XML File Type: SpesometroDeclaration - Spesometro Declaration XML Valid Definition: Yes

Active Definition: System Defined Yes

Line Type

File Format: Fixed Separator ID: 1 - Semicolon Text Qualifier: Denominator: Date Format: YYYY-MM-DD

Number/Date Columns

Decimal Symbol: Date Nis Calendar:

DETAILS INPUT FILES OUTPUT FILES

| Record Type ID | Column ID | Description | Data Type | Column No | Start Position | End Position | Detail Functions | Date Format | Denominator | Control Column | Destination Column | Hide Column | Column Sort | Max Length |
|----------------|------------------|-------------------------|-----------|-----------|----------------|--------------|------------------|-------------|-------------|----------------|--------------------|-------------|-------------|------------|
| A | PROGRESSIVE_NO | Progressive No (Pr... | STRI... | 1 | | | | | No | C1 | No | | | |
| A | FISCAL_CODE | Fiscal Code of the S... | STRI... | 2 | | | | | No | C2 | No | | | |
| A | ROLE | Role of the Subject ... | NU... | 3 | | | | | No | N1 | No | | | |
| A | FIELD_FOR_SYSTEM | Blank field (IdSiste... | STRI... | 4 | | | | | No | C3 | No | | | |
| A | TYPE | Transaction Type f... | STRI... | 5 | | | | | No | C4 | No | | | |
| B1 | COM_ISO_COUNTRY | Isocountry of the co... | STRI... | 1 | | | | | No | C1 | No | | | |

12.3.5 CREATE TRANSACTIONS

Use standard functionality to create customer invoices and supplier invoices. Update the vouchers to the General Ledger and update tax ledger. Read more in the [online documentation](#).

12.3.6 CREATE SPESOMETRO DECLARATION

Open the **Financials/Financial e-Reporting/Spesometro Declaration Proposal** page. Click on the command button **New Spesometro Declaration**.

- Enter proposal description;
- Define period range;
- Specify the proposal type you want from one of the following to create the report for and click OK

CUSTOMER: Tax transaction from customer invoices will be included in the Declaration.

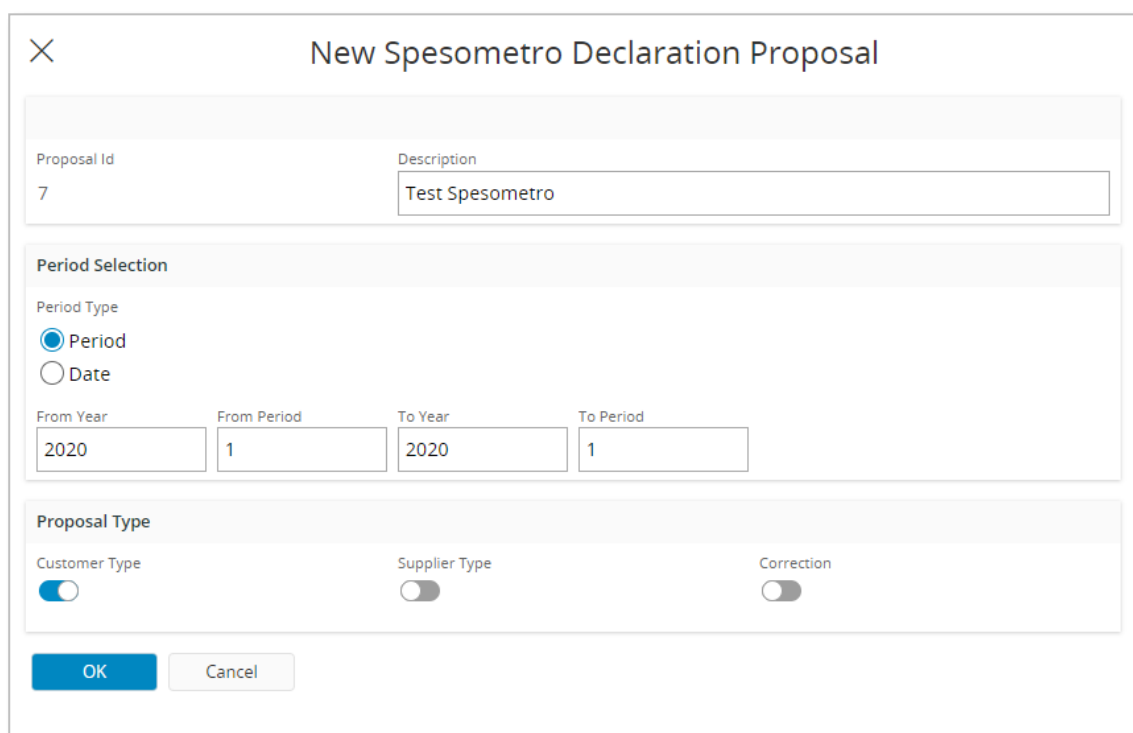
SUPPLIER: Tax transaction from supplier invoices will be included in the Declaration.

CORRECTION: Create a correction declaration.

Note:

When **To Period** is earlier than 01.01.2019 then tax transactions for all customer/supplier invoices are selected to the proposal.

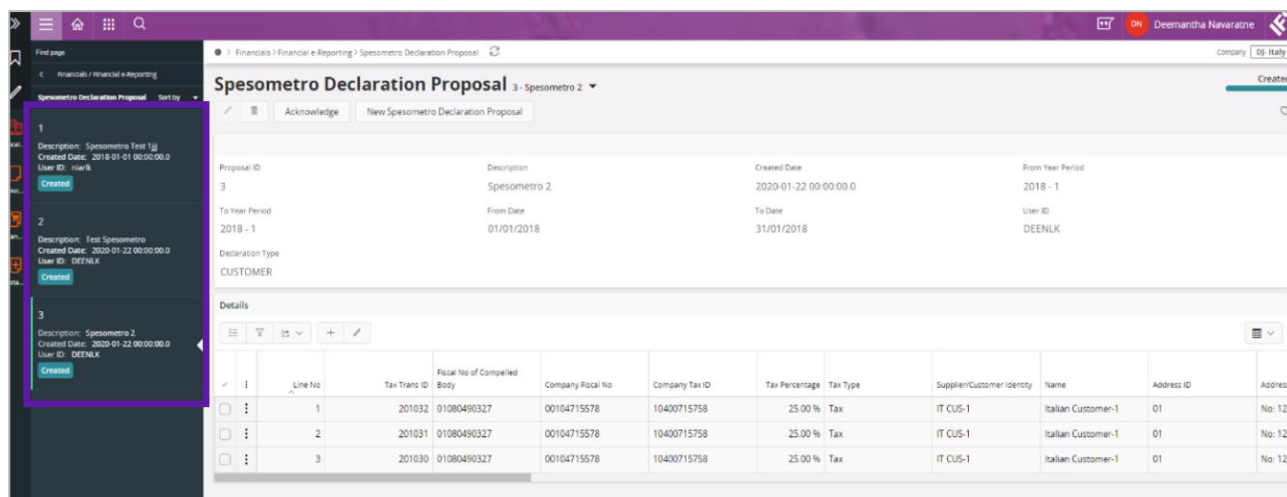
When **To Period** is 01.01.2019 or later then only foreign supplier invoices and customer invoices which have **Response Status** not equal to “Accepted” are selected (i.e. customer invoices not reported to SDI system. See chapter describing e-invoices in FatturaPA format).



12.3.6.1 View transactions in proposal

The created proposals are visible in the **Spesometro Declaration Proposal** page.

Select the proposal you want to view. The details of the proposal will be displayed in the *Details* pane.



Spesometro Declaration Proposal 3 - Spesometro 2

Proposal ID: 3, Description: Spesometro 2, Created Date: 2020-01-22 00:00:00.0, From Year Period: 2018 - 1, To Year Period: 2018 - 1, From Date: 01/01/2018, To Date: 31/01/2018, User ID: DEENLK, Declaration Type: CUSTOMER

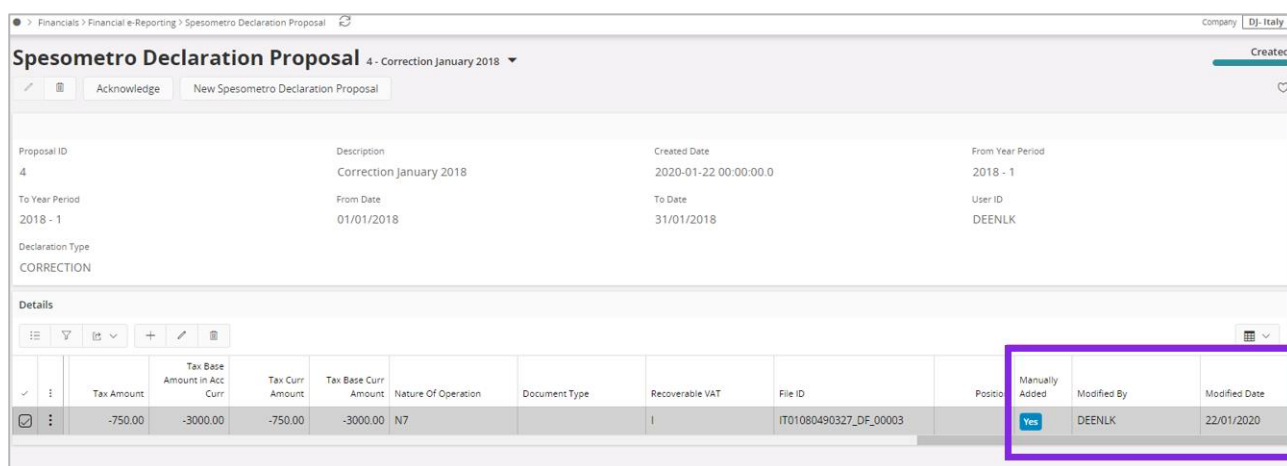
Details

| Line No | Tax Trans ID | Fiscal No of Compiled Body | Company Fiscal No | Company Tax ID | Tax Percentage | Tax Type | Supplier/Customer Identity | Name | Address ID | Address |
|---------|--------------|----------------------------|-------------------|----------------|----------------|----------|----------------------------|--------------------|------------|---------|
| 1 | 201032 | 01080490327 | 00104715578 | 10400715758 | 25.00 % | Tax | IT CUS-1 | Italian Customer-1 | 01 | No. 125 |
| 2 | 201031 | 01080490327 | 00104715578 | 10400715758 | 25.00 % | Tax | IT CUS-1 | Italian Customer-1 | 01 | No. 125 |
| 3 | 201030 | 01080490327 | 00104715578 | 10400715758 | 25.00 % | Tax | IT CUS-1 | Italian Customer-1 | 01 | No. 125 |

Nature of Operation, Document Type and VAT Recoverability are set according to the basic data setup and visible from the proposal details.

12.3.6.2 Modify data in Spesometro Declaration

Transactions included in the proposal can be modified in the **Spesometro Declaration Proposal** page. The **Manually Added, Modified By** and **Modified Date** columns are updated when a change is performed in the proposal.



Spesometro Declaration Proposal 4 - Correction January 2018

Proposal ID: 4, Description: Correction January 2018, Created Date: 2020-01-22 00:00:00.0, From Year Period: 2018 - 1, To Year Period: 2018 - 1, From Date: 01/01/2018, To Date: 31/01/2018, User ID: DEENLK, Declaration Type: CORRECTION

Details

| Tax Amount | Tax Base Amount in Acc Curr | Tax Curr Amount | Tax Base Curr Amount | Nature Of Operation | Document Type | Recoverable VAT | File ID | Manually Added | Modified By | Modified Date |
|------------|-----------------------------|-----------------|----------------------|---------------------|---------------|-----------------|------------------------|----------------|-------------|---------------|
| -750.00 | -3000.00 | -750.00 | -3000.00 | N7 | | I | IT01080490327_DF_00003 | Yes | DEENLK | 22/01/2020 |

Once the transactions are verified, select the **Acknowledge** command button to acknowledge the proposal.

Once the proposal is acknowledged, click on the **Generate XML File** command button to generate the XML file.

The status of the proposal will then change to Closed.

Financials > Financial Reporting > Spesometro Declaration Proposal

company | DJ- Italy

Spesometro Declaration Proposal

3 - Spesometro 2

Reopen New Spesometro Declaration Proposal

Proposal ID: 3 Description: Spesometro 2 Created Date: 2020-01-22 00:00:00 From Year Period: 2018 - 1

To Year Period: 2018 - 1 From Date: 01/01/2018 To Date: 31/01/2018 User ID: DEENLK

Declaration Type: CUSTOMER

Details

| Type | Voucher Type | Voucher No | Tax Code | Series Id | Invoice No | Invoice Date | Tax Transaction Liability Date | Currency Code | Tax Amount | Tax Base Amount in Acc Curr | Tax Curr Amount |
|------|--------------|------------|----------|-----------|------------|--------------|--------------------------------|---------------|------------|-----------------------------|-----------------|
| omer | F | 2018000002 | 1 | II | 9700003 | 14/01/2018 | 14/01/2018 | EUR | -750.00 | -3000.00 | -750.00 |
| omer | F | 2018000001 | 1 | II | 9700002 | 14/01/2018 | 14/01/2018 | EUR | -500.00 | -2000.00 | -500.00 |
| omer | F | 2018000000 | 1 | II | 9700001 | 14/01/2018 | 14/01/2018 | EUR | -250.00 | -1000.00 | -250.00 |

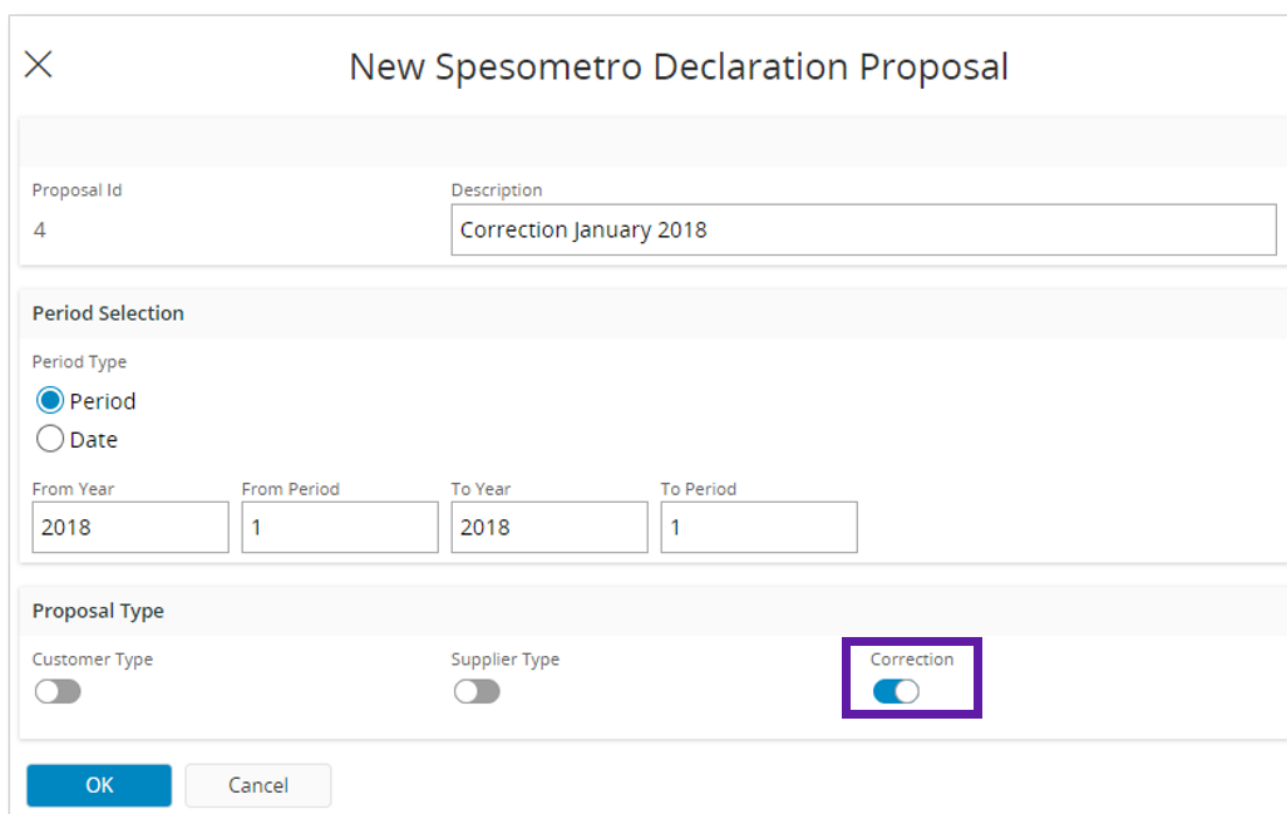
The XML file is saved in output folder of the IFS Cloud server. The files look like as below.

```
<?xml version="1.0" encoding="UTF-8" ?>
- <ns2:DatiFattura version="DAT20" xmlns:ns2="http://ivaservizi.agenziaentrate.gov.it/docs/xsd/fatture/v2.0">
- <DatiFatturaHeader>
- <ProgressivoInvio>00009</ProgressivoInvio>
- <Dic hiarante>
- <CodiceFisc ale>01080490327</CodiceFisc ale>
- <Carica />
- </Dic hiarante>
- </DatiFatturaHeader>
- <DTR>
- <CessionarioCommittenteDTR>
- <Identific ativiFisc ali>
- <IdFisc aleIVA>
- <IdPaese>IT</IdPaese>
- <IdCodice>10400715758</IdCodice>
- </IdFisc aleIVA>
- <CodiceFisc ale>00104715578</CodiceFisc ale>
- </Identific ativiFisc ali>
- <AltriDatiIdentific ativi>
- <Denominazione>DJ- Italy</Denominazione>
- <Sede />
- </AltriDatiIdentific ativi>
- </CessionarioCommittenteDTR>
- <Adent ePrestat oreDTR>
- <Identific ativiFisc ali>
- <IdFisc aleIVA>
- <IdPaese>IT</IdPaese>
- <IdCodice>IT100</IdCodice>
- </IdFisc aleIVA>
- <CodiceFisc ale>IT-SUP-123456778</CodiceFisc ale>
- </Identific ativiFisc ali>
- <AltriDatiIdentific ativi>
- <Denominazione>Italian Supplier Local</Denominazione>
- <Sede>
- <Indirizzo>No: 5578</Indirizzo>
- <CAP>2587</CAP>
- <Comune>Maranello</Comune>
- <Nazione>IT</Nazione>
- </Sede>
- </AltriDatiIdentific ativi>
- </DatiFatturaBodyDTR>
- <DatiGenerali>
- <TipoDocumento>TD01</TipoDocumento>
- <Data>2018-01-01</Data>
- <Numero>LOC-1</Numero>
- <DataRegistrazione>2018-01-01</DataRegistrazione>
- </DatiGenerali>
- <DatiRiepilogo>
- <ImponibileImporto>80.00</ImponibileImporto>
- <DatiIVA>
- <Imposta>20.00</Imposta>
- <Aliquota>25.00</Aliquota>
- </DatiIVA>
- <Natura>N7</Natura>
- <EsigibilitaIVA>I</EsigibilitaIVA>
- </DatiRiepilogo>
- </DatiFatturaBodyDTR>
- <DatiFatturaBodyDTR>
- <DatiGenerali>
- <TipoDocumento>TD01</TipoDocumento>
- <Data>2018-01-24</Data>
- <Numero>LOC-2</Numero>
- <DataRegistrazione>2018-01-24</DataRegistrazione>
- </DatiGenerali>
- <DatiRiepilogo>
- <ImponibileImporto>100.00</ImponibileImporto>
- <DatiIVA>
- <Imposta>25.00</Imposta>
- <Aliquota>25.00</Aliquota>
- </DatiIVA>
- <Natura>N7</Natura>
- <EsigibilitaIVA>I</EsigibilitaIVA>
```

12.3.7 CREATE CORRECTION SPESOMETRO DECLARATION

When you have to communicate a cancellation of a declaration to the tax authorities, you have to create a correction proposal.

- Go to **Financials/Financial e-Reporting/Spesometro Declaration Proposal**
- Click on the **New Spesometro Declaration Proposal** command button
- The **New Spesometro Declaration Proposal** dialog box is opened;
- Enter a value in the **Proposal Description** field;
- Define dates for **To Period** and **From Period** fields;
- Switch on the **Correction** switch in **Proposal** type and click **OK**.



The dialog box titled "New Spesometro Declaration Proposal" contains the following fields and controls:

- Proposal Id:** 4
- Description:** Correction January 2018
- Period Selection:**
 - Period Type:** ☒ Period, ☐ Date
 - From Year:** 2018, **From Period:** 1, **To Year:** 2018, **To Period:** 1
- Proposal Type:**
 - Customer Type:** ☐
 - Supplier Type:** ☐
 - Correction:** ☒ (highlighted with a red box)
- Buttons:** OK, Cancel

Correction proposal is created.

| Proposal ID | Description | Created Date | From Year Period |
|---|-------------------------|-----------------------|------------------|
| 4 | Correction January 2018 | 2020-01-22 00:00:00.0 | 2018 - 1 |
| To Year Period | From Date | To Date | User ID |
| 2018 - 1 | 01/01/2018 | 31/01/2018 | DEENLK |
| Declaration Type: CORRECTION (highlighted with a red box) | | | |

- Select the created Correction type proposal and in the **Details** pane create a new record
- Enter value for **File ID** field for the declaration that is going to be corrected and add the number for the **Position** field. This is the xml position in the previously generated xml file of the invoice you are going to correct.
- Save the information.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Spesometro Declaration Proposal 4 - Correction January 2018

Unacknowledge New Spesometro Declaration Proposal Generate XML File

Acknowledged

| | | | |
|--------------------------------|--|---------------------------------------|------------------------------|
| Proposal ID 4 | Description Correction January 2018 | Created Date 2020-01-22 00:00:00.0 | From Year Period 2018 - 1 |
| To Year Period 2018 - 1 | From Date 01/01/2018 | To Date 31/01/2018 | User ID DEENLK |
| Declaration Type CORRECTION | | | |

Details

| | Tax Amount | Tax Base Amount in Acc Curr | Tax Curr Amount | Tax Base Curr Amount | Nature Of Operation | Document Type | Recoverable VAT | File ID | Position | Manually Added | Modified By | Modified Date |
|-------------------------------------|------------|-----------------------------|-----------------|----------------------|---------------------|---------------|-----------------|------------------------|----------|----------------|-------------|---------------|
| <input checked="" type="checkbox"/> | -750.00 | -3000.00 | -750.00 | -3000.00 | N7 | | I | IT01080490327_DF_00003 | 1 | Yes | DEENLK | 22/01/2020 |

- Acknowledge the proposal and generate XML file.
- The XML file for correction declaration looks like below:

```
<?xml version="1.0" encoding="UTF-8" ?>
<ns2:DatiFattura versione="DAT20" xmlns:ns2="http://iva...
- <DatiFatturaHeader>
  <ProgressivoInvio>00020</ProgressivoInvio>
  - <Dichiarante>
    <CodiceFiscale>01080490327</CodiceFiscale>
    <Carica>1</Carica>
  </Dichiarante>
</DatiFatturaHeader>
- <ANN>
  <IdFile>IT01080490327_DF_00019</IdFile>
  <Posizione>5</Posizione>
</ANN>
</ns2:DatiFattura>
```

12.3.8 DELIMITATIONS

None.

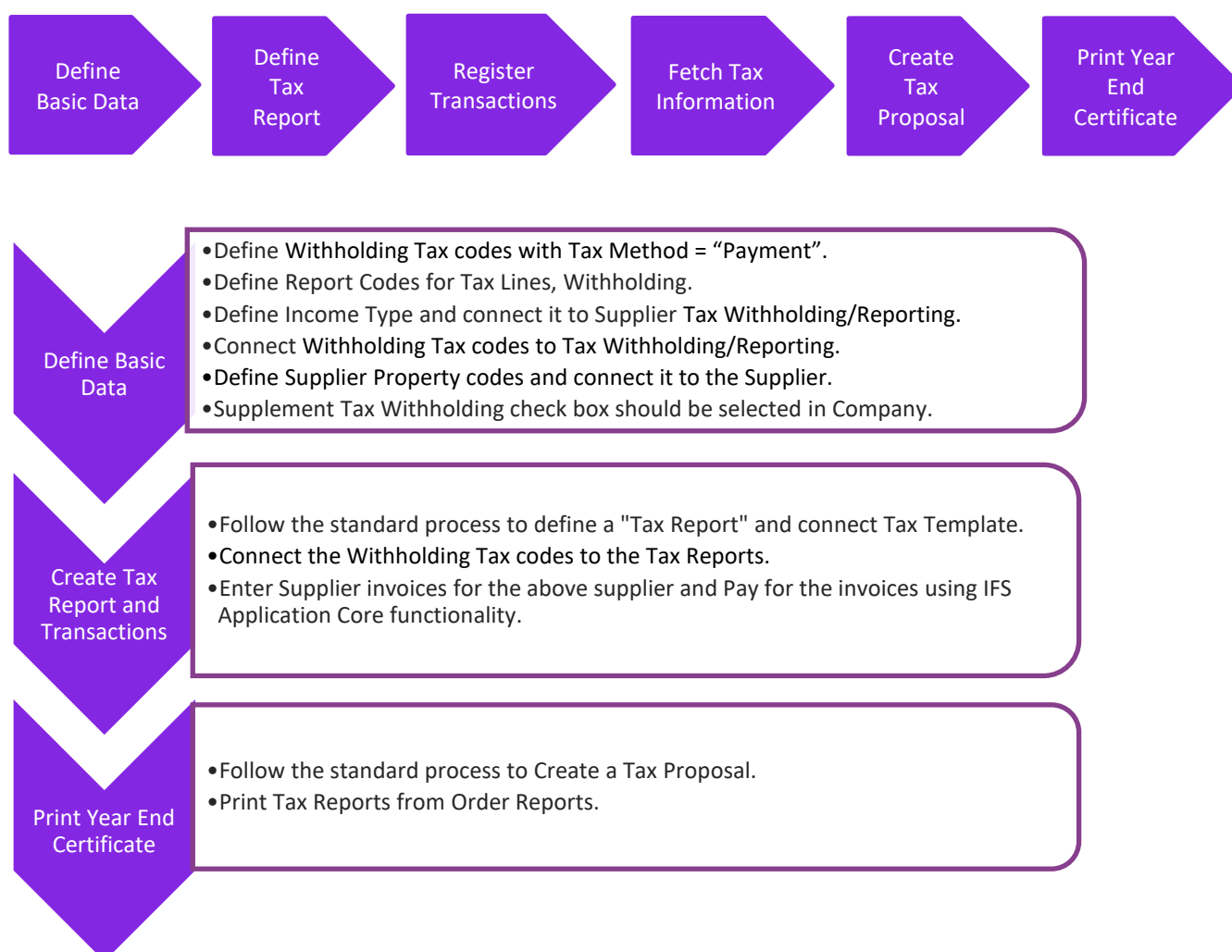
13 Year End Certificate

13.1 Overview Legal Requirements

Year End Certificate is a report created by companies and sent to their suppliers. It is also called Consultant Card Report. The company declares to the supplier (consultant) the tax amount which has been paid on behalf of them. This report is created annually covering the transactions from January to December.

13.2 Process overview

Below are the steps to follow to create the Year End Certificate tax report:



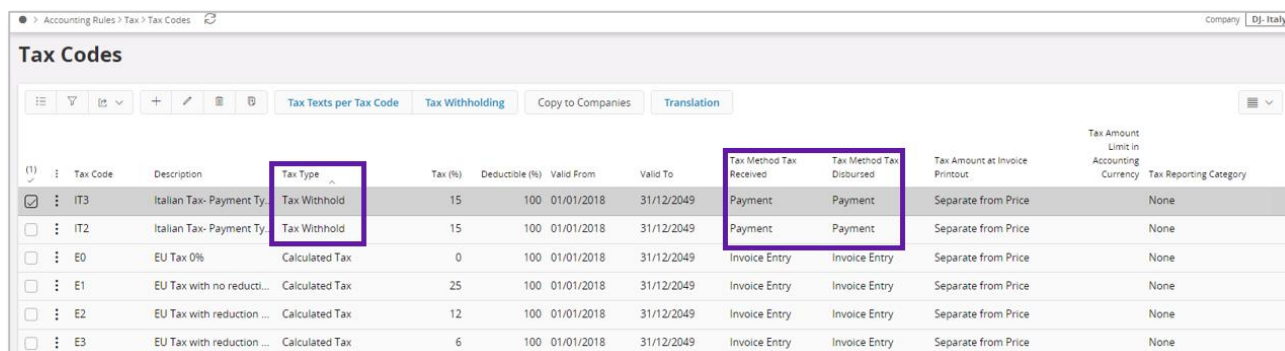
13.3 Prerequisites

The company must be set up to use Italian localization, see the [Company Set up](#) chapter and the "Year End Certificate" localization parameter must be enabled.

13.4 Basic data

13.4.1 DEFINE TAX CODE

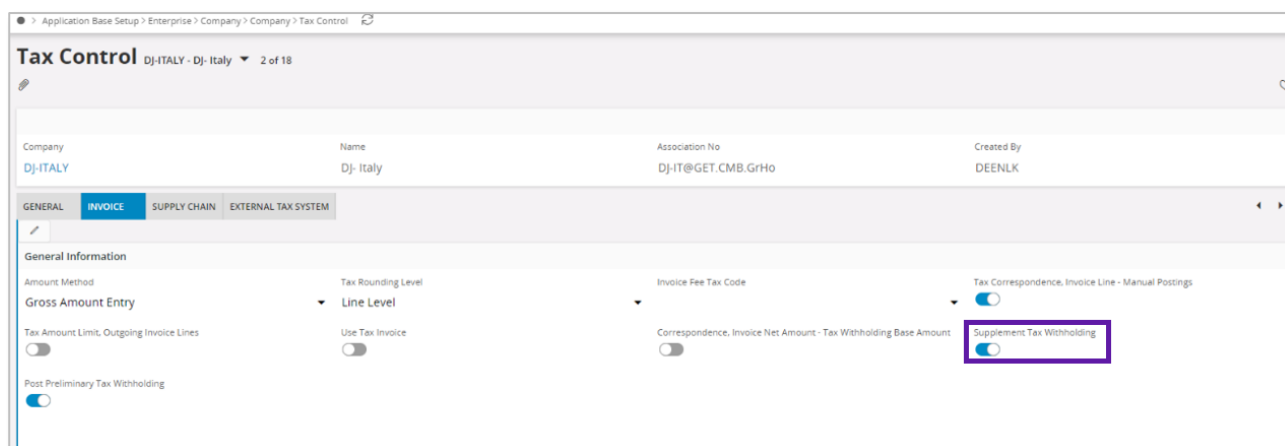
Using standard functionality create withholding tax codes in the **Accounting Rules/Tax/Tax Codes** page with the tax method set as “Payment”. At least two codes one for income tax and one for insurance paid on behalf of suppliers.



| (1) | Tax Code | Description | Tax Type | Tax (%) | Deductible (%) | Valid From | Valid To | Tax Method Tax Received | Tax Method Tax Disbursed | Tax Amount at Invoice Printout | Tax Reporting Category |
|-------------------------------------|----------|----------------------------|----------------|---------|----------------|------------|------------|-------------------------|--------------------------|--------------------------------|------------------------|
| <input checked="" type="checkbox"/> | IT3 | Italian Tax- Payment Ty... | Tax Withhold | 15 | 100 | 01/01/2018 | 31/12/2049 | Payment | Payment | Separate from Price | None |
| <input type="checkbox"/> | IT2 | Italian Tax- Payment Ty... | Tax Withhold | 15 | 100 | 01/01/2018 | 31/12/2049 | Payment | Payment | Separate from Price | None |
| <input type="checkbox"/> | E0 | EU Tax 0% | Calculated Tax | 0 | 100 | 01/01/2018 | 31/12/2049 | Invoice Entry | Invoice Entry | Separate from Price | None |
| <input type="checkbox"/> | E1 | EU Tax with no reducti... | Calculated Tax | 25 | 100 | 01/01/2018 | 31/12/2049 | Invoice Entry | Invoice Entry | Separate from Price | None |
| <input type="checkbox"/> | E2 | EU Tax with reduction ... | Calculated Tax | 12 | 100 | 01/01/2018 | 31/12/2049 | Invoice Entry | Invoice Entry | Separate from Price | None |
| <input type="checkbox"/> | E3 | EU Tax with reduction ... | Calculated Tax | 6 | 100 | 01/01/2018 | 31/12/2049 | Invoice Entry | Invoice Entry | Separate from Price | None |

13.4.2 DEFINE SUPPLEMENT TAX WITHHOLDING

Go to **Company/Tax Control/Invoice** tab and set the **Supplement Tax Withholding** toggle to ON position.



Application Base Setup > Enterprise > Company > Company > Tax Control

Tax Control DJ-ITALY - DJ- Italy 2 of 18

Company: DJ-ITALY, Name: DJ- Italy, Association No: DJ-IT@GET.CMB.GRHO, Created By: DEENLK

Tabs: GENERAL, **INVOICE**, SUPPLY CHAIN, EXTERNAL TAX SYSTEM

General Information

Amount Method: Gross Amount Entry

Tax Rounding Level: Line Level

Invoice Fee Tax Code: [Dropdown]

Tax Correspondence, Invoice Line - Manual Postings: [Toggle]

Tax Amount Limit, Outgoing Invoice Lines: [Toggle]

Use Tax Invoice: [Toggle]

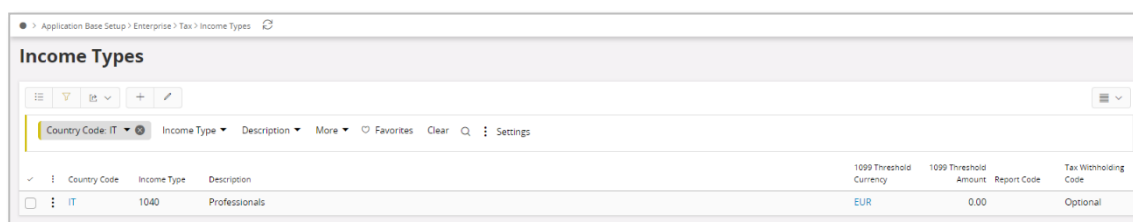
Correspondence, Invoice Net Amount - Tax Withholding Base Amount: [Toggle]

Supplement Tax Withholding: **[Toggle ON]**

Post Preliminary Tax Withholding: [Toggle]

13.4.3 DEFINE INCOME TYPE FOR THE SUPPLIER

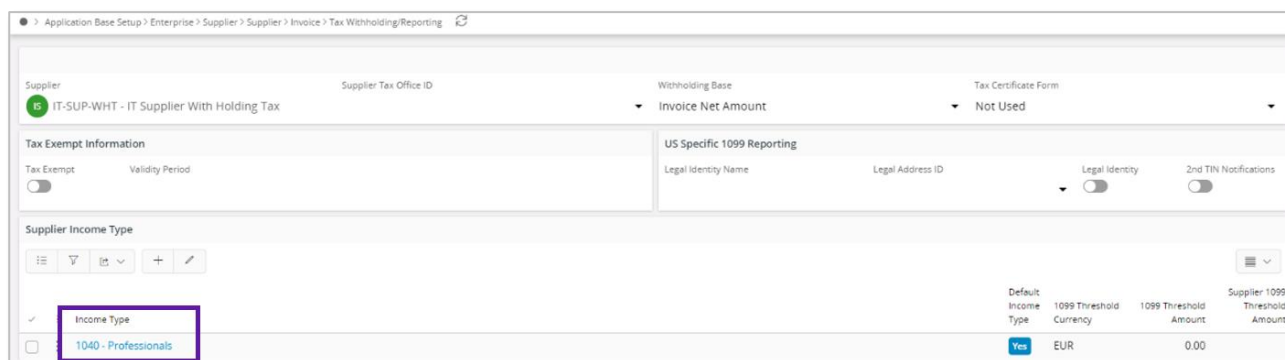
Go to **Enterprise/Tax/Income Types** page and define a new Income type for the country IT.



| Country Code | Income Type | Description | 1099 Threshold Currency | 1099 Threshold Amount | Report Code | Tax Withholding Code |
|--------------|-------------|---------------|-------------------------|-----------------------|-------------|----------------------|
| IT | 1040 | Professionals | EUR | 0.00 | | Optional |

Go to **Supplier/Invoice/Tax Information** page and make sure that **Tax Withholding/Reporting** is set up as “Report Income/ Withhold Tax” via the drop-down list. This will enable the command button

Tax Withholding/Reporting on the **Supplier/Invoice/Tax Information** page, click on that command button to connect the income type and default withholding tax codes.



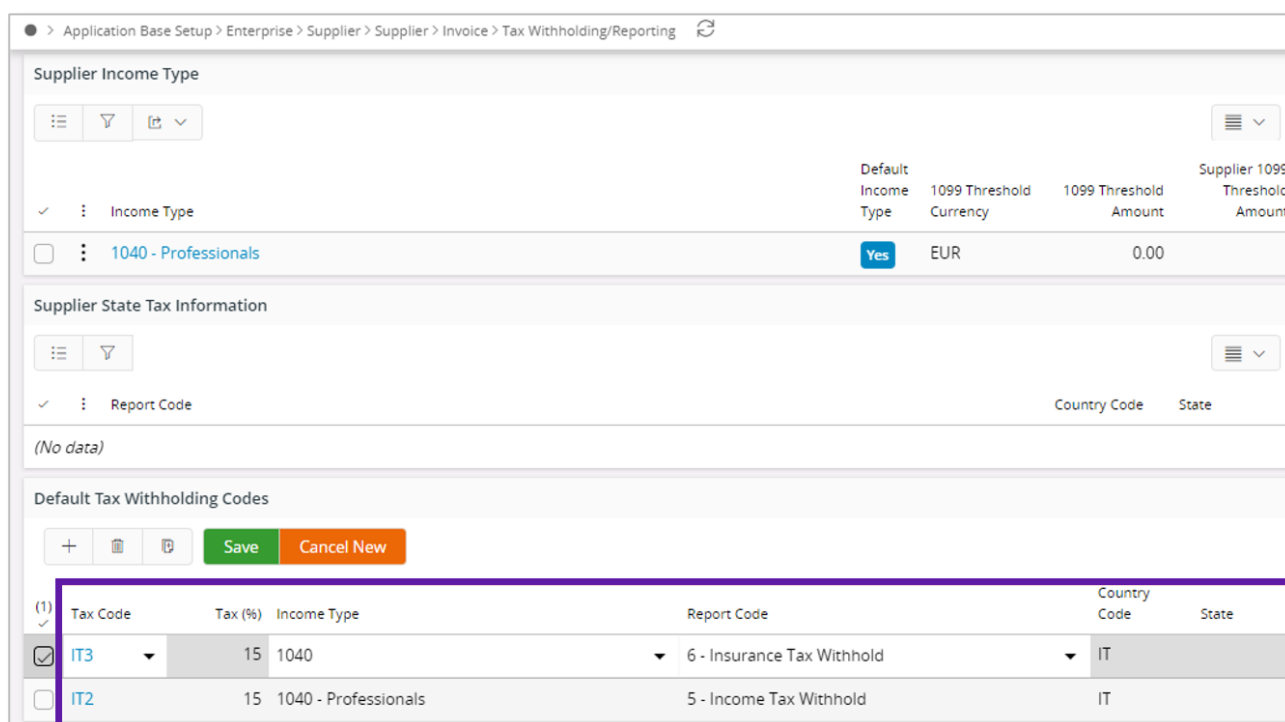
| Supplier | Supplier Tax Office ID | Withholding Base | Tax Certificate Form |
|---|------------------------|--------------------|----------------------|
| IT-SUP-WHT - IT Supplier With Holding Tax | | Invoice Net Amount | Not Used |

| Tax Exempt Information | | US Specific 1099 Reporting | | | |
|--------------------------|-----------------|----------------------------|------------------|--------------------------|--------------------------|
| Tax Exempt | Validity Period | Legal Identity Name | Legal Address ID | Legal Identity | 2nd TIN Notifications |
| <input type="checkbox"/> | | | | <input type="checkbox"/> | <input type="checkbox"/> |

| Supplier Income Type | Default Income Type | 1099 Threshold Currency | 1099 Threshold Amount | Supplier 1099 Threshold Amount |
|---|---------------------|-------------------------|-----------------------|--------------------------------|
| <input checked="" type="checkbox"/> Income Type | | | | |
| <input type="checkbox"/> 1040 - Professionals | Yes | EUR | 0.00 | |

13.4.4 CONNECT WITHHOLDING TAX CODE TO TAX WITHHOLDING/REPORTING

Add the relevant withholding type tax codes connecting income types and report codes (codes 5 or 6) on the **Default Tax Withholding Codes** section in the **Tax Withholding/Reporting** page.



| Supplier Income Type | | | | |
|---|-----|-----|------|--|
| <input checked="" type="checkbox"/> Income Type | | | | |
| <input type="checkbox"/> 1040 - Professionals | Yes | EUR | 0.00 | |

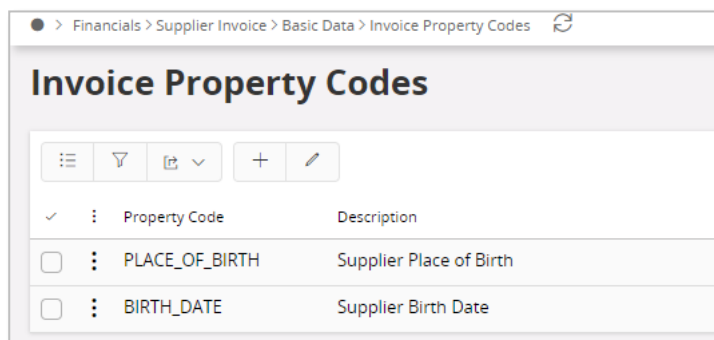
| Supplier State Tax Information | | | | |
|---|--|--|--|--|
| <input checked="" type="checkbox"/> Report Code | | | | |
| (No data) | | | | |

| Default Tax Withholding Codes | | | | | |
|-------------------------------|---|----|----------------------|----------------------------|----|
| (1) | <input checked="" type="checkbox"/> IT3 | 15 | 1040 | 6 - Insurance Tax Withhold | IT |
| | <input type="checkbox"/> IT2 | 15 | 1040 - Professionals | 5 - Income Tax Withhold | IT |

Withholding tax amounts connected to a tax code with report code 5 and report code 6 will be shown in the **Income Tax Amount** column and the **Contribution Amount** column of the Year End Certificate report respectively.

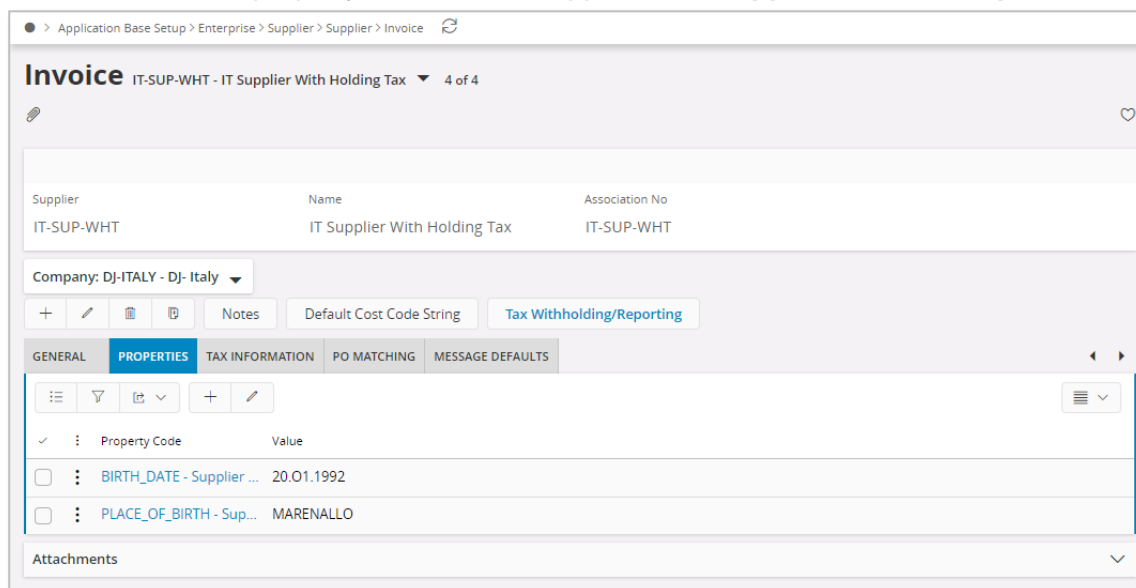
13.4.5 DEFINE SUPPLIER PROPERTY CODE

Go to **Financials/ Supplier Invoice/Basic Data/Invoice Property Codes** and define property codes.



| Property Code | Description |
|---|-------------------------|
| <input type="checkbox"/> : PLACE_OF_BIRTH | Supplier Place of Birth |
| <input type="checkbox"/> : BIRTH_DATE | Supplier Birth Date |

Connect the above property codes to the supplier from **Supplier/Invoice/Properties** tab.



| Property Code | Value |
|--|------------|
| <input type="checkbox"/> : BIRTH_DATE - Supplier ... | 20.01.1992 |
| <input type="checkbox"/> : PLACE_OF_BIRTH - Sup... | MARENALLO |

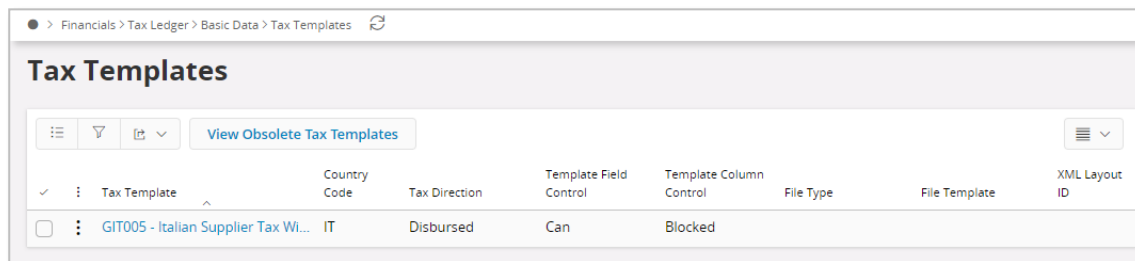
Note:

Due to General Data Protection Regulation (GDPR), whenever property code values of “BIRTH_DATE” or “PLACE_OF_BIRTH” are entered or modified on **Supplier/Invoice/Properties** tab an information message will pop up informing that this information is subject to GDPR and that it is the user’s responsibility to use personal data with the natural person’s consent only.

13.5 Define tax reports

13.5.1 TAX TEMPLATE

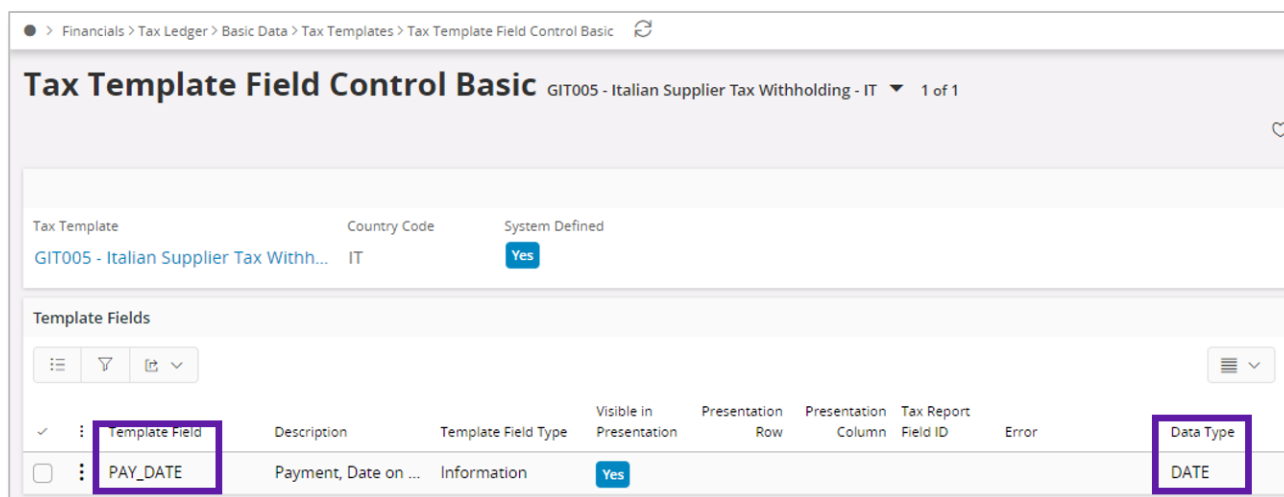
Tax template - GIT005 is added to fetch tax transaction and to create the Year End Certificate report.



| Tax Template | Country Code | Tax Direction | Template Field Control | Template Column Control | File Type | File Template | XML Layout ID |
|--|--------------|---------------|------------------------|-------------------------|-----------|---------------|---------------|
| GIT005 - Italian Supplier Tax Withholding - IT | IT | Disbursed | Can | Blocked | | | |

13.5.2 TAX TEMPLATE FIELD CONTROL

Search and select tax template GIT005 from **Tax Templates** page and click on the command button **Field Control Basic**. In the **Tax Template Field Control Basic** page, a new field of **Data Type-Date** is added to control payment date. During tax proposal creation, you must enter payment date to print the Year End Certificate report.



| Template Field | Description | Template Field Type | Visible in Presentation | Presentation Row | Presentation Column | Tax Report Field ID | Error | Data Type |
|----------------|----------------------|---------------------|-------------------------|------------------|---------------------|---------------------|-------|-----------|
| PAY_DATE | Payment, Date on ... | Information | Yes | | | | | DATE |

13.5.3 DEFINE TAX REPORT

Using standard functionality define the Year End Certificate tax report using the GIT005 tax template. Connect the withholding tax codes to the report. Read more about this in the Online Documentation.

Financials > Tax Ledger > Tax Report Company: DJ- Italy

YEC

Description
Year End Certificate

Tax Template
GIT005 - Italian Supplier Tax Withholding

Tax Group

Sub Group Invoice Ser... Based on Single Period

Number of Periods Correction Type
1 Supplementary Report

Repost Sequence Number Document Series

Tax Direction Report Based on Obsolete Tax Templ...
Disbursed Tax Transaction **No**

Output Method Reporting Currency

| TAX CODES | TRANSACTION CODE | COMPANY | |
|-------------------------------------|---------------------------------|---------|------|
| (1) ✓ | Tax Code | | |
| <input checked="" type="checkbox"/> | IT3 - Italian Tax- Payment Type | | None |
| <input type="checkbox"/> | IT2 - Italian Tax- Payment Type | | None |

13.5.4 REGISTER TRANSACTIONS

Create transactions using standard functionality for handling supplier invoices and paying supplier invoices.

Update the vouchers to the General Ledger and update Tax Ledger. Read more in IFS Cloud Online Documentation.

13.6 Print year end certificate

13.6.1 CREATE TAX PROPOSAL

Create a tax proposal using standard functionality. Use the tax report defined above and specify the relevant date/ period range as well as the identity range.

×

New Tax Proposal

Proposal ID

1

Description

Year End Certificate- 01

Tax Office

Tax Report

YEC - YEAR END CERTIFICATE

Attachments

No

Period/Date Range

Period

Date

Substitution

Variables

From Year

2020

From Period

2

To Year

2020

To Period

2

Proposal Type

New Proposal

Correction Proposal

Proposal Reference

Status

Correction Type

Supplementary Report

Identity Range

Customer/Supplier

Tax Identification Number

From

IT-SUP-WHT - IT Supplier With Hol...

To

IT-SUP-WHT - IT Supplier With Hol...

OK

Cancel

Select the relevant tax proposal and click on the command button **Show Information Fields**. In the modal dialogue that appears, enter payment date in the **Date Value** column.

Country Solution Italy

118

✕
Information Fields

| | | | |
|------------------------------|---------------|--|--|
| Tax Proposal | Creation Date | User ID | Status |
| 1 - Year End Certificate- 01 | 25/03/2020 | DN DEENLK | Acknowledged |

| | |
|---|--|
| Tax Report | Tax Template |
| YEC - Year End Certificate | GIT005 - Italian Supplier Tax Withholding |

Information Fields

☰
🔍
📄

☰

| Template Field | Data Type | String Value | Number Value | Date Value | Information Source |
|--|-----------|--------------|--------------|------------|--------------------|
| PAY_DATE - Payment, Date on which Tax Deposit... | DATE | | | 25/03/2020 | |

OK

Process the created tax proposal until it gets to the Reported/Valid status by acknowledging and printing the Definitive Report.

Note: Printing the Preliminary Report and the Definitive Report would generate a Year End Certificate Report containing information relevant to the connected tax transactions of the selected tax proposal.

Automatic Tax Proposal

☰
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📄
✎
🔊

New Tax Proposal
View Tax Amounts
View Connected Proposals

☰
📄

| (1) | ☑ | Proposal ID | Description | Creation Date | User ID | Acknowledge Date | Tax Report Date | Status |
|-----|-------------------------------------|-------------|--------------------------|---------------|--|------------------|-----------------|--|
| | <input checked="" type="checkbox"/> | 5 | Year End Certificate- 03 | 03/12/2020 | DN DEENLK | 03/12/2020 | 03/12/2020 | Reported/Valid |

13.6.2 PRINT YEAR END CERTIFICATE

Navigate to **Order Report** page and select *Year End Certificate (Italy)* report. Fill in the selection criteria and press **Finish**.

Order Report - Year End Certificate (Italy)

ParametersDistribution


Report Parameters

| | | | |
|--|---|--|--|
| Company | Report No | Year | Supplier Id |
| DJ-ITALY | YEC | 2020 | IT-SUP-WHT |

◀ Previous
Next ▶
Finish
Cancel

UB Italy 5

-



UB Italy with Withhold
XXXXXXXXXXXX
GGGGGGGGGGGG
774455 - Padwa
COUNTY

9/14/17

CONFIRMATION OF PAYMENT OF WITHHOLDING TAX FOR YEAR 2017

We declare of having paid the following withholding tax for the current year

Birth Date: 12-8-34
Place of Birth: RZYM
Document Address: XXXXXXXXXXXXX
GGGGGGGGGGGG
774455 - Padwa
COUNTY
Fiscal Code: 0987654321
VAT Number:

| Inv No | Invoice Date | Income Type | Withhold Base Amount | Retirem Contrib | VAT Amount | Gross Amount | Income Tax Amount | Contribution Amount | Net To Pay | Payment Date |
|--------------|--------------|-------------|----------------------|-----------------|------------|--------------|-------------------|---------------------|------------|--------------|
| SI WTH3 | 8/31/17 | 1040 | 12,631.58 | -6,315.79 | 1,578.95 | 7,894.74 | 1,894.74 | 0.00 | 6,000.00 | 9/14/01 |
| SI GL-01 | 9/11/17 | 1040 | 2,000.00 | -1,000.00 | 0.00 | 1,000.00 | 300.00 | 0.00 | 700.00 | 9/14/01 |
| SI GL-WD-05 | 9/14/17 | 1040 | 883.50 | 220.87 | 163.66 | 1,270.03 | 132.52 | 0.00 | 1,137.51 | 9/14/01 |
| SI GL-WD-01 | 9/14/17 | 1040 | 2,000.00 | -1,000.00 | 0.00 | 1,000.00 | 300.00 | 0.00 | 700.00 | 9/14/17 |
| SI GL-WD-02 | 9/14/17 | 1040 | 1,000.00 | -500.00 | 0.00 | 500.00 | 150.00 | 0.00 | 350.00 | 9/14/17 |
| SI GL-WD-03 | 9/14/17 | 1040 | 2,000.00 | 500.00 | 375.00 | 2,875.00 | 300.00 | 0.00 | 2,575.00 | 9/14/17 |
| SI GL-WD-04C | 9/14/17 | 1040 | 2,000.00 | 500.00 | 375.00 | 2,875.00 | 300.00 | 0.00 | 2,575.00 | 9/16/17 |
| | | | 22,515.08 | -7,594.92 | 2,494.61 | 17,414.77 | 3,377.26 | 0.00 | 14,037.51 | |

Best Regards,
UB Italy 5

13.6.3 CALCULATION BASIS

- Withholding Base Amount:

Sum of column Tax Base Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5.

- Gross Amount

Sum of payments to the Invoice = A

- Percentage of Payment

$$X = \left[\frac{A}{(A-C)} \right]$$

A: Gross Amount (Sum of payment to the Invoice)

C: Withholding Tax Amount

- Vat Amount:

$$Y = \left(\frac{A}{(A-C)*D} \right) * X$$

A: Gross Amount (Sum of payment to the Invoice)

C= Withholding Tax Amount

D=Vat amount in Invoice

X= Percentage of Payment

- Retirement Contribution:

$$Z = [(A - B - Y) * X]$$

A= Gross Amount (Sum of payment to the Invoice)

B= Withholding Base Amount

Y= Vat Amount

X= Percentage of Payment

- Income Tax Amount: (E)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5

- Contribution Amount: (F)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 6

- Net to Pay:

$$P = (A - E - F)$$

A: Gross Amount (Sum of payment to the Invoice)

E: Income Tax Amount

F: Contribution Amount

13.7 Delimitations

None.

14 Intrastat Reporting

14.1 Overview Legal Requirement

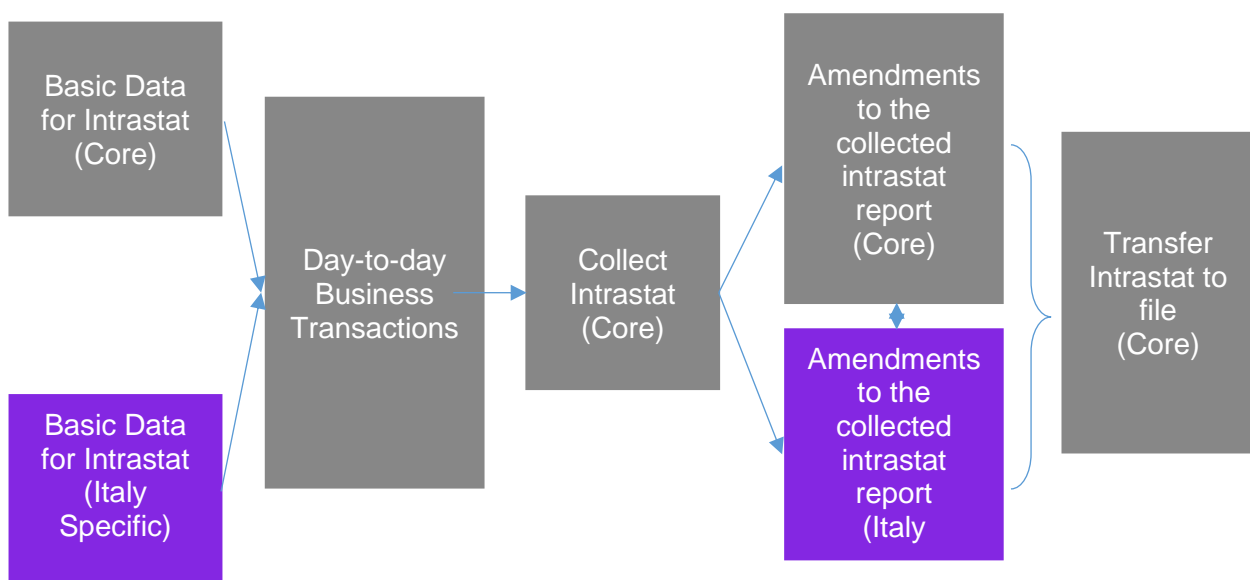
Intrastat is the system for collecting information and producing [statistics](#) on the goods trade between countries of the [European Union](#) (EU). It began operation on 1 January 1993, when it replaced customs declarations as the source of trade statistics within the EU. The requirements of Intrastat are similar in all [member states of the EU](#), although there are important exceptions.

Italian companies are obliged to report Intrastat for the imports and exports of goods and of services with different frequencies dependent on the imported and exported amount. Following additional information need to be included in the Italian Intrastat report.

- Summary of Sales of Goods
- Detailed Sales of goods
- Correction on previously reported Sales of goods
- Summary of Purchase of Goods and Service
- Detailed Purchases of goods
- Correction on previously reported Purchases of goods
- Detailed Purchases of Services
- Correction on previously reported Purchases of Services
- Inclusion of advance invoices
- Adjustments to previous Intrastat declarations of goods and services

14.2 Process

Following steps needs to be followed to generate the Intrastat file:



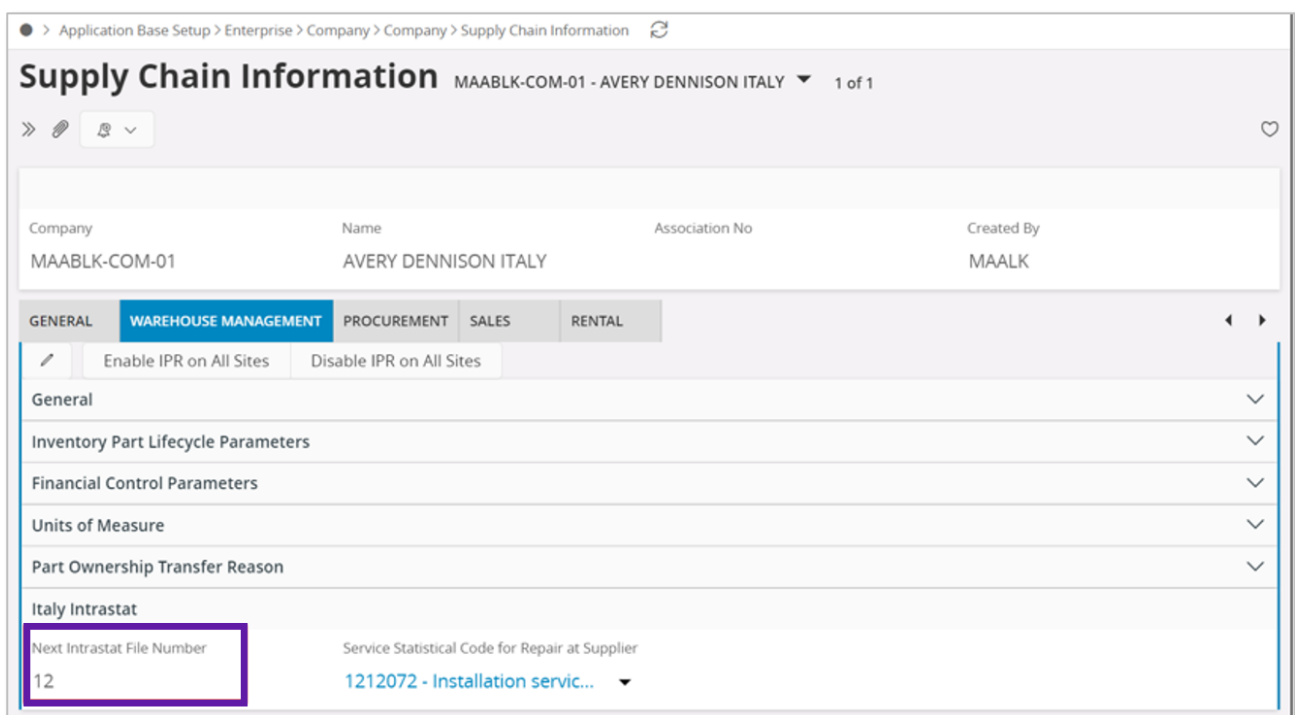
14.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter. The “Additional information in Italy Intrastat” localization functionality must be enabled.

Basic data for IFS Cloud Intrastat functionality must be defined.

14.3.1 DEFINE NEXT INTRASTAT FILE NUMBER

New **Next Intrastat File Number** field is added to the **Company/Supply Chain Information/Warehouse Management** tab. Enter the next Intrastat file number in this field. Value in this field is incremented automatically when a new Intrastat file is generated.



Application Base Setup > Enterprise > Company > Company > Supply Chain Information

Supply Chain Information

MAABLK-COM-01 - AVERY DENNISON ITALY 1 of 1

| Company | Name | Association No | Created By |
|---------------|----------------------|----------------|------------|
| MAABLK-COM-01 | AVERY DENNISON ITALY | | MAALK |

GENERAL **WAREHOUSE MANAGEMENT** PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

General

Inventory Part Lifecycle Parameters

Financial Control Parameters

Units of Measure

Part Ownership Transfer Reason

Italy Intrastat

Next Intrastat File Number: 12

Service Statistical Code for Repair at Supplier: 1212072 - Installation servic...

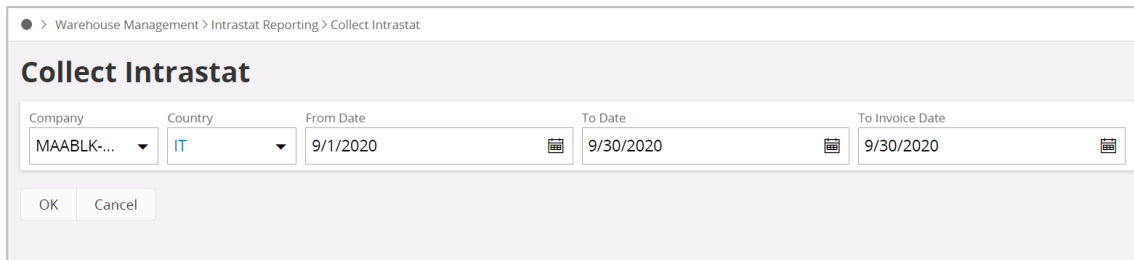
This number is used when the Intrastat file is created from the **Intrastat** page.

14.4 Create transactions for intrastat reporting

Using standard functionality, create customer and supplier invoices. Make payments for the invoices created using the payment methods available.

14.5 Collect intrastat

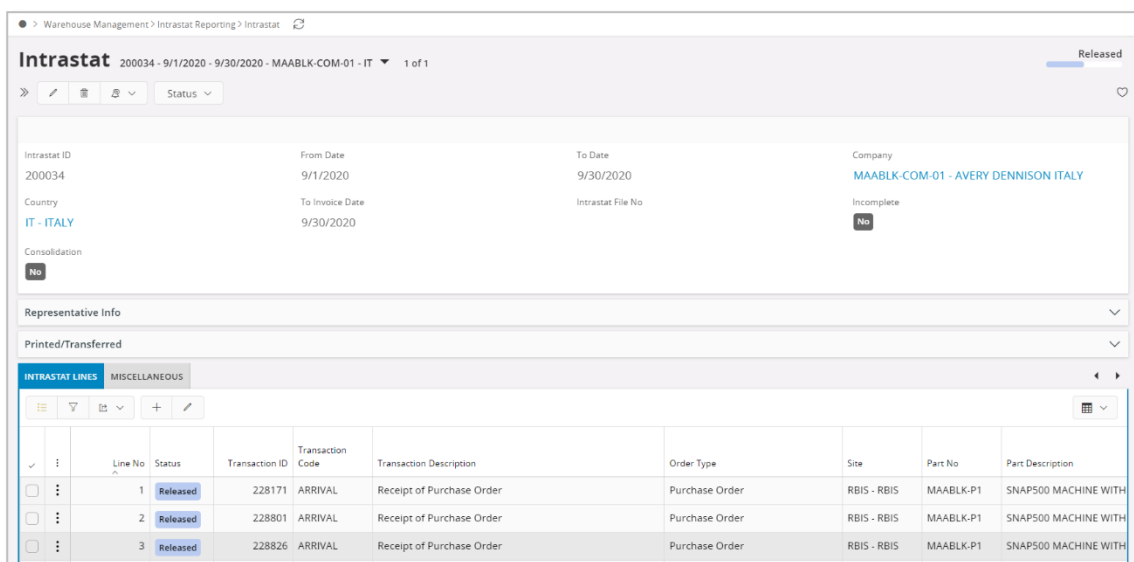
Open the **Collect Intrastat assistant** to collect Intrastat transactions. Enter the selection criteria and press **OK** button.



This is standard functionality. Refer to IFS Cloud Documentation for more information.

14.6 View collected intrastat transactions

Go to the **Intrastat** page and search for the Intrastat report collected. This is standard functionality. Refer IFS Cloud Documentation for more information.



| Intrastat ID | From Date | To Date | Company | Country | To Invoice Date | Intrastat File No | Consolidation | Representative Info | Printed/Transferred |
|--------------|-----------|-----------|--------------------------------------|------------|-----------------|-------------------|---------------|---------------------|---------------------|
| 200034 | 9/1/2020 | 9/30/2020 | MAABLK-COM-01 - AVERY DENNISON ITALY | IT - ITALY | 9/30/2020 | | No | | |

| Line No | Status | Transaction ID | Transaction Code | Transaction Description | Order Type | Site | Part No | Part Description |
|---------|----------|----------------|------------------|---------------------------|----------------|-------------|-----------|----------------------|
| 1 | Released | 228171 | ARRIVAL | Receipt of Purchase Order | Purchase Order | RBIS - RBIS | MAABLK-P1 | SNAP500 MACHINE WITH |
| 2 | Released | 228801 | ARRIVAL | Receipt of Purchase Order | Purchase Order | RBIS - RBIS | MAABLK-P1 | SNAP500 MACHINE WITH |
| 3 | Released | 228826 | ARRIVAL | Receipt of Purchase Order | Purchase Order | RBIS - RBIS | MAABLK-P1 | SNAP500 MACHINE WITH |

14.7 Italian intrastat

14.7.1 INVOICING BEFORE ARRIVAL OF PURCHASE ORDERS

When a supplier invoice is created before the actual arrival is done (in a later period), when collecting Intrastat for the Italian company, voucher date of the supplier invoice is set as the **Previous Intrastat Period** in the *Intrastat* page.

Warehouse Management > Intrastat Reporting > Intrastat

Intrastat 200035 - 9/1/2020 - 9/30/2020 - MAABLK-COM-01 - IT 1 of 1

Confirmed

» [Edit] [Delete] [Print] [Status] [Transfer]

Intrastat ID: 200035 From Date: 9/1/2020 To Date: 9/30/2020 Company: MAABLK-COM-01 - AVERY DENNISON ITALY

Country: IT - ITALY To Invoice Date: 9/30/2020 Intrastat File No: Incomplete

Consolidation: No

Representative Info

Printed/Transferred

INTRASTAT LINES MISCELLANEOUS

| | Previous Intrastat Period | Adjust To Prev Intrastat | Transaction ID | Transaction Code | Transaction Description | Order Type | Site | Part No | Part Description |
|--------------------------|---------------------------|--------------------------|----------------|------------------|---------------------------|----------------|-------------|-----------|------------------|
| <input type="checkbox"/> | 8/27/2020 | Yes | 229163 | ARRIVAL | Receipt of Purchase Order | Purchase Order | RBIS - RBIS | MAABLK-P1 | SNAP500 MAC |
| <input type="checkbox"/> | 8/27/2020 | Yes | 230091 | ARR-NONINV | Register PO Arrivals | Purchase Order | RBIS - RBIS | MAABLK-P2 | NON INVENTO |
| <input type="checkbox"/> | | No | 228171 | ARRIVAL | Receipt of Purchase Order | Purchase Order | RBIS - RBIS | MAABLK-P1 | SNAP500 MAC |

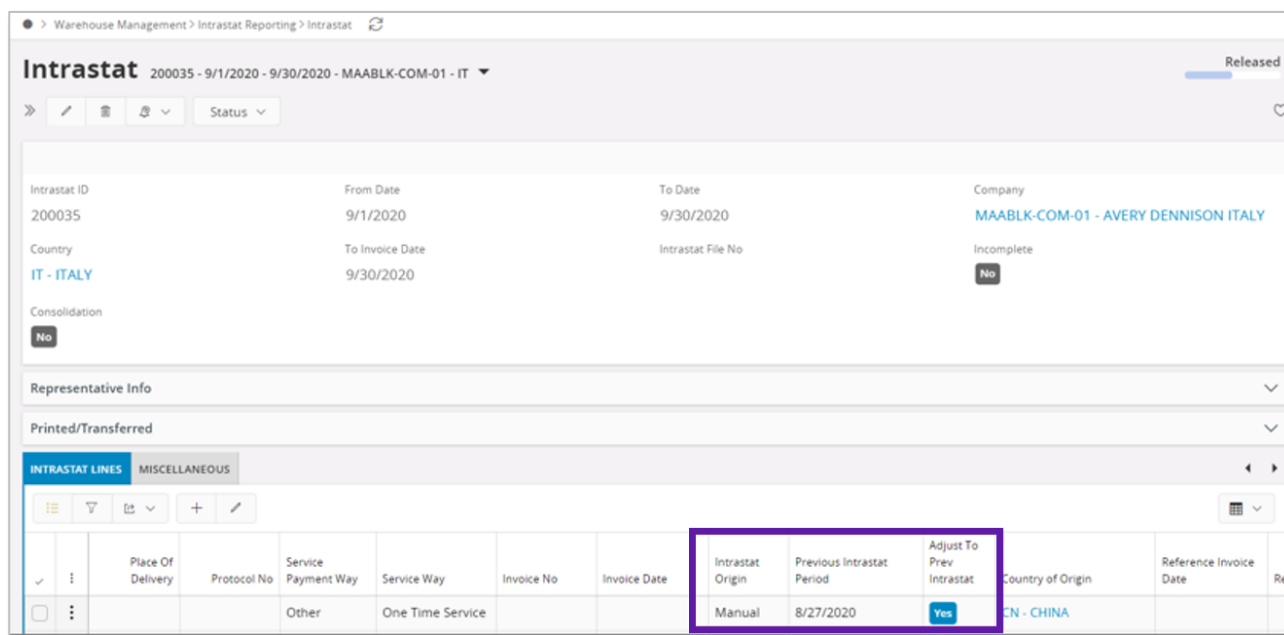
Search for those rows in the Intrastat page and analyze if the line with a value in the **Previous Intrastat Period** column to be included in the earlier period. New **Adjust to Previous Intrastat Period** option is added to indicate such adjusted lines.

14.7.2 ADJUSTMENT IN INTRASTAT

In Italy Intrastat it is possible to add earlier missed transactions to an Intrastat report. Therefore, in Italy intrastat report manual adjustments, adding or remove Intrastat lines are allowed.

The **Previous Intrastat Period** field is used if this row needs to be added in the section of the Intrastat file.

The **Adjust to Previous Intrastat Period** option will be enabled automatically when an adjustment is done to an Intrastat line. For manually entered Intrastat lines the **Intrastat Origin** field is set to "Manual".

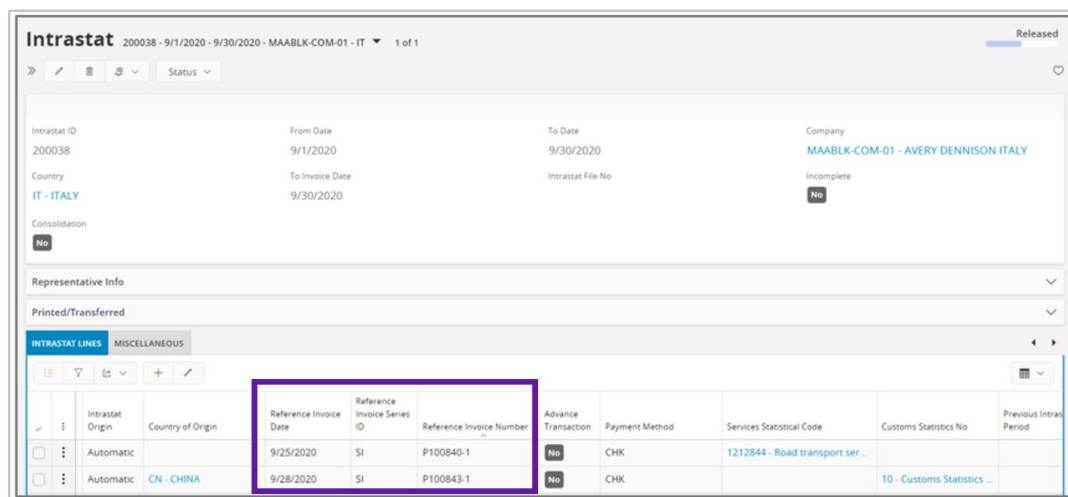


The screenshot shows the 'Intrastat' report for ID 200035, covering the period 9/1/2020 to 9/30/2020, for company MAABLK-COM-01 - AVERY DENNISON ITALY. The report is in 'Released' status. The 'Intrastat Lines' tab is active, showing a table with columns: Place Of Delivery, Protocol No, Service Payment Way, Service Way, Invoice No, Invoice Date, Intrastat Origin, Previous Intrastat Period, Adjust To Prev Intrastat, Country of Origin, and Reference Invoice Date. A row is highlighted with a purple box, showing 'Manual' for Intrastat Origin, '8/27/2020' for Previous Intrastat Period, and 'Yes' for Adjust To Prev Intrastat.

| Place Of Delivery | Protocol No | Service Payment Way | Service Way | Invoice No | Invoice Date | Intrastat Origin | Previous Intrastat Period | Adjust To Prev Intrastat | Country of Origin | Reference Invoice Date |
|-------------------|-------------|---------------------|------------------|------------|--------------|------------------|---------------------------|--------------------------|-------------------|------------------------|
| | | Other | One Time Service | | | Manual | 8/27/2020 | Yes | CN - CHINA | |

14.7.3 REFERENCE INVOICE IN INTRASTAT

New **Reference Invoice Series ID**, **Reference Invoice Number**, and **Reference Invoice Date** fields are added to the Intrastat line. When two invoices are matched with a receipt, the last invoice series, number, and date are placed in the **Series ID**, **Invoice No**, and **Invoice Date** fields. The attributes of the other invoice will be added to the new **Reference Series ID**, **Reference Invoice Number**, and **Reference Invoice Date** fields.



The screenshot shows the 'Intrastat' report for ID 200038, covering the period 9/1/2020 to 9/30/2020, for company MAABLK-COM-01 - AVERY DENNISON ITALY. The report is in 'Released' status. The 'Intrastat Lines' tab is active, showing a table with columns: Intrastat Origin, Country of Origin, Reference Invoice Date, Reference Invoice Series ID, Reference Invoice Number, Advance Transaction, Payment Method, Services Statistical Code, Customs Statistics No, and Previous Intrastat Period. A row is highlighted with a purple box, showing 'Automatic' for Intrastat Origin, 'CN - CHINA' for Country of Origin, '9/25/2020' for Reference Invoice Date, 'SI' for Reference Invoice Series ID, and 'P100840-1' for Reference Invoice Number.

| Intrastat Origin | Country of Origin | Reference Invoice Date | Reference Invoice Series ID | Reference Invoice Number | Advance Transaction | Payment Method | Services Statistical Code | Customs Statistics No | Previous Intrastat Period |
|------------------|-------------------|------------------------|-----------------------------|--------------------------|---------------------|----------------|---------------------------------|-----------------------------|---------------------------|
| Automatic | CN - CHINA | 9/25/2020 | SI | P100840-1 | No | CHK | 1212844 - Road transport ser... | | |
| Automatic | CN - CHINA | 9/28/2020 | SI | P100843-1 | No | CHK | | 10 - Customs Statistics ... | |

14.8 Import/ Export file

Use the standard functionality to transfer Intrastat to file. Once the Intrastat file is generated, the **Intrastat File Number** in the **Intrastat** page is filled automatically. At the same time, the **Next Intrastat Number** field will be updated on the **Company/Supply Chain Information/Warehouse Management** tab.

Warehouse Management > Intrastat Reporting > Intrastat

Intrastat 200038 - 9/1/2020 - 9/30/2020 - MAABLK-COM-01 - IT

Confirmed

» ⚙ ⚙ ⚙ ⚙ Status Print Transfer

Intrastat ID: 200038 From Date: 9/1/2020 To Date: 9/30/2020 Company: MAABLK-COM-01 - AVERY DENNISON ITALY

Country: IT - ITALY To Invoice Date: 9/30/2020 Intrastat File No: 12 Incomplete: No

Consolidation: No

Representative Info

Printed/Transferred

INTRASTAT LINES MISCELLANEOUS

| ✓ | ⋮ | Invoiced Charge Price | Delivery Terms | Region Port | Del Terms Location | Place Of Delivery | Protocol No | Service Payment Way | Service Way | Country of Origin | Reference Invoice Date | R In ID |
|--------------------------|---|-----------------------|---------------------------|-------------|--------------------|-------------------|-------------|---------------------|------------------|-------------------|------------------------|---------|
| <input type="checkbox"/> | ⋮ | 0.00 | 302 - Free on Board - ... | | | | | Other | One Time Service | CN - CHINA | | |

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

Supply Chain Information MAABLK-COM-01 - AVERY DENNISON ITALY 1 of 1

» ⚙ ⚙ ⚙

Company: MAABLK-COM-01 Name: AVERY DENNISON ITALY Association No: Created By: MAALK

GENERAL WAREHOUSE MANAGEMENT PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

General

Inventory Part Lifecycle Parameters

Financial Control Parameters

Units of Measure

Part Ownership Transfer Reason

Italy Intrastat

Next Intrastat File Number: 13 Service Statistical Code for Repair at Supplier: 1212072 - Installation services of indus...

Attachments

14.9 Intrastat file

The Intrastat file will look as follows

| | | | | | | | |
|-------|--------------------|--|--|--|--|--|--|
| EUROX | 000012000000A20M09 | 00000000000000000000000000000000 | | | | | |
| EUROX | 000012300001DE | 000000000040000000000000000000121284IXIT | | | | | |
| EUROA | 000012100001DE | 00000000002000000000000000000010000000100000000000000000000000002000X4DECN | | | | | |
| EUROA | 000012100002DE | 00000000006400000000000000000010000000100000000320000000000000000000006400X4DECN | | | | | |

14.10 Delimitations

None.

15 Warehouse Journal Data

15.1 Overview Legal Requirement

In Italy, it is a legal requirement to provide an annual warehouse journal printout on a specific paper format. The warehouse journal is provided on a monthly basis. The printing must be done on paper within 3 months following the presentation of the tax return for the corresponding period.

The warehouse journal report must present a summary of physical inventory transactions in chronological order, sorted by physical transaction date or by warehouse. It must contain the start balance in a period (the quantity in stock at the beginning of a period), all stock movements made in a specific location and the end balance (quantity in stock) on that period; specifying the reason of each movement and a reference to the paper document (e.g. a delivery note).

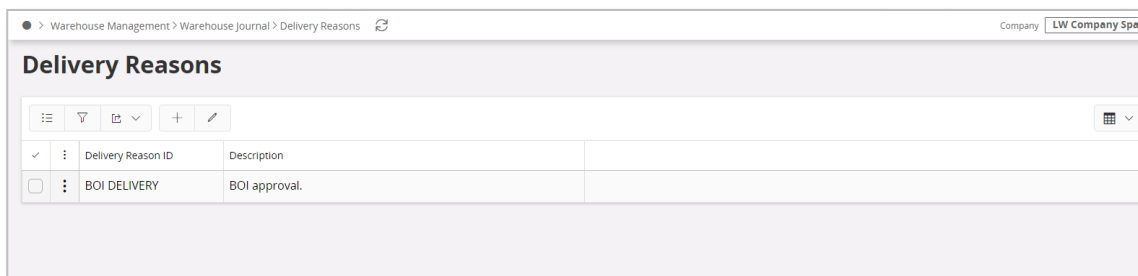
15.2 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter. And the:

- “Warehouse journal report data” localization functionality must be enabled.
- “Alternative delivery note number in chronological order” localization functionality must be enabled.
- “Automatic update of date applied on inventory transactions” localization functionality must be enabled.
- “Transport delivery note” localization functionality must be enabled.

15.3 Define Delivery Reasons

Define delivery reasons to be presented in the updated warehouse journal. Delivery reasons are connected to the inventory movements. Define delivery reasons in the **Delivery Reasons** page.



| ✓ | : | Delivery Reason ID | Description |
|--------------------------|---|--------------------|---------------|
| <input type="checkbox"/> | : | BOI DELIVERY | BOI approval. |

15.4 Connect Delivery Reason

Connect the delivery reason to the delivery note and the transport delivery note in the **Delivery Note Analysis** and **Transport Delivery Note** pages.

Transport Delivery Note

Warehouse Management > Part Handling > Transport Delivery Note

Transport Delivery Note

202097 - 202097 - LW S4

Created

Delivery Note No: 202097
Alt Delivery Note No: 202097
Coordinator: NILEFR - Nicolas Ledererq
Site: LW S4
Recipient Company: LW COM ITALY - LW Company Italy
Supplier:
Forwarder ID:
Delivery Terms:
Ship-Via Code:
Delivery Reason: **BOI - BOI Request**
Label Text:

Date/Time
Create Date: 9/18/20, 2:46 PM
Transport Date: 9/18/20, 2:46 PM

Weight & Volume Totals
Gross Weight: 0
Net Weight: 0
Volume: 0

ADDRESS INFORMATION DELIVERY LINES

Delivery From Address
Address No: 1 - Venus
Name: Venus
Address Details: No 234 - Venciee
Open Map

Delivery To Address

Customer Order / Shipment Delivery Note Analysis

New editable fields **Eur-Pallets Qty**, **Delivery Reason** are added to *CO/ Shipment Delivery Note Analysis*, *Misc Delivery Info* button.

Site: LW S4 Order No More Favorites Clear Q Settings

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Customer Order Delivery Note Analysis

Delivery Note No: 200999
Alt Delivery Note No: 200999
Receiver ID: LC LW CUSTOMER - ITALY
Receiver Description: LE Customer - Italy
Forwarder:
Delivery Terms: 302 - Free on Board - Destination
Dispatch Advice Sent: No

Order Info
Order No: V10166
Status: Delivered

Miscellaneous Delivery Information

Eur-Pallets Qty: 3
Delivery Reason: **BOI - BOI Request**
Delivery Note Print Date: 1/21/2020
Transport Date: 1/21/20, 1:28 PM

OK Cancel

15.5 Print Customer Order/Shipment Delivery Note and Transport Delivery Note

- Print the delivery note using standard functionality, customer order creation releases the delivery note to be printed.
- Create the transport delivery note for the inventory movement transactions.
- Print the transport delivery note using the **Print** Button option on the **Transport Delivery Note** page. When printing additional information is fetched to the **Inventory Transactions History** page.

The following fields are added to the warehouse journal report and added to the **Inventory Transactions History** page.

- *Delivery Reason*
- *Delivery Reason Description*
- *Delivery Note Date*
- *Alternative Delivery Note Number*

Warehouse Management > Transaction History > Inventory Transactions History

Inventory Transactions History

| Transaction ID | Transaction Code | Part | Site | Configuration ID | Direction | Quantity | Alt Delivery Note No | Delivery Note Date | Delivery Reason ID | Delivery Reason Description | Date Applied Modified by User | Applied Date |
|----------------|---------------------------|-----------------------|---------------|------------------|-----------|----------|----------------------|--------------------|--------------------|-----------------------------|-------------------------------|--------------|
| 216670 | OESHIP - Ship Inventor... | LW USB - LW USB Drive | LW S4 - Venus | * | - | 1 PCS | | | | | | 1/21/2020 |

15.6 Update Warehouse Journal Data

- Select the **Update Warehouse Journal Data** assistant to update the warehouse journal data.
- Select the company to be updated and all warehouse journal data for that company will be fetched and presented in the **Warehouse Journal Data** page.

The update will run the calculations for all the previous accounting periods. It's recommended to schedule the update as a background job once per accounting period.

Warehouse Management > Warehouse Journal > Update Warehouse Journal Data

Update Warehouse Journal Data

Parameters — Schedule — Schedule Options

Process Option

☒ Online

☐ Schedule

Criteria Group

Company

LW COM ITALY

Previous Next Finish Cancel

15.7 Warehouse Journal Data

The **Warehouse Journal Data** assistance is added to view the warehouse journal data. The closing balance per location for the period is calculated based on the inventory part, configuration ID, location, and condition code.

In addition to information from inventory transaction history, the warehouse journal includes:

- Company
- Accounting period
- Opening balance
- Closing balance
- Delivery reason
- Condition code
- Delivery note date
- Alternative delivery note number

| Warehouse Journal Data | | | | | | | | | |
|--------------------------|---|--------------|-------|-------------|-----------------------|-----------------|-------------------|-------------|------------------|
| ✓ | : | Company | Site | Description | Part No | Accounting Year | Accounting Period | Location No | Configuration ID |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |
| <input type="checkbox"/> | : | LW COM ITALY | LW S4 | Venus | LW USB - LW USB Drive | 2020 | 1 | 202087 | * |

Use the Export Records functionality in to output information to Excel, from which data may be modified/formatted and the report can be printed.

15.8 Delimitations

None.

16 Appendix



Technical
Specification FatturaP/